

1. 7:00 P.M. July 11, 2018 Board Meeting

Documents:

[AGENDA 071118.PDF](#)
[BOARD REPORT FINAL 071118.PDF](#)

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
REGULAR MEETING

◆◆◆
July 11, 2018 – 7:00 p.m.

◆◆◆
Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Highway Commissioner
 - d. Assessor
 - e. Trustees
 - f. Director of Operations
 - g. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund

8. Unfinished Business.

9. New Business:

- a. A PROCLAMATION CONGRATULATING VERNON TOWNSHIP RESIDENT LAUREN STEIN ON HER AWARD-WINNING SUSTAINABLE HOME DESIGN.
- b. Approval of Highway Commissioner's request to make certain transfers between various items in the road fund not to exceed in the aggregate ten percent of the total amount appropriated in the road fund by the fiscal year 2019 appropriation ordinance.
- c. Approval of Highway Commissioner's request to make certain transfers between various items in the permanent road fund not to exceed in the aggregate ten percent of the total amount appropriated in the permanent road fund by the fiscal year 2019 appropriation ordinance.
- d. AN ORDINANCE ESTABLISHING RESPONSIBLE BIDDER REQUIREMENTS FOR PUBLIC WORKS PROJECTS AND OTHER CONTRACTS FOR VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS.
- e. AN ORDINANCE PROVIDING FOR THE REGULATION OF AND APPLICATION FOR SMALL WIRELESS FACILITIES.

10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Holly Kim, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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Monthly Distribution Summary Report - July 11, 2018 Board Meeting

Town Fund	Township Admin	\$259,773.63	
	Assessor's Office	\$43,677.45	
	Total:		\$303,451.08
General Assistance	GA Admin	\$360.13	
	GA Home Relief	\$2,485.64	
	Total:		\$2,845.77
Cemetery Fund			
	Total:		\$1,268.67
Park Fund			
	Total:		\$53,894.60
General Road Fund	Road Admin.	\$21,900.23	
	Road Maintenance	\$3,769.57	
	Total:		\$25,669.80
Permanent Road Fund			
	Total:		\$346,612.32
Station Fund			
	Total:		\$2,118.25
	GRAND TOTAL:		\$735,860.49

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - July 11, 2018

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21300	CR: Deferred Compensation	\$(415.00)
21300	CR: Deferred Compensation	\$(415.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(490.23)
21400	CR: Misc Payroll Deductions(Aflac)	\$(490.23)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(654.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(654.00)
21600	CR: State WH Tax Payable-EE	\$(3,312.09)
21600	DR: State WH Tax Payable	\$3,948.51
21600	CR: State WH Tax-IL FUND ER	\$(137.76)
21600	CR: State WH Tax Payable-EE	\$(3,810.75)
21600	CR: State WH Tax-IL FUND ER	\$(73.12)
21600	DR: State WH Tax Payable	\$3,385.21
21700	CR: Federal WH Tax Payable	\$(5,773.41)
21700	DR: Federal WH Tax Payable	\$5,773.41
21700	CR: Federal WH Tax Payable	\$(6,470.80)
21700	DR: Federal WH Tax Payable	\$6,470.80
21800	DR: FICA Payable	\$11,377.88
21800	CR: FICA Payable-SS EE	\$(4,610.62)
21800	CR: FICA Payable-SS ER	\$(5,268.09)
21800	CR: FICA Payable-SS EE	\$(5,268.09)
21800	DR: FICA Payable	\$13,000.23
21800	CR: FICA Payable-Med ER	\$(1,232.05)
21800	CR: FICA Payable-Med EE	\$(1,078.34)
21800	CR: FICA Payable-Med EE	\$(1,232.00)
21800	CR: FICA Payable-Med ER	\$(1,078.29)
21800	CR: FICA Payable-SS ER	\$(4,610.63)
21900	CR: IMRF Payable-EE	\$(2,728.28)
21900	CR: IMRF Payable-Volunt.	\$(1,760.64)
21900	CR: IMRF Payable-ER	\$(4,674.50)
21900	DR: IMRF Payable	\$9,334.10
21900	CR: IMRF Payable-Volunt.	\$(1,829.22)

21900	CR: IMRF Payable-ER	\$(4,738.96)
21900	DR: IMRF Payable	\$9,163.42
21900	CR: IMRF Payable-EE	\$(2,765.92)

AFLAC

21400	Aflac	\$980.41
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Benefit Wallet

21500	HSA for June 2018 pay period	\$1,228.00
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NCPERS Group Life Ins.

21500	Life Ins EE Exp	\$80.00
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Nationwide Retirement Solution

21300	Deferred Comp Program 6/8 & 6/22 paychecks	\$830.00
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Town Admin.

Payroll

40110	DR: Salaries-Town	\$35,702.78
40110	DR: Salaries-Town	\$35,683.74
40310	DR: Social Security-Town	\$2,689.98
40310	DR: Social Security-Town	\$2,691.44
40410	DR: IMRF-Town	\$2,666.17
40410	DR: IMRF-Town	\$2,671.65
40510	DR: Unemployment-Town	\$5.77
40510	DR: Unemployment-Town	\$10.08
43810	DR: Other Professional Serv. (Payroll Expense)	\$227.89
43810	DR: Other Professional Serv. (Payroll Expense)	\$354.43

American Charge Service

52710	Taxi Coupons 5/31/18	\$2,118.00
52710	Taxi Coupons 4/30/18	\$2,166.00

AT&T

42310	Elevator Line	\$97.63
42310	CSG Garage line	\$167.95
42310	Alarm Line	\$853.15

Barbara Barnabee

42910	Established Monthly Exp for VT Clerk	\$50.00
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Brittanya Bryant

57910	CSB Rental - Deposit Check Refund	\$35.00
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Beth Herchenbach

42010	Doughnut reimbursement for VAC	\$23.74
50310	Petty Cash - Senior Supplies	\$83.56

Big Brothers Big Sisters

43910	Full Grant FY19	\$3,000.00
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Health Care Service Corporatio

40210	BlueCross Health Ins.	\$19,583.26
Buildingstars		
41110	Cleaning Services July 2018	\$599.00
41110	Cleaning Services June 2018	\$599.00
Cardinal Cleaning Company		
41110	CSB Cleaning	\$350.00
Career Resource Center		
43910	Full Grant FY19	\$7,000.00
CASA		
43910	Full Grant FY19	\$6,000.00
Center for Enriched Living		
43910	Full Grant FY19	\$7,000.00
CFS Products Inc		
50810	Passport Film & Paper	\$66.41
CivicPlus		
43810	Website Fees	\$1,635.00
Clarke Environmental Mosquito		
44710	Mosquito Management Service	\$6,745.50
Clearbrook		
43910	Full Grant FY19	\$3,200.00
Comcast Cable		
42310	Fax	\$102.04
42310	CSG Phone	\$90.97
42310	Phone - 4	\$351.13
Conserv F S		
50610	Town Fuel	\$1,097.00
Constellation Energy Services		
42610	CSB Utility	\$819.17
42610	Town Utility	\$503.04
Daily Herald		
43410	Prevailing Wage Ordinance Notification	\$75.90
Doris Dishinger		
57910	Lending Closet Deposit	\$50.00
Elyssa's Mission		
43910	Full Grant FY19	\$2,000.00
Flood Brothers Disposal		
41110	Refuse Collection	\$393.98
Great Lakes Adaptive Sports		
43910	Full Grant FY19	\$5,000.00
Home Depot		

50810	Operating Supplies	\$103.09
NCPERS Group Life Ins.		
40210	Life Ins ER Exp	\$139.76
Johnson Controls Security Solu		
42310	Annual Alarm - CSB Garage	\$1,113.52
42310	Quarterly Alarm 07/01/18 - 09/30/18	\$734.72
43210	Quarterly Alarm 07/01/18-09/30/18 - CSB	\$1,339.59
Journeycare Foundation		
43910	Full Grant FY19	\$5,000.00
Zacharias Center		
43910	Full Grant FY19	\$6,000.00
US Postal Service		
43210	Mail Permit 2018 Newsletter	\$4,067.62
Little City		
43910	1st half FY19 Grant	\$8,500.00
Max Weiss		
43810	Communication Services	\$75.00
Margaret D'Angelo		
40210	Insurance Opt-out program	\$125.00
MetLife - Group Benefits		
40210	Dental/Vision	\$1,302.02
Mother's Trust Foundation		
43910	Full FY19 Grant	\$2,000.00
Neofunds		
43210	Mail Machine Replish	\$334.05
Nicasa		
43910	Full Grant FY19	\$3,000.00
North Shore Gas		
42610	Utilities Garage CSB	\$43.97
42610	Utilities CSB	\$43.96
42610	Utilities Town	\$15.03
Notary Public Association		
52410	New Notary Commission - Fabbi V.	\$98.00
Odelson and Sterk LTD		
43710	Legal Expense	\$1,433.75
Omni Youth Services		
43910	April & May Portion of Grant FY19	\$35,000.00
OReilly Automotive		
41210	Pace Bus Filter	\$23.99
Orkin		

41110	Pest Control - CSB	\$107.59
41110	Pest Control - Admin Bldg	\$120.64
41110	Pest Control - CSB	\$106.54
41110	Pest Control - Admin Bldg	\$120.64
Quill Corporation		
50510	Office Supplies	\$272.61
50510	printer toner	\$272.61
Riverside Foundation		
43910	1st Half of Grant FY19	\$7,000.00
Russo Power Equipment		
41310	Wheel Assembly - Lawn mower	\$63.56
A Safe Place		
43910	Full Grant FY19	\$5,000.00
Sam's Club		
50310	Senior Supplies	\$333.19
50810	Operating Supplies	\$40.62
Catherine Schmaus		
57910	Wheelchair Deposit Refund	\$50.00
Shelter, Inc.		
43910	Full Grant FY19	\$1,000.00
Single Click IT Inc		
43810	IT Support	\$952.00
57510	Office Equipment	\$1,085.00
Sprint		
42310	Cell Phone	\$208.30
Star Auto Authority Inc		
41210	Township Bus Repair	\$725.42
Township Off. of Illinois		
44310	2018-2019 Dues	\$1,219.45
TruGreen		
58110	Lawn Maintenance - Baseball Fields	\$970.00
Unifirst Corporation		
50910	Town Uniform	\$87.01
United Way of Lake County		
43910	First half of Grant FY19	\$8,500.00
Village of Buffalo Grove		
42610	Utilities 2950 Main St CSB Garage	\$10.13
42610	Utilities 3050 Main St	\$70.94
42610	Utilities 2900 Main St CSB	\$35.45
Vidya Nahar		

42010	Chair Yoga Senior Program	\$800.00
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We Fix-It Tire Repair

41210	Flat Repair - Pace Bus	\$18.00
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41210	Pace bus tire	\$254.50
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41310	Lawnmower Tires	\$296.00
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Youth & Family Counseling

43910	Full Grant FY19	\$5,000.00
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Assessor

Payroll

40112	DR: Salaries-Assessor	\$8,749.03
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40112	DR: Salaries-Assessor	\$8,749.03
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40312	DR: Social Security-Assessor	\$652.86
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40312	DR: Social Security-Assessor	\$652.86
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40412	DR: IMRF-Assessor	\$674.55
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40412	DR: IMRF-Assessor	\$674.55
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Health Care Service Corporatio

40212	BlueCross Health Ins	\$6,047.04
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NCPERS Group Life Ins.

40212	Life Ins ER Exp	\$36.24
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Intratech Office Machine Servi

50512	printer toner	\$367.98
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Joshua Cohen

42912	Class (6/19-6/21/18) Expenses Reimbursement	\$243.00
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JRM consultng Inc.

43812	CAMA System	\$9,019.50
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L.C.T. Asses. Association

42912	Luncheon Meeting	\$40.00
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US Postal Service

43212	Mail Permit 2018 Newsletter	\$321.51
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MetLife - Group Benefits

40212	Dental/Vision	\$331.20
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Robin V. O'Donnell

43112	Reimbursement for IPAI Class 7/11 & 7/12/18	\$340.00
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Phillip Raupp

42912	Class (6/19-6/22/18) Expenses Reimbursement (Includes Josh's Hotel)	\$1,094.57
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Quill Corporation

50512	monthly planners	\$41.32
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Gary Raupp

42912	June travel expenses	\$122.21
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Single Click IT Inc

57512 6 Computer Towers \$5,520.00

GA Admin.

Comcast Cable

42330 Phone \$87.79

Nancy Urice

42930 Reimbursement for Class Expenses \$272.34

GA Home Relief

Commonwealth Edison

46732 EA Client \$760.32

46732 GA Client - Electric Bill Payment \$441.10

Mariano's

51132 GA Client \$75.00

Pebbleshire Phase II

46832 EA-Client Case 18-18 \$811.82

Public Storage

51132 GA Client \$84.00

51132 GA Client - Public Storage Unit \$78.00

Thelma Tinoco

46832 GA Client-Shelter Reimbursement \$160.40

Vernon Township

51232 GA Client - Taxi Coupons \$75.00

Cemetery

Johnson Controls Security Solu

42340 Quarterly Alarm 07/01/18 - 09/30/18 \$183.67

Wm Smith Enterprises Inc

58140 Lawn Maintenance - Cemeteries - May \$715.00

TruGreen

58140 Lawn Maintenance - Diamond Cemetary \$370.00

Park Fund

Payroll

40150 DR: Salaries-Park \$12,823.71

40150 DR: Salaries-Park \$24,316.17

40350 DR: Social Security-Park \$981.00

40350 DR: Social Security-Park \$1,860.17

40550 DR: Unemployment-Park \$127.68

40550 DR: Unemployment-Park \$67.35

American Red Cross

43150 Lifeguard Training \$180.00

CivicPlus

43850	Website Fees	\$327.00
Comcast Cable		
42350	Peterson Park	\$134.24
42350	Phone	\$87.79
Constellation Energy Services		
42650	Park Utility	\$1,469.12
Francesca Ogilvie		
51050	Reimbursement for Camp Ice Cream Party	\$350.00
Drop Zone Portable Services In		
42850	Portable Toliets	\$420.00
Fun Express LLC		
51050	Camp Supplies Inv 690531962-01	\$4,250.00
51050	Camp Supplies Inv 690881605	\$432.35
Gold Medal - Chicago, Inc.		
57850	Concession Supplies	\$536.45
Inner Security Systems, Inc		
42350	Transmitter Rental 07/01/18 - 09/30/18	\$156.00
Johnson Controls Security Solu		
41150	Service Call 06/12/18	\$438.00
42350	Quarterly Alarm 07/01/18 - 09/30/18	\$204.30
Lake Pools, Inc.		
50750	Pool Chemicals	\$38.00
Lake County Public Works		
42650	Water & Sewer	\$1,500.84
Lou Malnattis		
51050	Camp Counselors Meal	\$259.80
Menards - Long Grove		
50850	Park Supplies	\$113.67
North Shore Gas		
42650	Park Gas Bill	\$1,097.45
Platinum Poolcare Aquatech		
57750	Service Call 06/20/18	\$277.47
Quill Corporation		
51050	Camp Supplies	\$326.83
Single Click IT Inc		
43850	IT Support	\$476.00
Sports R US		
41050	Program Instructor	\$320.00
Sprint		
42350	Cell Phone	\$27.21

Southeast Security Consultants Inc.

