

1. February 13, 2019 Board Meeting

Documents:

[AGENDA 21319 REGULAR MEETING.PDF](#)
[021319 BOARD REPORT COMPLETE.PDF](#)

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
REGULAR MEETING



February 13, 2019 – 7:00 p.m.



Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Highway Commissioner
 - d. Assessor
 - e. Trustees
 - f. Director of Operations
 - g. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund
8. Unfinished Business.
9. New Business:

- a. Discussion and possible action regarding employee health care contributions.
- b. Appointment to fill the vacancy in the office of Township Trustee.

10. Preliminary FY20 Budget Review

11. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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Monthly Distribution Summary Report - February 13, 2019 Board Meeting

Town Fund	Township Admin	\$282,976.67	
	Assessor's Office	\$48,275.27	
	Total:		\$331,251.94
General Assistance	GA Admin	\$50.00	
	GA Home Relief	\$4,828.61	
	Total:		\$4,878.61
Cemetery Fund			
	Total:		\$707.55
Park Fund			
	Total:		\$5,822.14
General Road Fund	Road Admin.	\$29,090.18	
	Road Maintenance	\$10,590.93	
	Total:		\$39,681.11
Permanent Road Fund			
	Total:		\$86,978.89
Station Fund			
	Total:		\$25,481.99
	GRAND TOTAL:		\$494,802.23

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - FEBRUARY 13, 2019

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21100	DR: Garnishment	\$300.00
21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21100	CR: Garnishment	\$(300.00)
21200	CR: Health Insurance Withholding	\$(1,941.81)
21200	CR: Health Insurance Withholding	\$(2,055.19)
21200	CR: Health Insurance Withholding	\$(1,780.24)
21300	CR: Deferred Compensation	\$(190.00)
21300	CR: Deferred Compensation	\$(190.00)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(391.03)
21400	CR: Misc Payroll Deductions(Aflac)	\$(375.56)
21400	CR: Misc Payroll Deductions(Aflac)	\$(391.03)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(452.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(9,450.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(450.00)
21600	DR: State WH Tax Payable	\$3,507.52
21600	CR: State WH Tax-IL FUND ER	\$(213.71)
21600	DR: State WH Tax Payable	\$2,783.60
21600	CR: State WH Tax-IL FUND ER	\$(252.55)
21600	CR: State WH Tax Payable-EE	\$(2,698.96)
21600	DR: State WH Tax Payable	\$2,936.31
21600	CR: State WH Tax Payable-EE	\$(3,254.97)
21600	CR: State WH Tax-IL FUND ER	\$(237.35)
21600	CR: State WH Tax Payable-EE	\$(2,569.89)
21700	DR: Federal WH Tax Payable	\$7,884.98
21700	CR: Federal WH Tax Payable	\$(4,780.30)
21700	DR: Federal WH Tax Payable	\$4,780.30
21700	CR: Federal WH Tax Payable	\$(7,884.98)

21700	DR: Federal WH Tax Payable	\$5,212.83
21700	CR: Federal WH Tax Payable	\$(5,212.83)
21800	CR: FICA Payable-Med EE	\$(844.05)
21800	DR: FICA Payable	\$8,906.15
21800	CR: FICA Payable-Med EE	\$(895.77)
21800	CR: FICA Payable-SS ER	\$(3,830.19)
21800	CR: FICA Payable-SS EE	\$(3,830.20)
21800	DR: FICA Payable	\$9,451.94
21800	CR: FICA Payable-SS ER	\$(3,609.03)
21800	CR: FICA Payable-Med EE	\$(1,065.35)
21800	CR: FICA Payable-Med ER	\$(844.05)
21800	CR: FICA Payable-Med ER	\$(895.78)
21800	CR: FICA Payable-SS ER	\$(4,555.31)
21800	CR: FICA Payable-SS EE	\$(4,555.32)
21800	DR: FICA Payable	\$11,241.29
21800	CR: FICA Payable-SS EE	\$(3,609.02)
21800	CR: FICA Payable-Med ER	\$(1,065.31)
21900	CR: IMRF Payable-Volunt.	\$(1,908.84)
21900	DR: IMRF Payable	\$9,901.29
21900	CR: IMRF Payable-EE	\$(3,393.01)
21900	CR: IMRF Payable-ER	\$(4,599.44)
21900	DR: IMRF Payable	\$8,057.99
21900	CR: IMRF Payable-Volunt.	\$(1,494.66)
21900	CR: IMRF Payable-EE	\$(2,786.30)
21900	CR: IMRF Payable-ER	\$(3,777.03)
21900	DR: IMRF Payable	\$7,739.95
21900	CR: IMRF Payable-Volunt.	\$(1,408.32)
21900	CR: IMRF Payable-EE	\$(2,687.94)
21900	CR: IMRF Payable-ER	\$(3,643.69)

