

1. 7:00 P.M. March 11, 2020 Regular Board Meeting

Documents:

[AGENDA 031120 REGULAR MEETING.PDF](#)
[COMPLETE PACKET 031120.PDF](#)

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
REGULAR MEETING



March 11, 2020 – 7:00 p.m.



Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Highway Commissioner
 - d. Assessor
 - e. Trustees
 - f. Township Manager
 - g. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund
8. Unfinished Business.
9. New Business:

- a. A RESOLUTION CENSURING VERNON TOWNSHIP HIGHWAY COMMISSIONER MICHAEL LOFSTROM
- b. Appointment of Ronald Stocks of Unincorporated Vernon Township to a 3-year term on the Lincolnshire-Riverwoods Fire Protection District Board of Trustees.
- c. Approval of FY21 Town Budget.
- d. Approval of FY21 Road Budget.
- e. Approval of agenda for 2020 Annual Town Meeting
- f. Approval of the 2020-2021 Board Meeting Schedule

10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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Monthly Distribution Summary Report -March 11, 2020 Board Meeting

Town Fund	Township Admin	\$257,453.46	
	Assessor's Office	\$37,761.97	
	Total:		\$295,215.43
General Assistance	GA Admin	\$139.94	
	GA Home Relief	\$951.89	
	Total:		\$1,091.83
Cemetery Fund			
	Total:		\$4,288.71
Park Fund			
	Total:		\$21,916.45
General Road Fund	Road Admin.	\$22,734.57	
	Road Maintenance	\$16,469.25	
	Total:		\$39,203.82
Permanent Road Fund			
	Total:		\$73,039.54
Station Fund			
	Total:		\$8,137.24
	GRAND TOTAL:		\$442,893.02

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - March 11, 2020

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21100	CR: Garnishment	\$(300.00)
21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21100	DR: Garnishment	\$300.00
21200	CR: Health Insurance Withholding	\$(1,802.32)
21200	CR: Health Insurance Withholding	\$(1,802.32)
21300	CR: Deferred Compensation	\$(190.00)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(439.95)
21400	CR: Misc Payroll Deductions(Aflac)	\$(439.95)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(822.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(322.00)
21600	DR: State WH Tax Payable	\$2,940.95
21600	DR: State WH Tax Payable	\$3,205.19
21600	CR: State WH Tax Payable-EE	\$(2,955.90)
21600	CR: State WH Tax Payable-EE	\$(2,751.41)
21600	CR: State WH Tax-IL FUND ER	\$(189.54)
21600	CR: State WH Tax-IL FUND ER	\$(249.29)
21700	CR: Federal WH Tax Payable	\$(6,796.27)
21700	CR: Federal WH Tax Payable	\$(5,881.86)
21700	DR: Federal WH Tax Payable	\$5,881.86
21700	DR: Federal WH Tax Payable	\$6,796.27
21800	CR: FICA Payable-SS ER	\$(3,858.21)
21800	DR: FICA Payable	\$10,203.51
21800	DR: FICA Payable	\$9,521.13
21800	CR: FICA Payable-Med EE	\$(902.32)
21800	CR: FICA Payable-Med ER	\$(902.37)
21800	CR: FICA Payable-Med EE	\$(967.01)
21800	CR: FICA Payable-SS EE	\$(4,134.75)
21800	CR: FICA Payable-SS ER	\$(4,134.79)
21800	CR: FICA Payable-SS EE	\$(3,858.23)

