

Trustee Sebor

No report - thanked the staff for their dedication through this time

Township Manager- Todd Gedville:

Mr. Gedville reported:

1. The staff has been reduced and hours are 8:30 am to 1:00 pm during the pandemic. The highway department is still working outside the building doing essential services.
2. Office staff is checking in on voice mail and the cemetery is still having burials following the state mandates for funerals.
3. He has been meeting with Buffalo Grove, Vernon Hills, etc. to share experiences and information during this time.

DIRECTOR OF CONSTITUENT AFFAIRS - Barrett Monie

Director Monie reported:

1. One person is in the office from 8:30 a.m. to 1:00 p.m.
2. Senior programs have been cancelled and all classes held at the township have been cancelled.
3. The annual garage sale is tentative for September; the mental health fair is cancelled, and the shred and spring events are postponed.
4. The township is not doing passports at this time and no RTA or benefit Access applications are being processed.
5. Summer decisions for activities and rentals will be forthcoming.
6. The second newsletter will be out next week with pertinent information about Coevld19 information and the needs of the food pantry.

7. APPROVAL OF BILLS

TOWN FUND BILLS

It was moved by Trustee Broad and seconded by Trustee Addelson to approve the Town Fund bills in the amount \$117,612.41 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

GENERAL ASSISTANCE FUND BILLS

It was moved by Trustee Hirsh and seconded by Trustee Broad to approve the General Assistance Fund bills in the amount of \$1,210.06 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

CEMETERY FUND BILLS

It was moved by Trustee Addelson and seconded by Trustee Hirsh to approve the Cemetery Fund bills in the amount of \$3,498.25 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh Sebor, Altenberg. No nays. Motion carried.

PARK FUND BILLS

It was moved by Trustee Sebor and seconded by Trustee Broad to approve the Park Fund bills in the amount of \$2,784.88 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

ROAD FUND BILLS

It was moved by Trustee Hirsh and seconded by Trustee Sebor to approve the Road Fund bills in the amount of \$16,520.48 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

PERMANENT ROAD FUND BILLS

It was moved by Trustee Addelson and seconded by Trustee Sebor to approve the PERMANENT ROAD FUND bills in the amount of \$20,285.19 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

STATION FUND BILLS

It was moved by Trustee Hirsh and seconded by Trustee Addelson to approve the STATION FUND bills in the amount of \$5,680.52 for payment. Roll call vote: Aye, Addelson, Broad, Hirsh, Sebor, Altenberg. No nays. Motion carried.

8. UNFINISHED BUINESS - none

9. NEW BUSINESS

a. Approval of the contract for the Pekara Subdivision and Woodbine Circle paving project

This action was withdrawn.

b. Discussion on the Corona Virus Response

i. Food Pantry - Barrett Monie

.There are approximately 100 households using the drive through prepackaged food for distribution. The township is constantly preparing new bags for distribution. There are 24 additional households needing food.

.The community has been outstanding in their response to the township needs for additional food and personal items. There is a cart outside the doors that are always filled with items with community donations.

.Financial donations totaled \$5,980.00 in a month and the Facebook fund raised \$1,593.00 for the pantry.

.The SNAP recipients will receive the maximum amount for April and May.

.When everything goes back to normal and the need is still there the township is preparing for future assistance to the needy.

.Trustee Broad said the township should consider seeking grants to help with the assistance. Trustees Hirsh and Sebor mentioned that letters to large stores i.e. Walmart, Costco, etc. asking for help with merchandise for the needy would be helpful. Mr. Monie said he would investigate everything suggested.

ii. Office and Operations - Todd Gedville

.If staff comes in they are to stay in their respective areas.

.The fiscal year is complete and the new fiscal year beginning.

Ms. Williams, the township attorney, is keeping Mr. Gedville apprised on any law changes, regarding leave, due to the virus.

.The township has closed all the fields and play areas with police enforcement.

.The staff has been wonderful through these trying times.

.Masks, gloves, sanitizer, etc. is available for all employees.

.Trustee Addelson recommended taking temps of employees before entering. Mr. Gedville said they were to take their temps

at home and stay home if there is a temp.

iii. Communications - Barrett Monie

.The emergency newsletter will contain Covid19 information, the township social service agencies, the food pantry, etc,

.Volunteers can help from home if they want.

.Facebook has had 47,000 views. The township should make sure to direct individuals to the township website.

iv. Intergovernmental Response - Todd Gedville

.The Village of Buffalo of Grove, Stevenson High School, Dist. 102, Dist. 103, Dist. 96, library, have all shared their responses to this pandemic. The schools have continued to provide food for their students who need lunch and have also provided groceries for families. He reiterated to them that the township is willing to help in any capacity with assistance to the needy families.

.Mundelein, Libertyville Chamber of Commerce, Long Grove, Buffalo Grove, Vernon Hills, Lincolnshire, etc. have all shared information with Supervisor Altenberg

.IEMA is helping hospitals and schools. Lake County Health Department needs more masks.

c. Discussion of Possible Metra/SHS Parking Refunds - Barrett Monie

The office will be refunding the Metra and SHS passes.

SHS will be refunded ½ of March and all of April.

Refund all of May for Metra riders.

Will revisit at next meeting.

d. Discussion on the 2020 Annual Town Meeting

The Governor has postponed the Annual Town Meeting. The township will notify the constituents accordingly.

11. Adjournment

It was moved by Trustee Addelson and seconded by Trustee Sebor to adjourn the meeting at 8:10pm. All voted aye. No nays. Motion carried.

Respectfully submitted,

Barbara Barnabee,
Township Clerk