43850	Employee Background Checks	\$296.00
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Road Admin.**Payroll**

40160	DR: Salaries-Road	\$6,574.78
40160	DR: Salaries-Road	\$6,574.78
40360	DR: Social Security-Road	\$488.70
40360	DR: Social Security-Road	\$488.70
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$501.23
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$501.23

Health Care Service Corporatio

40260	BlueCross Health Ins	\$1,297.77
40260	BlueCross Health Ins(Cobra)	\$1,511.76

Comcast Cable

42360	Fax	\$51.03
42360	Fax & Phone	\$350.48

Illinois EPA

52560	Annual NPDES Fee	\$1,000.00
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NCPERS Group Life Ins.

40260	Life Ins ER Exp	\$12.00
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Johnson Controls Security Solu

42360	Quarterly Alarm 07/01/18 - 09/30/18	\$918.40
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US Postal Service

43360	Mail Permit 2018 Newsletter	\$321.51
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MetLife - Group Benefits

40260	Dental/Vision(Cobra)	\$83.32
40260	Dental/Vision	\$135.37

Michael Lofstrom

40260	Insurance Opt-out program	\$125.00
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Odelson and Sterk LTD

43760	Legal Fees	\$786.25
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Sam's Club

52560	Refreshments	\$93.42
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Unifirst Corporation

50960	Highway Uniform	\$84.50
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Road Maint.**CivicPlus**

43862	Website Fees	\$654.00
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Commonwealth Edison

42662	Street Lights	\$1,636.47
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Conserv F S

50662	Highway Fuel	\$953.53
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Constellation Energy Services

42662	Highway Utility	\$503.03
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North Shore Gas

42662	Utilities Rd Maint.	\$22.54
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Perm. Road**Payroll**

40170	DR: Salaries-Perm Road	\$11,699.23
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40170	DR: Salaries-Perm Road	\$10,791.92
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40370	DR: Social Security-Perm Road	\$876.38
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40370	DR: Social Security-Perm Road	\$806.97
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40470	DR: IMRF-Perm Road	\$827.07
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40470	DR: IMRF-Perm Road	\$897.01
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Bill Hossman

43670	Engineering For Paving Project	\$14,713.58
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Health Care Service Corporatio

40270	BlueCross Health Ins	\$5,765.90
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Burriss Equipment Co.

57570	Case Skid Steer	\$52,697.00
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CJ Materials & Recycling LLC

41670	Gravel and dump fees	\$307.20
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NCPERS Group Life Ins.

40270	Life Ins ER Exp	\$48.00
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Kara Company, Inc

50870	Wood Laths	\$94.33
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Menards Vernon Hills

50770	Maintenance Supplies	\$16.99
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MetLife - Group Benefits

40270	Dental/Vision	\$375.76
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Peter Baker & Son Co.

41470	Elm Road Paving Project	\$215,000.00
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59170	Elm Road Paving Project	\$30,226.33
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Ray Schramer Co.

41670	Culverts	\$653.40
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Sherwin Industries

41770	Pedestrian Crosswalk Sign	\$339.25
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Single Click IT Inc

43870	IT Support	\$476.00
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Station Fund

CivicPlus		
43880	Website Fees	\$654.00
Comcast Cable		
42380	Train Station Internet	\$104.85
Constellation Energy Services		
42680	Train East Side Utility	\$55.67
42680	Train Platform Utility	\$126.47
42680	Train West Side Utility	\$157.95
Johnson Controls Security Solu		
42380	Quarterly Alarm 07/01/18- 09/30/18	\$282.59
US Postal Service		
43280	Mail Permit 2018 Newsletter	\$160.76
North Shore Gas		
42680	Utilities Train	\$21.96
Pacific Telemanagement Service		
42380	Pay Phone	\$78.00
Single Click IT Inc		
43880	IT Support	\$476.00

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee



A Proclamation

CONGRATULATING VERNON TOWNSHIP RESIDENT LAUREN STEIN ON HER AWARD-WINNING SUSTAINABLE HOME DESIGN

WHEREAS, Lauren Stein is a graduate of Adlai E. Stevenson High School and a lifelong Vernon Township resident; and

WHEREAS, at the state championship at the annual Illinois State Leadership Conference in Springfield, Illinois, Lauren's sustainable home design took top honors in the Interior Design competition; and

WHEREAS, from June 28 through July 2, 2018, Lauren was one of seven students chosen to represent Adlai E. Stevenson High School at the Family, Career and Community Leaders of America National Leadership Conference in Atlanta, Georgia; and

WHEREAS, at the national conference, Lauren's design placed third in the nation and earned a gold medal in the Interior Design event; and

WHEREAS, Lauren was also honored with the "Outstanding Achievement in Interior Design" award by the staff of Adlai E. Stevenson High School because she has excelled in the knowledge and application of design and has gone above and beyond to excel in learning all different areas of interior design;

WHEREAS, this fall, Lauren will matriculate at Indiana University where she plans to major in Interior Design; and

NOW, THEREFORE, BE IT PROCLAIMED that the Township Board of Vernon Township congratulates Lauren Stein on her award-winning sustainable home design and wishes her luck at Indiana University as she pursues a career in interior design.

Presented this Eleventh Day of July 2018

Daniel Didech, Supervisor

Barbara Barnabee, Clerk

APPROPRIATION ORDINANCE

SINGLE TOWNSHIP ROAD DISTRICT

ORDINANCE NO. 03-14-2018 RD

An ordinance for all road purposes of Vernon Road District, Lake County, Illinois, for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

BE IT ORDAINED by the Board of Trustees of Vernon Township, Lake County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Vernon Road District, be and the same are hereby appropriated for road purposes of Vernon Road District, Lake County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2018 and ending March 31, 2019

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, ROAD FUND and PERMANENT ROAD FUND.

1. GENERAL ROAD FUND

Beginning Balance April 1, 2018		\$	380,010.15
ESTIMATED REVENUES			
Property Tax-Total	\$	812,720.85	
Less: Municipal Share	\$	384,639.01	
Property Tax-Net	\$	428,081.84	
Replacement Tax	\$	17,000.00	
Interest Income	\$	2,000.00	
Misc income	\$	20,000.00	
Fines	\$	200.00	
Intergovernmental Agreements	\$	25,000.00	
Donations			
TOTAL ESTIMATED REVENUES		\$	492,281.84
TOTAL ESTIMATED FUNDS AVAILABLE		\$	872,291.99
BUDGETED EXPENDITURES			
Administration	\$	309,900.00	
Maintenance	\$	562,391.99	
TOTAL EXPENDITURES		\$	872,291.99
BALANCE AS OF MARCH 31, 2018		\$	-

ADMINISTRATION

Personnel

Salaries	\$	152,000.00
Health Insurance	\$	40,000.00
Social Security Contribution	\$	9,500.00
Retirement Contribution	\$	15,000.00
Unemployment Ins	\$	900.00

\$ 217,400.00

Contractual Services

Risk Management Contribution	\$	25,000.00
Telephone	\$	15,000.00
Travel & Training Expenses	\$	1,000.00
Accounting Services	\$	5,000.00
Legal Services	\$	25,000.00
Uniforms	\$	5,000.00

\$ 76,000.00

Commodities

Admin Expenses	\$	8,000.00
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\$ 8,000.00

Capital Outlay

\$ -

Total Capital Outlay

\$ -

Other Expenditures

Miscellaneous Expenses	\$	2,500.00
Municipal Replacement Tax	\$	6,000.00
Bonds	\$	-

Total other expenditures \$ 8,500.00

TOTAL ADMINISTRATION

\$ 309,900.00

MAINTENANCE

Contractural Services			
Maintenance Service Building	\$	20,000.00	
Maintenance Service - Equipment	\$	10,000.00	
Maintenance Service - Road	\$	5,000.00	
Maintenance Service - Bridge	\$	500.00	
Maintenance Service - Snow Removal	\$	2,000.00	
Utilities	\$	35,000.00	
Refuse	\$	5,000.00	
Engineering Services	\$	5,000.00	
Other Professional Services	\$	13,000.00	
Building	\$	20,000.00	
Equipment	\$	5,000.00	
			\$ 120,500.00
Commodities			
Automotive Fuel/Oil	\$	10,000.00	
			\$ 10,000.00
Capital Outlay	\$	430,891.99	
			\$ 430,891.99
Other Expenditures			
Miscellaneous Expenses	\$	1,000.00	
			\$ 1,000.00
TOTAL MAINTENANCE			\$ 562,391.99
ESTIMATED EXPENDITURES			\$ 872,291.99
ESTIMATED CASH ON HAND MARCH 31, 2019			\$ -
ESTIMATED CASH ON HAND/APPROPRIATIONS			\$ 872,291.99

PERMANENT ROAD FUND

Beginning Balance April 1, 2018	\$	603,861.49	
Estimated Revenues			
Property Tax	\$	838,799.72	
Motor Fuel Tax	\$	20,000.00	
Interest Income	\$	1,500.00	
Misc Income	\$	500.00	
Donations			
Total Estimated Revenues	\$	860,799.72	
Total Estimated Funds Available	\$		1,464,661.21
Budgeted Expenditures			
Personnel			
Salaries	\$	280,000.00	
Benefits	\$	80,000.00	
Social Security Contributions	\$	25,000.00	
IMRF	\$	25,000.00	
			\$ 410,000.00
Contractual Services			
Maintenance Service-Road	\$	215,000.00	
Drainage	\$	30,000.00	
Road Improvements	\$	20,000.00	
Engineering Services	\$	30,000.00	
Other Profesional Services	\$	5,000.00	
			\$ 300,000.00
Commodities			
Maintenance Supplies	\$	20,000.00	
Operating Supplies	\$	10,000.00	
Equipment	\$	95,000.00	
			\$ 125,000.00
Capital Outlay	\$	629,161.21	\$ 629,161.21
Other Expenditures			
Miscellaneous Expenses	\$	500.00	
			\$ 500.00

ESTIMATED EXPENDITURES	\$	1,464,661.21
ESTIMATED CASH ON HAND MARCH 31, 2019	\$	-
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$	1,464,661.21

1. General Road Fund	\$	872,291.99
2. Permanent Road Fund	\$	1,464,661.21
TOTAL APPROPRIATIONS	\$	2,336,953.20

Section 4: That if any section, subdivision or sentence of this ordinance shall be for any reason be held invalid or to be unconstitutional such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of Two Million, Three Hundred Thirty Six Thousand & Nine Hundred Fifty Three Dollars, Twenty Cents (\$2,336,953.20) for the fiscal year beginning April 1, 20 and ending March 31, 2019.

Section 6: That section 3 shall be and is a summary of the annual appropriations Ordinance of the Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 7: That a certified copy of the Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted this 14th day of March pursuant to a roll call vote by the Board of Trustees of Vernon Township, Lake County, Illinois.

	AYES:	NAYS:	ABSENT:
Addelson	_____	_____	_____
Altenberg	_____	_____	_____
Broad	_____	_____	_____
Hirsh	_____	_____	_____
Daniel C. Didech	_____	_____	_____

Barbara Barnabee, Town Clerk

Daniel C. Didech, Township Supervisor

**VERNON TOWNSHIP
LAKE COUNTY, ILLINOIS**

ORDINANCE NO. ____

**AN ORDINANCE ESTABLISHING RESPONSIBLE BIDDER REQUIREMENTS FOR
PUBLIC WORKS PROJECTS AND OTHER CONTRACTS FOR VERNON
TOWNSHIP, LAKE COUNTY, ILLINOIS**

**ADOPTED BY THE
TOWNSHIP BOARD OF VERNON TOWNSHIP**

**DANIEL C. DIDECH, Township Supervisor
BARBARA BARNABEE, Township Clerk**

**ROGER N. ADDELSON
JONATHAN M. ALTENBERG
ADAM R. BROAD
PHILIP A. HIRSH
Trustees**

**VERNON TOWNSHIP
LAKE COUNTY, ILLINOIS**

ORDINANCE NO. ____

**AN ORDINANCE ESTABLISHING RESPONSIBLE BIDDER REQUIREMENTS FOR
PUBLIC WORKS PROJECTS AND OTHER CONTRACTS FOR VERNON
TOWNSHIP, LAKE COUNTY, ILLINOIS**

WHEREAS, Vernon Township, Lake County, Illinois (the "Township"), is a duly organized and existing township and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of Illinois' Township Code, 60 ILCS 1/1-1, *et seq.* (the "Code"), and all laws amendatory thereto; and

WHEREAS, in the course of Township business, the Township expends funds for the construction of public works or to enter into contracts as necessary to conduct the operations of the Township; and

WHEREAS, such public works construction projects and other contracts are funded by taxpayers and the funds expended for such projects are derived via taxes paid by Township residents; and

WHEREAS, it is in the interest of Township residents that only qualified contractors and subcontractors are awarded contracts for public works projects and other contracts; and

WHEREAS, the Township Supervisor (the "Supervisor") and the Township Board (the "Board") believe that it is in the public interest to ensure the Township contracts with entities which prioritize workplace safety, healthy working conditions, fair wages, and health and welfare benefits for workers; and

WHEREAS, the Supervisor and the Township Board are committed to ensuring that Township taxpayers get the best value for their tax dollars and that quality workmanship, efficient operation, safety, and timely completion of projects are important considerations when awarding contracts for public works and other projects; and

WHEREAS, the Township seeks to enhance its ability to identify the lowest "responsible bidder" on all public works construction projects and other contracts by instituting comprehensive submission requirements in compliance with Illinois state law; and

WHEREAS, adopting a series of criteria to be considered in addition to cost when reviewing bids and selecting contractors and subcontractors will ensure the best value for taxpayers, will provide for the responsible and efficient use of taxpayer dollars, will promote public safety and is in the public interest;

NOW, THEREFORE, BE IT ORDAINED by the Township Board of Vernon Township, Lake County, Illinois, as follows:

**ARTICLE I.
IN GENERAL**

Section 01. Incorporation Clause.

The statements set forth in the preamble to this Ordinance are found to be true and correct and are incorporated into this Ordinance as if set forth in full.

Section 02. Adoption of Responsible Bidder Requirements.

The Board hereby adopts responsible bidder criteria to be considered in addition to cost when reviewing bids and selecting contractors and subcontractors for public works projects and other contracts as follows:

I. Public Works.

For purposes of this section, the term "public works" shall mean the following: any constructing, altering, reconstructing, repairing, rehabilitating, refinishing, refurbishing, remodeling, remediating, renovating, custom fabricating, maintenance, landscaping, improving, moving, wrecking, painting, decorating, demolishing, and adding to or subtracting from any public building, structure, airport facility, highway/ roadway, street, alley, bridge, sewer, drain, ditch, sewage disposal plant, water work, parking facility, railroad, excavation, or other project, development, real property, or improvement, or to do any part thereof, whether or not the performance of the work herein described involves the addition to, or fabrication into, any structure, project or development, real property or improvement herein described of any material or article of merchandise, which is paid for out of a public fund or out of a special assessment. The term also includes any public works leased by a political subdivision under a lease containing an option to purchase and other contracts as determined by the Township Board.

II. Responsible Bidder.

In determining whether a contractor is a "responsible bidder" for the award of a public works contract, the contractor must submit the following information and supporting documentation verified under oath on a form designated by the Township, in order for the bid to be accepted:

- A. Documents evidencing compliance with all applicable laws and ordinances prerequisite to doing business in Illinois;

- B. A valid federal employer tax identification number or, if an individual, a valid social security number;
- C. Disclosure of the name and address of each subcontractor from whom the contractor has accepted a bid and/or intends to hire on any part of the project. Further, each such subcontractor shall be required to adhere to the requirements set forth herein as though it were bidding directly to the Township. Each contractor shall submit all subcontractors information and supporting documentation to the Township no later than the date and time of the contract award;
- D. Certificates of insurance showing the following coverage necessary for the project:
 - i. General liability to be determined by the awarding agency and set forth in the bid specifications;
 - ii. Workers' compensation {statutory limits}; and
- E. A statement of compliance with all provisions of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.), and all rules and regulations therein, for the past five (5) years. Such statement shall also provide that the contractor has reviewed the Prevailing Wage Act, has reviewed and agrees to pay the applicable prevailing wage rates attached to the bid specifications, and will strictly comply with the Prevailing Wage Act and related requirements. A contractor who has been found by the Illinois Department of Labor to be in violation of the Prevailing Wage Act twice within a three (3) year period shall be deemed not to be a Responsible Bidder for two (2) years from the date of the latest finding;
- F. Evidence of participation in apprenticeship and training programs applicable to the work to be performed on the project which are approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization. The required evidence includes a copy of all applicable apprenticeship standards and Apprenticeship Agreement(s) for any apprentice(s) who will perform work on the public works project;
- G. A copy of the written program for the prevention of substance abuse to be filed with a public body pursuant to the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1 et seq.);

- H. A statement that individuals who will perform work on the public works project on behalf of the contractor are properly classified as either (i) an employee or (ii) an independent contractor under all applicable state and federal laws and local ordinances;
- I. A statement that all employees are (i) covered under a current workers' compensation insurance policy and (ii) properly classified under such policy. If the contractor is insured with a carrier, the evidence of workers' compensation insurance shall be a copy of the "Information Page" of the contractor's workers' compensation policy and any continuation of that Information Page which include the name and address of the insured, as well as the class codes the compensation premium is based on and the total estimated remuneration per class code;
- J. A statement listing all employees who will perform work on the public works project and evidence that all listed employees are paid a living wage of at least \$15 per hour and are covered by a health and welfare plan and a retirement plan. The required evidence includes a copy of the summary plan description(s) or similar document(s);
- K. Documents evidencing any professional or trade license required by law or local ordinance for any trade or specialty area in which the contractor is seeking a contract award. Additionally, the contractor must disclose any suspension or revocation of such license held by the company, or of any director, officer or manager of the company. Any material changes to the contractor's status, at any time, must be reported in writing to the Township within fourteen (14) days of its occurrence. Failure to comply with this requirement is grounds for the contractor to be deemed a non-responsible bidder.

III. Additional Criteria Available.

If all of the above criteria are otherwise satisfied the Township may also consider the following factors, in its discretion, in awarding the project if such information is requested:

- A. Statements as to past performance, which shall give an accurate and complete record of all public works projects completed in the past three (3) years by the contractor. Such statements shall include the name of the public body and the project, original contract price, final contract price, and the names of all subcontractors used, if applicable, and a statement as to compliance with completion deadlines; and/or

- B. Any determinations by a court or governmental agency for violations of federal, state, or local laws including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

IV. Incomplete Submissions by Bidders and Subcontractors.

It is the sole responsibility of the contractor to comply with all submission requirements at the time it submits its bid to the Township. The submission requirements also apply to all subcontractors, except that the contractor shall submit all subcontractor submissions to the Township no later than the date and time of the contract award. Contractor and/or subcontractor submissions deemed inadequate or incomplete may result in a determination that the contractor is not a responsible bidder.

V. Lowest Bidder Not Chosen.

When the award is not recommended to be given to the lowest bidder, a statement of the reason for such recommendation shall be prepared by the purchasing agent.

VI. Multiple Low Bids.

When two or more responsible bidders submit the same low bid, the contract award shall be determined by drawing lots at a public meeting of the Township Board, unless one bidder is a local contractor and one is a non-local contractor, in which event the local contractor shall be awarded the contract.

VII. Public Records.

All information submitted by a contractor or subcontractor pursuant to this Ordinance are public records subject to review pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.).

VIII. Materiality.

The requirements of this Ordinance are a material part of the bid documents and the contract and the successful bidder shall insert this Ordinance in all subcontracts.

Section 03. Severability.

The provisions of this Ordinance are hereby declared to be severable, and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 04. Superseder.

All Township code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 05. Effective Date.

This Ordinance shall be immediately in full force and effect after passage and approval.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

ADOPTED by the Township Board of Vernon Township, Lake County, Illinois, on the 11th day of July, 2018, by the following roll-call vote:

	YES	NO	ABSTAIN	ABSENT
Addelson				
Altenberg				
Broad				
Hirsh				
Supervisor Didech				
TOTAL				

APPROVED this 11th day of July, 2018.

Daniel C. Didech
Township Supervisor

ATTEST:

Barbara Barnabee
Township Clerk

COUNTY OF LAKE)
) SS
STATE OF ILLINOIS)

CLERK’S CERTIFICATE

I, Barbara Barnabee, certify that I am the elected and duly qualified Clerk of Vernon Township, Lake County, Illinois (the “Township”) and, as such, I am the keeper of the records and files of the Township and its Supervisor and Trustees (collectively, the “Township Board”). I further certify as follows:

Attached to this Certificate is a true, correct and complete copy of Township Ordinance No. _____, entitled:

**AN ORDINANCE ESTABLISHING RESPONSIBLE BIDDER REQUIREMENTS FOR
PUBLIC WORKS PROJECTS AND OTHER CONTRACTS FOR VERNON
TOWNSHIP, LAKE COUNTY, ILLINOIS**

This Ordinance was duly passed and approved by the Township Board at a duly noticed meeting held on the 11th day of July, 2018. I do further certify that a quorum of said Township Board was present at said meeting, and that the Township Board complied with all the requirements of the Illinois Open Meetings Act in connection with said meeting.

Given under my hand and official seal at Vernon Township, Lake County, Illinois, this _____ day of _____, 20__.

Barbara Barnabee
Township Clerk

(SEAL)

**VERNON TOWNSHIP
LAKE COUNTY, ILLINOIS**

**ORDINANCE
NUMBER _____**

**AN ORDINANCE PROVIDING FOR
THE REGULATION OF AND APPLICATION FOR SMALL WIRELESS FACILITIES**

**DANIEL DIDECH, Supervisor
BARBARA BARNABEE, Clerk**

**ROGER ADDELSON
JONATHAN ALTENBERG
ADAM BROAD
PHILIP HIRSH
Trustees**

ORDINANCE NO. _____

**AN ORDINANCE PROVIDING FOR
THE REGULATION OF AND APPLICATION FOR SMALL WIRELESS FACILITIES**

WHEREAS, Vernon Township, Lake County, State of Illinois (the “Township”) is a duly organized and existing township and a unit of local government organized under the laws of the State of Illinois and is operating under the provisions of the Illinois Township Code, 60 ILCS 1/1-1, *et. seq.*, and all laws amendatory thereto; and

WHEREAS, the Illinois General Assembly has recently enacted Public Act 100-0585, known as the Small Wireless Facilities Deployment Act (the “Act”), which became effective on June 1, 2018; and

WHEREAS, the Vernon Township Road District has passed an “Ordinance Provided for the Regulation of and Application for Small Wireless Facilities,” which provides for the regulation of small cell wireless facilities in order to establish generally applicable standards for construction, installation, use, maintenance and repair of such facilities and installations within Township rights-of-way; and

WHEREAS, the Township is authorized, under existing State and Federal law, to enact appropriate regulations and restrictions relative to small wireless facilities, distributed antenna systems and other personal wireless telecommunication facility installations in the public right-of-way as long as it does not conflict with State and Federal law; and

WHEREAS, there may exist areas of the Township where the Township would have authority to regulate the deployment of small cell wireless facilities under the Act that are not under the jurisdiction of the Vernon Township Road District; and

WHEREAS, the Act sets forth the requirements for the collocation of small wireless facilities by local authorities; and

WHEREAS, in light of the anticipated increased demand for placement of small cell wireless facilities, distributed antenna system facilities and other wireless telecommunication facility installations within the public rights-of-way, the Township finds and determines that it is necessary to, and in the best interests of the public health, safety and general welfare, to enact appropriate regulations provided for in the Act and adopt the Ordinance below in order to establish generally applicable standards for construction, installation, use, maintenance and repair of such facilities and installations within the Township rights-of-way jurisdiction, so as to, among other things, (i) prevent interference with the facilities and operations of the Township's infrastructure and of other utilities lawfully located in public rights-of-way or property, (ii) provide specific regulations and standards for the placement and siting of wireless telecommunication facilities within Township rights-of-way, (iii) preserve the character of the areas in which facilities are installed, (iv) minimize any adverse visual impact of wireless telecommunication facilities and prevent visual blight, (v) facilitate the location of wireless telecommunication facilities in permitted locations within the Township rights-of-way, and (vi) assure the continued safe use and enjoyment of properties adjacent to wireless telecommunication facilities locations.

NOW, THEREFORE, BE IT ORDAINED by the Supervisor and Board of Trustees of Vernon Township, Lake County, Illinois, as follows:

Section 1. Recitals.

Recitals. The above recitals and findings are found to be true and correct and are incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2. Definitions.

For the purposes of this Ordinance, the following terms shall have the following meanings:

Antenna – communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

Applicable codes – uniform building, fire, electrical, plumbing, or mechanical codes adopted by a recognized national code organization or local amendments to those codes, including the National Electric Safety Code.

Applicant – any person who submits an application and is a wireless provider.

Application – a request submitted by an applicant to the Township for a permit to collocate small wireless facilities, and a request that includes the installation of a new utility pole for such collocation, as well as any applicable fee for the review of such application.

Collocate or collocation – to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole.

Communications service – cable service, as defined in 47 U.S.C. 522(6), as amended; information service, as defined in 47 U.S.C. 153(24), as amended; telecommunications service, as defined in 47 U.S.C. 153(53), as amended; mobile service, as defined in 47 U.S.C. 153(53), as amended; or wireless service other than mobile service.

Communications service provider – a cable operator, as defined in 47 U.S.C. 522(5), as amended; a provider of information service, as defined in 47 U.S.C. 153(24), as amended; a telecommunications carrier, as defined in 47 U.S.C. 153(51), as amended; or a wireless provider.

FCC – the Federal Communications Commission of the United States.

Fee – a one-time charge.

Historic district or historic landmark – a building, property, or site, or group of buildings,

properties, or sites that are either (i) listed in the National Register of Historic Places or formally determined eligible for listing by the Keeper of the National Register, the individual who has been delegated the authority by the federal agency to list properties and determine their eligibility for the National Register, in accordance with Section VI.D.1.a.i through Section VI.D.1.a.v of the Nationwide Programmatic Agreement codified at 47 CFR Part 1, Appendix C; or (ii) designated as a locally landmarked building, property, site, or historic district by an ordinance adopted by the Township pursuant to a preservation program that meets the requirements of the Certified Local Government Program of the Illinois State Historic Preservation Office or where such certification of the preservation program by the Illinois State Historic Preservation Office is pending.

Law – a federal or State statute, common law, code, rule, regulation, order, or local ordinance or resolution.

Micro wireless facility – a small wireless facility that is not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height and that has an exterior antenna, if any, no longer than 11 inches.

Authority utility pole – a utility pole owned or operated by the Township in public rights-of-way.

Permit – a written authorization required by the Township to perform an action or initiate, continue, or complete a project.

Person – an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization.

Public safety agency – the functional division of the federal government, the State, a unit of local government, or a special purpose district located in whole or in part within this State, that provides or has authority to provide firefighting, police, ambulance, medical, or other emergency

services to respond to and manage emergency incidents.

Rate – a recurring charge.

Right-of-way – the area on, below, or above a public roadway, highway, street, public sidewalk, alley, or utility easement dedicated for compatible use. Right-of-way does not include Township-owned aerial lines.

Small wireless facility – a wireless facility that meets both of the following qualifications: (i) each antenna is located inside an enclosure of no more than 6 cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than 6 cubic feet; and (ii) all other wireless equipment attached directly to a utility pole associated with the facility is cumulatively no more than 25 cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

Utility pole – a pole or similar structure that is used in whole or in part by a communications service provider or for electric distribution, lighting, traffic control, or a similar function.

Wireless facility – equipment at a fixed location that enables wireless communications between user equipment and a communications network, including: (i) equipment associated with wireless communications; and (ii) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. Wireless facility includes small wireless facilities. Wireless facility does not include: (i) the structure or improvements on, under, or within which the equipment is collocated; or (ii) wireline backhaul facilities, coaxial or fiber optic cable that is between wireless support structures or utility

poles or coaxial, or fiber optic cable that is otherwise not immediately adjacent to or directly associated with an antenna.

Wireless infrastructure provider – any person authorized to provide telecommunications service in the State that builds or installs wireless communication transmission equipment, wireless facilities, wireless support structures, or utility poles and that is not a wireless services provider but is acting as an agent or a contractor for a wireless services provider for the application submitted to the Township.

Wireless provider – a wireless infrastructure provider or a wireless services provider.

Wireless services – any services provided to the general public, including a particular class of customers, and made available on a nondiscriminatory basis using licensed or unlicensed spectrum, whether at a fixed location or mobile, provided using wireless facilities.

Wireless services provider – a person who provides wireless services.

Wireless support structure – a freestanding structure, such as a monopole; tower, either guyed or self-supporting; billboard; or other existing or proposed structure designed to support or capable of supporting wireless facilities. Wireless support structure does not include a utility pole.

Section 3. Regulation of Small Wireless Facilities.

Permitted Use. Small wireless facilities shall be classified as permitted uses and subject to administrative review, except as provided in paragraph (9) regarding Height Exceptions or Variances, but not subject to zoning review or approval if they are collocated (i) in rights-of-way in any zoning district, or (ii) outside rights-of-way in property zoned exclusively for commercial or industrial use.

Permit Required. An applicant shall obtain one or more permits from the Township to

collocate a small wireless facility. An application shall be received and processed, and permits issued shall be subject to the following conditions and requirements:

(1) Application Requirements. A wireless provider shall provide the following information to the Township, together with the Township's Small Cell Facilities Permit Application, as a condition of any permit application to collocate small wireless facilities on a utility pole or wireless support structure:

- a. Site specific structural integrity and, for a utility pole, make-ready analysis prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989;
- b. The location where each proposed small wireless facility or utility pole would be installed and photographs of the location and its immediate surroundings depicting the utility poles or structures on which each proposed small wireless facility would be mounted or location where utility poles or structures would be installed. This should include a depiction of the completed facility;
- c. Specifications and drawings prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989, for each proposed small wireless facility covered by the application as it is proposed to be installed;
- d. The equipment type and model numbers for the antennas and all other wireless equipment associated with the small wireless facility;
- e. A proposed schedule for the installation and completion of each small wireless facility covered by the application, if approved; and
- f. Certification that the collocation complies with the Collocation Requirements and Conditions contained herein, to the best of the applicant's knowledge.
- g. In the event that the proposed small wireless facility is to be attached to an existing pole owned by an entity other than the Township, the wireless provider shall provide legally competent evidence of the consent of the owner of such pole to the proposed collocation.

(2) Application Process. The Township shall process applications as follows:

- a. The first completed application shall have priority over applications received by different applicants for collocation on the same utility pole or wireless support

structure.

- b. An application to collocate a small wireless facility on an existing utility pole or wireless support structure, or replacement of an existing utility pole or wireless support structure shall be processed on a nondiscriminatory basis and shall be deemed approved if the Township fails to approve or deny the application within 90 days after the submission of a completed application.

However, if an applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant shall notify the Township in writing of its intention to invoke the deemed approved remedy no sooner than 75 days after the submission of a completed application.

The permit shall be deemed approved on the latter of the 90th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by the Township. The receipt of the deemed approved notice shall not preclude the Township's denial of the permit request within the time limits as provided under this Ordinance.

- c. An application to collocate a small wireless facility that includes the installation of a new utility pole shall be processed on a nondiscriminatory basis and deemed approved if the Township fails to approve or deny the application within 120 days after the submission of a completed application.

However, if an applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant shall notify the Township in writing of its intention to invoke the deemed approved remedy no sooner than 105 days after the submission of a completed application.

The permit shall be deemed approved on the latter of the 120th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by the Township. The receipt of the deemed approved notice shall not preclude the Township's denial of the permit request within the time limits as provided under this Ordinance.

- d. The Township shall deny an application which does not meet the requirements of this Ordinance.

If the Township determines that applicable codes, ordinances or regulations that concern public safety, or the Collocation Requirements and Conditions contained herein require that the utility pole or wireless support structure be

replaced before the requested collocation, approval shall be conditioned on the replacement of the utility pole or wireless support structure at the cost of the provider.

The Township shall document the basis for a denial, including the specific code provisions or application conditions on which the denial is based, and send the documentation to the applicant on or before the day the Township denies an application.

The applicant may cure the deficiencies identified by the Township and resubmit the revised application once within 30 days after notice of denial is sent to the applicant without paying an additional application fee. The Township shall approve or deny the revised application within 30 days after the applicant resubmits the application or it is deemed approved. Failure to resubmit the revised application within 30 days of denial shall require the applicant to submit a new application with applicable fees, and recommencement of the Township's review period.

The applicant must notify the Township in writing of its intention to proceed with the permitted activity on a deemed approved basis, which may be submitted with the revised application.

Any review of a revised application shall be limited to the deficiencies cited in the denial. However, this revised application does not apply if the cure requires the review of a new location, new or different structure to be collocated upon, new antennas, or other wireless equipment associated with the small wireless facility.

- e. Pole Attachment Agreement. Within 30 days after an approved permit to collocate a small wireless facility on a utility pole, the Township and the applicant shall enter into a Master Pole Attachment Agreement, provided by the Township for the initial collocation on a utility pole by the application. For subsequent approved permits to collocate on a small wireless facility on a utility pole, the Township and the applicant shall enter into a License Supplement of the Master Pole Attachment Agreement.
- (3) Completeness of Application. Within 30 days after receiving an application, the Township shall determine whether the application is complete and notify the applicant. If an application is incomplete, the Township must specifically identify the missing information. An application shall be deemed complete if the Township fails to provide

notification to the applicant within 30 days after all documents, information and fees specifically enumerated in the Township's permit application form are submitted by the applicant to the Township.

Processing deadlines are tolled from the time the Township sends the notice of incompleteness to the time the applicant provides the missing information.

- (4) Tolling. The time period for applications may be further tolled by:
- a. An express written agreement by both the applicant and the Township; or
 - b. A local, State or federal disaster declaration or similar emergency that causes the delay.
- (5) Consolidated Applications. An applicant seeking to collocate small wireless facilities within the jurisdiction of the Township shall be allowed, at the applicant's discretion, to file a consolidated application and receive a single permit for the collocation of up to 25 small wireless facilities if the collocations each involve substantially the same type of small wireless facility and substantially the same type of structure.

If an application includes multiple small wireless facilities, the Township may remove small wireless facility collocations from the application and treat separately small wireless facility collocations for which incomplete information has been provided or that do not qualify for consolidated treatment or that are denied. The Township may issue separate permits for each collocation that is approved in a consolidated application.

- (6) Duration of Permits. The duration of a permit shall be for a period of not less than 5 years, and the permit shall be renewed for equivalent durations unless the Township makes a finding that the small wireless facilities or the new or modified utility pole do not comply with the applicable Township codes or any provision, condition or requirement contained in this Ordinance.

If the Act is repealed as provided in Section 90 therein, renewals of permits shall be subject to the applicable Township code provisions or regulations in effect at the time of renewal.

- (7) Means of Submitting Applications. Applicants shall submit applications, supporting information and notices to the Township by personal delivery at the Township's designated place of business, by regular mail postmarked on the date due or by any other commonly used means, including electronic mail.

Collocation Requirements and Conditions.

- (1) Public Safety Space Reservation. The Township may reserve space on utility poles for future public safety uses, for the Township's electric utility uses, or both, but a reservation of space may not preclude the collocation of a small wireless facility unless the Township reasonably determines that the utility pole cannot accommodate both uses.
- (2) Installation and Maintenance. The wireless provider shall install, maintain, repair and modify its small wireless facilities in safe condition and good repair and in compliance with the requirements and conditions of this Ordinance. The wireless provider shall ensure that its employees, agents or contracts that perform work in connection with its small wireless facilities are adequately trained and skilled in accordance with all applicable industry and governmental standards and regulations.
- (3) No interference with public safety communication frequencies. The wireless provider's operation of the small wireless facilities shall not interfere with the frequencies used by a public safety agency for public safety communications

A wireless provider shall install small wireless facilities of the type and frequency that will not cause unacceptable interference with a public safety agency's communications equipment.

Unacceptable interference will be determined by and measured in accordance with industry standards and the FCC's regulations addressing unacceptable interference to public safety spectrum or any other spectrum licensed by a public safety agency.

If a small wireless facility causes such interference, and the wireless provider has been given written notice of the interference by the public safety agency, the wireless provider, at its own expense, shall remedy the interference in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the FCC including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675.

The Township may terminate a permit for a small wireless facility based on such interference if the wireless provider is not in compliance with the Code of Federal Regulations cited in the previous paragraph. Failure to remedy the interference as required herein shall constitute a public nuisance.

- (4) The wireless provider shall not collocate small wireless facilities on Township utility poles that are part of an electric distribution or transmission system within the communication worker safety zone of the pole or the electric supply zone of the pole.

However, the antenna and support equipment of the small wireless facility may be located in the communications space on the Township utility pole and on the top of the pole, if not otherwise unavailable, if the wireless provider complies with applicable codes for work involving the top of the pole.

For purposes of this subparagraph, the terms "communications space", "communication worker safety zone", and "electric supply zone" have the meanings given to those terms in the National Electric Safety Code as published by the Institute of Electrical and Electronics Engineers.

- (5) The wireless provider shall comply with all applicable codes and local code provisions or regulations that concern public safety.
- (6) The wireless provider shall comply with written design standards that are generally applicable for decorative utility poles, or reasonable stealth, concealment and aesthetic requirements that are set forth in a Township ordinance, written policy adopted by the Township, a comprehensive plan or other written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district.
- (7) Alternate Placements. Except as provided in this Collocation Requirements and Conditions Section, a wireless provider shall not be required to collocation small wireless facilities on any specific utility pole, or category of utility poles, or be required to collocate multiple antenna systems on a single utility pole. However, with respect to an application for the collocation of a small wireless facility associated with a new utility pole, the Township may propose that the small wireless facility be collocated on an existing utility pole or existing wireless support structure within 100 feet of the proposed collocation, which the applicant shall accept if it has the right to use the alternate structure on reasonable terms and conditions, and the alternate location and structure does not impose technical limits or additional material costs as determined by the applicant.

If the applicant refuses a collocation proposed by the Township, the applicant shall provide written certification describing the property rights, technical limits or material cost reasons the alternate location does not satisfy the criteria in this paragraph.

- (8) Height Limitations. The maximum height of a small wireless facility shall be no more than 10 feet above the utility pole or wireless support structure on which the small wireless facility is collocated.

New or replacement utility poles or wireless support structures on which small wireless facilities are collocated may not exceed the higher of:

- a. 10 feet in height above the tallest existing utility pole, other than a utility pole supporting only wireless facilities, that is in place on the date the application is submitted to the Township, that is located within 300 feet of the new or replacement utility pole or wireless support structure and that is in the same right-of-way within the jurisdictional boundary of the Township, provided the Township may designate which intersecting right-of-way within 300 feet of the proposed utility pole or wireless support structures shall control the height limitation for such facility; or
- b. 45 feet above ground level.

(9) Height Exceptions or Variances. If an applicant proposes a height for a new or replacement pole in excess of the above height limitations on which the small wireless facility is proposed for collocation, the applicant shall apply for a variance, which shall be heard by the Supervisor or authorized designee within fourteen (14) days following receipt of said variance request, and the decision with respect to a request for variance shall be final. Any request for variance shall be made in writing to:

Supervisor Dan Didech
3050 N Main Street
Buffalo Grove, IL 60089

- (10) Contractual Design Requirements. The wireless provider shall comply with requirements that are imposed by a contract between the Township and a private property owner that concern design or construction standards applicable to utility poles and ground-mounted equipment located in the right-of-way.
- (11) Ground-mounted Equipment Spacing. The wireless provider shall comply with applicable spacing requirements in applicable codes and ordinances concerning the location of ground-mounted equipment located in the right-of-way if the requirements include a waiver, zoning or other process that addresses wireless provider requests for exception or variance and do not prohibit granting of such exceptions or variances.
- (12) Undergrounding Regulations. The wireless provider shall comply with local code provisions or regulations concerning undergrounding requirements that prohibit the installation of new or the modification of existing utility poles in a right-of-way without prior approval if the requirements include a waiver, zoning or other process that addresses requests to install such new utility poles or modify such existing utility poles and do not prohibit the replacement of utility poles.

- (13) Collocation Completion Deadline. Collocation for which a permit is granted shall be completed within 180 days after issuance of the permit, unless the Township and the wireless provider agree to extend this period or a delay is caused by make-ready work for a utility pole or by the lack of commercial power or backhaul availability at the site, provided the wireless provider has made a timely request within 60 days after the issuance of the permit for commercial power or backhaul services, and the additional time to complete installation does not exceed 360 days after issuance of the permit. Otherwise, the permit shall be void unless the Township grants an extension in writing to the applicant.

Application Fees. Application fees are imposed as follows:

- (1) Applicant shall pay an application fee of \$650 for an application to collocate a single small wireless facility on an existing utility pole or wireless support structure, and \$350 for each small wireless facility addressed in a consolidated application to collocate more than one small wireless facility on existing utility poles or wireless support structures.
- (2) Applicant shall pay an application fee of \$1,000 for each small wireless facility addressed in an application that includes the installation of a new utility pole for such collocation.
- (3) Notwithstanding any contrary provision of State law or local ordinance, applications pursuant to this Section shall be accompanied by the required application fee. Application fees shall be non-refundable.
- (4) The Township shall not require an application, approval or permit, or require any fees or other charges, from a communications service provider authorized to occupy the rights-of-way, for:
 - a. routine maintenance;
 - b. the replacement of wireless facilities with wireless facilities that are substantially similar, the same size, or smaller if the wireless provider notifies the Township at least 10 days prior to the planned replacement and includes equipment specifications for the replacement of equipment consistent with subsection d. under the Section titled Application Requirements; or
 - c. the installation, placement, maintenance, operation or replacement of micro wireless facilities suspended on cables that are strung between existing utility poles in compliance with applicable safety codes.

- (5) Wireless providers shall secure a permit from the Township to work within rights-of-way for activities that affect traffic patterns or require lane closures.

Exceptions to Applicability. Nothing in this Ordinance authorizes a person to collocate small wireless facilities on:

- (1) property owned by a private party or property owned or controlled by the Township or another unit of local government that is not located within rights-of-way, or a privately owned utility pole or wireless support structure without the consent of the property owner;
- (2) property owned, leased, or controlled by a park district, forest preserve district, or conservation district for public park, recreation or conservation purposes without the consent of the affected district, excluding the placement of facilities on rights-of-way located in an affected district that are under the jurisdiction and control of a different unit of local government as provided by the Illinois Highway Code; or
- (3) property owned by a rail carrier registered under Section 18c-7201 of the Illinois Vehicle Code, Metra Commuter Rail or any other public commuter rail service, or an electric utility as defined in Section 16-102 of the Public Utilities Act, without the consent of the rail carrier, public commuter rail service, or electric utility. The provisions of this Ordinance do not apply to an electric or gas public utility or such utility's wireless facilities if the facilities are being used, developed and maintained consistent with the provisions of subsection (i) of Section 16-108.5 of the Public Utilities Act.

For the purposes of this subsection, "public utility" has the meaning given to that term in Section 3-105 of the Public Utilities Act. Nothing in this Ordinance shall be construed to relieve any person from any requirement (a) to obtain a franchise or a State-issued authorization to offer cable service or video service or (b) to obtain any required permission to install, place, maintain, or operate communications facilities, other than small wireless facilities subject to this Ordinance.

Pre-Existing Agreements. Existing agreements between the Township and wireless providers that relate to the collocation of small wireless facilities in the right-of-way, including the collocation of small wireless facilities on Township utility poles, that are in effect on June 1, 2018, remain in effect for all small wireless facilities collocated on the Township's utility poles pursuant to applications submitted to the Township before June 1, 2018, subject to applicable termination

provisions contained therein. Agreements entered into after June 1, 2018, shall comply with this Ordinance.

A wireless provider that has an existing agreement with the Township on the effective date of the Act may accept the rates, fees and terms that the Township makes available under this Ordinance for the collocation of small wireless facilities or the installation of new utility poles for the collocation of small wireless facilities that are the subject of an application submitted two or more years after the effective date of the Act by notifying the Township that it opts to accept such rates, fees and terms. The existing agreement remains in effect, subject to applicable termination provisions, for the small wireless facilities the wireless provider has collocated on the Township's utility poles pursuant to applications submitted to the Township before the wireless provider provides such notice and exercises its option under this paragraph.

Annual Recurring Rate. A wireless provider shall pay to the Township an annual recurring rate to collocate a small wireless facility on a Township utility pole located in a right-of-way that equals (i) \$200 per year or (ii) the actual, direct and reasonable costs related to the wireless provider's use of space on the Township utility pole.

If the Township has not billed the wireless provider actual and direct costs, the fee shall be \$200 payable on the first day after the first annual anniversary of the issuance of the permit or notice of intent to collocate, and on each annual anniversary date thereafter.

Abandonment. A small wireless facility that is not operated for a continuous period of 12 months shall be considered abandoned. The owner of the facility shall remove the small wireless facility within 90 days after receipt of written notice from the Township notifying the wireless provider of the abandonment.

The notice shall be sent by certified or registered mail, return receipt requested, by the

Township to the owner at the last known address of the wireless provider. If the small wireless facility is not removed within 90 days of such notice, the Township may remove or cause the removal of such facility pursuant to the terms of its pole attachment agreement for utility poles or through whatever actions are provided for abatement of nuisances or by other law for removal and cost recovery.

A wireless provider shall provide written notice to the Township if it sells or transfers small wireless facilities within the jurisdiction of the Township. Such notice shall include the name and contact information of the new wireless provider.

Section 4. Dispute Resolution.

The Circuit Court of Lake County shall have exclusive jurisdiction to resolve all disputes arising under the Small Wireless Facilities Deployment Act. Pending resolution of a dispute concerning rates for collocation of small wireless facilities on utility poles within the right-of-way, the Township shall allow the collocating person to collocate on its poles at annual rates of no more than \$200 per year per utility pole, with rates to be determined upon final resolution of the dispute.

Section 5. Indemnification.

A wireless provider shall indemnify and hold the Township harmless against any and all liability or loss from personal injury or property damage resulting from or arising out of, in whole or in part, the use or occupancy of the Township improvements or right-of-way associated with such improvements by the wireless provider or its employees, agents, or contractors arising out of the rights and privileges granted under this Ordinance and the Act. A wireless provider has no obligation to indemnify or hold harmless against any liabilities and losses as may be due to or caused by the sole negligence of the Township or its employees or agents. A wireless provider shall further waive any claims that they may have against the Township with respect to consequential,

incidental, or special damages, however caused, based on the theory of liability.

Section 6. Insurance.

The wireless provider shall carry, at the wireless provider's own cost and expense, the following insurance:

- (i) property insurance for its property's replacement cost against all risks;
- (ii) workers' compensation insurance, as required by law;

OR

- (iii) commercial general liability insurance with respect to its activities on the Township improvements or rights-of-way to afford minimum protection limits consistent with its requirements of other users of Township improvements or rights-of-way, including coverage for bodily injury and property damage.

The wireless provider shall include the Township as an additional insured on the commercial general liability policy and provide certification and documentation of inclusion of the Township in a commercial general liability policy prior to the collocation of any wireless facility.

A wireless provider may self-insure all or a portion of the insurance coverage and limit requirement required by the Township. A wireless provider that self-insures is not required, to the extent of the self-insurance, to comply with the requirement for the name of additional insureds under this Section. A wireless provider that elects to self-insure shall provide to the Township evidence sufficient to demonstrate its financial ability to self-insure the insurance coverage limits required by the Township.

Section 7. Purpose and Scope.

Purpose. The purpose of this Ordinance is to establish regulations, standards and procedures for the siting and collocation of small wireless facilities on rights-of-way within the Township's jurisdiction, or outside the rights-of-way on property zoned exclusively for commercial

or industrial use, in a manner that is consistent with the Act.

Conflicts with Other Ordinances. This Ordinance supersedes all Ordinances or parts of Ordinances adopted prior hereto that are in conflict herewith, to the extent of such conflict.

Conflicts with State and Federal Laws. In the event that applicable Federal or State laws or regulations conflict with the requirements of this Ordinance, the wireless provider shall comply with the requirements of this Ordinance to the maximum extent possible without violating Federal or State laws or regulations.

Section 8. Severability.

If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 9. Effective Date.

This Ordinance shall be in full force and effect upon passage and approval by the Supervisor and Board of Trustees of Vernon Township, Lake County, State of Illinois.

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ADOPTED by the Supervisor and Board of Trustees of Vernon Township, Lake County, Illinois

this ____ day of July 2018, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Addelson				
Altenberg				
Broad				
Hirsh				
Supervisor Didech				
TOTAL				

APPROVED by the Supervisor on July ____, 2018.

Daniel Didech
Supervisor

ATTEST:

Barbara Barnabee
Township Clerk