21800	CR: FICA Payable-Med ER	\$(966.96)
21900	CR: IMRF Payable-ER	\$(4,436.71)
21900	DR: IMRF Payable	\$7,689.87
21900	CR: IMRF Payable-Volunt.	\$(1,249.71)
21900	CR: IMRF Payable-Volunt.	\$(1,428.81)
21900	CR: IMRF Payable-EE	\$(2,517.87)
21900	CR: IMRF Payable-EE	\$(2,848.12)
21900	CR: IMRF Payable-ER	\$(3,922.29)
21900	DR: IMRF Payable	\$8,713.64
AFLAC		
21400	AFLAC	\$879.90
Benefit Wallet		
21500	HSA - February 2020	\$1,390.00
21500	HSA - February 2020	\$1,660.00
Srinivasulu Bhattaram		
20200	CSB Deposit Refund	\$200.00
Blue Cross Blue Shield of IL		
21200	BCBS Employee Expense	\$3,547.54
Linda Dicker		
20200	Rollator Deposit Refund	\$50.00
Doris M. Dishinger		
20200	Rollator Deposit Refund	\$50.00
Sharon Finkelstein		
20200	Wheelchair Deposit Refund	\$50.00
Larry Goodman		
20200	Kneewalker Deposit Refund	\$50.00
Marilyn Green		
20200	Kneewalker Deposit Refund	\$50.00
NCPERS Group Life Ins.		
21500	Life Insurance - Employee Expense	\$84.00
Joan Keyes		
20200	Kneewalker Deposit Refund	\$50.00
Joseph Manzullo		
20200	Wheelchair Deposit Refund	\$50.00
Rebecca Marquez		
20200	Wheelchair Deposit Refund	\$50.00
Sherry Owen		
20200	Wheelchair Deposit Refund	\$50.00

Nationwide Retirement Solution

21300	Deferred Comp - 2/7/20 & 2/21/20	\$380.00
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Shirley Rothman

20200	Rollator Deposit Refund	\$50.00
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Jessica Schwartz

20200	CSB Deposit Refund	\$200.00
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Sharon Weiher

21500	HSA Overpayment - December 2019	\$270.00
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Lisa Uglinica

20200	Kneescooter Deposit Refund	\$50.00
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Beth Zuber

20200	CSB Deposit Refund	\$200.00
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Town Admin.**Payroll**

40110	DR: Salaries-Town	\$32,756.03
40110	DR: Salaries-Town	\$32,330.50
40210	DR: Benefits-Town	\$56.25
40310	DR: Social Security-Town	\$2,419.76
40310	DR: Social Security-Town	\$2,391.51
40410	DR: IMRF-Town	\$2,138.10
40410	DR: IMRF-Town	\$1,950.36
40510	DR: Unemployment-Town	\$105.02
40510	DR: Unemployment-Town	\$107.44
43810	DR: Other Professional Serv. (Payroll Expense)	\$131.48
43810	DR: Other Professional Serv. (Payroll Expense)	\$313.76

American Taxi Dispatch Inc.

52710	Taxi Coupons - 2/12/2020	\$3,165.00
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AT&T

42310	Elevator Line	\$46.70
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Batteries Plus

41310	Equipment Maintenance - Alarm	\$56.85
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Barbara Barnabee

42910	Established Monthly Expenses	\$50.00
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Blue Cross Blue Shield of IL

40210	BCBS Employer Expense	\$13,541.34
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Buildingstars

41110	March Cleaning - Admn Bldg	\$599.00
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Chase Bank

52410	Service Charge	\$14.00
52410	Service Charge	\$60.15
52410	Service Charge	\$62.99
Comcast Cable		
42310	Phones	\$408.28
42310	Fax Line - Town/Assessor	\$105.54
Conserv F S		
50610	Town Fuel	\$716.62
Constellation Energy Services		
42610	CSB Utility	\$706.39
e-360 Solutions LLC		
43810	Board Meeting	\$50.00
Todd Gedville		
40210	Insurance Opt Out 03/2019 - 02/2020	\$1,500.00
Glenkirk		
43910	Grant Allotment	\$16,000.00
GravesDesignGroup		
43810	Admin Bldg Roof & Window Project	\$4,050.00
J & R Lock & Safe Inc		
41110	Door Lock changing	\$387.00
50810	Padlock Keys	\$8.00
Home Depot		
41110	Lobby Lights	\$62.65
50710	Maintenance Supplies	\$136.39
50810	Operating Supplies	\$10.56
NCPERS Group Life Ins.		
40210	Life Insurance - Employer Expense	\$116.26
John Jurgensen		
41110	Trace Elevator Phone line	\$150.00
Steve Justman		
42010	4/27/20 Prime Timer Show	\$175.00
MetLife - Group Benefits		
40210	Dental/Vision - Town	\$1,052.86
Konica Minolta Business Soluti		
41310	Copier Overages 11/28/19 - 2/27/20	\$751.37
Neofunds		
43210	Mail Machine Replenish	\$492.86
Nicasa		

