

1. 7:00 P.M. May 9, 2018 Board Meeting

Documents:

[AGENDA 050918.PDF](#)

[COMPLETE BOARD PACKET FOR 050918 UPDATED.PDF](#)

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
REGULAR MEETING

◆◆◆
May 9, 2018 – 7:00 p.m.

◆◆◆
Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Highway Commissioner
 - d. Assessor
 - e. Trustees
 - f. Director of Operations
 - g. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund
8. Unfinished Business.

9. New Business:

- a. Appointment of Christopher Kennedy of Prairie View to a 3-year term on the Lincolnshire-Riverwoods Fire Protection District Board of Trustees.
- b. Approval of an INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS AND THE SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS REGARDING THE TOWNSHIP HOSTING AND MAINTAINING A SITE TO COLLECT CLOTHING AND TEXTILES.
- c. Approval of Grant Funding Schedule.
- d. Authorization of the Township Supervisor to be the principal agent for the township's Illinois Funds accounts.

10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Holly Kim, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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Monthly Distribution Summary Report - May 9, 2018 Board Meeting

Town Fund	Township Admin	\$156,253.92	
	Assessor's Office	\$31,616.67	
	Total:		\$187,870.59
General Assistance	GA Admin	\$425.83	
	GA Home Relief	\$686.00	
	Total:		\$1,111.83
Cemetery Fund			
	Total:		\$3,637.24
Park Fund			
	Total:		\$28,833.48
General Road Fund	Road Admin.	\$42,510.80	
	Road Maintenance	\$4,892.36	
	Total:		\$47,403.16
Permanent Road Fund			
	Total:		\$40,140.66
Station Fund			
	Total:		\$39,679.73
	GRAND TOTAL:		\$348,676.69

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - May 9, 2018

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21300	CR: Deferred Compensation	\$ (415.00)
21300	CR: Deferred Compensation	\$ (415.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$ (490.23)
21400	CR: Misc Payroll Deductions(Aflac)	\$ (490.23)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$ (652.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$ (654.00)
21600	CR: State WH Tax-IL FUND ER	\$ (34.46)
21600	DR: State WH Tax Payable	\$ 2,770.61
21600	CR: State WH Tax-IL FUND ER	\$ (13.17)
21600	CR: State WH Tax Payable-EE	\$ (2,624.94)
21600	DR: State WH Tax Payable	\$ 2,659.40
21600	CR: State WH Tax Payable-EE	\$ (2,757.44)
21700	CR: Federal WH Tax Payable	\$ (4,954.83)
21700	DR: Federal WH Tax Payable	\$ 4,954.83
21700	CR: Federal WH Tax Payable	\$ (5,270.65)
21700	DR: Federal WH Tax Payable	\$ 5,270.65
21800	CR: FICA Payable-SS EE	\$ (3,626.82)
21800	DR: FICA Payable	\$ 9,373.37
21800	CR: FICA Payable-Med EE	\$ (848.24)
21800	CR: FICA Payable-Med EE	\$ (888.28)
21800	CR: FICA Payable-SS ER	\$ (3,626.84)
21800	CR: FICA Payable-SS EE	\$ (3,798.40)
21800	CR: FICA Payable-SS ER	\$ (3,798.36)
21800	DR: FICA Payable	\$ 8,950.11
21800	CR: FICA Payable-Med ER	\$ (888.33)
21800	CR: FICA Payable-Med ER	\$ (848.21)
21900	CR: IMRF Payable-EE	\$ (2,750.86)
21900	CR: IMRF Payable-Volunt.	\$ (1,811.09)
21900	CR: IMRF Payable-ER	\$ (4,713.11)
21900	DR: IMRF Payable	\$ 8,879.53
21900	CR: IMRF Payable-Volunt.	\$ (1,696.31)

21900	CR: IMRF Payable-EE	\$(2,647.38)
21900	CR: IMRF Payable-ER	\$(4,535.84)
21900	DR: IMRF Payable	\$9,275.06

AFLAC

21400	Aflac Ins 2nd Page total of Invoice#750742, due 4-1-18	\$39.00
21400	Aflac Ins due 5-01-18	\$980.41

Benefit Wallet

21500	Health Savings Account - for pay period April 2018	\$1,228.00
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Nationwide Retirement Solution

21300	457b payment for paychecks 4-6-18 & 4-20-18 (4 employees)	\$830.00
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Town Admin.

