

**MINUTES**  
**VERNON TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING APRIL 3, 2019**

STATE OF ILLINOIS,   }  
  }  
          Lake                   County,                    }  
  }    ss.  
  }  
Town of           VERNON          ,                    }

THE BOARD OF TOWN TRUSTEES met at the  
office of the Town Clerk at           7:00 P.M.           on April 3, 2019  
PLEDGE OF ALLEGIANCE

**PRESENT:-** Jonathan Altenberg,   **Township Supervisor**  
Barbara Barnabee,   **Township Clerk**  
Roger Addelson via Skype, Sheila Sebor,                             **Township Trustee**  
Roger Broad, Philip Hirsh,   **Township Trustee**  
Gary Raupp,   **Township Assessor**  
Michael Lofstrom,   **Township Highway Commissioner**  
Mr. Holmes,   **Attorney**

Supervisor Altenberg acting as Chairman and Mrs. Barnabee as clerk the following business was conducted:

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

It was moved by Trustee Broad and seconded by Trustee Sebor to approval of the minutes of March 11, 2019 as presented. All voted aye. No nays. Motion carried.

**Supervisor's Report - Jonathan Altenberg**

No report

**Clerk's Report - Barbara Barnabee**

Reminded everyone of the economic interest statement receipts.

**Highway Commissioner's Report - Michael Lofstrom**

Commissioner Lofstrom reported:

1. There is no need to amend the budget. After further computing of the cash available for the several road projects projected it was determined there are not sufficient funds to complete all the projects.
2. Pet Road and Depot Road are slated for repaving this year.
3. Juneway and several artery roads will go out to bid shortly. Gewalt Hamilton will prepare the bid and secure the permits from the Army Corp of Engineers. He anticipates a contract by mid-May.
4. The levy for the road district is exactly what was asked for. The permanent road levy is by referendum.
5. The Board would like the transition of the highway department to the township move slowly with all procedures and policies in place before the actual transition.

**Assessor's Report - Gary Raupp**

Assessor Raupp reported:

1. His department is working on senior freeze assessments. There are approximately 12 per day being handled.
2. There have been several conversion problems with the CAMA system. It is being addressed by the county.
3. The Board would like Assessor Raupp to consider doing flex time on Tuesday or Thursday nights for the residents.

**Trustees**

**Trustee Addelson -**

As a member of the transition committee for the consolidation of the highway department to the township Trustee Addelson reported to the Board that their first meeting was very successful. He expects the transition with all its functions will run smoothly. Even if the transition date is earlier the Highway Commissioner position will not be affected.

**Trustee Sebor**

No report

**Trustee Broad**

He will attend a grant management class which he hopes will be very useful for the township.

**Trustee Hirsh**

No report

**DIRECTOR OF OPERATIONS - Todd Gedville**

Director Gedville reported:

1. Field 3 is being readied for the season.
2. The scheduled prairie burn at Peterson Park was a no show by the company.
3. Pet Lane Road pavement is very treacherous.
4. The audit will begin in May.
5. New garbage cans have been placed on the east side of the train station.

**DIRECTOR OF CONSTITUENT AFFAIRS - Barrett Monie**

Director Monie reported:

1. The extended hours have been very successful. Thus far 31 passports were executed for eight nights along with parking passes, etc.
2. 31 residents are taking advantage of the skunk control policy.
3. The office is committed to helping constituents needing assistance in any capacity to which the township can refer them.

**APPROVAL OF PAYMENT OF BILLS**

**TOWN FUND BILLS**

It was moved by Trustee Hirsh and seconded by Trustee Sebor to approve the Town Fund bills in the amount \$100,231.50 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

**GENERAL ASSISTANCE FUND BILLS**

It was moved by Trustee Broad and seconded by Trustee Hirsh to approve the General Assistance Fund bills in the amount of \$2,507.89 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

**CEMETERY FUND BILLS**

It was moved by Trustee Broad and seconded by Trustee Hirsh to approve the Cemetery Fund bills in the amount of \$353.20 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

**PARK FUND BILLS**

It was moved by Trustee Sebor and seconded by Trustee Hirsh to approve the Park Fund bills in the amount of \$9,130.82 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

**ROAD FUND BILLS**

It was moved by Trustee Addelson and seconded by Trustee Broad to approve the Road Fund bills in the amount of \$18,936.61 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

**PERMANENT ROAD FUND BILLS**

It was moved by Trustee Broad and seconded by Trustee Sebor to approve the PERMANENT ROAD FUND bills in the amount of \$22,782.46 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

**STATION FUND BILLS**

It was moved by Trustee Broad and seconded by Trustee Sebor to approve the STATION FUND bills in the amount of \$4,686.55 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

**UNFINISHED BUSINESS - none**

## **NEW BUSINESS**

### **9a. Approval of Social Agency Grants**

It was moved by Trustee Broad and seconded by Trustee Hirsh to approve the social agency grants as presented. (copy on file) Supervisor Altenberg perused the grant requests for the FY2020 budget in its entirety. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

### **9c. Three Year Road Project Presentation (Michael Lofstrom)**

Commissioner Lofstrom explained the three-year capital outlay plan for the road district. (copy on file)

Several key points were

.they will be procuring a used truck which will save approximately \$120,000.

.resurfacing of township roads was discussed and the Board asked Commissioner Lofstrom to revisit the monies needed for the projected projects at the next meeting.

### **9d. Food Pantry Update (Sheila Sebor)**

Trustee Sebor gave a synopsis of the meeting of the food pantry Board.

.approved minutes of 2018 meeting

.appointed Ms. Sebor as secretary of the Board]

.will meet quarterly - next meeting July 10, 2019

.presentation by staff of the future of pantry

.passed first amended budget

.working on policies and programming for the pantry

### **9e. Presentation by Chief Krueger - Lincolnshire-Riverwoods Fire Protection District**

Chief Krueger gave a short presentation of the workings of the fire department. He is very proud of the department for begin rated 2 by the insurance company that rates fire departments.

On a scale of 1-10; 1 being the best the department had a rating of 2. The prior rating was 4.

It was suggested that the department publish their achievements. The Township appoints the Trustees for the department.

## **10. EXECUTIVE SESSION**

It was moved by Trustee Hirsh and seconded by Trustee Broad to go into executive session to:

- a. Discuss concerning litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the find shall be recorded and entered into the minutes of the closed meeting, held in executive session pursuant to 5 ILCS 120/2(c)(11). All voted aye. No nays. Motion carried.

## **OUT OF EXECUTIVE SESSION**

It was moved by Trustee Sebor and seconded by Trustee Broad to come out of executive session and reconvene regular session. All voted aye. No nays. Motion carried.

## **RECONVENE REGULAR SESSION**

It was moved by Trustee Hirsh and seconded by Trustee Broad to resume regular session. All voted aye. No nays. Motion carried.

## **ADJOURNMENT**

It was moved by Trustee Broad and seconded by Trustee Sebor to adjourn meeting at 8:52 pm. All voted aye. No nays. Motion carried.

Respectfully submitted,

Barbara Barnabee,  
Township Clerk

