

ORDINANCE NO. 03-11-2019

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2019 and ending March 31, 2020 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the March 11, 2019 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, TRAIN STATION

is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

CORPORATE FUND

		FY 20
Beginning Cash on hand - April 1, 2019	\$	1,670,074.52
<u>ESTIMATED REVENUES</u>		
Property Tax	\$	2,009,509.00
Personal Property Replacement	\$	10,000.00
Fares/bus	\$	13,000.00
Fees & Licenses	\$	2,500.00
Stevenson student parking	\$	5,000.00
Passports	\$	60,000.00
Rental/Ada/CSB Bldgs.	\$	15,000.00
Cable Lease		
Interest	\$	5,000.00
Reimburse Util/Nicasa-Ins. Divd.	\$	8,000.00
PACE grant	\$	10,000.00
Misc., Pop, Copies, etc.	\$	3,000.00
Adult Programs	\$	5,000.00
Lending Closet	\$	-
Sale of used equipment/auction	\$	2,000.00
Taxi	\$	20,000.00
Postage	\$	4,000.00
Refunds		
Program Donations	\$	1,000.00
	\$	2,172,009.00
<u>TOTAL ESTIMATED REVENUES</u>		
TOTAL ESTIMATED FUNDS AVAILABLE	\$	3,842,083.52

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

Salaries \$ 850,000.00

Benefits / Ins.	\$	250,000.00
Social Security Tax	\$	69,000.00
Illinois Municipal Retirement	\$	85,000.00
Unemployment Comp. Ins.	\$	1,500.00
<u>TOTAL PERSONNEL SERVICES</u>	\$	1,255,500.00

Contractual Services

Maintenance Bldgs/Grds.	\$	30,000.00
Landscaping	\$	8,000.00
Maintenance Vehicles	\$	15,000.00
Maintenance Equipment	\$	15,000.00
Taxi Program	\$	40,000.00
Senior Programs	\$	6,500.00
Risk Management Ins.	\$	10,000.00
Telephone/alarm	\$	30,000.00
Utilities	\$	20,000.00
Rental	\$	500.00
Travel	\$	3,000.00
Training	\$	1,200.00
Postage	\$	17,000.00
Printing/Publishing	\$	8,000.00
Accounting Services	\$	3,500.00
Legal Services	\$	30,000.00
Other Professional Services	\$	30,000.00
Social Agency Requests	\$	350,000.00
Dues	\$	2,500.00
Skunk Control	\$	15,000.00
Mosquito Abatement	\$	30,000.00
Mental Health Fair	\$	500.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	665,700.00

Commodities

Senior Supplies	\$	4,000.00
Publications	\$	200.00
Office supplies	\$	4,000.00
Gas/Oil, etc. Twp. Vehicles	\$	13,000.00
Maintenance supplies	\$	6,000.00
Operating supplies	\$	7,000.00
Uniform rental	\$	2,000.00
<u>TOTAL COMMODITIES</u>	\$	36,200.00

Other Expenses

License & Fees	\$	4,000.00
Miscellaneous	\$	3,000.00
Refunds	\$	150.00
<u>TOTAL OTHER EXPENSES</u>	\$	7,150.00

Capital Outlay

Pool/pk/Bldgs.development	\$	-
Equipment & Furnishings	\$	59,000.00
Park devel./bldg improv.	\$	-
Environment initiatives	\$	-
<u>TOTAL CAPITAL OUTLAY</u>	\$	59,000.00
<u>TOTAL ADMINISTRATION EXPENDITURES</u>	\$	2,023,550.00

ASSESSOR DIVISION

BUDGET EXPENDITURES

Personnel Services		
Salaries	\$	296,640.00
Benefits, ins.	\$	113,300.00
Social Security	\$	20,806.00
IMRF	\$	21,682.00
Unemployment ins.	\$	500.00
<u>TOTAL PERSONNEL SERVICES</u>	\$	452,928.00
Contractual Services		
Maintenance - equipment/software	\$	2,000.00
General ins.	\$	2,000.00
Rental	\$	11,000.00
Travel and Class expenses	\$	7,500.00
Training	\$	3,000.00
Postage	\$	1,300.00
Printing/publishing	\$	1,500.00
CAMA system professional services	\$	8,000.00
Legal	\$	-
Dues	\$	725.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	37,025.00
Commodities		
Publications	\$	100.00
Office supplies	\$	4,000.00
<u>TOTAL COMMODITIES</u>	\$	4,100.00
Other Expenses		
Miscellaneous	\$	1,000.00
<u>TOTAL OTHER EXPENSES</u>	\$	1,000.00
Capital Outlay		
Equipment	\$	5,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$	5,000.00
<u>TOTAL ASSESSOR EXPENDITURES</u>	\$	500,053.00

