

MINUTES OF THE  
VERNON TOWNSHIP FOOD PANTRY INC.  
QUARTERLY MEETING  
JANUARY 8, 2020

Present: Board President Jon Altenberg, Board Director Roger Addelson (late arrival), Board Director Adam Broad, Board Director Sheila Sebor, Vernon Township Manager Todd Gedville, Vernon Township Director of Constituent Affairs Barrett Monie, and Food Pantry/GA staffer Nancy Urice

Not Present: Board Director Phil Hirsh

1. Call to Order. There being a quorum present, the meeting was called to order at 6:05p.m.

2. Approval of Minutes

It was moved by President Altenberg to approve the minutes of the September 11, 2019 Quarterly Meeting. Director Broad seconded. All voted aye. No nays. Motion carried.

3. Food Pantry Management Report – Nancy Urice

a. Donations of food and dollars are up, as is the number of volunteers.

b. Garden. Plans for doubling the size for next year are in process and an earlier start will be scheduled.

c. Holiday Programming Preview. 120 Thanksgiving baskets and 120 holiday baskets were provided to Township residents. The Stevenson High School Give-a-Thon provided 452 boxes of food, which is expected to cover approximately 6 months of inventory..

4. Review of Financials. Staff will amend the FY2020 Budget to reflect the addition of capital improvement items made possible by the Butler Family Foundation Grant.

5. Old Business

6.. New Business. Barrett Monie and Nancy Urice provided details of the Butler Family Foundation Grant. The grant will be used for infrastructure upgrades and the purchase of two commercial freezers. Board members made additional suggestions for the use of the \$35,000 grant, half of which was already given. The FY 2020 budget will include the second installment of the grant and detail proposed expenditures.

The possibility of increased use of the Food Pantry due to the federal government's new SNAP restrictions as of 4/1/2020 was discussed. It was noted that in January, 7 new families attended the January 8 open Pantry day. Most were aware of the Food Pantry expansion by word of mouth, but the Board suggested that more should be done, as we do not yet know what the impact of the new limitations will be.

It was suggested that raising awareness of the Food Pantry's successful programs be instituted by increased marketing efforts, using additional signage, space in the newsletter and updates on the township website and FaceBook pages. A seasonal wish list and the 2020 calendar of open days were recommendations for inclusion in the marketing efforts, as well as a Press Release on the new expanded schedule.

Next Food Pantry Board Meeting. The Board determined that for the present time, meetings of the Food Pantry Board will be held quarterly and it was moved to hold the next Board Meeting on April 7, 2020 at 6:00 p.m.

4. Adjournment. Unanimous consensus to adjourn at 6:50.

Submitted by:  
Sheila Sebor, Secretary