Payroll

40110	DR: Salaries-Town	\$33,725.10
40110	DR: Salaries-Town	\$35,176.06
40310	DR: Social Security-Town	\$2,540.13
40310	DR: Social Security-Town	\$2,651.14
40410	DR: IMRF-Town	\$2,632.55
40410	DR: IMRF-Town	\$2,546.71
40510	DR: Unemployment-Town	\$23.75
40510	DR: Unemployment-Town	\$5.41
43810	DR: Other Professional Serv. (Payroll Expense)	\$237.23
43810	DR: Other Professional Serv. (Payroll Expense)	\$120.31

American Charge Service

52710	Taxi Coupons	\$507.00
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AT&T

42310	Alarm Line Admin Bldg due 5/10/18	\$853.15
42310	Elevator Phone	\$11.88
42310	CSB Garage Line	\$167.92

Barbara Barnabee

42910	Established Monthly Expenses for VT Clerk	\$50.00
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Beth Herchenbach

42910	mileage reimbursement	\$21.80
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Health Care Service Corporatio

40210	Blue Cross Blue Shield - Town - For May 2018 (due 5-1-18)	\$22,737.51
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Buildingstars

41110	Cleaning Services	\$599.00
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Burriss Equipment Co.

50710	Equipment Filters	\$56.83
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Cardinal Cleaning Company

41110	CSB Cleaning	\$280.00
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CFS Products Inc		
50810	Passport Film	\$66.41
CivicPlus		
43810	Website Fees - Town (50%)	\$6,577.50
Clarke Environmental Mosquito		
44710	Mosquito Management Service - April 2018	\$6,745.50
44710	Mosquito Management Service - May 2018	\$6,745.50
Coalition to Reduce Recidivism		
43810	Annual Membership Fee	\$150.00
Comcast Cable		
42310	Fax	\$4.09
42310	Phone	\$44.72
42310	Phone	\$337.45
Conserv F S		
50610	Town Fuel	\$562.10
Constellation Energy Services		
42610	CSB utility	\$637.70
42610	Town utility	\$443.75
Daily Herald		
43410	Town Meeting Notification	\$121.90
Dan The Key Man		
50810	Keys	\$7.95
Sherry Fisher		
57910	Class Refund	\$10.00
Flood Brothers Disposal		
41110	Refuse Collection - April	\$389.34
Grower Equipment & Supply		
41110	New Zero Turn Mower	\$4,520.50
50710	Lawnmower Parts	\$166.85
Illinois Govermt Finance Offic		
43110	Basic Governmental Accounting Seminar - Todd Gedville	\$35.00
NCPERS Group Life Ins.		
40210	IMRF Life Ins. NCPERS premium for May 2018	\$316.00
Integrated Building Automation, LLC		
41110	Assessor's Office HVAC repair	\$1,396.44
Holly Kim		
52510	Reimbursement for Town Meeting Catering Bonta & Marianos	\$217.56
Mail Finance- Neopost		
41310	Postage Meter Lease	\$246.00
MetLife - Group Benefits		