AFLAC

21400	AFLAC	\$782.06
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Benefit Wallet

21500	HSA - January 2019	\$820.00
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Health Care Service Corporatio

21200	BCBS Employee Expense	\$3,835.43
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Michael Cahill

20200	Rollator Deposit Refund	\$50.00
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Ma Guadalupe Chavez

20200	CSB Security Deposit Refund	\$200.00
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Jodi Fink

20200	Kneewalker Deposit Refund	\$50.00
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NCPERS Group Life Ins.

21500	Life Ins Employee Expense	\$80.00
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Murali Jalasutram

20200	Refund of CSB Security Deposit	\$200.00
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Toni Kallison

20200	Refund of Wheelchair Deposit	\$50.00
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Beth Mikolay

20200	Wheelchair Deposit Refund	\$50.00
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Nationwide Retirement Solution

21300	Deferred Comp 01/08/18 & 01/22/19 Paychecks	\$380.00
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Gayle Rosenthal

20200	3 Wheel Walker Deposit Refund	\$50.00
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Town Admin.**Payroll**

40110	DR: Salaries-Town	\$32,649.04
40110	DR: Salaries-Town	\$29,694.22
40110	DR: Salaries-Town	\$28,734.35
40210	DR: Benefits-Town	\$6,300.00
40310	DR: Social Security-Town	\$2,223.12
40310	DR: Social Security-Town	\$2,162.69
40310	DR: Social Security-Town	\$2,388.75
40410	DR: IMRF-Town	\$1,748.20
40410	DR: IMRF-Town	\$1,694.16
40410	DR: IMRF-Town	\$1,959.24
40510	DR: Unemployment-Town	\$105.13
40510	DR: Unemployment-Town	\$94.71
40510	DR: Unemployment-Town	\$98.05
43810	DR: Other Professional Serv. (Payroll Expense)	\$197.60
43810	DR: Other Professional Serv. (Payroll Expense)	\$809.49
43810	DR: Other Professional Serv. (Payroll Expense)	\$277.80

Adam Bachleda

57910	Reimbursement for MVR	\$25.00
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American Charge Service

52710	Taxi Coupons 12/31/18	\$2,757.00
52710	Taxi Coupons 11/30/18	\$1,932.00

AT&T

42310	Alarm Line	\$979.53
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42310	Elevator Line	\$80.15
42310	CSB Garage line	\$88.99
Bank Fee		
52410	Service Charge	\$51.93
52410	Service Charge	\$17.00
Barbara Barnabee		
42910	Established Monthly Expenses	\$50.00
Beth Herchenbach		
50310	Card Making Kit Reimbursement	\$72.05
Andrew Blenderman		
42010	Prime Timers Event	\$250.00
Health Care Service Corporatio		
40210	BCBS Employer Expense	\$15,379.82
Buck Bros. Inc		
41310	Equipment Maintenance	\$17.19
41310	Snowblower Maintenance	\$34.57
Buildingstars		
41110	Cleaning Services - 01/01/19 - 01/31/19	\$599.00
41110	Cleaning Services - 02/01/19 - 02/28/19	\$599.00
Cardinal Cleaning Company		
41110	CSB Cleaning - Dec	\$210.00
Comcast Cable		
42310	Phone - 5	\$596.43
42310	Phone - CSB	\$95.31
42310	Fax - 2	\$105.05
Conserv F S		
50610	Town Fuel	\$1,264.23
Constellation Energy Services		
42610	CSB Utility	\$778.69
42610	Towns utility	\$597.08
Crystal Clear Music Production		
42010	Prime Timers Event Payment	\$345.00
The Dancing horses Dinner Thea		
42010	Deposit for 05/29/19 Event	\$100.00
Ernie's		
41210	Towing Service 01/26/19 - Dump Truck	\$300.00
Ferguson Enterprises #968		
41310	Water Fountain Maintenance	\$191.65

Sharon Frazin		
42010	MahJongg Instructor	\$756.00
Home Depot		
50710	Maintenance/Cleaning Supplies	\$66.72
50810	Operating Supplies	\$34.94
NCPERS Group Life Ins.		
40210	Life Ins Employer Expense	\$116.60
Emily Lake		
57910	Reimbursement for MVR	\$26.00
Liturgical Publications, Inc.		
43410	Winter 2018 Newsletter Paper	\$1,216.13
Mark Lupa		
57910	Reimbursement for MVR	\$26.00
Mail Finance- Neopost		
41310	Lease Payment 2/15/19 - 05/24/19	\$246.00
Lincolnshire Marriott Theatre		
42010	Marriott Tickets - Million Dollar Quartet	\$1,147.00
MetLife - Group Benefits		
40210	Dental/Vision - Town	\$1,060.84
Barrett Monie		
50810	Operating Supplies - Newsletter	\$254.87
Neofunds		
43210	Mail Machine Replenish	\$487.47
North Shore Printers INC		
43410	Business Cards	\$162.00
North Shore Gas		
42610	Utilities - Natural Gas CSB Garage	\$284.36
42610	Utilities - Natural Gas CSB	\$392.27
42610	Utilities - Natural Gas	\$468.60
Odelson and Sterk LTD		
43710	Legal Services	\$92.50
Office Depot		
50510	1099 forms, Toner	\$127.96
Omni Youth Services		
43910	Social Service Grant	\$35,000.00
OReilly Automotive		
41210	Township Car Maintenance	\$22.49
Orkin		

41110	Main Building Service	\$120.64
41110	CSB Service	\$106.54
Quill Corporation		
50510	Office Supplies	\$499.46
50810	Operating Supplies	\$100.84
57510	Office Chair, Document Scanner	\$570.44
Karla Robledo		
36010	Passport Fees Refund	\$45.00
Sam's Club		
44310	Membership Renewal -1 premium 4 additional	\$260.00
50310	Senior Supplies	\$36.12
50310	Senior Supplies	\$155.33
50310	Senior Supplies	\$87.98
Saturn Signs		
43410	Township vehicle signs	\$275.00
Sharon Weiher		
43110	ICFHA Convention Registration Fee	\$285.00
Single Click IT Inc		
43810	IT Support	\$952.00
57510	Caseworker Laptop	\$1,272.99
57510	Supervisor Laptop	\$1,582.99
Sprint		
42310	Phone Bill	\$139.68
Steiner Electric Company		
50710	LED Bulbs	\$877.50
Storino Ramello & Durkin		
43710	Legal Services	\$1,443.00
43710	Legal Services	\$1,241.25
Unifirst Corporation		
50910	Town Uniforms	\$131.49
Nancy Urice		
52510	Employee Lunch reimbursement - Holiday Program	\$73.93
Van Galder Bus/Coach USA		
42010	Deposit for 06/14/19 Trip	\$100.00
Village of Buffalo Grove		
41310	Elevator Inspection	\$80.00
42610	Utilities - Water/Sewer	\$50.65
Victor Ford Motorsports		
41210	Batteries, Starter 1 ton truck	\$1,283.45

Vidya Nahar

42010	Chair Yoga Instructor	\$664.00
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Charles Wolowic

50810	Snow Blower Part	\$47.78
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Assessor**Payroll**

40112	DR: Salaries-Assessor	\$11,589.68
40112	DR: Salaries-Assessor	\$11,589.68
40112	DR: Salaries-Assessor	\$11,589.69
40312	DR: Social Security-Assessor	\$850.70
40312	DR: Social Security-Assessor	\$846.36
40312	DR: Social Security-Assessor	\$842.04
40412	DR: IMRF-Assessor	\$706.97
40412	DR: IMRF-Assessor	\$706.97
40412	DR: IMRF-Assessor	\$706.97
40512	DR: Unemployment-Assessor	\$52.54
40512	DR: Unemployment-Assessor	\$52.29
40512	DR: Unemployment-Assessor	\$52.81

Health Care Service Corporatio

40212	BCBS Employer Expense	\$6,011.36
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NCPERS Group Life Ins.

40212	Life Ins Employer Expense	\$64.04
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Internet Domain Name Services

41312	Domain Name Renewal	\$80.00
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IL Property Assessment Institu

43112	2019 Spring Conference - O'Donnell	\$720.00
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Joshua Cohen

43112	Sexual Harassment Class	\$25.00
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JRM consultng Inc.

41312	Computer Program Renewal - 6	\$900.00
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L.C.T. Asses. Association