43910	Grant Allotment	\$2,200.00
North Shore Printers INC		
43410	Business Cards	\$128.00
North Shore Gas		
42610	Utilities - Natural Gas - CSB Garage	\$302.99
42610	Utilities - Natural Gas - CSB	\$352.01
42610	Utilities - Natural Gas	\$447.82
Omni Youth Services		
43910	Grant allotment - 3 months	\$52,500.00
Open Communities		
43910	Grant Allotment 2019-2020	\$4,000.00
Orkin		
41110	Building Maintenance - CSB	\$215.22
41110	Building Maintenance - Admin	\$150.33
Pepsi Cola Gen. Bot. Inc.		
50810	Operating Supplies	\$200.76
Quill Corporation		
50810	Operating Supplies	\$274.21
Sam's Club		
50310	Senior Supplies	\$182.69
Steiner Electric Company		
57510	Parking Light Fixtures	\$4,974.87
Storino Ramello & Durkin		
43710	Legal Services	\$703.00
Thresholds		
43910	Grant Allotment	\$5,000.00
University of Illinois Extensi		
43910	Grant Allotment	\$1,000.00
Unifirst Corporation		
50910	Towns Uniforms	\$81.68
Vidya Nahar		
42010	Yoga Instructor Session 1 Payment	\$400.00
John Steven Vita Communication		
52510	Public Relations	\$250.00

Assessor

Payroll

40112	DR: Salaries-Assessor	\$12,238.99
40112	DR: Salaries-Assessor	\$12,238.99

40312	DR: Social Security-Assessor	\$895.63
40312	DR: Social Security-Assessor	\$895.63
40412	DR: IMRF-Assessor	\$857.95
40412	DR: IMRF-Assessor	\$857.95
40512	DR: Unemployment-Assessor	\$52.65
40512	DR: Unemployment-Assessor	\$73.17

Blue Cross Blue Shield of IL

40212	BCBS Employer Expense	\$6,053.01
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NCPERS Group Life Ins.

40212	Life Insurance - Employer Expense	\$64.00
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IL Property Assesment Institute

43112	Seminar 5-4-2020 - O'Donnell	\$360.00
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JRM Consulting Inc

43812	Apex Maintenance Renewal	\$1,050.00
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Lake Cnty Assesors Association

42912	February Luncheon	\$20.00
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Patricia Lippert

43112	IPAI Seminar/ Exam 4-22-20	\$320.00
43112	IPAI Seminar/ Exam 3-23-20	\$320.00

MetLife - Group Benefits

40212	Dental/Vision - Assessor	\$417.88
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Robin V. O'Donnell

42912	Deputy Assessor Expense - February	\$553.65
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Quill Corporation

50512	Office Supplies	\$46.47
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Gary Raupp

42912	Assessor Expense - February 2020	\$446.00
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GA Admin

IL Twp Assoc of General Assist

43130	2020 Membership Renewal Fee	\$50.00
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Village of Buffalo Grove

42630	Water/Sewer - 111-001	\$89.94
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GA Home Relief

ARS National Services INC

51132	GA Client	\$150.00
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Convergent Outsourcing Inc

51132	GA Client	\$65.00
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Pebbleshire Phase II

46832	EA Client	\$636.89
Portfolio Recovery Associates,		
51132	GA Client	\$100.00

Cemetery

Sharon Weiher

43840	AIC Cemeterian Conference Feb 2020	\$273.00
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Single Click IT Inc

43840	IT Support	\$1,437.00
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Wm Smith Enterprises Inc

42440	Grave Opening Fees	\$2,550.00
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Village of Buffalo Grove

42640	Water/Sewer - 131-001	\$28.71
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Park Fund

Aqua Pure Enterprises Inc

41150	System Installation - Both Pools	\$3,520.00
43850	Engineering & Permits	\$2,000.00
57750	Chlorination System - 2	\$10,711.03

Comcast Cable

42350	Phone & Intenet	\$112.43
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Constellation Energy Services

42650	Park Utility	\$455.09
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Lake County Public Works

42650	Utilities	\$64.72
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North Shore Gas

42650	Utilities - Natural Gas	\$198.97
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S&S Worldwide Inc

51050	Camp Equipment	\$295.21
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Single Click IT Inc

43850	IT Support	\$479.00
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Steiner Electric Company

57550	Parking Light Fixtures	\$3,830.00
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John Steven Vita Communication

43850	Public Relations	\$250.00
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Road Admin.

Payroll

40160	DR: Salaries-Road	\$6,666.82
40160	DR: Salaries-Road	\$6,666.82
40260	DR: Benefits-Road	\$62.50

40360	DR: Social Security-Road	\$505.53
40360	DR: Social Security-Road	\$462.48
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$178.14
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$178.14
40560	DR: Unemployment-Road	\$23.14
40560	DR: Unemployment-Road	\$59.02
Blue Cross Blue Shield of IL		
40260	BCBS Employer Expense	\$577.98
Comcast Cable		
42360	Fax Line	\$52.77
42360	Internet & Phone	\$266.97
NCPERS Group Life Ins.		
40260	Life Insurance - Employer Expense	\$12.00
MetLife - Group Benefits		
40260	Dental/Vision - Road	\$81.88
Quill Corporation		
43360	Office Supplies	\$262.97
43360	Admin Expenses	\$44.99
Sam's Club		
52560	Gatorade	\$63.90
Unifirst Corporation		
50960	Highway Uniforms	\$100.92
Village of Bannockburn		
52660	Replacement Tax	\$64.11
Village of Buffalo Grove		
52660	Replacement Tax	\$497.36
Village of Indian Creek		
52660	Replacement Tax	\$85.48
Village of Lincolnshire		
52660	Replacement Tax	\$2,269.20
City of Lake Forest		
52660	Replacement Tax	\$93.25
Village of Long Grove		
52660	Replacement Tax	\$477.93
Village of Mettawa		
52660	Replacement Tax	\$54.40
Village of Mundelein		
52660	Replacement Tax	\$1,911.72

Village of Riverwoods

52660	Replacement Tax	\$322.51
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Village of Vernon Hills

52660	Replacement Tax	\$691.64
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Road Maint.**Cargill, Incorporated**

41462	Road Salt	\$8,900.32
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Commonwealth Edison

42662	Street Lights	\$1,795.42
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Conserv F S

50662	Highway Fuel	\$1,515.85
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Flood Brothers Disposal

43362	Refuse	\$448.67
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North Shore Gas

42662	Utilities - Natural Gas	\$650.27
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Sauber Mfg

41362	Lift Truck Repairs	\$1,921.30
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Single Click IT Inc

43862	Installation of highway computers	\$250.00
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Village of Buffalo Grove

42662	Water/Sewer - 101-001	\$677.42
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John Steven Vita Communication

43862	Public Relations	\$250.00
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Wisconsin Central

52562	Base Rental	\$60.00
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Perm. Road**Payroll**

40170	DR: Salaries-Perm Road	\$15,903.85
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40170	DR: Salaries-Perm Road	\$11,365.44
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40370	DR: Social Security-Perm Road	\$822.94
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40370	DR: Social Security-Perm Road	\$1,170.14
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40470	DR: IMRF-Perm Road	\$1,114.86
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40470	DR: IMRF-Perm Road	\$796.72
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American Gases Corp

50770	Welding Cylinders	\$39.00
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Blue Cross Blue Shield of IL

40270	BCBS Employer Expense	\$3,716.78
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e-360 Solutions LLC

43870	Board Meeting	\$50.00
ElCor Industries		
50870	Operating Supply	\$31.00
Fertilizer Dealer Supply		
50870	Brine machine supplies	\$401.45
Gewalt Hamilton Associates		
43670	Engineering	\$3,230.16
Grower Equipment & Supply		
50770	Maintenance Supplies	\$18.93
Home Depot		
50870	Operating Supplies	\$43.88
NCPERS Group Life Ins.		
40270	Life Insurance - Employer Expense	\$48.00
Interstate Billing Service, In		
50770	Truck Supplies	\$206.70
Leach Enterprises, Inc		
50770	Truck Part	\$133.95
Lima Excavating Contractors, I		
41670	Inverrary Culvert	\$32,897.29
Menards		
50770	Maintenance Supplies	\$113.40
Menards Vernon Hills		
50770	Maintenance Supplies	\$162.74
MetLife - Group Benefits		
40270	Dental/Vision - Perm Road	\$271.33
Sam's Club		
50870	Operating Supply	\$21.98
Single Click IT Inc		
43870	IT Support	\$479.00

Station Fund

Payroll

40180	DR: Salaries-Metra	\$1,984.29
40180	DR: Salaries-Metra	\$2,106.34
40280	DR: Benefits-Metra	\$6.25
40380	DR: Social Security-Metra	\$144.92
40380	DR: Social Security-Metra	\$153.79
40480	DR: IMRF-Metra	\$139.12
40480	DR: IMRF-Metra	\$147.66

40580	DR: Unemployment-Metra	\$9.66
40580	DR: Unemployment-Metra	\$8.73
Bank Financial		
52480	Service Charge	\$7.18
Blue Cross Blue Shield of IL		
40280	BCBS Employer Expense	\$1,047.46
Comcast Cable		
42380	Internet	\$98.35
42380	Phones	\$204.12
Constellation Energy Services		
42680	Train West Side Utility	\$218.10
42680	Train East Side Utility	\$104.46
42680	Train Platform	\$169.70
Daily Herald		
43480	Bid Notice	\$96.60
e-360 Solutions LLC		
43880	Board Meeting	\$50.00
NCPERS Group Life Ins.		
40280	Life Insurance - Employer Expense	\$11.74
North Shore Gas		
42680	Utilities - Natural Gas	\$108.53
Pacific Telemanagement Service		
42380	Metra Payphone	\$78.00
Parkmobile		
52480	Merchant Fees	\$853.49
Storino Ramello & Durkin		
43780	Legal Services	\$138.75
John Steven Vita Communication		
52580	Public Relations	\$250.00

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

AGENDA
170th ANNUAL TOWN MEETING OF VERNON TOWNSHIP



April 14, 2020 – 7:00 p.m.



Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Town Clerk calls the 170th Annual Town Meeting to order
2. Pledge of Allegiance.
3. Town Clerk to certify publication of Annual Town Meeting.
4. Introduction of Township Officials.
5. Election of Moderator.
6. Moderator takes oath.
7. Supervisor's report.
8. Assessor's report.
9. Highway Commissioner's report.
10. Resolution Re: The sale of Vernon Township and Vernon Township Highway Department used personal property
11. Public comment.
12. Set next Annual Town Meeting date and time for 2021: April 13, 2021 at 7:00 p.m.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

VERNON TOWNSHIP BOARD MEETING SCHEDULE FOR 2020-2021

The Board of Trustees will meet at the Vernon Township Community Services Building, located at 2900 N. Main St., Buffalo Grove, IL 60089. Meetings will begin at 7:00 p.m. (unless otherwise noted) on the following dates:

- Tuesday, April 7, 2020
- Thursday, May 14, 2020
- Thursday, June 11, 2020
- Thursday, July 9, 2020
- Thursday, August 13, 2020
- Thursday, September 10, 2020
- Thursday, October 8, 2020
- Thursday, November 12, 2020
- Thursday, December 10, 2020
- Thursday, January 14, 2021
- Thursday, February 11, 2021
- Thursday, March 11, 2021

Vernon Township, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Township Office at 847-634-4600 to allow the Township to make reasonable accommodations for those persons.