ESTIMATED EXPENDITURES	\$	2,523,603.00
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GENERAL ASSISTANCE FUND BUDGET

FY 20

Beginning Cash on hand - April 1, 2019 **\$46,458.91**

ESTIMATED REVENUES

Property Tax	\$30,000.00
Interest	\$ 500.00
SSI Reimbursement	\$ 2,000.00
Miscellaneous	\$ 1,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$33,500.00

TOTAL ESTIMATED FUNDS AVAILABLE **\$79,958.91**

ADMINISTRATION DIVISION
BUDGET EXPENDITURES

Personnel Services

Salaries	
Social Security	
IMRF	
Unemployment ins.	
<u>TOTAL PERSONNEL SERVICES</u>	

Contractual Services

Maintenance - equip.	\$ 100.00
Risk Management	\$ 200.00
Telephone	\$ 250.00
Utilities	\$ 1,500.00
Rental	\$ 50.00
Travel	\$ 800.00
Training	\$ 500.00
Postage	\$ 500.00
Printing/publishing	\$ 500.00
Accounting services	\$ 300.00
Legal services	\$ 500.00
Other professional services	\$ -
<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 5,200.00

Commodities

Office supplies	\$ -
Operating supplies	\$ -
<u>TOTAL COMMODITIES</u>	\$ -

Other Expenses

Miscellaneous	\$ 50.00
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<u>TOTAL OTHER EXPENSES</u>	\$ 50.00
<u>Capital Outlay</u>	
Equipment	\$ 50.00
<u>TOTAL CAPITAL OUTLAY</u>	\$ 50.00
<u>TOTAL ADMINISTRATION DIVISION</u>	\$ 5,300.00

HOME RELIEF DIVISION

Contractual Services

Physicians Service	\$ 500.00
Hospital-In service	\$ 500.00
Hospital- Out	\$ 500.00
Dental Care	\$ 500.00
Drugs	\$ 1,000.00
Other Medical Care	\$ 500.00
Fuel (cook & heat)	\$ 5,000.00
Light & Water	\$ 7,500.00
Shelter	\$15,000.00
Funeral and burial	\$ 750.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$31,750.00

Commodities

Food	\$ 1,000.00
Personal allowance/internet,phone	\$ 2,000.00
<u>TOTAL COMMODITIES</u>	\$ 3,000.00

Other Expenses

Miscellaneous Expense	\$ 100.00
Transient Travel	\$ 100.00
Auto/Gas expenses	\$ 2,500.00
<u>TOTAL OTHER EXPENSES</u>	\$ 2,700.00

TOTAL FOR HOME RELIEF DIVISION	\$37,450.00
ESTIMATED EXPENDITURES	\$42,750.00
ESTIMATED CASH ON HAND MARCH 31, 2020	\$37,208.91
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$79,958.91

PARK MAINTENANCE BUDGET

	FY 20
Beginning Cash On Hand April 1, 2019	\$ 263,492.99
<u>ESTIMATED REVENUES</u>	
Property Tax	\$ 120,000.00
Pool Fees - Season Passes	\$ 12,000.00
Pool Fees - Daily Fees	\$ 20,000.00
Swim lessons	\$ 2,200.00
Rental/Park	\$ 500.00
Rental Pool	\$ 1,650.00
Rental/House	\$ 6,600.00
Interest	\$ 200.00
Field lights	\$ 2,750.00
Sales/candy	\$ 3,300.00
Program fees	\$ 1,500.00
Camp fees	\$ 120,000.00
Miscellaneous	\$ 300.00
Field Permits	\$ 500.00
Grants	
<u>TOTAL ESTIMATED REVENUES</u>	\$ 291,500.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 554,992.99

ADMINISTRATION DIVISION

Personnel Services

Salaries	\$ 135,000.00
Social Security	\$ 10,500.00
Unemployment	\$ 800.00
<u>TOTAL PERSONNEL SERVICES</u>	\$ 146,300.00

Contractual Services

Program instructors	\$ 2,000.00
Maintenance Bldg & Grds.	\$ 11,000.00
Maintenance Equipment	\$ 4,000.00
Maintenance pool	\$ 10,000.00
General insurance	\$ 15,000.00
Telephone	\$ 3,000.00
Utilities	\$ 20,000.00
Rental	\$ 4,000.00
Travel	\$ 4,000.00
Training	\$ 2,500.00
Postage	\$ 2,500.00
Printing/publishing	\$ 1,000.00
Accounting services	\$ 1,200.00
Legal services	\$ 4,500.00
Other professional services	\$ 15,000.00
Non-profit SHS/Spec. Rec.	

Camp activities/trips/programs	\$ 8,000.00
Dues	\$ 2,000.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 109,700.00

Commodities

Program supplies	\$ 500.00
Office supplies	\$ 2,500.00
Camp supplies	\$ 10,000.00
Pool supplies	\$ 12,000.00
Park maintenance supplies	\$ 1,000.00
Camp equipment	\$ 4,000.00
Pool equipment	\$ 20,000.00
Sales/candy	\$ 3,000.00
Program equipment	\$ 500.00
<u>TOTAL COMMODITIES</u>	\$ 53,500.00

Other Expenses

Miscellaneous	\$ 100.00
Refunds	\$ -
Permits	
<u>TOTAL OTHER EXPENSES</u>	\$ 100.00

Capital Outlay

Pool /PK/Plygrd/development	\$ 5,000.00
Improv./bldgs./grds	\$ 18,000.00
Landscaping/ball fields	\$ 15,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$ 38,000.00

ESTIMATED EXPENDITURES \$ 347,600.00

ESTIMATED CASH ON HAND March 31, 2020 \$ 207,392.99

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 554,992.99

TRAIN STATION FUND

FY 20

Beginning Cash on Hand April 1, 2019	\$ 584,086.18
Interest	\$ 7,000.00
Miscellaneous	\$ 500.00
Parking fees	\$ 120,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$ 127,500.00
<u>TOTAL ESTIMATED FUNDS AVAILABLE</u>	\$ 711,586.18
<u>TOTAL SINKING FUND</u>	\$ 341,657.00

ADMINISTRATION DIVISION

Salaries	\$ 52,000.00
Benefits/Ins.	\$ 28,000.00
Socail Security	\$ 5,000.00
IMRF er	\$ 6,000.00
Unemployment Insurance	\$ 400.00
<u>TOTAL ADMINISTRATION</u>	\$ 91,000.00

Contractual Services

Maintenance Bldg/Grds.	\$ 15,000.00
Maintenance Equipment	\$ 7,500.00
Risk Management	\$ 15,000.00
Telephone/alarm/security	\$ 7,000.00
Utilities	\$ 12,000.00
Postage	\$ 500.00
Printing/publishing	\$ 1,500.00
Accounting services	\$ 3,000.00
Legal services	\$ 5,000.00
Other professional services	\$ 15,000.00
Merchant fees	\$ 20,000.00
Contractual service/landscape,paint/paving etc.	\$ 100,000.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 201,500.00

Commodities

Office supplies	\$ 500.00
Maintenance supplies	\$ 2,000.00
Operating supplies	\$ 2,000.00
<u>TOTAL COMMODITIES</u>	\$ 4,500.00

Other Expenses

Miscellaneous	\$ 500.00
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Refunds	\$	900.00
Sinking Fund	\$	20,000.00
<u>TOTAL OTHER EXPENSES</u>	\$	21,400.00

Capital Outlay

Equipment	\$	10,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$	10,000.00

ESTIMATED EXPENDITURES	\$	328,400.00
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ESTIMATED CASH ON HAND MARCH 31, 2020	\$	383,186.18
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ESTIMATED CASH ON HAND/APPROPRIATIONS	\$	711,586.18
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TOTAL SINKING FUND March 31, 2020	\$	361,657.00
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CEMETERY BUDGET

FY 20

CASH ON HAND APRIL 1, 2019 **\$ 305,939.61**

ESTIMATED REVENUES

Property Tax	
Interest	\$ 2,500.00
Lot/mausoleum sales	\$ 40,000.00
Grave Openings/Closings	\$ 20,000.00
Misc.	\$ 500.00
TOTAL REVENUES	\$ 63,000.00

TOTAL ESTIMATED FUNDS AVAILABLE **\$ 368,939.61**

ESTIMATED EXPENDITURES

Maintenance - grounds/building	\$ 10,000.00
Maintenance - equipment	\$ -
Insurance - general liability	\$ 2,500.00
Printing/publishing	\$ 1,000.00
Dues	\$ 300.00
Telephone/alarm	\$ 500.00
Utilities	\$ 500.00
Accounting Services (audit)	\$ 600.00
Legal services	\$ 1,000.00
Grave openings and closings	\$ 15,000.00
Equipment & buildings /capital outlay	\$ 5,000.00
Grave marker repair	\$ 2,500.00
Other professional services	\$ 10,000.00
Landscape/Restoration/Road impv.	\$ 15,000.00
Contractual service ground maintenance	\$ 25,000.00
Misc.	\$ 1,000.00

TOTAL ESTIMATED EXPENDITURES **\$ 89,900.00**

ESTIMATED CASH ON HAND MARCH 31, 2020 **\$ 279,039.61**

ESTIMATED CASH ON HAND/APPROPRIATIONS **\$ 368,939.61**