

**AGENDA**  
**TOWNSHIP BOARD OF VERNON TOWNSHIP**  
**REGULAR MEETING**

◆◆◆  
**October 8, 2020 – 7:00 p.m.**

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Pursuant to Public Act 101-0640, Supervisor Jonathan Altenberg has determined that because a Gubernatorial Disaster Proclamation is still in effect due to the ongoing public health crisis of COVID-19, it is not practical or prudent to require members of the Vernon Township Board to be physically present for the meeting. The meeting will be held via an online format in compliance with the Open Meetings Act, and remote access to the proceedings and the opportunity for the public to participate will be provided.

To join this meeting, go to:

<https://attendee.gotowebinar.com/register/2399874753221384718>

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. FY 2020 Audit Report – Carrie Eggleston, Senior Accountant, Dam, Snell & Taverine
7. Reports:
  - a. Township Supervisor
  - b. Clerk
  - c. Assessor
  - d. Trustees
  - e. Township Manager
  - f. Director of Constituent Affairs
8. Approval of Bills in the Following Funds:
  - a. Town Fund
  - b. General Assistance Fund
  - c. Cemetery Fund
  - d. Park Maintenance Fund

- e. Road Fund
  - f. Permanent Road Fund
  - g. Metra Fund
9. Unfinished Business.
10. New Business:
- a. Approval of Township Tax Levy Estimate
  - b. Approval of Road District Tax Levy Estimate
  - c. Discussion Regarding Affordable Housing in Vernon Township - Meghan Powell-Filler, Executive Director - PADS Lake County
  - d. Midyear Review of Budgets
11. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

## Monthly Distribution Summary Report - October 8, 2020 Board Meeting

Town Fund	Township Admin	\$127,074.19	
	Assessor's Office	\$22,344.61	
	<b>Total:</b>		<b>\$149,418.80</b>
General Assistance	GA Admin	\$530.00	
	GA Home Relief	\$7,648.00	
	<b>Total:</b>		<b>\$8,178.00</b>
Cemetery Fund			
	<b>Total:</b>		<b>\$4,489.13</b>
Park Fund			
	<b>Total:</b>		<b>\$9,089.95</b>
General Road Fund	Road Admin.	\$15,250.86	
	Road Maintenance	\$7,813.97	
	<b>Total:</b>		<b>\$23,064.83</b>
Permanent Road Fund			
	<b>Total:</b>		<b>\$20,934.51</b>
Station Fund			
	<b>Total:</b>		<b>\$5,342.65</b>
	<b>GRAND TOTAL:</b>		<b><u>\$220,517.87</u></b>

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,  
 have set out hands on \_\_\_\_\_ 20\_\_\_\_.

Board of Trustees

Township Supervisor: \_\_\_\_\_

Township Clerk \_\_\_\_\_

Township Highway  
 Commissioner \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - October 8, 2020

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on \_\_\_\_\_, 20\_\_\_\_ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

**General Ledger**

**Payroll**

21200	CR: Health Insurance Withholding	\$(1,752.59)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(500.07)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(320.00)
21600	CR: State WH Tax Payable-EE	\$(2,832.19)
21600	CR: State WH Tax-IL FUND ER	\$(25.59)
21600	DR: State WH Tax Payable	\$2,857.78
21700	CR: Federal WH Tax Payable	\$(6,065.26)
21700	DR: Federal WH Tax Payable	\$6,065.26
21800	DR: FICA Payable	\$9,848.86
21800	CR: FICA Payable-Med EE	\$(933.38)
21800	CR: FICA Payable-SS ER	\$(3,991.02)
21800	CR: FICA Payable-SS EE	\$(3,991.06)
21800	CR: FICA Payable-Med ER	\$(933.40)
21900	CR: IMRF Payable-ER	\$(3,959.29)
21900	CR: IMRF Payable-Volunt.	\$(1,389.19)
21900	DR: IMRF Payment	\$15,420.61
21900	CR: IMRF Payable-EE	\$(2,541.63)

**AFLAC**

21400	AFLAC	\$1,000.18
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**Benefit Wallet**

21500	HSA September	\$560.00
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**Blue Cross Blue Shield of IL**

21200	BCBS - Employee Expense	\$3,505.18
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**Michael Blyakher**

20200	Kneescooter Deposit Refund	\$50.00
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**Fern Dobrowski**

20200	Rollator Deposit Refund	\$50.00
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**Susan Goldstein**

20200	Wheelchair and Kneescooter Deposit Refund	\$100.00
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**Spencer Guercio**

20200	Wheelchair Deposit Refund	\$50.00
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**NCPERS Group Life Ins.**

21500	Life Insurance - Employee Expense	\$78.00
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**Evan Loucks**

20200	Knee Scooter Deposit Refund	\$50.00
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**Janice Malaznik**

20200	Wheelchair Deposit Refund	\$50.00
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**Joe Park**

20200	Wheelchair Deposit Refund	\$50.00
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**Nationwide Retirement Solution**

21300	Deferred Comp 9/8/20 & 9/22/20	\$380.00
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**Doug Vana**

20200	Wheelchair Deposit Refund	\$50.00
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**Town Admin.****Payroll**

40110	DR: Salaries-Town	\$31,653.69
40210	DR: Benefits-Town	\$31.25
40310	DR: Social Security-Town	\$2,325.85
40410	DR: IMRF-Town	\$1,902.83
43810	DR: Other Professional Serv. (Payroll Expense)	\$149.58

**Advance Auto Parts**

41210	Maintenance Vehicle	\$50.56
41310	Maintenance Equipment	\$8.27

**Jonathan Altenberg**

43810	Reimburse for email service	\$53.11
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**American Hotel Register Compan**

57510	Changing Stations - 2	\$557.88
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**American Taxi Dispatch Inc.**

