

ORDINANCE NO. 03-11-2020

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2020 and ending March 31, 2021 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the March 11, 2020 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, TRAIN STATION

is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

CORPORATE FUND

ESTIMATED Beginning Cash on hand - April 1, 2020	\$	FY 21 1,246,300.00
<u>ESTIMATED REVENUES</u>		
Property Tax	\$	2,016,509.00
Personal Property Replacement	\$	10,000.00
Fares/bus	\$	4,000.00
Fees & Licenses	\$	500.00
Stevenson student parking	\$	-
Passports	\$	60,000.00
Rental/Ada/CSB Bldgs.	\$	20,000.00
Interest	\$	10,000.00
Reimburse Util/Nicasa-Ins. Divd.	\$	6,000.00
PACE grant	\$	8,500.00
Misc., Pop, Copies, etc.	\$	3,000.00
Adult Programs	\$	8,000.00
Lending Closet	\$	-
Sale of used equipment/auction	\$	2,000.00
Taxi	\$	20,000.00
Postage	\$	4,500.00
Refunds	\$	-
Program Donations	\$	1,000.00
State Grant	\$	540,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$	2,714,009.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$	3,960,309.00

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

Salaries	\$	775,000.00
Benefits / Ins.	\$	200,000.00
Social Security Tax	\$	65,000.00
Illinois Municipal Retirement	\$	60,000.00
Unemployment Comp. Ins.	\$	1,500.00
<u>TOTAL PERSONNEL SERVICES</u>	\$	1,101,500.00

Contractual Services

Maintenance Bldgs/Grds.	\$	30,000.00
Landscaping	\$	5,000.00
Maintenance Vehicles	\$	16,000.00
Maintenance Equipment	\$	15,000.00
Taxi Program	\$	40,000.00
Senior Programs	\$	7,500.00
Risk Management Ins.	\$	1,000.00
Telephone/alarm	\$	30,000.00
Utilities	\$	22,000.00
Rental	\$	-
Travel	\$	3,000.00
Training	\$	1,200.00
Postage	\$	20,000.00
Printing/Publishing	\$	8,000.00
Accounting Services	\$	5,500.00
Legal Services	\$	30,000.00
Other Professional Services	\$	75,000.00
Social Agency Requests	\$	350,000.00
Dues	\$	5,000.00
Skunk Control	\$	10,000.00
Mosquito Abatement	\$	32,000.00
Mental Health Fair	\$	500.00
Special Events	\$	10,000.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	716,700.00

Commodities

Senior Supplies	\$	3,000.00
Publications	\$	-
Office supplies	\$	4,000.00
Gas/Oil, etc. Twp. Vehicles	\$	13,000.00
Maintenance supplies	\$	5,000.00
Operating supplies	\$	6,000.00
Uniform rental	\$	1,500.00
<u>TOTAL COMMODITIES</u>	\$	32,500.00

Other Expenses

License & Fees	\$	3,000.00
Miscellaneous	\$	3,000.00

Refunds	\$	100.00
<u>TOTAL OTHER EXPENSES</u>	\$	6,100.00
<u>Capital Outlay</u>		
Pool/pk/Bldgs.development		
Equipment & Furnishings	\$	30,000.00
Park devel./bldg improv.	\$	540,000.00
Environment initiatives		
<u>TOTAL CAPITAL OUTLAY</u>	\$	570,000.00
<u>TOTAL ADMINISTRATION EXPENDITURES</u>	\$	2,426,800.00

ASSESSOR DIVISION

BUDGET EXPENDITURES

Personnel Services		
Salaries	\$	308,000.00
Benefits, ins.	\$	90,000.00
Social Security	\$	23,000.00
IMRF	\$	22,000.00
Unemployment ins.	\$	500.00
<u>TOTAL PERSONNEL SERVICES</u>	\$	443,500.00
Contractual Services		
Maintenance - equipment/software	\$	2,000.00
General ins.	\$	2,000.00
CAMA - Maint	\$	15,000.00
Travel and Class expenses	\$	7,000.00
Training	\$	2,500.00
Postage	\$	1,400.00
Printing/publishing	\$	800.00
Other Professional Services	\$	5,000.00
Legal		
Dues	\$	725.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	36,425.00
Commodities		
Publications	\$	-
Office supplies	\$	4,500.00
<u>TOTAL COMMODITIES</u>	\$	4,500.00
Other Expenses		
Miscellaneous	\$	1,000.00
<u>TOTAL OTHER EXPENSES</u>	\$	1,000.00
Capital Outlay		
Equipment	\$	4,500.00
<u>TOTAL CAPITAL OUTLAY</u>	\$	4,500.00

<u>TOTAL ASSESSOR EXPENDITURES</u>	\$	489,925.00
ESTIMATED EXPENDITURES	\$	2,916,725.00
ESTIMATED CASH ON HAND MARCH 31, 2020	\$	1,043,584.00
ESTIMATED CASH ON HAND /APPROPRIATIONS	\$	3,960,309.00

GENERAL ASSISTANCE FUND BUDGET

FY 21

ESTIMATED Beginning Cash on hand - April 1, 2020 \$ 54,290.00

ESTIMATED REVENUES

Property Tax \$ 23,000.00

Interest

SSI Reimbursement \$ 2,000.00

Miscellaneous \$ -

TOTAL ESTIMATED REVENUES \$ **25,000.00**

TOTAL ESTIMATED FUNDS AVAILABLE \$ **79,290.00**

ADMINISTRATION DIVISION
BUDGET EXPENDITURES

Personnel Services

Salaries

Social Security

IMRF

Unemployment ins.