42912	January Assessor Meeting	\$60.00
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US Postal Service

43212	Stamps	\$275.00
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Linda Mirabella-Weller

43112	Sexual Harassment Class	\$25.00
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Patricia Lippert

43112	Sexual Harassment Class	\$25.00
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MetLife - Group Benefits

40212	Dental/Vision - Assessor	\$405.75
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Robin V. O'Donnell

43112	Sexual Harassment Class	\$25.00
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Phillip Raupp

43112	Sexual Harassment Class	\$25.00
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Gary Raupp

42912	Assessor Expenses	\$47.42
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GA Admin.**IL Twp Assoc of General Assist**

43130	Membership Renewal	\$50.00
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GA Home Relief**ComEd**

46732	EA Client	\$613.37
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Mariano's

51132	GA Client	\$75.00
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Park Butterfield

46832	EA Client	\$656.24
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46832	EA Client	\$1,000.00
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46832	EA Recipient	\$800.00
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46832	EA Recipient	\$800.00
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Pebbleshire Phase II

46832	EA Client	\$800.00
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Public Storage

51132	GA Client	\$84.00
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Cemetery**Home Depot**

41140	Cemetery Supplies	\$7.55
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Wm Smith Enterprises Inc

42440	Grave Opening/Closing	\$700.00
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Park Fund**Payroll**

40150	DR: Salaries-Park	\$170.78
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40150	DR: Salaries-Park	\$115.37
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40350	DR: Social Security-Park	\$13.07
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40350	DR: Social Security-Park	\$8.83
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40550	DR: Unemployment-Park	\$0.81
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40550	DR: Unemployment-Park	\$0.55
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Andrea Comes		
42950	Travel Expenses	\$578.60
Bank Fee		
52550	Service Charge	\$11.00
Comcast Cable		
42350	Peterson Park	\$138.47
Constellation Energy Services		
42650	Park Utility	\$551.45
Chris DePalma		
42950	Travel Expenses	\$543.66
Enzie Pangilinan		
42950	Travel Expenses	\$542.72
Grower Equipment & Supply		
41350	Maintenance - Chainsaw	\$30.00
Home Depot		
41150	Maintenance - Peterson Park	\$79.94
Liturgical Publications, Inc.		
43450	Winter 2018 Newsletter Paper	\$448.13
Barrett Monie		
42950	Travel Expenses	\$157.50
42950	Travel Expenses	\$798.23
44350	IPRA Membership Registration	\$279.00
North Shore Gas		
42650	Utilities - Natural Gas	\$201.15
Single Click IT Inc		
43850	IT Support	\$476.00
Sprint		
43250	Phone Bill	\$98.28
Todd Gedville		
42950	Travel Expenses	\$578.60

Road Admin.

Payroll

40160	DR: Salaries-Road	\$6,574.78
40160	DR: Salaries-Road	\$6,791.20
40160	DR: Salaries-Road	\$6,791.20
40260	DR: Benefits-Road	\$1,000.00
40360	DR: Social Security-Road	\$501.23
40360	DR: Social Security-Road	\$501.24

40360	DR: Social Security-Road	\$484.68
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$409.76
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$409.76
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$396.57
40560	DR: Unemployment-Road	\$65.17
40560	DR: Unemployment-Road	\$77.36
40560	DR: Unemployment-Road	\$82.70

Health Care Service Corporatio

40260	BCBS Employer Expense	\$596.26
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Comcast Cable

42360	Internet & Phone	\$413.46
42360	Fax	\$52.52

ElCor Industries

50960	Uniforms	\$319.96
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NCPERS Group Life Ins.

40260	Life Ins Employer Expense	\$12.00
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JULIE, Inc.

42360	Julie locates	\$1,825.67
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Liturgical Publications, Inc.

43360	Winter 2018 Newsletter Paper	\$127.87
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MetLife - Group Benefits

40260	Dental/Vision - Road	\$79.92
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Michael Lofstrom

40260	Health Insurance Opt Out	\$125.00
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Odelson and Sterk LTD

43760	Legal Fees	\$416.25
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Quill Corporation

43360	Office Supplies	\$119.80
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Sam's Club

52560	Refreshments	\$134.51
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Township Highway Comm of IL

52560	Dues	\$60.00
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Unifirst Corporation

50960	Highway Uniforms	\$107.66
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United States Postal Service

43360	Personalized Stamped Envelopes	\$613.65
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Road Maint.

Badger Enterprises

57262	Garage Door Maintenance	\$1,155.00
Commonwealth Edison		
42662	Streetlights	\$1,716.28
42662	Streetlights	\$1,612.54
Conserv F S		
50662	Highway Fuel	\$2,746.25
Constellation Energy Services		
42662	Highway Utility	\$597.09
Creative Construction Co.		
41162	Garage repair	\$100.00
Flood Brothers Disposal		
43362	Refuse	\$390.89
Lake County Sheriff Office		
43862	Special Police Services	\$378.00
43862	Special Police Services	\$378.00
North Shore Gas		
42662	Utilities - Natural Gas	\$702.91
Village of Buffalo Grove		
42662	Utilities - Water/Sewer	\$141.85
We Fix-It Tire Repair		
41362	New tires	\$672.12

Perm. Road

Payroll

40170	DR: Salaries-Perm Road	\$14,464.67
40170	DR: Salaries-Perm Road	\$12,028.68
40170	DR: Salaries-Perm Road	\$22,545.25
40270	DR: Benefits - Perm Road	\$1,000.00
40370	DR: Social Security-Perm Road	\$1,064.54
40370	DR: Social Security-Perm Road	\$1,688.22
40370	DR: Social Security-Perm Road	\$878.18
40470	DR: IMRF-Perm Road	\$1,371.31
40470	DR: IMRF-Perm Road	\$788.95
40470	DR: IMRF-Perm Road	\$729.81

Health Care Service Corporatio

40270	BCBS Employer Expense	\$2,956.50
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Bonnell Industries Inc.

50770	Maintenance Supplies	\$456.17
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Burriss Equipment Co.

50770	Maintenance Supplies	\$247.01
Cargill, Incorporated		
41470	Road Salt	\$22,733.79
Fertilizer Dealer Supply		
50770	Maintenance Supplies	\$33.18
NCPERS Group Life Ins.		
40270	Life Ins Employer Expense	\$16.00
L.C.Division Transportation		
41770	Permit Fee	\$50.00
Lucas Landscape and Design		
41470	Tree removal	\$2,345.00
Menards - Long Grove		
50770	Maintenance Supplies	\$206.08
MetLife - Group Benefits		
40270	Dental/Vision - Perm Road	\$224.69
Midwest Hose and Fittings, Inc		
50770	Maintenance Supplies	\$28.32
Nicor Gas Company		
41670	Hit line	\$300.00
Russo Power Equipment		
50770	Maintenance Supplies	\$56.89
Single Click IT Inc		
43870	IT Support	\$476.00
Terminal Supply Co.		
50770	Maintenance Supplies	\$87.41
Tracy Gastfield		
52570	Help wanted ad	\$107.70
Tommy Long		
52570	Reimbursement - Mileage	\$94.54

Station Fund

Payroll

40180	DR: Salaries-Metra	\$2,018.86
40180	DR: Salaries-Metra	\$1,904.52
40180	DR: Salaries-Metra	\$2,494.70
40280	DR: Benefits-Metra	\$700.00
40380	DR: Social Security-Metra	\$183.02
40380	DR: Social Security-Metra	\$146.63
40380	DR: Social Security-Metra	\$16.40

40480	DR: IMRF-Metra	\$123.15
40480	DR: IMRF-Metra	\$116.18
40480	DR: IMRF-Metra	\$152.16
40580	DR: Unemployment-Metra	\$1.02
40580	DR: Unemployment-Metra	\$9.10
40580	DR: Unemployment-Metra	\$11.37
Bank Fee		
52480	Bank Charge	\$20.00
52480	Service Charge	\$718.91
Health Care Service Corporatio		
40280	BCBS Employer Expense	\$777.16
Comcast Cable		
42380	Internet	\$106.85
42380	Phone	\$119.28
Constellation Energy Services		
42680	Train east side utility	\$23.48
42680	Train Platform utility	\$161.96
42680	Train West side utility	\$277.49
NCPERS Group Life Ins.		
40280	Life Ins Employer Expense	\$11.36
Liturgical Publications, Inc.		
43480	Winter 2018 Newsletter Paper	\$127.87
North Shore Gas		
42680	Utilities - Natural Gas	\$100.87
Pacific Telemanagement Service		
42380	Pay Phone - PV Metra	\$78.00
Parkmobile		
52480	Merchant Fees - Dec 2018	\$938.52
Single Click IT Inc		
43880	IT Support	\$476.00
Sinking Fund		
59080	Transfer to Sinking fund	\$13,417.00
Steiner Electric Company		
50780	LED Bulbs	\$240.00
Village of Buffalo Grove		
42680	Utilities - Water/Sewer	\$10.13

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee