

1. 7:30 P.M. January 6, 2019 Special Meeting

Documents:

[AGENDA 010619 1.PDF](#)
[COMPLETE PACKET 010419.PDF](#)

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
SPECIAL MEETING



January 6, 2019 – 7:30 p.m.



Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Highway Commissioner
 - d. Assessor
 - e. Trustees
 - f. Director of Operations
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund
8. Unfinished Business.

9. New Business:

- a. Adoption of rules permitting board member electronic participation in board meetings.
- b. Approval of transfer of \$1,000 to Senior Programs town fund budget line item from Equipment/Furnishings town fund budget line item in accordance with Section 3 of the Illinois Municipal Budget Law.
- c. Acceptance of resignation submitted by the Township Supervisor.
- d. Appointment to fill the vacancy in the office of Township Supervisor.

10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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Monthly Distribution Summary Report - January 6, 2019 Board Meeting

Town Fund	Township Admin	\$110,257.43	
	Assessor's Office	\$20,300.74	
	Total:		\$136,858.17
General Assistance	GA Admin	\$232.26	
	GA Home Relief	\$1,647.37	
	Total:		\$1,879.63
Cemetery Fund			
	Total:		\$1,000.00
Park Fund			
	Total:		\$7,369.64
General Road Fund	Road Admin.	\$10,754.65	
	Road Maintenance	\$6,969.90	
	Total:		\$18,724.55
Permanent Road Fund			
	Total:		\$27,246.23
Station Fund			
	Total:		\$3,702.90
	GRAND TOTAL:		\$196,781.12

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - January 6, 2019

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21200	CR: Health Insurance Withholding	\$(1,780.24)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(391.03)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(448.00)
21600	CR: State WH Tax Payable-EE	\$(2,399.78)
21600	CR: State WH Tax-IL FUND ER	\$(31.45)
21600	DR: State WH Tax Payable	\$2,431.23
21700	CR: Federal WH Tax Payable	\$(4,290.84)
21700	DR: Federal WH Tax Payable	\$4,290.84
21800	DR: FICA Payable	\$8,079.64
21800	CR: FICA Payable-Med ER	\$(788.00)
21800	CR: FICA Payable-Med EE	\$(788.00)
21800	CR: FICA Payable-SS EE	\$(3,251.84)
21800	CR: FICA Payable-SS ER	\$(3,251.80)
21900	CR: IMRF Payable-EE	\$(2,503.09)
21900	CR: IMRF Payable-ER	\$(4,288.61)
21900	CR: IMRF Payable-Volunt.	\$(1,167.35)
21900	DR: IMRF Payable	\$7,959.05

AFLAC

21400	AFLAC Monthly Premiums	\$782.06
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Benefit Wallet

21500	HSA - December 2018	\$820.00
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Health Care Service Corporatio

21200	BCBS Employee Expense	\$3,767.12
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Andrea Heiger

20200	Knee Walker Deposit Refund	\$50.00
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NCPERS Group Life Ins.

21500	Life Ins Employee Expense	\$78.00
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Heather Long

20200	Wheelchair Deposit Refund	\$50.00
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Lisa McGee

20200	Rollator Deposit Refund	\$50.00
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Heidi Krug-Meyers

20200	Wheelchair Deposit Refund	\$50.00
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Rita Nagle

20200	Wheelchair Deposit Refund	\$50.00
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Dan Offenbach

20200	Wheelchair Deposit Refund	\$50.00
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Al Ohm

20200	Wheelchair Deposit Refund	\$50.00
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Nationwide Retirement Solution

21300	Deferred Comp 12/7 and 12/21 Paychecks	\$555.00
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Laure Wallach-Projansky

20200	Wheelchair Deposit Refund	\$50.00
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Town Admin.**Payroll**

40110	DR: Salaries-Town	\$29,138.73
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40310	DR: Social Security-Town	\$2,007.16
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40410	DR: IMRF-Town	\$2,153.75
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40510	DR: Unemployment-Town	\$6.32
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43810	DR: Other Professional Serv. (Payroll Expense)	\$130.83
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American Charge Service

52710	Taxi Coupons 10/31/2018	\$3,207.00
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AT&T

42310	CSB Garage line	\$6.94
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42310	Elevator line	\$53.61
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42310	Alarm line - Admin Bldg	\$979.53
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Barbara Barnabee

42910	Established Monthly Expenses	\$50.00
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Benefit Wallet

40210	HSA Employer Contribution	\$6,300.00
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Health Care Service Corporatio

