

1. 7:00 P.M. April 3, 2019 Special Meeting

Documents:

[AGENDA 040319 SPECIAL MEETING.PDF](#)  
[BOARD PACKET COMPLETE.PDF](#)

**AGENDA**  
**TOWNSHIP BOARD OF VERNON TOWNSHIP**  
**SPECIAL MEETING**

◆◆◆  
**April 3, 2019 – 7:00 p.m.**

◆◆◆  
**Vernon Township Community Service Building**  
**2900 North Main Street**  
**Buffalo Grove, Illinois 60089**

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
  - a. Township Supervisor
  - b. Clerk
  - c. Highway Commissioner
  - d. Assessor
  - e. Trustees
  - f. Director of Operations
  - g. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
  - a. Town Fund
  - b. General Assistance Fund
  - c. Cemetery Fund
  - d. Park Maintenance Fund
  - e. Road Fund
  - f. Permanent Road Fund
  - g. Metra Fund
8. Unfinished Business.
9. New Business:

- a. Approval of Social Agency Grants
- b. Report from Highway Transition Committee (Roger Addelson)
- c. Three Year Road Project Presentation (Michael Lofstrom)
- d. Food Pantry Update (Sheila Sebor)
- e. Presentation by Chief Tom Krueger – Lincolnshire - Riverwoods Fire Protection District

10. Executive Session

- a. Discussion concerning litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, held in executive session pursuant to 5 ILCS 120/2(c)(11).

11. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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## Monthly Distribution Summary Report - April 3, 2019 Board Meeting

Town Fund	Township Admin	\$77,918.28	
	Assessor's Office	\$22,313.22	
	<b>Total:</b>		<b>\$100,231.50</b>
General Assistance	GA Admin	\$0.00	
	GA Home Relief	\$2,507.89	
	<b>Total:</b>		<b>\$2,507.89</b>
Cemetery Fund			
	<b>Total:</b>		<b>\$353.20</b>
Park Fund			
	<b>Total:</b>		<b>\$9,130.82</b>
General Road Fund	Road Admin.	\$15,830.44	
	Road Maintenance	\$3,106.17	
	<b>Total:</b>		<b>\$18,936.61</b>
Permanent Road Fund			
	<b>Total:</b>		<b>\$22,782.46</b>
Station Fund			
	<b>Total:</b>		<b>\$4,686.55</b>
	<b>GRAND TOTAL:</b>		<b>\$158,629.03</b>

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,  
 have set out hands on \_\_\_\_\_ 20\_\_\_\_.

Board of Trustees

Township Supervisor: \_\_\_\_\_

Township Clerk \_\_\_\_\_

Township Highway  
 Commissioner \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - April 3, 2019

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on \_\_\_\_\_, 20\_\_\_\_ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

**General Ledger**

**Payroll**

21100	DR: Garnishment	\$300.00
21100	CR: Garnishment	\$(300.00)
21200	CR: Health Insurance Withholding	\$(1,836.93)
21200	Health Ins Withholding	\$(161.57)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(375.56)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(652.00)
21600	CR: State WH Tax Payable-EE	\$(2,707.06)
21600	DR: State WH Tax Payable	\$2,816.17
21600	CR: State WH Tax-IL FUND ER	\$(109.11)
21700	CR: Federal WH Tax Payable	\$(5,348.93)
21700	DR: Federal WH Tax Payable	\$5,348.93
21800	CR: FICA Payable-SS ER	\$(3,841.61)
21800	CR: FICA Payable-Med ER	\$(898.47)
21800	CR: FICA Payable-SS EE	\$(3,841.62)
21800	CR: FICA Payable-Med EE	\$(898.44)
21800	DR: FICA Payable	\$9,480.14
21900	CR: IMRF Payable-EE	\$(2,870.62)
21900	CR: IMRF Payable-ER	\$(3,891.30)
21900	CR: IMRF Payable-Volunt.	\$(1,423.08)
21900	DR: IMRF Payable	\$8,185.00

**AFLAC**

21400	AFLAC	\$751.12
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**Benefit Wallet**

21500	HSA March 2019	\$1,020.00
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**Health Care Service Corporatio**

21200	BCBS Employee Expense	\$3,835.43
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**Ed Collins**

20200	Lending Closet Refund - Wheelchair	\$50.00
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**NCPERS Group Life Ins.**