52710	Taxi Coupons 9/21/20	\$813.00
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**AT&T**

42310	Phone - CSB Garage	\$101.79
42310	Elevator Line	\$92.81

**AT&T Mobility**

42310	Cell Phones - 7	\$293.35
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**Barbara Barnabee**

42910	Established Mthly Expenses - Oct 2020	\$50.00
42910	Established Mthly Expenses - Sept 2020	\$50.00

**Big Brothers Big Sisters**

43910 Social Agency Grant 2020/2021 \$3,000.00

**Blue Cross Blue Shield of IL**

40210 BCBS - Employer Expense \$14,001.31

**Buck Bros. Inc**

41310 Maintenance - Equipment \$71.91

**Buildingstars**

41110 October Admin Bldg Cleaning \$481.00

**Cardinal Cleaning Company**

41110 August Cleaning CSB \$135.00

**CASA Lake County**

43910 Social Agency Grant FY 2020/2021 \$6,000.00

**Catholic Charities/Meals On Wh**

43910 Social Agency Grant FY 2020/2021 1st payment \$7,500.00

**Chase Bank**

52410 Service Charge \$48.85

52410 Service Charge \$54.20

**Comcast Cable**

42310 Fax Line \$107.25

42310 Phone/Internet \$386.80

**Conserv F S**

50610 Town Fuel \$626.84

**Constellation Energy Services**

42610 Town Utility \$55.72

42610 CSB Utility \$729.17

**Drains Made Simple LLC**

41110 Sanitize Admin Bldg 9/10, 9/17, 9/24, 10/01/20 \$1,400.00

**Dana Flores**

44410 Skunk Program Reimbursement \$65.00

**GiveNKind**

43910 Social Agency Grant FY 2020/2021 \$4,500.00

**Grower Equipment & Supply**

50710 Maintenance Supplies \$121.33

**Home Depot**

52410 Finance Charge 9/1/20 \$20.00

**NCPERS Group Life Ins.**

40210 Life Insurance - Employer Expense \$117.78

**Johnson Controls Security Solu**

42310	Quarterly Fee Admin Alarm	\$971.71
42310	Quarterly Fee CSB Alarm	\$1,588.53
42310	Annual Fee Garage Alarm	\$2,121.83
<b>Maggie McCCasey</b>		
44410	Skunk Program Reimbursement	\$65.00
<b>Menards Vernon Hills</b>		
41310	Maintenance - Equipment	\$31.35
<b>MetLife - Group Benefits</b>		
40210	Dental/Vision Insurance	\$1,009.80
<b>Barrett Monie</b>		
43410	Facebook Ad Reimbursement	\$100.00
<b>North Shore Gas</b>		
42610	Utilities - Natural Gas - CSB	\$38.74
42610	Utilities - Natural Gas-CSB Garage	\$32.20
42610	Utilities - Natural Gas	\$37.61
<b>Quill Corporation</b>		
50510	Office Supplies	\$221.77
<b>Rydin</b>		
52510	2021 Handicapped Placards	\$175.45
<b>Saturn Signs</b>		
50710	Stickers for Trucks	\$45.00
<b>Single Click IT Inc</b>		
43810	October IT Services	\$958.00
<b>Terry Stetz</b>		
44410	Skunk Program Reimbursment	\$65.00
<b>Storino Ramello &amp; Durkin</b>		
43710	Legal Services	\$1,248.75
<b>Todd Gedville</b>		
43810	Go To Meeting - October	\$34.52
<b>Unifirst Corporation</b>		
50910	Town Uniform	\$91.46
<b>Village of Buffalo Grove</b>		
42610	Water/Sewer - CSB Garage - 131-001	\$17.39
42610	Water/Sewer - CSB 111-001	\$55.98
42610	Water/Sewer - Admin Bldg - 101-001	\$100.10
<b>John Steven Vita Communication</b>		
43810	Public Relations - Sept 2020	\$200.00
<b>We Fix-It Tire Repair</b>		

41310	Tires for Gator - 2	\$142.00
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**Assessor****Payroll**

40112	DR: Salaries-Assessor	\$12,802.49
40312	DR: Social Security-Assessor	\$937.41
40412	DR: IMRF-Assessor	\$897.46

**Blue Cross Blue Shield of IL**

40212	BCBS - Employer Expense	\$6,319.01
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**IAAO**

44312	Membership Dues - 2021	\$220.00
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**NCPERS Group Life Ins.**

40212	Life Insurance - Employer Expense	\$64.00
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**MetLife - Group Benefits**

40212	Dental/Vision Insurance	\$417.88
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**Robin V. O'Donnell**

42912	Conference Expenses	\$601.06
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**Patti Lippert**

42912	Conference Expenses	\$79.50
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**Quill Corporation**

50512	Office Supplies	\$5.80
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**GA Admin.****Constellation Energy Services**

42630	GA Utility	\$530.00
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**GA Home Relief****Halina Bejda**

52532	CHRP - Rent	\$1,076.00
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**Emerald Point**

52532	CHRP - Rental Assistance	\$1,076.00
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**Jay R Haack**

52532	CHRP - Rent	\$1,300.00
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**Holiday Inn Express**

46832	EA Client - Housing	\$900.00
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**MIB Property Investments LLC**

46832	EA Client - Rent	\$800.00
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**TLC Park Butterfield LLC**

52532	CHRP - Rent	\$1,248.00
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52532	CHRP - Rent	\$1,248.00
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**Cemetery**

**Comcast Cable**

42340	Phone/Internet	\$96.70
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**Constellation Energy Services**

42640	Cemetery Utility	\$339.98
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**Johnson Controls Security Solu**

42340	Quarterly Fee Admin Alarm	\$242.92
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**Wm Smith Enterprises Inc**

41440	September Maintenance - Diamond	\$1,900.00
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41440	September Maintenance - Vernon	\$1,675.00
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**Todd Gedville**

43840	Go To Meeting - October	\$34.53
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**John Steven Vita Communication**

43840	Public Relations - Sept 2020	\$200.00
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**Park Fund****Payroll**

40150	DR: Salaries-Park	\$1,624.82
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40350	DR: Social Security-Park	\$124.30
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40550	DR: Unemployment-Park	\$10.16
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**AT&T Mobility**

42350	Cell Phone	\$44.60
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**Comcast Cable**

42350	Phone & Internet - Peterson Pk	\$114.53
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42350	Phone/Internet	\$96.70
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**Constellation Energy Services**

42650	Park Utility	\$1,215.83
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**Inner Security Systems, Inc**

42350	Radio/Alarm Park	\$156.00
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**Johnson Controls Security Solu**

42350	Quarterly Fee Park Alarm	\$272.83
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**North Shore Gas**

42650	Utilities - Natural Gas - Pool/Park	\$540.33
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**Platinum Poolcare Aquatech**

41850	Pool Closing and Maintenance	\$4,039.00
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**S&S Worldwide Inc**

51050	Camp Supplies	\$37.32
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**Sawvell Inc**

41150	Log Dump (Park)	\$100.00
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**Single Click IT Inc**

43850	October IT Services	\$479.00
<b>Todd Gedville</b>		
43850	Go To Meeting - October	\$34.53
<b>John Steven Vita Communication</b>		
43850	Public Relations - Sept 2020	\$200.00
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<b>Road Admin.</b>		
<b>Payroll</b>		
40160	DR: Salaries-Road	\$6,616.83
40260	DR: Benefits-Road	\$78.12
40360	DR: Social Security-Road	\$505.09
40460	DR: IMRF-Road(Retirment Contrib Rd Admin)	\$174.68
40560	DR: Unemployment-Road	\$15.43
<b>AT&amp;T Mobility</b>		
42360	Cell Phones - 5	\$223.00
<b>Blue Cross Blue Shield of IL</b>		
40260	BCBS - Employer Expense	\$246.60
<b>Comcast Cable</b>		
42360	Fax Line	\$53.62
42360	Phone/Internet	\$204.89
<b>DesPlaines River Watershed WkG</b>		
44360	Dues	\$1,782.00
<b>DTN, LLC</b>		
42860	Weather Sentry	\$1,920.00
<b>ESRI</b>		
50560	Mapping Program	\$400.00
<b>NCPERS Group Life Ins.</b>		
40260	Life Insurance - Employer Expense	\$12.01
<b>Johnson Controls Security Solu</b>		
42360	Quarterly Fee Admin Alarm	\$1,214.64
<b>MetLife - Group Benefits</b>		
40260	Dental/Vision Insurance	\$81.88
<b>Northern Ill Public Safety Aca</b>		
42960	Snow Plow Training	\$125.00
<b>Single Click IT Inc</b>		
43860	October IT Services	\$479.00
<b>Todd Gedville</b>		
43860	Go To Meeting - October	\$34.53
<b>Unifirst Corporation</b>		

50960	Hwy Uniform	\$83.54
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**Vernon Township**

43860	Distribution of PR Expenses	\$800.00
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**John Steven Vita Communication**

43860	Public Relations - Sept 2020	\$200.00
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**Road Maint.**

**Payroll**

40162	DR: Salaries-Road Maint	\$959.15
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40362	DR: Social Security-Road Maint	\$69.74
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40462	DR: IMRF-Road Maint	\$67.25
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**Commonwealth Edison**

42662	Street Lights	\$1,770.28
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**Constellation Energy Services**

42662	Highway Utility	\$55.71
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**Flood Brothers Disposal**

43362	Refuse	\$506.16
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**Fries Automotive Services**

41362	Truck Repair	\$3,349.27
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**Liberty Waste & Recycling**

43362	Fall Clean Up Dumpsters	\$715.00
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**North Shore Gas**

42662	Utilities - Natural Gas	\$56.41
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**The Auto Glass Shop**

41362	Windshield Replacement	\$265.00
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**Perm. Road**

**Payroll**

40170	DR: Salaries-Perm Road	\$11,461.19
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40270	DR: Benefits-Perm Road	\$15.63
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40370	DR: Social Security-Perm Road	\$845.66
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40470	DR: IMRF-Perm Road	\$803.47
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**Advance Auto Parts**

50770	Maintenance Supplies	\$55.43
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**American Gases Corp**

50870	Welding Cylinders	\$39.00
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**Blue Cross Blue Shield of IL**

40270	BCBS - Employer Expense	\$3,019.26
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**Conserv F S**

50670	Highway Fuel	\$845.48
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**Ela Township**

50870	No Parking Signs	\$299.00
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**ElCor Industries**

50770	Maintenance Supplies	\$197.99
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**Fries Automotive Services**

50770	Maintenance Supply	\$134.37
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**Grower Equipment & Supply**

50770	Maintenance Supplies	\$173.78
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**NCPERS Group Life Ins.**

40270	Life Insurance - Employer Expense	\$36.09
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**MetLife - Group Benefits**

40270	Dental/Vision Insurance	\$177.44
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**Ozinga Materials and Logistics**

41770	Road Supplies	\$968.04
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**Ray Schramer Co.**

41670	Drainage Culverts	\$1,862.68
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**Station Fund****Payroll**

40180	DR: Salaries-Metra	\$1,620.44
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40380	DR: Social Security-Metra	\$116.35
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40480	DR: IMRF-Metra	\$113.60
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**Bank Financial**

52480	Sept Merchant Fees	\$36.51
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52480	Service Charge	\$14.10
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**Blue Cross Blue Shield of IL**

40280	BCBS - Employer Expense	\$925.47
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**Comcast Cable**

42380	Internet	\$98.35
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42380	Phone/Internet	\$96.70
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**Constellation Energy Services**

42680	Train Platform Utility	\$105.54
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42680	Train West Utility	\$145.41
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42680	Train East Utility	\$37.24
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**NCPERS Group Life Ins.**

40280	Life Insurance - Employer Expense	\$12.12
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**Johnson Controls Security Solu**

42380	Quarterly Fee Train Alarm	\$379.70
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**North Shore Gas**

42680	Utilities - Natural Gas	\$32.20
<b>PTS</b>		
42380	Train Station Phone 10/1/20-10/31/20	\$78.00
<b>Single Click IT Inc</b>		
43880	October IT Services	\$479.00
<b>Todd Gedville</b>		
43880	Go To Meeting - October	\$34.53
<b>Village of Buffalo Grove</b>		
42680	Water/Sewer - Train St - 141-001	\$17.39
<b>Vernon Township</b>		
43880	Distribution of PR Expenses	\$800.00
<b>John Steven Vita Communication</b>		
43880	Public Relations - Sept 2020	\$200.00

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Township Supervisor

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Township Highway Commissioner

\_\_\_\_\_  
Board of Township Trustee

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**INTEROFFICE MEMORANDUM**

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**TO:** VERNON TOWNSHIP BOARD OF TRUSTEES

**FROM:** JONATHAN ALTENBERG, TOWNSHIP SUPERVISOR

**SUBJECT:** VERNON TOWNSHIP TAX LEVY ESTIMATES & ROAD FUND LEVY ESTIMATE

**DATE:** OCTOBER 8, 2020

**CC:** BARBARA BARNABEE, TOWNSHIP CLERK

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Vernon Township's 2020 tax levy estimates are as follows:

Corporate:	\$2,016,509
General Assistance:	\$23,000
Parks:	\$120,000
Road District:	\$731,430

This constitutes a freeze on all fund levies