40210	BCBS Employer Expense	\$10,615.64
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Adam Broad

52410	Software Reimbursement	\$191.12
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57510	Office Furniture Reimbursement	\$325.10
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Buildingstars		
41110	Cleaning Services	\$599.00
Cardinal Cleaning Company		
41110	November Cleaning - CSB	\$280.00
Jie Chen		
57910	Refund - Wheelchair Deposit	\$50.00
Comcast Cable		
42310	CSB Phone	\$91.40
42310	Fax Line - 2	\$102.44
42310	Phone - 5	\$396.62
Conserv F S		
50610	Town fuel	\$386.83
Constellation Energy Services		
42610	CSB utility	\$934.68
42610	Town utility	\$629.74
Daily Herald		
43410	Newspaper 12/07/18 - 01/31/19	\$56.20
ElCor Industries		
41210	Vehicle Maintenance	\$295.71
Global Benefits, Inc.		
52510	Liquor Liability - Nov 2018 - Nov 2019	\$450.00
GravesDesignGroup		
43810	Architectural Design Services	\$3,445.00
Home Depot		
50710	Office Lights	\$159.61
NCPERS Group Life Ins.		
40210	Life Ins Employer Expense	\$113.94
Johnson Controls Security Solu		
42310	Quarterly Billing Alarm - 01/01/19 to 03/31/19	\$849.05
42310	Quarterly Alarm Billing - Admin - 01/01/19 -03/31/19	\$1,440.06
MetLife - Group Benefits		
40210	Dental/Vision - Town	\$1,100.80
Midwest Transit Equipment		
41210	Township Bus Maintenance	\$2,946.05
Neofunds		
43210	Mail Machine Replenish	\$325.61
Network Services Company		
50710	Maintenance Supplies	\$500.85

North Shore Gas

42610	Utilities - Natural Gas	\$420.71
42610	Utilities - Natural Gas	\$483.55
42610	Utilities - Natural Gas	\$303.91

Office Depot Office Max

57510	Office Furniture - Upstairs Office	\$1,279.98
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OReilly Automotive

41310	Snowblower Maintenance	\$23.99
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Orkin

41110	Pest Control - Admin	\$120.64
41110	Pest Control - CSB	\$106.54

Pioneer Press

50410	Newspaper 12/12/18 - 06/13/19	\$39.00
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Quill Corporation

50510	Office Supplies	\$80.98
50510	Office Supplies	\$15.98
52510	Misc Supplies	\$384.93

Riverside Foundation

43910	Final Grant Payment FY 19	\$7,000.00
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Sam's Club

50310	Senior Supplies	\$68.86
50310	Senior Supplies	\$121.58
50310	Senior Supplies	\$71.12
50510	Office Supplies	\$12.48

Single Click IT Inc

43810	IT Support	\$952.00
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Sprint

42310	Phone Bill	\$138.66
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Steiner Electric Company

52810	LED Bulbs	\$1,632.00
52810	Ballast	\$9.94

Storino Ramello & Durkin

43710	Legal Expenses Statement 76829	\$1,390.65
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Unifirst Corporation

50910	Town uniforms	\$86.99
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Village of Buffalo Grove

42610	Water/Sewer - CSB Garage	\$10.13
42610	Water/Sewer - CSB	\$50.65

Victor Ford Motorsports

41210	PACE Bus Maintenance	\$1,969.90
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Assessor**Payroll**

40112	DR: Salaries-Assessor	\$11,589.69
40312	DR: Social Security-Assessor	\$850.70
40412	DR: IMRF-Assessor	\$893.56
40512	DR: Unemployment-Assessor	\$14.43

Health Care Service Corporatio

40212	BCBS Employer Expense	\$6,012.41
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NCPERS Group Life Ins.

40212	Life Ins Employer Expense	\$48.06
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IL Property Assessment Institu

43112	2019 Spring Conference	\$360.00
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MetLife - Group Benefits

40212	Dental/Vision - Assessor	\$325.83
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Gary Raupp

42912	Assessor Expenses - December 2018	\$37.06
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Single Click IT Inc

41312	Computer Monitor	\$169.00
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GA Admin.**IL Twp Assoc of General Assist**

43130	GA Seminar January 23, 2019	\$20.00
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Johnson Controls Security Solu

42330	Quarterly Billing Alarm - 01/01/19 to 03/31/19	\$212.26
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GA Home Relief**Cagan Management Group INC**

46832	EA Client	\$800.00
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ComEd

46732	EA Client	\$613.37
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Mariano's

51132	GA Client	\$75.00
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Public Storage

51132	GA Client	\$84.00
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Vernon Township

51132	GA Client	\$75.00
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Cemetery**Wm Smith Enterprises Inc**

42440 Grave Opening Fees \$1,000.00

Park Fund

American Red Cross

43850 2019 LTS Facility Fee \$300.00

Andrea Comes

42950 Travel Expenses \$138.75

Comcast Cable

42350 Phone/Internet - Peterson Park \$138.52

Constellation Energy Services

42650 Park utility \$547.63

Chris DePalma

42950 Travel Expenses \$138.75

Enzie Pangilinan

42950 Travel Expenses \$138.75

Grower Equipment & Supply

41350 Equipment Maintenance \$138.26

Home Depot

50750 Pool Supplies \$72.42

Integrated Building Automation

41150 Building Maintenance \$3,935.68

Illinois Park and Recreation A

44350 Membership Registrations \$594.00

Johnson Controls Security Solu

42350 Quarterly Billing - Park - 01/01/19 to 03/31/19 \$236.09

Lake County Public Works

42650 Water/Sewer - Peterson Park \$56.85

North Shore Gas

42650 Utilities - Natural Gas \$202.83

Single Click IT Inc

43850 IT Support \$476.00

Sprint

42350 Phone Bill \$97.61

Todd Gedville

42950 Travel Expenses \$157.50

Road Admin.

Payroll

40160 DR: Salaries-Road \$6,574.78

40360 DR: Social Security-Road \$484.68

40460	DR: IMRF-Road(Retirment Contrib Rd Admin)	\$501.23
40560	DR: Unemployment-Road	\$10.70
A Beep, LLC		
42360	Radio Communications	\$196.62
Benefit Wallet		
40260	HSA Employer Contribution	\$1,000.00
Health Care Service Corporatio		
40260	BCBS Employer Expense	\$596.26
Comcast Cable		
42360	Fax line	\$51.22
42360	Phone & Internet	\$333.56
NCPERS Group Life Ins.		
40260	Life Ins Employer Expense	\$12.00
Johnson Controls Security Solu		
42360	Quarterly Billing Alarm - 01/01/19 to 03/31/19	\$1,061.32
Lake County Transportation All		
52560	Dues	\$255.00
MetLife - Group Benefits		
40260	Dental/Vision - Road	\$79.92
Michael Lofstrom		
40260	Health Insurance Opt Out	\$125.00
Quill Corporation		
43360	Supplies - Highway	\$255.97
Tracy Gastfield		
43360	Indeed Ad for new employee	\$46.85
Township Off. of Illinois		
52560	Drug test	\$90.00
Unifirst Corporation		
50960	Highway uniforms	\$79.54
Road Maint.		
Conserv F S		
50662	Highway fuel	\$329.53
Constellation Energy Services		
42662	Highway utility	\$629.73
Flood Brothers Disposal		
43362	Refuse	\$392.43
Gewalt Hamilton Associates		
43862	Board meeting presentation	\$504.00

Lake County Sheriff Office

43862	Special Police Service	\$756.00
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Menards Vernon Hills

57262	Siding	\$3,278.30
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North Shore Gas

42662	Utilities - Natural Gas	\$725.33
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Village of Buffalo Grove

42662	Water/Sewer - Highway	\$354.58
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Perm. Road**Payroll**

40170	DR: Salaries-Perm Road	\$9,663.52
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40370	DR: Social Security-Perm Road	\$697.26
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40470	DR: IMRF-Perm Road	\$740.07
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Benefit Wallet

40270	HSA Employer Contribution	\$1,000.00
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Health Care Service Corporatio

40270	BCBS Employer Expense	\$3,769.07
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Cargill, Incorporated

41770	Road Salt	\$8,076.05
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Conserv F S

50770	Filters for fuel tanks	\$150.00
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ElCor Industries

50770	Maintenance supplies	\$125.72
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Home Depot

50770	Maintenance supplies	\$37.81
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NCPERS Group Life Ins.

40270	Life Ins Employer Expense	\$32.00
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Interstate Billing Service, In

50770	Mirror Brackets	\$105.80
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Lucas Landscape and Design

41770	Tree removal	\$925.00
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Menards Vernon Hills

50770	Hardware	\$1.88
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MetLife - Group Benefits

40270	Dental/Vision - Perm Road	\$304.61
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Russo Power Equipment

50770	Parts for Handler	\$196.78
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Single Click IT Inc

43870	IT Support	\$476.00
West Side Tractor Sales		
50770	Parts for loader	\$944.66
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Station Fund		
Benefit Wallet		
40280	HSA Employer Contribution	\$700.00
Comcast Cable		
42380	Phone	\$79.33
42380	Interent	\$114.85
Constellation Energy Services		
42680	Train west side utility	\$262.85
42680	Train platform utility	\$158.98
42680	Train east side utility	\$79.60
Integrated Building Automation		
41180	Building Maintenance	\$1,311.90
Johnson Controls Security Solu		
42380	Quarterly Alarm - Metra - 01/01/19 to 3/31/19	\$326.57
North Shore Gas		
42680	Utilities - Natural Gas	\$94.56
Pacific Telemanagement Service		
42380	Pay Phone - Metra	\$78.00
Single Click IT Inc		
43880	IT Support	\$476.00
Village of Buffalo Grove		
42680	Water/Sewer	\$20.26

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee