

1. 7:00 P.M. October 10, 2018 Board Meeting

Documents:

[AGENDA 101018 REGULAR MEETING.PDF](#)
[101018 COMPLETE PACKET AS OF 101918.PDF](#)

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
REGULAR MEETING



October 10, 2018 – 7:00 p.m.



Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Highway Commissioner
 - d. Assessor
 - e. Trustees
 - f. Director of Operations
 - g. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund
8. Unfinished Business.
9. New Business.

10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Holly Kim, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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Monthly Distribution Summary Report - October 10, 2018 Board Meeting

Town Fund	Township Admin	\$176,881.69	
	Assessor's Office	\$35,922.16	
	Total:		\$212,803.85
General Assistance	GA Admin	\$0.00	
	GA Home Relief	\$2,677.78	
	Total:		\$2,677.78
Cemetery Fund			
	Total:		\$3,634.03
Park Fund			
	Total:		\$6,957.80
General Road Fund	Road Admin.	\$22,583.35	
	Road Maintenance	\$9,517.85	
	Total:		\$32,101.20
Permanent Road Fund			
	Total:		\$41,411.51
Station Fund			
	Total:		\$6,574.17
	GRAND TOTAL:		<u>\$306,160.34</u>

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - October 10, 2018

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21100	DR: Garnishment	\$300.00
21100	CR: Garnishment	\$(300.00)
21200	CR: Health Insurance Withholding	\$(2,148.45)
21200	CR: Health Insurance Withholding	\$(2,148.45)
21300	CR: Deferred Compensation	\$(415.00)
21300	CR: Deferred Compensation	\$(415.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(534.90)
21400	CR: Misc Payroll Deductions(Aflac)	\$(534.90)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(656.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(656.00)
21600	DR: State WH Tax Payable	\$3,044.50
21600	CR: State WH Tax Payable-EE	\$(3,029.96)
21600	CR: State WH Tax Payable-EE	\$(2,826.10)
21600	CR: State WH Tax-IL FUND ER	\$(27.33)
21600	CR: State WH Tax-IL FUND ER	\$(14.54)
21600	DR: State WH Tax Payable	\$2,853.43
21700	DR: Federal WH Tax Payable	\$5,254.00
21700	CR: Federal WH Tax Payable	\$(5,254.00)
21700	CR: Federal WH Tax Payable	\$(6,039.72)
21700	DR: Federal WH Tax Payable	\$6,039.72
21800	CR: FICA Payable-SS EE	\$(3,956.44)
21800	CR: FICA Payable-SS ER	\$(3,956.49)
21800	CR: FICA Payable-Med EE	\$(978.58)
21800	CR: FICA Payable-Med EE	\$(925.31)
21800	CR: FICA Payable-Med ER	\$(925.28)
21800	DR: FICA Payable	\$10,325.79
21800	CR: FICA Payable-Med ER	\$(978.63)
21800	CR: FICA Payable-SS EE	\$(4,184.31)
21800	DR: FICA Payable	\$9,763.52

21800	CR: FICA Payable-SS ER	\$(4,184.27)
21900	CR: IMRF Payable-ER	\$(4,797.86)
21900	DR: IMRF Payable	\$9,688.23
21900	DR: IMRF Payable	\$9,321.59
21900	CR: IMRF Payable-Volunt.	\$(1,723.43)
21900	CR: IMRF Payable-Volunt.	\$(1,776.14)
21900	CR: IMRF Payable-EE	\$(2,916.01)
21900	CR: IMRF Payable-ER	\$(4,996.08)
21900	CR: IMRF Payable-EE	\$(2,800.30)

AFLAC

21400	AFLAC	\$1,069.80
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Benefit Wallet

21500	HSA - September	\$1,228.00
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Health Care Service Corporatio

21200	BCBS EE Exp	\$4,296.90
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Chesapeake Pools Inc

26200	Bond Refund	\$2,000.00
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The Huron Group, Inc

26200	Bond Refund	\$5,000.00
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NCPERS Group Life Ins.

21500	Life Ins EE exp	\$84.00
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Mike and Amy Steinberg

26200	Bond Refund	\$2,500.00
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North Shore Gas

26200	Bond Refund	\$2,000.00
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Nationwide Retirement Solution

21300	Deferred Comp Program 9-7 and 9-21 paychecks	\$830.00
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Town Admin.

Payroll

40110	DR: Salaries-Town	\$36,477.00
40110	DR: Salaries-Town	\$36,370.43
40310	DR: Social Security-Town	\$2,657.32
40310	DR: Social Security-Town	\$2,649.11
40410	DR: IMRF-Town	\$2,732.81
40410	DR: IMRF-Town	\$2,719.81
40510	DR: Unemployment-Town	\$14.22
40510	DR: Unemployment-Town	\$14.54
43810	DR: Other Professional Serv. (Payroll Expense)	\$275.01
43810	DR: Other Professional Serv. (Payroll Expense)	\$138.51

Seema Abraham

57910 Wheelchair Deposit Refund \$50.00

Advanced Auto Parts

41210 Township Bus Parts \$319.98

41210 Township Bus Parts \$25.98

American Hotel Register Compan

57510 Changing Station - CSB \$578.98

AT&T

42310 Alarm \$1,039.91

42310 CSB Garage Line \$190.82

42310 Elevator line \$98.04

Barbara Barnabee

42910 Established Monthly Expenses \$50.00

Bonnie Gold

57910 Refund for Wheelchair Deposit \$50.00

Health Care Service Corporatio

40210 BCBS ER Exp \$14,463.18

Buildingstars

41110 Cleaning Services October 2018 \$599.00

Cardinal Cleaning Company

41110 August Cleaning - CSB \$350.00

CFS Products Inc

50810 Passport Paper and Film \$66.41

Ma Guadalupe Chavez

57910 Security Deposit Refund \$200.00

Clarke Environmental Mosquito

44710 Mosquito Management 9/14/18 \$2,517.00

44710 Mosquito Management 9/19/18 \$2,517.00

Comcast Cable

42310 CSB Phone \$91.01

42310 Fax Line - Assessor/Town \$102.10

42310 Phone - 4 \$306.32

Conserv F S

50610 Town Fuel \$540.68

50610 Town Fuel \$540.68

Courts of Indian Creek HOA

57910 Security Deposit Refund \$200.00

Dusty's DC Electrical

41210	Town Bus Repair	\$550.00
Flood Brothers Disposal		
41110	Refuse Collection	\$398.61
Illinois Tollway		
52410	Tollway Fees	\$62.70
NCPERS Group Life Ins.		
40210	Life Ins ER exp	\$139.92
Johnson Controls Security Solu		
42310	Quarterly Alarm 10/01/18 - 12/31/18	\$789.82
42310	Quarterly Billing 10/01/18 - 12/31/18 - CSB	\$1,440.06
42310	Annual Service Charge - CSB Garage	\$1,836.08
Amy Konke		
57910	Refund Security Deposit	\$200.00
57910	Rental Cancellation	\$155.00
LaSalle Appraisal Group Inc		
43810	Land Appraisal	\$1,375.00
Chandra Mannava		
57910	Refund - Remainder of Security Deposit	\$175.00
Lincolnshire Marriott Theatre		
42010	Senior Program - Matinee Nov 21, 2018	\$222.00
Margaret D'Angelo		
40210	Health Insurance Opt Out	\$150.00
Menards Vernon Hills		
41310	Maintenance Department Supplies	\$53.85
MetLife - Group Benefits		
40210	Vison/Dental Town	\$1,100.80
Neofunds		
43210	Mail Machine Replenish	\$314.40
Hung Tan Nguyen		
57910	Wheelchair Deposit Refund	\$50.00
Ken Ning		
42010	Program Instructor 9/7/18 - 10/5/18	\$288.00
North Shore Gas		
42610	Utilities - Town	\$37.73
42610	Utilities - CSB Garage	\$31.21
Omni Youth Services		
43910	August & Sept portion of Grant FY 19	\$35,000.00
OReilly Automotive		

41210	Pace Bus Maintenance	\$86.94
41310	Lawnmower Maintenance	\$46.07
Orkin		
41110	Admin Building Servicing	\$14.10
41110	Re-Sprayed for Ants	\$106.54
41110	CSB Servicing	\$213.08
Quill Corporation		
50510	Office Supplies	\$391.96
50510	Office Supplies	\$120.44
50510	Office Supplies	\$58.86
52710	Office Supplies - Taxi Program	\$109.99
Nancy Romanchek		
57910	Wheelchair Deposit Refund	\$50.00
Rondout Service Center		
41210	Maintenance - Township Bus and Truck	\$47.00
Rydin Decal		
50810	Temporary Handicap Placards	\$163.12
Sam's Club		
50310	Senior Supplies	\$70.11
50310	Senior Supplies	\$74.16
50310	Senior Supplies	\$84.55
50510	Office Supplies	\$15.68
Halima Sayyad		
57910	Refund Security Deposit	\$200.00
Sharon Weiher		
43110	Training Class - College of Lake County	\$115.00
Single Click IT Inc		
43810	IT Support	\$952.00
57510	Internet Install - CSB	\$1,077.00
57510	New Computer - Financial Asst	\$960.00
Sprint		
42310	Phone Bill	\$137.56
Star Auto Authority INC		
41210	Pace Bus Maintenance	\$5,009.29
41210	Pace Bus Maintenance	\$768.60
41210	Township Bus Maintenance	\$3,676.97
Storino Ramello & Durkin		
43710	Legal Expenses Statement 76205	\$1,776.90
43710	Legal Expenses Statement 76206	\$3,478.50

43710	Legal Expenses Statement 76204	\$2,138.60
The Courtyards At the Woodland		
57910	Security Deposit	\$200.00
57910	Rental Cancellation	\$79.00
Unifirst Corporation		
50910	Town Uniforms	\$86.58
Village of Buffalo Grove		
42610	Utilities - CSG Garage	\$10.13
42610	Utilities - Admin Bldg	\$243.15
42610	Utilities - CSB	\$60.78
Vidya Nahar		
42010	Chair Yoga Instructor	\$784.00
Richard Ward		
57910	Wheelchair Deposit Refund	\$50.00
We Fix-It Tire Repair		
41210	Equipment Maintenance	\$109.00
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Assessor		
Payroll		
40112	DR: Salaries-Assessor	\$11,928.54
40112	DR: Salaries-Assessor	\$11,928.53
40312	DR: Social Security-Assessor	\$861.19
40312	DR: Social Security-Assessor	\$861.19
40412	DR: IMRF-Assessor	\$919.69
40412	DR: IMRF-Assessor	\$919.68
40512	DR: Unemployment-Assessor	\$6.92
Health Care Service Corporatio		
40212	BCBS ER Exp	\$6,655.96
NCPERS Group Life Ins.		
40212	Life Ins ER exp	\$64.08
Intratech Office Machine Servi		
50512	Printer toner	\$318.40
Lake County Treasurer		
41312	IT General Tax System - October 2018	\$675.00
MetLife - Group Benefits		
40212	Vison/Dental Assessor	\$407.80
Robin V. O'Donnell		
42912	Deputy Assessor Expenses - September	\$59.73
Quill Corporation		

50512	Office Supplies	\$120.44
Gary Raupp		
42912	Assessor Expenses - September	\$195.01
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GA Home Relief		
Armco, LLC		
51132	EA Client	\$191.24
Boost Mobile		
51132	EA Client	\$93.00
Commonwealth Edison		
46732	EA Client - Utility	\$30.00
46732	EA Client	\$526.44
46732	EA Client	\$405.36
Comcast Cable		
51132	EA Client	\$83.74
Mariano's		
46832	GA Client	\$75.00
Park Butterfield Apartments		
46832	GA Client	\$119.00
4 PAWS		
46832	GA Client	\$79.00
Pebbleshire Phase II		
46832	EA Client	\$900.00
Public Storage		
51132	GA Client	\$100.00
Vernon Township		
51132	GA Client	\$75.00
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Cemetery		
Comcast Cable		
42340	Phone	\$76.58
Johnson Controls Security Solu		
42340	Quarterly Alarm 10/01/18 - 12/31/18	\$197.45
Wm Smith Enterprises Inc		
42440	Burial - Vernon Cemetary	\$500.00
42440	September Maintenance - Vernon Cemetary	\$1,340.00
42440	September Maintenance - Diamond Lake Cemetary	\$1,520.00
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Park Fund		
Payroll		
40150	DR: Salaries-Park	\$1,179.56

40350	DR: Social Security-Park	\$90.21
40550	DR: Unemployment-Park	\$6.19

Chicagoland Paving Contractors

57550	Patch Peterson Park Lot	\$1,000.00
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Comcast Cable

42350	Peterson Park	\$134.27
42350	Phone	\$76.58

Drop Zone Portable Services In

42850	Portable Toilets - Main Bldg	\$210.00
42850	Portable Toilets - CSB	\$210.00
42850	Portable Toilets - Main Bldg	\$210.00
42850	Portable Toilets - CSB	\$210.00

Johnson Controls Security Solu

42350	Quarterly Billing - 10/01/18 -012/31/18	\$219.62
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Lake Pools, Inc.

57750	Pool Equipment	\$577.00
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North Shore Gas

42650	Utilities - Park	\$506.97
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Platinum Poolcare Aquatech

41850	Pool Maintenance - Pool Closing	\$1,736.00
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Single Click IT Inc

43850	IT Support	\$476.00
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Sprint

42350	Phone Bill	\$96.90
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Southeast Security Consultants

43850	Employee Background Check	\$18.50
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Road Admin.

Payroll

40160	DR: Salaries-Road	\$6,574.78
40160	DR: Salaries-Road	\$6,574.78
40360	DR: Social Security-Road	\$484.68
40360	DR: Social Security-Road	\$484.68
40460	DR: IMRF-Road(Retirment Contrib Rd Admin)	\$501.23
40460	DR: IMRF-Road(Retirment Contrib Rd Admin)	\$501.23

Health Care Service Corporatio

40260	BCBS ER Exp	\$596.26
40360	BCBS ER Exp (Cobra)	\$1,511.76

Burriss Equipment Co.

52560	Title and plates for trailer	\$113.00
Comcast Cable		
42360	Fax Line	\$51.05
42360	Fax & phone	\$328.06
Cutler Workwear		
50960	Uniforms	\$612.75
DTN, LLC		
43360	Weather Station	\$1,860.00
NCPERS Group Life Ins.		
40260	Life Ins ER exp	\$12.00
Johnson Controls Security Solu		
42360	Quarterly Alarm 10/01/18 - 12/31/18	\$987.28
MetLife - Group Benefits		
40260	Vison/Dental Road	\$79.92
40260	Vison/Dental Road (Cobra)	\$81.97
Michael Lofstrom		
40260	Health Insurance Opt Out	\$150.00
42960	Seminar	\$38.00
43360	Office supply	\$110.24
44360	Highway Commissioner Meeting	\$20.00
Odelson and Sterk LTD		
43760	Legal Fees	\$555.00
Quill Corporation		
50560	Office Supplies	\$22.37
Sam's Club		
52560	Refreshments	\$83.04
Unifirst Corporation		
50960	Highway Uniforms	\$249.27
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Road Maint.		
Chicagoland Paving Contractors		
41462	Apron Paving	\$5,000.00
Commonwealth Edison		
42662	Streetlights	\$1,621.69
Conserv F S		
50662	Highway Fuel	\$732.28
50662	Highway Fuel	\$732.28
LaSalle Appraisal Group Inc		
43862	Land Appraisal	\$1,375.00

North Shore Gas

42662	Utilities - Highway	\$56.60
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Perm. Road**Payroll**

40170	DR: Salaries-Perm Road	\$10,990.29
40170	DR: Salaries-Perm Road	\$15,950.38
40370	DR: Social Security-Perm Road	\$788.40
40370	DR: Social Security-Perm Road	\$1,167.87
40470	DR: IMRF-Perm Road	\$657.13
40470	DR: IMRF-Perm Road	\$842.36

Advanced Auto Parts

50770	Maintenance Supplies	\$213.96
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Health Care Service Corporatio

40270	BCBS ER Exp	\$4,901.00
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Chicagoland Paving Contractors

41770	Apron Paving	\$4,500.00
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Grower Equipment & Supply

50770	Chainsaw blades	\$190.00
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Home Depot

50770	Tool	\$31.95
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NCPERS Group Life Ins.

40270	Life Ins ER exp	\$32.00
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MetLife - Group Benefits

40270	Vison/Dental Perm Road	\$369.46
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The Mulch Center

41770	Topsoil	\$40.00
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Ray Schramer Co.

41670	Tee pipe	\$40.70
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Sherwin Industries

50870	Street Signs	\$220.01
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Single Click IT Inc

43870	IT Support	\$476.00
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Station Fund**Comcast Cable**

42380	Train Internet	\$104.85
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Fiore Nursery & Landscaping Su

41480	Plants for Landscaping Project	\$87.60
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Johnson Controls Security Solu

42380	Quarterly Billing - 10/01/18 - 12/31/18	\$303.78
Jim Weidner		
41480	Hauling and dump fees	\$1,680.00
Andrea Koritala		
57980	SHS Annual Parking Permit Refund - Pro-rated	\$221.60
The Mulch Center		
41180	Maintenance - Metra Grounds	\$575.00
41180	Maintenance - Metra Grounds	\$1,018.50
41180	Maintenance - Metra Grounds	\$562.50
41180	Maintenance - Metra Grounds	\$300.00
41180	Maintenance - Metra Grounds	\$1,125.00
North Shore Gas		
42680	Utilities - Metra	\$31.21
Pacific Telemanagement Service		
42380	Pay Phone - Metra	\$78.00
Single Click IT Inc		
43880	IT Support	\$476.00
Village of Buffalo Grove		
42680	Utilitites - Metra	\$10.13

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20_____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee