

1. 7:00 P.M. November 14, 2018 Board Meeting

Documents:

[AGENDA 111418.PDF](#)
[BOARD PACKET 111418.PDF](#)

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
REGULAR MEETING



November 14, 2018 – 7:00 p.m.



Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Highway Commissioner
 - i. Presentation from Gewalt Hamilton
 - d. Assessor
 - e. Trustees
 - f. Director of Parks & Recreation
 - g. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund

8. Executive Session:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; held in executive session pursuant to 5 ILCS 120/2(c)(1).
- b. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance; held in executive session pursuant to 5 ILCS 120/2(c)(3).
- c. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; held in executive session pursuant to 5 ILCS 120/2(c)(11).

9. Unfinished Business.

10. New Business:

- a. Approval of Township Tax Levy Estimate.
- b. Approval of Road District Tax Levy Estimate.
- c. Approval of Settlement Agreement and General Release with the Vernon Township Assessor.

11. FY19 Amended Township Budget Hearing.

12. Approval of Amended Township Budget.

13. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Holly Kim, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

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Monthly Distribution Summary Report - November 14, 2018 Board Meeting

Town Fund	Township Admin	\$182,751.12	
	Assessor's Office	\$44,937.03	
	Total:		\$227,688.15
General Assistance	GA Admin	\$0.00	
	GA Home Relief	\$3,656.08	
	Total:		\$3,656.08
Cemetery Fund			
	Total:		\$11,182.00
Park Fund			
	Total:		\$6,475.92
General Road Fund	Road Admin.	\$18,531.01	
	Road Maintenance	\$11,604.70	
	Total:		\$30,135.71
Permanent Road Fund			
	Total:		\$23,818.16
Station Fund			
	Total:		\$11,194.21
	GRAND TOTAL:		\$314,150.23

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - November 14, 2018

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21100	CR: Garnishment	\$(300.00)
21100	CR: Garnishment	\$(300.00)
21100	DR: Garnishment	\$300.00
21100	DR: Garnishment	\$300.00
21200	CR: Health Insurance Withholding	\$(1,986.88)
21200	CR: Health Insurance Withholding	\$(1,986.88)
21300	CR: Deferred Compensation	\$(415.00)
21300	CR: Deferred Compensation	\$(415.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(504.67)
21400	CR: Misc Payroll Deductions(Aflac)	\$(504.67)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(654.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(654.00)
21600	DR: State WH Tax Payable	\$2,699.98
21600	DR: State WH Tax Payable	\$2,787.85
21600	CR: State WH Tax Payable-EE	\$(2,779.41)
21600	CR: State WH Tax Payable-EE	\$(2,685.29)
21600	CR: State WH Tax-IL FUND ER	\$(8.44)
21600	CR: State WH Tax-IL FUND ER	\$(14.69)
21700	CR: Federal WH Tax Payable	\$(5,274.23)
21700	CR: Federal WH Tax Payable	\$(5,016.30)
21700	DR: Federal WH Tax Payable	\$5,016.30
21700	DR: Federal WH Tax Payable	\$5,274.23
21800	DR: FICA Payable	\$9,246.10
21800	CR: FICA Payable-SS ER	\$(3,863.43)
21800	CR: FICA Payable-SS EE	\$(3,863.42)
21800	CR: FICA Payable-SS ER	\$(3,746.79)
21800	CR: FICA Payable-SS EE	\$(3,746.78)
21800	CR: FICA Payable-Med ER	\$(903.55)
21800	CR: FICA Payable-Med EE	\$(903.54)
21800	CR: FICA Payable-Med ER	\$(876.26)
21800	DR: FICA Payable	\$9,533.94

21800	CR: FICA Payable-Med EE	\$(876.27)
21900	CR: IMRF Payable-Volunt.	\$(1,806.63)
21900	CR: IMRF Payable-EE	\$(2,804.13)
21900	CR: IMRF Payable-EE	\$(2,880.89)
21900	CR: IMRF Payable-ER	\$(4,804.40)
21900	CR: IMRF Payable-ER	\$(4,935.93)
21900	DR: IMRF Payable	\$9,315.33
21900	DR: IMRF Payable	\$9,623.45
21900	CR: IMRF Payable-Volunt.	\$(1,706.80)

AFLAC

21400	AFLAC	\$1,069.80
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Benefit Wallet

21500	HSA - October	\$1,228.00
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Maria Besbeas

20200	Security Deposit Refund	\$200.00
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Health Care Service Corporatio

21200	BCBS EE Exp	\$4,135.33
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NCPERS Group Life Ins.

21500	Life Insurance EE exp	\$82.00
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Prasanna Kandukuri

20200	Security Deposit Refund	\$200.00
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Ingrid Moriarty

20200	Wheelchair Deposit Refund	\$50.00
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Nationwide Retirement Solution

21300	Deferred Comp 10/8 and 10/22 paychecks	\$830.00
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Town Admin.

Payroll

40110	DR: Salaries-Town	\$37,871.49
40110	DR: Salaries-Town	\$36,653.56
40310	DR: Social Security-Town	\$2,670.79
40310	DR: Social Security-Town	\$2,763.96
40410	DR: IMRF-Town	\$2,739.36
40410	DR: IMRF-Town	\$2,819.73
40510	DR: Unemployment-Town	\$14.69
40510	DR: Unemployment-Town	\$8.44
43810	DR: Other Professional Serv. (Payroll Expense)	\$276.13
43810	DR: Other Professional Serv. (Payroll Expense)	\$123.95

American Charge Service

52710	Taxi Coupons 9/30/2018	\$2,031.00
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52710	Taxi Coupons 8/31/2018	\$3,375.00
AT&T		
42310	CSB Garage Line	\$191.29
42310	Alarm linr - Admin Bldg	\$979.53
42310	Elevator Line	\$129.15
Batteries Plus		
41110	Alarm Supplies - CSB	\$17.45
41110	Alarm Supplies - CSB	\$175.90
Barbara Barnabee		
42910	Established Monthly Expenses - VT Clerk	\$50.00
Cara Benjamin		
37610	Security Deposit Refund	\$200.00
Bank Financial		
52410	Bank Fee	\$44.24
Health Care Service Corporatio		
40210	BCBS ER Exp	\$14,463.18
Larry Breidenbach		
42010	Senior Program - December 10, 2018	\$150.00
Buildingstars		
41110	Cleaning Services November 2018	\$599.00
Cardinal Cleaning Company		
41110	September Cleaning - CSB	\$280.00
Chase		
52410	Bank Fee	\$17.00
52410	Bank Fee	\$61.58
Comcast Cable		
42310	Fax - Town/Assr	\$102.44
42310	Phone - 4	\$319.53
42310	CSB Phone line	\$91.40
Conserv F S		
50610	Town Fuel	\$1,697.76
Constellation Energy Services		
42610	Town utility	\$473.77
42610	CSB utility	\$813.94
Cutler Workwear		
50910	Uniforms	\$346.42
Daily Herald		
43410	Public Notice 10/07/2018-10/13/2018	\$44.85

43410	Newspaper 10/21/19 - 12/15/18	\$56.20
Rajyalakshmi Dantuluri		
37610	security Deposit Refund	\$200.00
Sharon Frazin		
42010	Mah Jong Instructor	\$360.00
Jaime Goldstein		
37610	Security Deposit Refund	\$200.00
Home Depot		
41110	Maintenance Supplies	\$74.84
52410	Late Fees	\$40.00
NCPERS Group Life Ins.		
40210	Life Insurance ER exp	\$139.92
Mail Finance- Neopost		
41310	Postage Meter Lease Payment	\$246.00
Lincolnshire Marriott Theatre		
42010	Matinee December 5, 2018 - 20 tickets	\$740.00
Margaret D'Angelo		
40210	Health Insurance Opt Out Program	\$125.00
Menards - Long Grove		
50710	Maintenance Supplies	\$40.96
57510	Equipment for Restroom	\$159.00
MetLife - Group Benefits		
40210	Vison/Dental Town	\$1,100.80
Peter Miletic Music		
42010	Senior Program - November 26, 2018	\$250.00
Neofunds		
43210	Mail Machine Replenish	\$269.20
North Shore Gas		
42610	Utilities - Natural Gas	\$46.67
42610	Utilities - Natural Gas	\$38.79
Northwest Community Hospital		
43810	DOT Exams	\$97.00
Omni Youth Services		
43910	October - Nov portion of Grant FY 19	\$35,000.00
Orkin		
41110	Admin Bldg Servicing - November	\$120.64
Pepsi Cola Gen. Bot. Inc.		
50810	Pop Machine Supplies	\$585.90

Personalized Stamped Envelope

43210 Envelopes \$602.05

Quill Corporation

50510 Office Supplies \$45.76

50510 Office Supplies \$143.16

Roesch Ford

57510 New Vehicle Purchase \$17,340.00

Sam's Club

50310 Senior Supplies \$134.42

50310 Senior Supplies \$118.52

50310 Senior Supplies \$95.22

50310 Senior Supplies \$79.58

50510 Office Supplies \$19.96

50510 Office Supplies \$42.74

52410 Interest Charges \$8.39

Single Click IT Inc

43810 IT Support - monthly \$952.00

43810 Install & configure new PC \$125.00

Rhonda Solid

57910 Wheelchair Deposit Refund \$50.00

Sprint

42310 Phone Bill \$97.52

Steiner Electric Company

52810 LED Light Bulbs \$1,224.00

Chicago Sun-Times

43410 Annual Subscription - 11/17/2018 - 11/16/2019 \$416.00

Unifirst Corporation

50910 Township uniform \$85.26

United Way of Lake County

43910 2nd half & Final Payment of Grant FY19 \$8,500.00

Fabiola Vasquez

57910 Reimbursement - Notary Registration \$10.00

Village of Buffalo Grove

42610 Utilities - Sewer/Water \$70.94

42610 Utilities - Sewer/Water - CSB \$50.65

Village of Buffalo Grove

42310 2019 Annual Alarm Permit - CSB \$10.00

42610 2019 Annual Alarm Permit - Admin Bldg \$10.00

42610 2019 Annual Alarm Permit - CSB Garage \$10.00

We Fix-It Tire Repair

41210	Pace Bus Maintenance	\$22.50
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Assessor**Payroll**

40112	DR: Salaries-Assessor	\$11,928.54
40112	DR: Salaries-Assessor	\$11,928.53
40312	DR: Social Security-Assessor	\$861.19
40312	DR: Social Security-Assessor	\$861.18
40412	DR: IMRF-Assessor	\$919.68
40412	DR: IMRF-Assessor	\$919.69

Health Care Service Corporatio

40212	BCBS ER Exp	\$6,655.96
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NCPERS Group Life Ins.

40212	Life Insurance ER exp	\$64.08
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Intratech Office Machine Servi

50512	Printer Cartridges	\$74.85
50512	Printer Cartridges	\$815.16

JRM consultng Inc.

43812	Annual Assessor IMS Licensing	\$7,400.00
52512	Annual Assessor Support and Maintenance	\$400.00

Lake County Treasurer

41312	Computer Rental October	\$675.00
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L.C.T. Asses. Association

42912	Assessor Luncheon 10/18/18	\$40.00
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MetLife - Group Benefits

40212	Vison/Dental Assessor	\$407.80
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National Assoc. of Review Appr

44312	Membership renewal	\$225.00
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Robin V. O'Donnell

42912	October Meal & Parking	\$138.00
42912	October Mileage	\$82.41

Quill Corporation

50512	Office Supplies	\$191.19
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Gary Raupp

42912	October Mileage	\$172.77
42912	October Meals & parking	\$176.00

GA Home Relief**Carlos and Maria Aedo**

46832	EA Client	\$900.00
ComEd		
46632	EA Client	\$816.68
46732	EA Client	\$647.86
46732	EA Client	\$282.54
Mariano's		
51232	GA Client	\$75.00
51232	GA Client	\$75.00
Park Butterfield Apartments		
46832	EA Client	\$700.00
Public Storage		
51132	GA Client	\$84.00
Vernon Township		
51232	GA Client	\$75.00

Cemetery

Roesch Ford		
41140	New Vehicle Purchase	\$5,000.00
Wm Smith Enterprises Inc		
42440	October Maintenance - Vernon Cemetery	\$1,675.00
42440	October Maintenance - Diamond Lake Cemetery	\$1,900.00
42440	Burials	\$2,200.00
TruGreen		
41140	Lawn Service - Vernon Cemetary	\$407.00

Park Fund

Comcast Cable		
42350	Phone	\$79.90
42350	Peterson Park	\$134.52
Constellation Energy Services		
42650	Park utility	\$1,015.36
Drop Zone Portable Services In		
42850	Portable Toilets - Admin Bldg & CSB	\$420.00
FGS Inc		
51050	Camp Supplies	\$3,663.67
Lake County Public Works		
42650	Water/Sewer	\$147.81
Single Click IT Inc		
43850	IT Support - monthly	\$476.00
Sprint		

42350	Phone Bill	\$138.66
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Tallgrass Restoration LLC

58150	Landscaping	\$400.00
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Road Admin.

Payroll

40160	DR: Salaries-Road	\$6,574.78
40160	DR: Salaries-Road	\$6,574.78
40360	DR: Social Security-Road	\$484.68
40360	DR: Social Security-Road	\$484.68
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$501.23
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$501.23

A Beep, LLC

42360	Radio Communications	\$221.62
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Health Care Service Corporatio

40260	BCBS ER Exp - (Cobra)	\$1,511.76
40260	BCBS ER Exp	\$596.26

Comcast Cable

42360	Fax & Phone	\$309.75
42360	Fax Line	\$51.22

NCPERS Group Life Ins.

40260	Life Insurance ER exp	\$12.00
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MetLife - Group Benefits

40260	Vison/Dental Road	\$79.92
40260	Vison/Dental Road (Cobra)	\$81.97

Michael Lofstrom

40260	Health Insurance Opt Out Program	\$125.00
52560	Highway Commissioner meeting	\$20.00

Odelson and Sterk LTD

43760	Legal fees	\$138.75
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Roudout Service Center

52560	Truck testing	\$117.50
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Sam's Club

52560	Refreshments	\$64.90
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Secretary of State

52560	License plate	\$9.00
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Unifirst Corporation

50960	Highway uniform	\$69.98
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Road Maint.

Commonwealth Edison		
42662	Streetlights	\$1,612.54
Conserv F S		
50662	Hihgway Fuel	\$1,305.16
Constellation Energy Services		
42662	Highway utility	\$473.78
Flood Brothers Disposal		
43362	Refuse Collection	\$398.61
Gewalt Hamilton Associates		
43862	Dry weather screening and report	\$2,000.00
Grower Equipment & Supply		
57562	Water Pump	\$455.96
Lake COunty Sheriff Office		
43862	Special Detail Krisview Acres	\$567.00
North Shore Gas		
42662	Utilities - Natural Gas	\$70.01
Single Click IT Inc		
43862	IT Support - monthly	\$476.00
Steiner Electric Company		
57262	LED Light Bulbs	\$955.64
Stergo Roofing		
57262	Roof project down payment	\$3,290.00
Perm. Road		
Payroll		
40170	DR: Salaries-Perm Road	\$9,066.42
40170	DR: Salaries-Perm Road	\$8,403.08
40370	DR: Social Security-Perm Road	\$657.15
40370	DR: Social Security-Perm Road	\$606.40
40470	DR: IMRF-Perm Road	\$695.28
40470	DR: IMRF-Perm Road	\$644.13
Addison Building Materials		
41770	UPM	\$655.00
Advanced Auto Parts		
50770	Hardware, battery cables, couplers, gear oil	\$109.06
Health Care Service Corporatio		
40270	BCBS ER Exp	\$754.05
Bonnell Industries Inc.		
50770	Light cluster for truck 4	\$46.38

Burriss Equipment Co.

50770 Parts for Skidsteer \$45.20

Dusty's DC Electrical

50770 Polarity switches \$50.00

NCPERS Group Life Ins.

40270 Life Insurance ER exp \$34.00

Lucas Landscape and Design

41770 Stump removal \$850.00

Menards Vernon Hills

50770 Maintenance supplies \$88.18

MetLife - Group Benefits

40270 Vison/Dental Perm Road \$79.92

The Mulch Center

41770 Top soil \$121.50

Sherwin Industries

50870 Street signs \$912.41

Station Fund**Comcast Cable**

42380 Phone \$79.90

42380 Internet \$104.85

Constellation Energy Services

42680 Train west side utility \$181.24

42680 Train Platform \$135.57

42680 Train east side utility \$45.64

Merchant Fee

52480 Merchant Fee - Metra \$915.91

The Mulch Center

41180 Maintenance - Metra \$40.00

North Shore Gas

42680 Utilities - Natural Gas \$31.18

Pacific Telemanagement Service

42380 Pay Phone 11/01/18 to 11/30/18 \$78.00

Parkmobile

52480 Merchant Fees \$850.97

Roesch Ford

41180 New Vehicle Purchase \$5,000.00

41380 New Vehicle Purchase \$2,000.00

Single Click IT Inc

43880	Replace network switch	\$354.00
43880	IT Support - monthly	\$476.00

Steiner Electric Company

41180	Fluorescent ballasts	\$191.30
41180	Lighting fixtures	\$659.00

Village of Buffalo Grove

42680	Utilities - Sewer/Water	\$50.65
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IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

INTEROFFICE MEMORANDUM

TO: TOWNSHIP BOARD
FROM: DANIEL C. DIDECH, TOWNSHIP SUPERVISOR
SUBJECT: VERNON TOWNSHIP TAX LEVY ESTIMATE
DATE: NOVEMBER 14, 2018
CC: BARBARA BARNABEE, TOWNSHIP CLERK

Vernon Township's 2018 tax levy estimate is as follows:

Corporate:	\$2,009,509.00
General Assistance:	\$30,000.00
Parks:	\$120,000.00

This constitutes a 3.56% reduction to the Corporate Fund tax levy from the 2017 tax levy, with 80.89% of said reduction being reallocated to the Parks fund. The General Assistance Fund will be frozen at the level of the 2017 tax levy.

In total, we estimate that Vernon Township will be reducing its property tax revenue by \$14,177.00 over the previous year, a reduction of 0.65%.

Michael Lofstrom

Tue 11/13/2018 9:34 AM

To: Daniel Didech <daniel@vermontownship.com>;

Cc: Todd Gedville <todd@vermontownship.com>; Tracy Gastfield <tgastfield@vermontownship.com>;

Dan,

Our Road Fund estimated Levy for FY 2019/20 is: \$812,720

We are currently reviewing each line item very carefully and should have our best estimates sometime soon for the Road Fund.

Michael Lofstrom

Highway Commissioner
Vernon Township