21500	Life Ins - Employee Expense	\$84.00
<b>Carrie Pasquesi</b>		
20200	Lending Closet Refund - Wheelchair	\$50.00
<b>Nationwide Retirement Solution</b>		
21300	Deferred Comp 3/8/19 & 3/22/19 Paychecks	\$380.00
<b>David Schwind</b>		
20200	Lending Closet Refund - Wheelchair	\$50.00
<b>Inez Sheya</b>		
20200	Lending Closet Refund - Wheelchair	\$50.00
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<b>Town Admin.</b>		
<b>Payroll</b>		
40110	DR: Salaries-Town	\$30,989.23
40210	Benefits	\$161.57
40310	DR: Social Security-Town	\$2,281.14
40410	DR: IMRF-Town	\$1,847.20
40510	DR: Unemployment-Town	\$67.92
43810	DR: Other Professional Serv. (Payroll Expense)	\$133.15
<b>American Charge Service</b>		
52710	Taxi Coupons - 2/28/19	\$1,308.00
<b>AT&amp;T</b>		
42310	Elevator Line	\$79.68
42310	CSB Garage	\$88.51
42310	Alarm Line - Admin Bldg	\$1,346.85
<b>Barbara Barnabee</b>		
42910	Established Monthly Expenses	\$50.00
<b>Health Care Service Corporatio</b>		
40210	BCBS Employer Expense	\$9,903.72
<b>Cardinal Cleaning Company</b>		
41110	February Cleaning Service	\$280.00
<b>Comcast Cable</b>		
42310	Phone - 4	\$429.37
42310	Fax - 2	\$105.05
42310	Phone	\$95.31
<b>Conserv F S</b>		
50610	Town Fuel	\$346.75
<b>Constellation Energy Services</b>		
42610	Town Utility	\$644.37
42610	CSB Utility	\$751.49



**Ernie's**

41210 Towing - Pace Bus 3-22-19 \$325.00

**Flood Brothers Disposal**

41110 Refuse Collection \$393.98

**Grainger**

41110 Flag Pole Repair \$59.74

**Grant Management USA**

43110 Grant Writing Seminar \$595.00

**Home Depot**

50710 Maintenance Supplies \$28.12

**NCPERS Group Life Ins.**

40210 Life Ins - Employer Expense \$128.24

**Johnson Controls Security Solu**

42310 Quarterly Billing - 04/01/19 - 06/30/19 \$849.05

42310 Quarterly Billing 04/01/19 - 06/30/19 \$1,440.06

**Billy Johnson**

57910 Refund - Room Cancellation \$65.00

**Konica Minolta**

41310 Printer Maintenance 11/28/2018-02/27/2019 \$556.42

**Lincolnshire Marriott Theatre**

42010 Marriott Tickets - Footloose \$962.00

**Menards - Long Grove**

41110 Grounds Maintenance \$8.08

41310 Equipment Maintenance \$20.43

**MetLife - Group Benefits**

40210 Dental/Vision - Town \$811.26

**NorthBranch Chic RiverWatershe**

44310 2019 Annual Dues \$1,235.00

**Neofunds**

43210 Mail Machine Replenish \$687.08

**Network Services Company**

50710 Garbage Bags, Paper products \$1,344.85

**North Shore Gas**

42610 Utilities - Natural Gas - CSB Garage \$319.21

42610 Utilities - Natural Gas - CSB \$405.90

42610 Utilities - Natural Gas \$533.07

**Office Depot**

50510 Printer toner \$84.89

50510	Passport Ink/Paper	\$71.98
<b>Orkin</b>		
41110	Pest Control - CSB	\$106.54
41110	Pest Control - Offices	\$120.64
<b>Pepsi Cola Gen. Bot. Inc.</b>		
52410	Fees	\$14.50
<b>U.S. Postal Service</b>		
43210	Personalized Stamped Envelopes - Admin	\$665.55
<b>Quill Corporation</b>		
50510	Office Supplies	\$72.26
50510	Office Supplies	\$64.77
50510	Office Supplies	\$24.28
<b>Reliable Fire Equipment Co</b>		
41310	Recertify Fire Equipment - CSB	\$37.50
41310	Recertify Fire Equipment - CSB Garage	\$94.95
41310	Recertify Fire Equipment - Admin Bldg	\$325.95
<b>Sam's Club</b>		
50310	Senior Supplies	\$30.34
50310	Senior Supplies	\$347.52
50310	Senior Supplies	\$24.42
<b>Sharon Weiher</b>		
42910	Conference Expenses	\$311.36
<b>Single Click IT Inc</b>		
43810	Monthly IT Support	\$958.00
43810	Install 3 computers	\$375.00
57510	Laptop, Docking Station. Monitor	\$1,506.99
<b>Sprint</b>		
42310	Phone Bills	\$139.94
<b>Storino Ramello &amp; Durkin</b>		
43710	Legal Services	\$3,746.00
<b>Unifirst Corporation</b>		
50910	Highway Uniform	\$93.36
<b>Village of Buffalo Grove</b>		
42610	Water & Sewer - CSB Garage	\$10.45
42610	Water & Sewer - CSB	\$41.80
<b>Vernon Township Road Fund</b>		
37410	Portion of TOIRMA Insurance Dividend	\$3,278.00
<b>Vidya Nahar</b>		
42010	Payment - Winter Chair Yoga	\$640.00

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**Assessor****Payroll**

40112	DR: Salaries-Assessor	\$11,882.50
40312	DR: Social Security-Assessor	\$868.58
40412	DR: IMRF-Assessor	\$724.84
40512	DR: Unemployment-Assessor	\$18.46

**Health Care Service Corporatio**

40212	BCBS Employer Expense	\$6,010.31
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**CIAO Association**

44312	2019-2020 Biennial Dues	\$40.00
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**NCPERS Group Life Ins.**

40212	Life Ins - Employer Expense	\$64.02
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**IL Property Assessment Institu**

43112	2019 Lake County Workshop	\$360.00
43112	2019 Northeast Conference	\$360.00

**Joshua Cohen**

42912	Conference Expenses	\$821.20
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**L.C.T. Asses. Association**

42912	March Meeting	\$60.00
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**MetLife - Group Benefits**

40212	Dental/Vision - Assessor	\$365.79
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**Patti Lippert**

42912	Conference Expenses	\$649.94
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**Gary Raupp**

42912	Assessor Expenses	\$87.58
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**GA Home Relief****ComEd**

46732	EA Client	\$396.22
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**Dake LLC**

46832	EA Client	\$900.00
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**Mariano's**

51132	GA Client	\$75.00
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**Pebbleshire Phase II**

46832	EA Client	\$900.00
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**Public Storage**

51132	GA Client	\$161.67
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**Vernon Township**

51132	GA Client	\$75.00
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**Cemetery****Home Depot**

58140 Cemetery Landscape Maintenance Supplies \$140.94

**Johnson Controls Security Solu**

42340 Quarterly Billing - 04/01/19 - 06/30/19 \$212.26

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**Park Fund****Payroll**

40150 DR: Salaries-Park \$187.10

40350 DR: Social Security-Park \$14.31

40550 DR: Unemployment-Park \$0.88

**Clowning Around Entertainment**

51150 Camp Inflatables Deposit \$1,238.08

**Comcast Cable**

42350 Phone \$107.34

42350 Phone & Internet \$138.47

**Constellation Energy Services**

42650 Park Utility \$496.15

**Inner Security Systems, Inc**

42350 Fire Alarm 4/1/2019-6/30/2019 \$156.00

**Johnson Controls Security Solu**

42350 Quarterly Billing 04/01/19 - 06/30/19 \$236.09

**Lake County Health Department**

43850 Pool Facility Licence Fee \$328.00

**North Shore Gas**

42650 Utilities - Natural Gas \$200.81

**PlumbMaster**

41850 Plumbing repair parts \$468.00

**Reliable Fire Equipment Co**

41850 Recertify Fire Equipment - Peterson Park \$33.00

**Single Click IT Inc**

43850 Install 1 computers \$125.00

43850 Monthly IT Support \$479.00

**Sprint**

42350 Phone Bills \$98.19

**Steiner Electric Company**

57550 Lightbulbs \$267.40

**Van's Enterprises LTD**

58150 Ball Field Maintenance \$4,192.00

<b>Zoos Are Us, Inc</b>		
51150	Camp Activity Deposit	\$365.00
<b>Road Admin.</b>		
<b>Payroll</b>		
40160	DR: Salaries-Road	\$6,791.20
40360	DR: Social Security-Road	\$501.24
40460	DR: IMRF-Road(Retirment Contrib Rd Admin)	\$409.76
40560	DR: Unemployment-Road	\$17.80
<b>A Beep, LLC</b>		
42360	Radio Communications	\$200.55
<b>Health Care Service Corporatio</b>		
40260	BCBS Employer Expense	\$596.26
<b>Comcast Cable</b>		
42360	Fax	\$52.52
42360	Internet & Phone	\$364.63
<b>NCPERS Group Life Ins.</b>		
40260	Life Ins - Employer Expense	\$12.00
<b>Johnson Controls Security Solu</b>		
42360	Quarterly Billing - 04/01/19 - 06/30/19	\$1,061.32
<b>MetLife - Group Benefits</b>		
40260	Dental/Vision - Road	\$79.92
<b>Michael Lofstrom</b>		
40260	Health Insurance Opt Out	\$125.00
<b>U.S. Postal Service</b>		
43360	Personalized Stamped Envelope - Highway	\$665.55
<b>Sam's Club</b>		
52560	Gatorade	\$76.68
<b>Unifirst Corporation</b>		
50960	Town Uniforms	\$87.24
<b>Village of Bannockburn</b>		
52660	Replacement Tax	\$47.47
<b>Village of Buffalo Grove</b>		
52660	Replacement Tax	\$368.26
<b>Village of Indian Creek</b>		
52660	Replacement Tax	\$63.29
<b>Village of Lincolnshire</b>		
52660	Replacement Tax	\$1,680.17
<b>City of Lake Forest</b>		

