

1. September 11, 2019 Board Meeting

Documents:

[091119 COMPLETE PACKET.PDF](#)  
[AGENDA 091119 REGULAR MEETING.PDF](#)

**AGENDA**  
**TOWNSHIP BOARD OF VERNON TOWNSHIP**  
**REGULAR MEETING**



**September 11, 2019 – 7:00 p.m.**



**Vernon Township Community Service Building**  
**2900 North Main Street**  
**Buffalo Grove, Illinois 60089**

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. FY 2019 Audit Report – Carrie Eggleston, Senior Accountant, Dam, Snell & Taverine
7. Reports:
  - a. Township Supervisor
  - b. Clerk
  - c. Highway Commissioner
  - d. Assessor
  - e. Trustees
  - f. Director of Operations
  - g. Director of Constituent Affairs
8. Approval of Bills in the Following Funds:
  - a. Town Fund
  - b. General Assistance Fund
  - c. Cemetery Fund
  - d. Park Maintenance Fund
  - e. Road Fund
  - f. Permanent Road Fund
  - g. Metra Fund
9. Unfinished Business.

10. New Business:

- a. Approval of contract for the Prairie View Train Station – 2019 HVAC & Roofing Project
- b. A RESOLUTION ADOPTING RULES TO IMPLEMENT THE CLERK ATTESTATION REQUIREMENT AS PROVIDED IN 60 ILCS 1/70-27
- c. A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR CONSULTING SERVICES TO IDENTIFY AND OBTAIN GRANT OPPORTUNITIES IN CONJUNCTION WITH THE VILLAGE OF BUFFALO GROVE, ILLINOIS AND THE BUFFALO GROVE PARK DISTRICT

11. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

## Monthly Distribution Summary Report - September 11, 2019 Board Meeting

Town Fund	Township Admin	\$223,329.34	
	Assessor's Office	\$34,878.89	
	<b>Total:</b>		<b>\$258,208.23</b>
General Assistance	GA Admin	\$1,393.38	
	GA Home Relief	\$1,365.00	
	<b>Total:</b>		<b>\$2,758.38</b>
Cemetery Fund			
	<b>Total:</b>		<b>\$5,549.99</b>
Park Fund			
	<b>Total:</b>		<b>\$25,754.77</b>
General Road Fund	Road Admin.	\$26,118.05	
	Road Maintenance	\$4,999.75	
	<b>Total:</b>		<b>\$31,117.80</b>
Permanent Road Fund			
	<b>Total:</b>		<b>\$198,828.15</b>
Station Fund			
	<b>Total:</b>		<b>\$12,721.23</b>
	<b>GRAND TOTAL:</b>		<b>\$534,938.55</b>

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,  
 have set out hands on \_\_\_\_\_ 20\_\_\_\_.

Board of Trustees

Township Supervisor: \_\_\_\_\_

Township Clerk \_\_\_\_\_

Township Highway  
 Commissioner \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - September 11, 2019

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on \_\_\_\_\_, 20\_\_\_\_ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

**General Ledger**

**Payroll**

21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21100	DR: Garnishment	\$300.00
21100	CR: Garnishment	\$(300.00)
21200	CR: Health Insurance Withholding	\$(1,839.56)
21200	CR: Health Insurance Withholding	\$(1,839.56)
21300	CR: Deferred Compensation	\$(190.00)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(375.56)
21400	CR: Misc Payroll Deductions(Aflac)	\$(460.59)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(652.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(652.00)
21600	DR: State WH Tax Payable	\$3,303.78
21600	DR: State WH Tax Payable	\$2,928.95
21600	CR: State WH Tax-IL FUND ER	\$(34.27)
21600	CR: State WH Tax Payable-EE	\$(2,894.68)
21600	CR: State WH Tax-IL FUND ER	\$(73.12)
21600	CR: State WH Tax Payable-EE	\$(3,230.66)
21700	CR: Federal WH Tax Payable	\$(5,969.42)
21700	CR: Federal WH Tax Payable	\$(5,651.59)
21700	DR: Federal WH Tax Payable	\$5,651.59
21700	DR: Federal WH Tax Payable	\$5,969.42
21800	CR: FICA Payable-Med EE	\$(958.87)
21800	DR: FICA Payable	\$10,117.74
21800	CR: FICA Payable-SS ER	\$(4,100.00)
21800	CR: FICA Payable-Med ER	\$(958.86)
21800	DR: FICA Payable	\$11,364.08
21800	CR: FICA Payable-SS EE	\$(4,605.04)
21800	CR: FICA Payable-SS ER	\$(4,605.01)
21800	CR: FICA Payable-Med EE	\$(1,076.98)
21800	CR: FICA Payable-Med ER	\$(1,077.05)

21800	CR: FICA Payable-SS EE	\$(4,100.01)
21900	CR: IMRF Payable-EE	\$(2,920.50)
21900	DR: IMRF Payable	\$8,167.31
21900	CR: IMRF Payable-Volunt.	\$(1,276.46)
21900	CR: IMRF Payable-EE	\$(2,925.36)
21900	CR: IMRF Payable-ER	\$(3,965.49)
21900	CR: IMRF Payable-Volunt.	\$(1,244.71)
21900	CR: IMRF Payable-ER	\$(3,958.89)
21900	DR: IMRF Payable	\$8,124.10

**AFLAC**

21400	AFLAC	\$751.12
-------	-------	----------

**Benefit Wallet**

21500	HSA August 2019	\$1,220.00
-------	-----------------	------------

**Health Care Service Corporatio**

21200	BCBS Employee Expense	\$3,622.01
-------	-----------------------	------------

**Leela Desu**

20200	Lending Closet Deposit Refund	\$50.00
-------	-------------------------------	---------

**David Doerhoefer**

20200	Wheelchair Deposit Refund	\$50.00
-------	---------------------------	---------

**Ruth Eisenberg**

20200	Rollator Deposit Refund	\$50.00
-------	-------------------------	---------

**Heidi Lechner**

26200	Bond Refund	\$1,000.00
-------	-------------	------------

**NCPERS Group Life Ins.**

21500	Life Ins - Employee Expense	\$84.00
-------	-----------------------------	---------

**Michelle Gomez**

26200	Bond Refund	\$2,500.00
-------	-------------	------------

**Gregory Mikolaczzyk**

20200	Wheelchair and Kneewalker Deposit Refund	\$100.00
-------	------------------------------------------	----------

**Nationwide Retirement Solution**

21300	Deferred Comp 08/08/19 and 08/22/19 Paychecks	\$380.00
-------	-----------------------------------------------	----------

**Vernon Township Food Pantry**

20200	Donation to Food Pantry	\$50.00
-------	-------------------------	---------

**Amy Wang**

20200	Shelter and Pool Deposit Refund	\$400.00
-------	---------------------------------	----------

---

**Town Admin.**

**Payroll**

40110	DR: Salaries-Town	\$33,564.60
-------	-------------------	-------------

40110	DR: Salaries-Town	\$33,211.18
40310	DR: Social Security-Town	\$2,445.71
40310	DR: Social Security-Town	\$2,474.28
40410	DR: IMRF-Town	\$1,982.71
40410	DR: IMRF-Town	\$2,004.29
40510	DR: Unemployment-Town	\$9.03
40510	DR: Unemployment-Town	\$9.09
43810	DR: Other Professional Serv. (Payroll Expense)	\$329.61
43810	DR: Other Professional Serv. (Payroll Expense)	\$213.56
<b>American Taxi Dispatch Inc.</b>		
52710	Taxi Coupons -8/8/2019	\$2,343.00
<b>AT&amp;T</b>		
42310	Phone - CSB Garage	\$88.98
42310	Elevator line	\$80.05
<b>Barbara Barnabee</b>		
42910	Established Monthly Expenses	\$50.00
<b>Health Care Service Corporatio</b>		
40210	BCBS Employer Expense	\$12,848.51
<b>Braden Office Equipment</b>		
42310	Install Conference room phone line	\$320.00
<b>Buildingstars</b>		
41110	August Cleaning Services	\$599.00
<b>Cardinal Cleaning Company</b>		
41110	June Cleaning	\$280.00
41110	July Cleaning	\$350.00
<b>Catholic Charities/Meals On Wh</b>		
43910	2019-2020 Grant	\$12,500.00
<b>Central States Bus Sales, Inc</b>		
41210	Maintenance - Pace Bus	\$410.99
<b>Eumi Chang</b>		
44410	Removal of One Animal	\$65.00
<b>Sasson Cohen</b>		
44410	Removal of Two Traps	\$125.00
<b>Comcast Cable</b>		
42310	Phone - 4	\$430.80
42310	Phone - CSB	\$96.06
42310	Fax - Town/Assr - 2 months	\$211.04
<b>Conserv F S</b>		
50610	Town Fuel	\$560.66

50610	Town Fuel	\$560.66
<b>Constellation Energy Services</b>		
42610	Town utility	\$495.88
42610	CSB utility	\$704.10
<b>Kevin Coogan</b>		
44410	Removal of One Trap	\$75.00
<b>Cutler Workwear</b>		
52510	Workwear	\$23.39
<b>Dam, Snell and Taveirne, Ltd.</b>		
43510	FY 2019 Audit	\$3,025.00
<b>DesPlaines River Watershed WkG</b>		
43810	Annual Dues	\$3,591.00
<b>e-360 Solutions LLC</b>		
43810	Human Resource Consultation	\$3,333.00
<b>Family Service of Lake County</b>		
43910	2019-2020 Grant	\$2,000.00
<b>Flood Brothers Disposal</b>		
41110	Refuse Collection	\$441.87
<b>Sharon Frazin</b>		
42010	Mahjongg Instructor	\$192.00
<b>GravesDesignGroup</b>		
43810	Admin Office Remodel	\$3,258.00
<b>Paula Ham-Su</b>		
44410	Removal of One Trap	\$65.00
<b>Home Depot</b>		
50710	Maintenance Supplies	\$90.50
<b>NCPERS Group Life Ins.</b>		
40210	Life Ins - Employer Expense	\$128.26
<b>Lauterbach &amp; Amen LLP</b>		
43510	Actuarial Report	\$1,750.00
<b>Liturgical Publications, Inc.</b>		
43410	Newsletter Fall 2019	\$1,026.62
<b>Lincolnshire Marriott Theatre</b>		
42010	Marriott Tickets * 14	\$518.00
<b>MetLife - Group Benefits</b>		
40210	Dental/Vision - Town	\$1,021.36
<b>Konica Minolta Business Soluti</b>		
41310	Copier Overage 5/28/19 - 8/27/19	\$766.80



**Milwaukee Art Museum**

42010 Senior Programming \$456.00

**Neofunds**

43210 Mail Machine Replenish \$488.33

**North Shore Gas**

42610 Utilities - Natural Gas \$37.56

42610 Utilities - Natural Gas - CSB Garage \$31.57

42610 Utilities Natural Gas - CSB \$35.32

**Northwest Community Hospital**

43810 Drug/Alcohol Testing \$135.00

**Office Depot Office Max**

50510 Office Supplies \$224.85

**Omni Youth Services**

43910 August Grant Allotment \$17,500.00

**O'Reilly Automotive**

41210 Maintenance Vehicle \$85.94

**Orkin**

41110 Pest Control CSB \$107.61

41110 Pest Control Admin \$121.85

**Pepsi Cola Gen. Bot. Inc.**

50810 Pop \$201.36

**U.S. Postal Service**

43210 Personalized Stamped Envelopes \$983.35

**Quill Corporation**

50510 Office Supplies \$338.70

**Rydin Decal**

52510 Handicap Placards \$175.12

**Sam's Club**

50310 Senior Supplies \$234.33

**Single Click IT Inc**

43810 IT Support \$958.00

**Sprint**

42310 Phone Bill \$140.97

**Storino Ramello & Durkin**

43710 Legal Services \$649.50

**Township Officials of Illinois**

44310 Membership Dues 2019-2020 \$1,219.45

**TruGreen**

41110	Admin & Baseball Field Maintenance	\$999.10
-------	------------------------------------	----------

**Unifirst Corporation**

50910	Town Uniforms	\$98.23
-------	---------------	---------

**Village of Buffalo Grove**

42610	Sewer & Water - CSB Garage	\$10.45
-------	----------------------------	---------

42610	Sewer & Water - CSB	\$62.70
-------	---------------------	---------

42610	Sewer & Water	\$72.86
-------	---------------	---------

**Donna Vitaliano**

44410	Skunk Program Reimbursement	\$125.00
-------	-----------------------------	----------

**Village of Vernon Hills**

43810	July and August Feastival Police Traffic Control	\$682.50
-------	--------------------------------------------------	----------

---

**Assessor**

**Payroll**

40112	DR: Salaries-Assessor	\$12,238.99
-------	-----------------------	-------------

40112	DR: Salaries-Assessor	\$12,238.99
-------	-----------------------	-------------

40312	DR: Social Security-Assessor	\$895.63
-------	------------------------------	----------

40312	DR: Social Security-Assessor	\$895.63
-------	------------------------------	----------

40412	DR: IMRF-Assessor	\$746.58
-------	-------------------	----------

40412	DR: IMRF-Assessor	\$746.58
-------	-------------------	----------

**Health Care Service Corporatio**

40212	BCBS Employer Expense	\$6,053.01
-------	-----------------------	------------

**NCPERS Group Life Ins.**

40212	Life Ins - Employer Expense	\$64.00
-------	-----------------------------	---------

**Lake Cnty Assesors Association**

42912	August Luncheon	\$40.00
-------	-----------------	---------

**Liturgical Publications, Inc.**

43412	Newsletter Fall 2019	\$140.00
-------	----------------------	----------

**MetLife - Group Benefits**

40212	Dental/Vision - Assessor	\$374.82
-------	--------------------------	----------

**Minuteman Press**

52512	Business Cards	\$353.60
-------	----------------	----------

**Gary Raupp**

42912	Assessor Expenses	\$91.06
-------	-------------------	---------

---

**GA Admin.**

**Dam, Snell and Taveirne, Ltd.**

43530	FY 2019 Audit	\$300.00
-------	---------------	----------

**Liturgical Publications, Inc.**

43430	Newsletter Fall 2019	\$93.38
-------	----------------------	---------

**NJS Enterprises, Inc.**

42630	Software Annual Service Contract	\$1,000.00
-------	----------------------------------	------------

**GA Home Relief****Aargon Agency Inc**

46232	GA Client	\$125.00
-------	-----------	----------

**Mariano's**

51132	GA Client	\$150.00
-------	-----------	----------

**North Shore Gas**

46632	EA Client	\$800.00
-------	-----------	----------

**Public Storage**

51132	GA Client	\$90.00
-------	-----------	---------

**Verizon**

51132	GA Client	\$125.00
-------	-----------	----------

**Vernon Township**

51132	GA Client	\$75.00
-------	-----------	---------

---

**Cemetery****Dam, Snell and Taveirne, Ltd.**

43540	FY 2019 Audit	\$300.00
-------	---------------	----------

**Home Depot**

52540	Cemetery Supplies	\$4.68
-------	-------------------	--------

**Sharon Weiher**

52540	ICFHA Convention Registration	\$285.00
-------	-------------------------------	----------

**Wm Smith Enterprises Inc**

41440	Cemetery Maintenance	\$2,860.00
-------	----------------------	------------

42440	Burial Fees	\$1,300.00
-------	-------------	------------

**TruGreen**

41440	Cemetery Lawn Maintenance	\$800.31
-------	---------------------------	----------

---

**Park Fund****Payroll**

40150	DR: Salaries-Park	\$11,393.93
-------	-------------------	-------------

40150	DR: Salaries-Park	\$3,225.48
-------	-------------------	------------

40350	DR: Social Security-Park	\$871.69
-------	--------------------------	----------

40350	DR: Social Security-Park	\$246.73
-------	--------------------------	----------

40550	DR: Unemployment-Park	\$15.32
-------	-----------------------	---------

40550	DR: Unemployment-Park	\$54.13
-------	-----------------------	---------

**Comcast Cable**

42350	Phone	\$107.70
-------	-------	----------

42350	Phone & internet	\$138.95
-------	------------------	----------

**Constellation Energy Services**

42650	Park Utility	\$1,308.12
-------	--------------	------------

**Dam, Snell and Taveirne, Ltd.**

43550	FY 2019 Audit	\$1,200.00
-------	---------------	------------

43850	FY 2019 Audit	\$1,755.00
-------	---------------	------------

**Fast Signs**

57750	Pool Hours Sign	\$544.71
-------	-----------------	----------

**Home Depot**

50850	Park Supplies	\$28.41
-------	---------------	---------

**Lake Pools, Inc.**

50750	Pool Supplies	\$176.00
-------	---------------	----------

**Lake County Public Works**

42650	Peterson Park Water Sewer	\$1,832.80
-------	---------------------------	------------

**The Lifeguard Store Inc**

50750	Lifeguard Suits	\$191.50
-------	-----------------	----------

**Menards Vernon Hills**

57750	Pool Supply Inv 29806	\$5.15
-------	-----------------------	--------

57750	Pool Supply Inv 29328 & 30166	\$180.06
-------	-------------------------------	----------

**Konica Minolta Business Soluti**

50550	Copier Overage 5/28/19 - 8/27/19	\$1,052.76
-------	----------------------------------	------------

**North Shore Gas**

42650	Utilities - Natural Gas	\$359.64
-------	-------------------------	----------

**Pit Stop**

42850	Rental	\$420.00
-------	--------	----------

**PlumbMaster**

57750	Valve for Pool	\$68.74
-------	----------------	---------

**Single Click IT Inc**

43850	IT Support	\$479.00
-------	------------	----------

**Sprint**

42350	Phone Bill	\$98.95
-------	------------	---------

**Road Admin.****Payroll**

40160	DR: Salaries-Road	\$6,791.20
-------	-------------------	------------

40160	DR: Salaries-Road	\$6,791.20
-------	-------------------	------------

40360	DR: Social Security-Road	\$501.36
-------	--------------------------	----------

40360	DR: Social Security-Road	\$501.36
-------	--------------------------	----------

40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$409.76
-------	--------------------------------------------	----------

40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$409.76
-------	--------------------------------------------	----------

40560	DR: Unemployment-Road	\$9.96
40560	DR: Unemployment-Road	\$9.86

**Health Care Service Corporatio**

40260	BCBS Employer Expense	\$577.98
-------	-----------------------	----------

**Comcast Cable**

42360	Fax - 2 months	\$105.52
42360	Internet & Phone	\$365.36

**Dam, Snell and Taveirne, Ltd.**

43560	FY 2019 Audit	\$5,000.00
-------	---------------	------------

**DesPlaines River Watershed WkG**

52560	Annual Dues	\$3,591.00
-------	-------------	------------

**NCPERS Group Life Ins.**

40260	Life Ins - Employer Expense	\$12.00
-------	-----------------------------	---------

**Lauterbach & Amen LLP**

43560	Actuarial Report	\$500.00
-------	------------------	----------

**Liturgical Publications, Inc.**

43360	Newsletter Fall 2019	\$140.00
-------	----------------------	----------

**MetLife - Group Benefits**

40260	Dental/Vision - Road	\$81.88
-------	----------------------	---------

**Michael Lofstrom**

40260	Health Insurance Opt Out	\$125.00
-------	--------------------------	----------

**Sam's Club**

52560	Gatorade	\$87.84
-------	----------	---------

**Unifirst Corporation**

50960	Highway Uniforms	\$107.01
-------	------------------	----------

---

**Road Maint.**

**Commonwealth Edison**

42662	Street Lights	\$1,742.69
-------	---------------	------------

**Conserv F S**

50662	Highway Fuel	\$1,052.75
50662	Highway Fuel	\$1,052.75

**Constellation Energy Services**

42662	Highway utility	\$495.88
-------	-----------------	----------

**Grower Equipment & Supply**

41362	Equipment repair	\$599.33
-------	------------------	----------

**North Shore Gas**

42662	Utilities - Natural Gas	\$56.35
-------	-------------------------	---------

---

**Perm. Road**

**Payroll**

40170	DR: Salaries-Perm Road	\$11,011.39
40170	DR: Salaries-Perm Road	\$11,536.31
40370	DR: Social Security-Perm Road	\$781.86
40370	DR: Social Security-Perm Road	\$817.08
40470	DR: IMRF-Perm Road	\$699.75
40470	DR: IMRF-Perm Road	\$667.73

**Advanced Lubrication, Inc**

50870	Parts Cleaner	\$216.46
-------	---------------	----------

**Advance Auto Parts**

50770	Maintenance Supplies	\$184.94
-------	----------------------	----------

**Health Care Service Corporatio**

40270	BCBS Employer Expense	\$4,363.97
-------	-----------------------	------------

**Arthur Clesen, Inc.**

41770	Road Improvement	\$38.96
-------	------------------	---------

**Diamond Blade Warehouse**

50770	Blade for street saw	\$320.00
-------	----------------------	----------

**ElCor Industries**

50770	Maintenance Supplies	\$295.72
-------	----------------------	----------

**Gewalt Hamilton Associates**

43670	Juneway Paving	\$3,131.72
43870	MS4 preperation	\$1,183.00
43870	Kingston Row Project	\$65.00

**Grainger**

50770	Replacement locks and keys	\$46.24
-------	----------------------------	---------

**NCPERS Group Life Ins.**

40270	Life Ins - Employer Expense	\$48.00
-------	-----------------------------	---------

**Menards Vernon Hills**

50770	Maintenance Supply Inv 29955	\$22.09
-------	------------------------------	---------

**MetLife - Group Benefits**

40270	Dental/Vision - Perm Road	\$314.39
-------	---------------------------	----------

**Ozinga Materials and Logistics**

41670	Gravel and Asphalt fees	\$534.00
-------	-------------------------	----------

**Potsies, Inc**

41770	Topsoil	\$150.00
-------	---------	----------

**Schroeder Asphalt**

41470	Juneway Paving Project 1st payout	\$161,670.54
-------	-----------------------------------	--------------

**Single Click IT Inc**

43870	IT Support	\$479.00
43870	Hwy to Twp LAN	\$250.00

---

## Station Fund

### Payroll

40180	DR: Salaries-Metra	\$2,139.93
40180	DR: Salaries-Metra	\$2,076.69
40380	DR: Social Security-Metra	\$157.17
40380	DR: Social Security-Metra	\$152.36
40480	DR: IMRF-Metra	\$130.53
40480	DR: IMRF-Metra	\$126.69

### American Gases Corp

50780	Operating Supplies	\$234.95
-------	--------------------	----------

### Health Care Service Corporatio

40280	BCBS Employer Expense	\$753.82
-------	-----------------------	----------

### Comcast Cable

42380	Phone	\$107.70
42380	Internet	\$106.85

### Constellation Energy Services

42680	Train east side utility	\$35.74
42680	Train platform utility	\$117.00
42680	Train west side utility	\$156.79

### Daily Herald

43480	Bid Notice	\$220.80
-------	------------	----------

### Dam, Snell and Taveirne, Ltd.

43580	FY 2019 Audit	\$3,000.00
-------	---------------	------------

### GravesDesignGroup

43880	Train Station Roof & HVAC Project	\$849.59
-------	-----------------------------------	----------

### NCPERS Group Life Ins.

40280	Life Ins - Employer Expense	\$11.74
-------	-----------------------------	---------

### Lauterbach & Amen LLP

43580	Actuarial Report	\$250.00
-------	------------------	----------

### North Shore Gas

42680	Utilities - Natural gas	\$31.57
-------	-------------------------	---------

### Pacific Telemanagement Service

42380	Pay Phone 09/01/19-09/30/19	\$78.00
-------	-----------------------------	---------

### Single Click IT Inc

43880	IT Support	\$479.00
-------	------------	----------

### Storino Ramello & Durkin

43780 Legal Services

\$1,128.50

**Total Parking Solutions, Inc.**

50880 Parking Terminal Supplies

\$355.00

**Village of Buffalo Grove**

42680 Sewer & Water

\$20.81

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Board of Township Trustee

\_\_\_\_\_  
Township Supervisor

\_\_\_\_\_  
Board of Township Trustee

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Board of Township Trustee

\_\_\_\_\_  
Township Highway Commissioner

\_\_\_\_\_  
Board of Township Trustee



**VERNON TOWNSHIP  
LAKE COUNTY, ILLINOIS**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ADOPTING RULES TO IMPLEMENT THE CLERK ATTESTATION  
REQUIREMENT AS PROVIDED IN 60 ILCS 1/70-27**

**WHEREAS**, the Township of Vernon, Illinois (the “Township”) desires to provide for rules to implement the statutory requirements of the Township Code provision requiring the Township Clerk attest to the payout of funds by the Township Supervisor; and

**WHEREAS**, the Township wishes to adopt rules which provide for maximum efficiency and accountability as applies to every expenditure of funds by the Township, whether made by check, electronic transfer, or other means;

**WHEREAS**, it is in the best interest of the Township residents to provide a transparent and streamlined process for the attestation of the payout of taxpayer funds; and

**WHEREAS**, each month, the Township prepares and submits to the Board for approval a “Monthly Distribution Report” which delineates every payout made by the Township, whether made by check, electronic transfer, or other means; and

**WHEREAS**, the “Monthly Distribution Report” is a comprehensive document which contains the specifics regarding payee and amount of payment for every expenditure and disbursement made by the Township during the preceding month in any amount by any means, and contains a full and detailed accounting of all Township payouts; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of the Township of Vernon, Lake County, Illinois, as follows:

**Section 01.** The facts and statements contained in the preambles to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

**Section 02.** The rules for the attestation of funds endorsed by the Supervisor shall be as follows:

**“The clerk attestation requirement as provided for in 60 ILCS 1/70-27 shall be met via the signature of the Township clerk on the “Monthly Distribution Report” document presented monthly at the Township Board of Trustees meeting for approval of such claims by the Board.”**

**Section 03.**

This Resolution shall be immediately in full force and effect after passage and approval.

**APPROVED this 11th Day of September, 2019.**

---

Jonathan Altenberg  
Township Supervisor

ATTEST:

---

Barbara Barnabee  
Township Clerk

**VERNON TOWNSHIP  
LAKE COUNTY, ILLINOIS**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR  
CONSULTING SERVICES TO IDENTIFY AND OBTAIN GRANT OPPORTUNITIES IN  
CONJUNCTION WITH THE VILLAGE OF BUFFALO GROVE, ILLINOIS AND THE  
BUFFALO GROVE PARK DISTRICT**

**WHEREAS**, the Township of Vernon, Illinois (the “Township”) and the Village of Buffalo Grove, Illinois (the “Village”), and the Buffalo Grove Park District (the “Park District”) are public agencies authorized by Article VII, Section 10, of the Constitution of the State of Illinois of 1970 and by the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) to contract with any other public agency of Illinois or otherwise associate among themselves, and to exercise jointly, combine or transfer any power or function in any manner not prohibited by law or by ordinance; and

**WHEREAS**, the Township desires to engage a consultant or consulting firm (“consultant”) to assess need, identify opportunities, and facilitate a plan to apply for and obtain grants to benefit the taxpayers of the Township, and the Village and the Park District share this goal to benefit their mutual constituencies; and

**WHEREAS**, cooperation between the parties is necessary to maximize the grant opportunities afforded to each of the parties individually and collectively; and

**WHEREAS**, the best interests of the Township, the Village, the Park District, their respective residents and the general public would be served by the assessment of need, identification of opportunities and the development of a plan to facilitate the application and award of grants for facilities and programming in an array of areas, including but not limited to transportation, environment, energy, public works and parks and recreation; and that the engagement of a consultant to advance this effort would further those interests.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of the Township of Vernon, Lake County, Illinois, as follows:

**Section 01.** The facts and statements contained in the preambles to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

**Section 02.** The Township Board is in support of efforts to negotiate and enter into an agreement with the Village and Park District regarding the engagement of a consultant to assess need, identify opportunities and develop a plan to maximize opportunities for the Township to obtain grant funding in any number of areas, including but not limited to transportation, environment, energy, public works and parks and recreation; and

**Section 03.** The Township Board authorizes Township personnel to expend an amount not to exceed \$10,000 and to negotiate and enter into an agreement to engage a shared consultant in conjunction with the Village and Park District to assess need, identify opportunities and develop a plan to maximize opportunities for the Township to obtain grant funding in the aforementioned areas.

**Section 04.** This Resolution shall be immediately in full force and effect after passage and approval.

**APPROVED this 11th Day of September, 2019.**

---

Jonathan Altenberg  
Township Supervisor

ATTEST:

---

Barbara Barnabee  
Township Clerk

**AGENDA**  
**TOWNSHIP BOARD OF VERNON TOWNSHIP**  
**REGULAR MEETING**



**September 11, 2019 – 7:00 p.m.**



**Vernon Township Community Service Building**  
**2900 North Main Street**  
**Buffalo Grove, Illinois 60089**

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. FY 2019 Audit Report – Carrie Eggleston, Senior Accountant, Dam, Snell & Taverine
7. Reports:
  - a. Township Supervisor
  - b. Clerk
  - c. Highway Commissioner
  - d. Assessor
  - e. Trustees
  - f. Director of Operations
  - g. Director of Constituent Affairs
8. Approval of Bills in the Following Funds:
  - a. Town Fund
  - b. General Assistance Fund
  - c. Cemetery Fund
  - d. Park Maintenance Fund
  - e. Road Fund
  - f. Permanent Road Fund
  - g. Metra Fund
9. Unfinished Business.

10. New Business:

- a. Approval of contract for the Prairie View Train Station – 2019 HVAC & Roofing Project
- b. A RESOLUTION ADOPTING RULES TO IMPLEMENT THE CLERK ATTESTATION REQUIREMENT AS PROVIDED IN 60 ILCS 1/70-27
- c. A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR CONSULTING SERVICES TO IDENTIFY AND OBTAIN GRANT OPPORTUNITIES IN CONJUNCTION WITH THE VILLAGE OF BUFFALO GROVE, ILLINOIS AND THE BUFFALO GROVE PARK DISTRICT

11. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.