40210	Met Life - Dental/Vision Town due 5-1-18	\$1,238.53
NorthBranch Chic RiverWatershe		
44310	Town Admin Annual Dues - North Branch Chicago River Watershed Workgroup	\$1,235.00
Neofunds		
43210	Mail Machine Replinish due 5-14-18	\$340.60
North Shore Gas		
42610	Utilities NoShore Gas - Garage due 5/1/2018	\$259.12
42610	Utilities NoShore Gas - CSB Bldg due 4-26-18	\$367.27
42610	Utilities NoShore Gas - Town due 4-26-18	\$369.46
Nadeen Rust		
57910	Class Refund	\$10.00
OReilly Automotive		
41210	Wiper Blades	\$25.52
Orkin		
41110	Pest Dervices - CSB	\$210.98
41110	Pest Services - Admin Bldg	\$241.28
Quill Corporation		
50510	Office Supplies	\$451.81
57510	Office Desk	\$119.99
57510	HP laserjet printer/toner	\$883.96
Sam's Club		
50310	Senior Supplies	\$319.77
50810	Operating Supplu	\$34.44
Sharon Weiher		
50610	Petty Cash - Reimbursement to Staff for Gasoline for PACE bus	\$37.67
50810	Petty Cash - Reimbursement to Staff for Operating Supplies	\$44.45
52510	Petty Cash - Reimbursement to Staff for Tolls for Pace Bus	\$15.70
Single Click IT Inc		
43810	PC Relocation	\$250.00
43810	IT Support May 2018	\$894.00
57510	Wireless Adapter	\$27.90
Sprint		
42310	Cell Phone	\$207.88
Storino Ramello & Durkin		
43710	Legal Expense Case No 2017 CH 1610 Statement#74264	\$6,507.55
43710	Legal Expense Case No 2017 CH 1610 Statement#75144	\$4,532.50
43710	Legal Expense 4-1-18 Statement #75085	\$1,981.50
Todd Gedville		
44310	Town Dues - Reimbursement for membership to IL Government Finance Office	\$200.00
TOIRMA Risk Management		

42210	Town-Risk Management Insurance 6-1-18 to 6-1-19	\$199.00
Unifirst Corporation		
50910	Town Uniforms	\$88.45
Village of Buffalo Grove		
42610	Water & Sewer - Town 3050 Main Street due 5-7-18	\$111.46
42610	Water & Sewer - Town CSB 2900 Main Street due 5-7-18	\$30.39
We Fix-It Tire Repair		
41210	Pace Bus Tire	\$332.00
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Assessor		
Payroll		
40112	DR: Salaries-Assessor	\$8,749.03
40112	DR: Salaries-Assessor	\$8,749.03
40312	DR: Social Security-Assessor	\$652.86
40312	DR: Social Security-Assessor	\$652.86
40412	DR: IMRF-Assessor	\$674.55
40412	DR: IMRF-Assessor	\$674.55
40512	DR: Unemployment-Assessor	\$7.08
40512	DR: Unemployment-Assessor	\$10.71
Health Care Service Corporatio		
40212	Blue Cross Blue Shield - Assr - For May 2018 (due 5-1-18)	\$7,185.52
IL Assessors Assoc.		
44312	2018-2019 Biennial Dues - IAA	\$50.00
IL Property Asses. Instit		
43112	Classes: 6/20/18 Ethics for IL Assmt Professionals	\$640.00
43112	IPAI Class Northern Conference Ethics for IL Assm Professionals 6/20/18 NIU	\$300.00
Lake Co. Dept. Info. and Tech		
41312	General Tax System - May 2018 (5 computers) Invoice #130008143	\$750.00
L.C.T. Asses. Association		
42912	4/19/18 Luncheon Meeting Dover Straits	\$20.00
MetLife - Group Benefits		
40212	Met Life - Dental/Vision Assr due 5-1-18	\$315.67
Quill Corporation		
50512	Office Supplies - Assessor	\$110.55
Gary Raupp		
42912	Assessor's Expense for April 2018	\$74.26
TOIRMA Risk Management		
42212	Assr-Risk Management Insurance 6-1-18 to 6-1-19	\$2,000.00
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GA Admin.

IL Twp Assoc of General Assist

43130	GA Caseworkers 2018 Membership Renewal	\$50.00
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TOIRMA Risk Management

42230 GA-Risk Management Insurance 6-1-18 to 6-1-19 \$200.00

Nancy Urice

42930 Reimbursement for Hotel, Food & Mileage from GA Meeting 4/12 & 4/13 \$175.83

GA Home Relief**Cash**

46832 EA Client - Cash withdrawl for Shelter Relief put on Debit Card for payment to \$460.00

Four Paws

51132 GA Client \$67.00

Mariano's

51132 GA Client - GA Home Relief Personal Use \$75.00

Public Storage

51132 GA Client - GA Home Relief Personal Use \$84.00

Cemetery**Home Depot**

41140 Grass Seed, Pruners \$112.24

Wm Smith Enterprises Inc

42440 Burial 4/24/18 \$500.00

42440 Burial 4/4/18 \$500.00

Todd Gedville

44340 CEM Dues - Reimbursement for membership to IL Government Finance Officer \$25.00

TOIRMA Risk Management

42240 CEM-Risk Management Insurance 6-1-18 to 6-1-19 \$2,500.00

Park Fund**Payroll**

40150 DR: Salaries-Park \$129.50

40350 DR: Social Security-Park \$9.91

40550 DR: Unemployment-Park \$0.68

CivicPlus

43850 Website Fees - Park (10%) \$1,315.50

Class Act

51150 Camp Performance 7/12/18 \$119.00

Comcast Cable

42350 Phone \$84.37

42350 Peterson Park \$134.24

Constellation Energy Services

42650 Park Utility \$406.65

Drop Zone Portable Services In

42850 Portable Toilets - Admin Bldg \$210.00

42850 Portable Toilets - CSB \$210.00

Grower Equipment & Supply

41150 New Zero Turn Mower \$2,712.30

Lake Pools, Inc.

50750 Pool Chemicals/Noodles \$3,319.00

Lake County Public Works

42650 Water/Sewer \$45.48

Menards - Long Grove

41850 Maintenance Supplies \$59.02

Mobile Room Escape

51150 Counselor Training 6-13-18 Final Payment \$350.00

North Shore Gas

42650 Utilities NoShore Gas - Park due 4/23/18 \$162.86

National Recreation & Park Ass

44350 Park Dues 2018 NRPA Membership \$170.00

Platinum Pool Care Aquatech

41850 Swimming Pool Opening \$3,236.00

Single Click IT Inc

43850 IT Support May 2018 \$447.00

50150 Parts to repair computer, Hard Drive, Thermal Sensor, iMac Screen installation \$245.00

Sprint

42350 Cell Phone \$26.97

Todd Gedville

44350 Park Dues - Reimbursement for membership to IL Government Finance Officer \$75.00

TOIRMA Risk Management

42250 Park-Risk Management Insurance 6-1-18 to 6-1-19 \$15,000.00

Zoos Are Us, Inc

51150 Camp Performance 6/28/2018 \$365.00

Road Admin.**Payroll**

40160 DR: Salaries-Road \$6,574.78

40160 DR: Salaries-Road \$6,574.79

40360 DR: Social Security-Road \$488.70

40360 DR: Social Security-Road \$488.70

40460 DR: IMRF-Road(Retirment Contrib Rd Admin) \$501.23

40460 DR: IMRF-Road(Retirment Contrib Rd Admin) \$501.23

A Beep, LLC

42360 Radio Communications \$221.62

Health Care Service Corporatio

40260 Blue Cross Blue Shield - Rd Admin - For May 2018 (due 5-1-18) \$1,596.64

40260 Blue Cross Blue Shield - Rd Admin (Cobra) - For May 2018 (due 5-1-18) \$1,796.38

Comcast Cable

42360	Internet & Phone	\$343.64
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Daily Herald

43360	Paving Bid	\$75.90
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MetLife - Group Benefits

40260	Met Life - Dental/Vision Road Admin (Cobra) due 5-1-18	\$79.41
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40260	Met Life - Dental/Vision Road Admin due 5-1-18	\$128.79
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Michael Lofstrom

40260	Health Ins Opt-Out Program - May 2018	\$125.00
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52560	Highway Comm meeting	\$20.00
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Odelson and Sterk LTD

43760	Legal Fees	\$416.25
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Rondout Service Center

52560	Truck Testing	\$117.50
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Sam's Club

52560	Refreshments	\$64.90
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TOIRMA Risk Management

42260	Rd Admin-Risk Management Insurance 6-1-18 to 6-1-19	\$22,312.00
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Unifirst Corporation

50960	Highway Uniforms	\$83.34
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Road Maint.**Commonwealth Edison**

42662	Street lights	\$1,624.94
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Conserv F S

50662	Highway Fuel	\$792.22
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Constellation Energy Services

42662	Highway Utility	\$443.75
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Flood Brothers Disposal

43362	Refuse Collection - March	\$386.25
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Grainger

41162	Motors for to repair furnace	\$636.00
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Lucas Landscape and Design

41462	Tree removal	\$455.00
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North Shore Gas

42662	Utilities NoShore Gas - Road Maint due 4-26-18	\$554.20
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Perm. Road**Payroll**

40170	DR: Salaries-Perm Road	\$10,613.97
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40170	DR: Salaries-Perm Road	\$11,799.89
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40370	DR: Social Security-Perm Road	\$793.36
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40370	DR: Social Security-Perm Road	\$884.08
40470	DR: IMRF-Perm Road	\$813.35
40470	DR: IMRF-Perm Road	\$904.78
American Welding & Gas		
50870	Operating Supplies	\$129.43
Berland's House of Tools		
50770	Maintenance Supplies	\$118.35
Health Care Service Corporatio		
40270	Blue Cross Blue Shield - Perm Road - For May 2018 (due 5-1-18)	\$6,880.92
CarQuest Auto Parts		
50770	Maintenance Supplies	\$12.72
CivicPlus		
43870	Website Fees -Perm Road (20%)	\$2,631.00
ElCor Industries		
50770	Safety Glasses	\$114.08
Grower Equipment & Supply		
50770	Carburetor for saw	\$225.00
HI-VIZ,Inc		
50770	Road Markers	\$560.00
Menards Vernon Hills		
50770	Maintenance Supplies	\$175.49
MetLife - Group Benefits		
40270	Met Life - Dental/Vision Perm Road due 5-1-18	\$357.54
Ray Schramer Co.		
41670	ADS pipe for culvert replacement	\$1,442.95
Single Click IT Inc		
43870	IT Support May 2018	\$447.00
43870	Computer network upgrade	\$1,236.75

Station Fund

Arrow Shop

43880	Train Station Landscape Design (Remaining balance) Invoice #103737	\$447.50
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CivicPlus

43880	Website Fees - Metra (20%)	\$2,631.00
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Comcast Cable

42380	Train Internet	\$104.85
42380	Phone	\$84.37

Constellation Energy Services

42680	Train west side utility	\$251.65
42680	Train east side utility	\$65.33
42680	Train platform utility	\$168.13

Elite Renovation Systems

41480	Train Beautification Project - remaining balance	\$11,499.00
41480	Train Beautification Project - Deposit Check	\$6,191.00

Grower Equipment & Supply

41180	New Zero Turn Mower	\$1,808.20
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North Shore Gas

42680	Utilities NoShore Gas - Train due 4-27-18	\$115.95
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Pacific Telemanagement Service

42380	Pay Phone	\$78.00
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Parkmobile

52480	End User Fees	\$771.88
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Single Click IT Inc

43880	IT Support May 2018	\$447.00
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TOIRMA Risk Management

42280	Metra-Risk Management Insurance 6-1-18 to 6-1-19	\$15,000.00
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Village of Buffalo Grove

42680	Water & Sewer - Metra 2701 Main Street due 5-7-18	\$15.87
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IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE
VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS AND
THE SOLID WASTE AGENCY OF LAKE COUNTY, ILLINOIS REGARDING
THE TOWNSHIP HOSTING AND MAINTAINING A SITE TO COLLECT
CLOTHING AND TEXTILES**

THIS AGREEMENT (“Agreement”) is entered into this 15th day of May, 2018, by and between Vernon Township, Lake County, Illinois (“TOWNSHIP”) and the Solid Waste Agency of Lake County, Illinois (“AGENCY”).

WITNESSETH:

WHEREAS, the TOWNSHIP is a unit of local government organized and existing under the laws of the State of Illinois; and

WHEREAS, the AGENCY is a municipal corporation and public body politic and corporate of the State of Illinois which was created by Intergovernmental Agreement pursuant to Section 3.2 of the Intergovernmental Cooperation Act, 5 ILCS 220/3.2 and Article VII, Section 10 of the 1970 Constitution of the State of Illinois; and

WHEREAS, one of the purposes of the AGENCY is to implement the Lake County Solid Waste Management Plan (“PLAN”) as adopted by the Lake County Board on September 12, 1989 and amended from time to time thereafter; and

WHEREAS, the AGENCY is authorized by the Intergovernmental Cooperation Act to plan, construct, reconstruct, acquire, own, lease, equip, extend, improve, manage, operate, maintain, repair, close and finance waste projects; and

WHEREAS, the AGENCY operates a community-wide clothing and textile recycling collection program; and

WHEREAS, the AGENCY has entered into and maintains an agreement with Chicago Textile and Recycling, a Division of Wipeco, Inc., (“the Contractor”); and

WHEREAS the AGENCY and the TOWNSHIP want to expand the clothing and textile collection program to all TOWNSHIP residents; and

WHEREAS, the TOWNSHIP has indicated their desire to collect clothing and textiles; and

WHEREAS, the TOWNSHIP agrees to host and maintain a site to collect clothing and textiles from TOWNSHIP residents.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises and obligations expressed herein and other good and valuable consideration, the sufficiency, adequacy and receipt of which are hereby acknowledged, IT IS HEREBY AGREED by and between the parties as follows:

SECTION 1. Incorporation of Recitals. The parties agree that the recitals have been incorporated by reference into the rest of the Agreement as if fully set forth herein.

SECTION 2. Definitions.

- A. “Clothing and Textiles” means all acceptable clothing and textiles contained in the attached list contained in Exhibit I. The list of acceptable items shall not be modified without prior written notice from the AGENCY.
- B. “Contract” means a Contract entered into between the Agency and a contractor for the processing, recycling and repurposing of the collected materials. The agency currently has a contract with Chicago Textile Recycling, a Division of Wipeco, Inc.
- C. “Per Pound Credit” means the number calculated by multiplying the weight of the materials collected by the value of the material per pound accordance with the terms of the Contract.
- D. “Revenue Share or Member/Partner Portion of the Per Pound Credit” means an appropriation of one third (33.3 percent) of the total amount of the Per Pound Credit provided in accordance with the terms of the Contract.
- E. “Insurance” means the following:

<u>Types of Insurance</u>		<u>Limits</u>
General Liability	Each Occurrence	\$1,000,000
Commercial Liability	Damage to rented Premises	\$50,000 each occurrence
Per Occurrence	Medical Expenses	\$5,000 any one person
	Personal Injury	\$1,000,000
	General Aggregate	\$2,000,000
	Products –Comp/OP	\$2,000,000
	Professional	\$1,000,000

SECTION 3. AGENCY Responsibilities:

- A. Maintain the Contract with a contractor during the pendency of this contract or any extension thereto, to process, recycle and repurpose all Clothing and Textiles collected.
- B. Provide for the pick-up of Clothing and Textiles collected from the TOWNSHIP via the contractor.
- C. Report to the TOWNSHIP on the volume of Clothing and Textiles collected through the TOWNSHIP as reported by the contractor.
- D. Provide a Member/Partner Portion of the Per Pound Credit to the TOWNSHIP based on materials collected through the TOWNSHIP host collection site.

Prepare and deliver to the TOWNSHIP, a check made payable to the TOWNSHIP for the Member/Partner Portion of Per Pound Credit, to be paid on annual (or as needed) basis.

- E. Acquire and maintain Insurance for the TOWNSHIP host collection site throughout the term of this agreement.
- F. Provide technical advice, assistance and support to the TOWNSHIP on the collecting and recycling of Clothing and Textiles collected.
- G. Help to promote the program and assist TOWNSHIP staff with advertising resources and information, including but not limited to newsletter articles, blurbs for websites or e-blasts, statistics and fun facts, etc.
- H. Indemnify, and hold harmless the TOWNSHIP, and their respective officers, employees, and agents from and against all liabilities, actions, damages, claims, demands, judgments, losses, costs, expenses, suits, or actions and reasonable attorneys' fees and defend the indemnified parties in any suit, including appeals, for personal injury to, or death of, any person or persons, or for loss or damage to property, including the execution and performance of this Agreement. Said indemnification shall be only for acts, occasioned by the AGENCY's employees, agents, independent contractors, including the Contractor officers, members or any person or entity performing services on behalf of the AGENCY. The AGENCY is not, however, required to protect, indemnify or hold harmless any indemnified party for loss or claim resulting from performance (or nonperformance) of the indemnified party's obligations or the negligence or willful misconduct of any indemnified party. The AGENCY's aforesaid indemnity is for the exclusive benefit of the indemnified parties and in no event, shall such indemnity inure to the benefit of any third person.

SECTION 4. TOWNSHIP Responsibilities:

- A. Establish, operate and maintain the TOWNSHIP host collection site to collect Clothing and Textiles.
- B. Provide thirty (30) days notice to AGENCY as to the location, operating hours and storage requirements for clothing and textiles.
- C. Advertise or otherwise inform and promote to the community as to the availability of the site to accept clothing and textiles.
- D. Provide the Agency and the Contractor no less than three-day notice, as to the need to have the Contractor provide additional pickups of Clothing and Textiles collected.
- E. Indemnify, and hold harmless the AGENCY, and its Members their respective officers, employees, and agents from and against all liabilities,

actions, damages, claims, demands, judgments, losses, costs expenses, suits, or actions and reasonable attorney's fees and defend the indemnified parties in any suit including appeals, for personal injury to, or death of, any person or persons, or for loss or damage to property, including the execution and performance of this Agreement. Said indemnification shall be only for acts, occasioned by the TOWNSHIP employees, agents, independent contractors, officers, members or any person or entity performing services on behalf of the TOWNSHIP. The TOWNSHIP is not, however, required to protect, indemnify or hold harmless any indemnified party for loss or claim resulting from performance (or nonperformance) of the indemnified party's obligations or the negligence or willful misconduct of any indemnified party. The TOWNSHIP's aforesaid indemnity is for the exclusive benefit of the indemnified parties and in no event, shall such indemnity inure to the benefit of any third person. The TOWNSHIP in no way takes or claims ownership or accepts liability for the materials accepted, transported and delivered to/at the host site or transported and delivered to the Contractor, processed, recycled or disposed by the Contractor.

SECTION 5. Term. The term of this Agreement shall begin upon the execution of this Agreement and shall remain in full force and effect for a period of two (2) years, as long as the AGENCY maintains its Contract with Chicago Textile Recycling, a Division of Wipeco, Inc., or other similar agreement with another contractor for the processing, recycling and repurposing of Clothing and Textiles. This Agreement shall be automatically extended for two year period(s) unless either Party has terminated this Agreement. This Agreement may be terminated by thirty (30) days written notice by either party.

SECTION 6. Entire Agreement. This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and all prior or contemporaneous agreements, understanding, representations and statements, oral or written, are merged herein. This Agreement may be modified only by written instrument executed by the parties.

SECTION 7. Waiver. No consent or waiver, express or implied, as to any provisions of this Agreement shall constitute a consent or waiver of any other provisions, whether similar or dissimilar, of this Agreement.

SECTION 8. Captions. The captions of this Agreement are inserted for convenience of reference only, and do not define, describe, or limit the scope or intent of this Agreement.

SECTION 9. Notices. Notices to the parties shall be in writing and delivered by personal service or by U.S. certified or registered mail, postage prepaid, to the parties at the following addresses:

If to the Agency:

Executive Director, Solid Waste Agency of Lake County
1311 North Estes Street
Gurnee, IL 60031
Fax Number (847) 336-9374

Chairman, Solid Waste Agency of Lake County
(Same Address)

If to the VERNON TOWNSHIP:

Township Supervisor/Director of Constituent Affairs
Vernon Township
3050 N. Main Street
Buffalo Grove, IL 60089

Either party may change the address for notices to such party by written notice to the other. Notice given by personal service shall be effective upon the date delivered, if delivered, or the date of attempted delivery, if refused. Notice given by mail shall be effective on the third business day after posting.

IN WITNESS WHEREOF, the parties have executed this Agreement pursuant to the ordinances or resolutions adopted by the relevant authorities of the respective parties.

**SOLID WASTE AGENCY OF
LAKE COUNTY, ILLINOIS**

VERNON TOWNSHIP

By _____
Chairman of the Board of Directors

By _____
Supervisor/Director of Constituent Affairs

Attest:

By _____
Staff

By _____
Staff

**EXHIBIT I.
Items Specifications- Clothing and Textile Collection Program**

Due to processing capabilities, and the capabilities of their associates, Chicago Textile Recycling, a Division of Wipeco, Inc. must limit collections based on the following requirements. This list may not be comprehensive. The program is full circle – new and gently used items will be reused and allow the program to accept worn, torn or stained items for recycling. If you have questions, please contact SWALCO.

Packaging Specifications

Ensure all items are clean, dry and free of odors. **Items that are stained or torn will also be accepted.** Hangers should be removed. **Ensure all items are in sealed plastic bags. Due to processing limitations, Chicago Textile Recycling, a Division of Wipeco, Inc. CANNOT accept items of ANY KIND that are WET/ DIRTY/ ODOROUS/MOLDY or SEVERLY DAMAGED.**

Clothing and Household Textiles

List of Acceptable Items:

Clothing Items

Blouses	Coats	Dresses
Pants	Shirts	Socks
Swimsuits	Suits	Tuxedos
Sweaters	Undergarments	Ties
Socks	Jeans	Hats
Jackets	Scarves	Sweatshirts
Pet Clothing	Halloween Costumes	

Household Textiles

Bedspreads	Sheets	Blankets
Drapes	Sofa Covers	Quilts
Towels	Washcloths	Curtains
Comforters	Duvets	Table Linens

List of Unacceptable Items:

Household Textiles

Pillows	Sleeping Bags	Mattresses
Rugs	Carpet	Cushions
Foam Furniture	Foam Mats	
Vinyl Shower	Curtains	

Purses/Belts/Accessories

List of Acceptable Items:

Purses	Handbags
Backpacks	Duffel or Tote bags
Belts	Scarves
Hats	

Soft Toys

List of Acceptable Items:

Stuffed Animals	Plush Toys
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List of Unacceptable Items:

Hard Plastics Toys	Wooden Toys
Dolls	

Paired Shoes - collected separately via SWALCO's Reuse-A-Shoe program

Please direct people to your community Reuse-A-Shoe program or contact SWALCO for information on this separate program to collect shoes, Reuse-A-Shoe. You may also direct residents to a nearby Reuse-A-Shoe drop-off site nearest you. There are numerous year-round sites around the region.

List of Acceptable Items:

Paired Shoes – All sizes, types and brands of footwear, with exceptions below

List of Unacceptable Footwear Items:

Ice Skates	Rollerblades
Winter Boots	

Always Unacceptable Items

Pillows and Cushions
Rugs and Carpeting
Mattresses
Nylons
Fabric Scraps
Large Luggage
Wet Items; Odorous or Moldy Items
Dishes & Kitchen Supplies
Tools, Lamps, Furniture & Appliances
Blinds
Wood
Paper, including Wrapping Paper
Office Supplies
Games, Puzzles and Hard Toys
Books, Figurines
Car Seats & Strollers
Electronics
Figurines
Glass, Metal and Plastic Items