52660	Replacement Tax	\$69.05
<b>Village of Long Grove</b>		
52660	Replacement Tax	\$353.87
<b>Village of Mettawa</b>		
52660	Replacement Tax	\$40.28
<b>Village of Mundelein</b>		
52660	Replacement Tax	\$1,415.48
<b>Village of Riverwoods</b>		
52660	Replacement Tax	\$238.79
<b>Village of Vernon Hills</b>		
52660	Replacement Tax	\$512.11
<b>Road Maint.</b>		
<b>Conserv F S</b>		
50662	Highway Fuel	\$251.10
<b>Constellation Energy Services</b>		
42662	Highway Utility	\$644.37
<b>North Shore Gas</b>		
42662	Utilities - Natural Gas	\$799.59
<b>Sauber Mfg</b>		
41362	Lift Truck Maintenance	\$868.00
<b>Village of Buffalo Grove</b>		
42662	Water & Sewer	\$543.11
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<b>Perm. Road</b>		
<b>Payroll</b>		
40170	DR: Salaries-Perm Road	\$13,066.90
40370	DR: Social Security-Perm Road	\$935.49
40470	DR: IMRF-Perm Road	\$793.13
<b>Advance Auto Parts</b>		
50770	License Lamp	\$22.98
<b>Health Care Service Corporatio</b>		
40270	BCBS Employer Expense	\$4,901.00
<b>ElCor Industries</b>		
50770	Reflective barricade tape, hardware	\$479.34
<b>Gewalt Hamilton Associates</b>		
43670	Engineering	\$486.28
<b>Grainger</b>		
50770	Hydraulic Jack	\$1,087.75
<b>NCPERS Group Life Ins.</b>		

40270	Life Ins - Employer Expense	\$48.00
<b>Menards Vernon Hills</b>		
50770	Operating Supplies	\$41.20
<b>MetLife - Group Benefits</b>		
40270	Dental/Vision - Perm Road	\$369.46
<b>Miid-Town Acquisitions LLC</b>		
50770	Maintenance Supplies	\$71.93
<b>Single Click IT Inc</b>		
43870	Monthly IT Support	\$479.00
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<b>Station Fund</b>		
<b>Payroll</b>		
40180	DR: Salaries-Metra	\$1,907.64
40380	DR: Social Security-Metra	\$139.29
40480	DR: IMRF-Metra	\$116.37
40580	DR: Unemployment-Metra	\$4.05
<b>Health Care Service Corporatio</b>		
40280	BCBS Employer Expense	\$757.17
<b>Comcast Cable</b>		
42380	Internet	\$106.85
42380	Phone	\$107.34
<b>Constellation Energy Services</b>		
42680	Train West Side Utility	\$56.13
42680	Train Platform Utility	\$145.30
42680	Train East Side Utility	\$259.00
<b>NCPERS Group Life Ins.</b>		
40280	Life Ins - Employer Expense	\$11.74
<b>Johnson Controls Security Solu</b>		
42380	Quarterly Billing - 04/01/19 - 06/30/19	\$326.57
<b>North Shore Gas</b>		
42680	Utilities - Natural Gas	\$117.70
<b>Pacific Telemanagement Service</b>		
42380	Phone 04/01/2019	\$78.00
<b>Reliable Fire Equipment Co</b>		
41380	Recertify Fire Equipment - Metra Station	\$63.95
<b>Single Click IT Inc</b>		
43880	Monthly IT Support	\$479.00
<b>Village of Buffalo Grove</b>		
42680	Water & Sewer	\$10.45

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Township Supervisor**

\_\_\_\_\_  
**Township Clerk**

\_\_\_\_\_  
**Township Highway Commissioner**

\_\_\_\_\_  
**Board of Township Trustee**

\_\_\_\_\_  
**Board of Township Trustee**

\_\_\_\_\_  
**Board of Township Trustee**

\_\_\_\_\_  
**Board of Township Trustee**