TOTAL PERSONNEL SERVICES

Contractual Services

Maintenance - equip. \$ 100.00

Risk Management \$ 200.00

Telephone \$ 500.00

Utilities \$ 1,500.00

Rental \$ -

Travel \$ 950.00

Training \$ 600.00

Postage \$ 800.00

Printing/publishing \$ 150.00

Accounting services \$ 300.00

Legal services \$ 500.00

Other professional services \$ 1,250.00

TOTAL CONTRACTUAL SERVICES \$ **6,850.00**

Commodities

Office supplies \$ -

Operating supplies \$ -

TOTAL COMMODITIES \$ -

Other Expenses

Miscellaneous \$ 50.00

<u>TOTAL OTHER EXPENSES</u>	\$ 50.00
<u>Capital Outlay</u>	
Equipment	\$ 50.00
<u>TOTAL CAPITAL OUTLAY</u>	\$ 50.00
<u>TOTAL ADMINISTRATION DIVISION</u>	\$ 6,950.00

HOME RELIEF DIVISION

Contractual Services

Physicians Service	\$ 4,000.00
Hospital-In service	\$ 1,000.00
Hospital- Out	\$ 4,000.00
Dental Care	\$ 500.00
Drugs	\$ 2,000.00
Other Medical Care	\$ 1,000.00
Fuel (cook & heat)	\$ 5,000.00
Light & Water	\$ 7,500.00
Shelter	\$ 15,000.00
Funeral and burial	\$ 500.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 40,500.00

Commodities

Food	\$ -
Personal allowance/internet,phone	\$ 4,000.00
<u>TOTAL COMMODITIES</u>	\$ 4,000.00

Other Expenses

Miscellaneous Expense	\$ 100.00
Transient Travel	\$ 100.00
Auto/Gas expenses	\$ 2,000.00
<u>TOTAL OTHER EXPENSES</u>	\$ 2,200.00

TOTAL FOR HOME RELIEF DIVISION	\$ 46,700.00
ESTIMATED EXPENDITURES	\$ 53,650.00
ESTIMATED CASH ON HAND MARCH 31, 2020	\$ 25,640.00
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 79,290.00

CEMETERY BUDGET

FY 21

ESTIMATED Beginning Cash on hand - April 1, 2020 **\$ 334,133.00**

ESTIMATED REVENUES

Property Tax	
Interest	\$ 3,000.00
Lot/mausoleum sales	\$ 40,000.00
Grave Openings/Closings	\$ 20,000.00
Misc.	\$ 500.00
TOTAL REVENUES	\$ 63,500.00

TOTAL ESTIMATED FUNDS AVAILABLE **\$ 397,633.00**

ESTIMATED EXPENDITURES

Maintenance - grounds/building	\$ 10,000.00
Maintenance - equipment	\$ 1,000.00
Insurance - general liability	\$ 2,500.00
Postage	\$ 1,000.00
Dues	\$ 250.00
Telephone/alarm	\$ 1,500.00
Utilities	\$ 1,000.00
Accounting Services (audit)	\$ 600.00
Legal services	\$ 1,000.00
Grave openings and closings	\$ 15,000.00
Equipment & buildings /capital outlay	\$ 2,500.00
Grave marker repair	\$ 2,500.00
Other professional services	\$ 15,000.00
Landscape/Restoration/Road impv.	\$ 10,000.00
Contractual service ground maintenance	\$ 25,000.00
Training	\$ 300.00
Travel	\$ 300.00
Misc.	\$ 100.00

TOTAL ESTIMATED EXPENDITURES **\$ 89,550.00**

ESTIMATED CASH ON HAND MARCH 31, 2020 **\$ 308,083.00**

ESTIMATED CASH ON HAND/APPROPRIATIONS **\$ 397,633.00**

PARK MAINTENANCE BUDGET

	FY 21
ESTIMATED Beginning Cash on hand - April 1, 2020	\$ 344,667.00
<u>ESTIMATED REVENUES</u>	
Property Tax	\$ 120,000.00
Pool Fees - Season Passes	\$ 8,000.00
Pool Fees - Daily Fees	\$ 20,000.00
Swim lessons	\$ 2,200.00
Rental/Park	\$ 500.00
Rental Pool	\$ 1,500.00
Rental/House	\$ 6,000.00
Interest	\$ 800.00
Field lights	\$ 2,750.00
Sales/candy	\$ 3,500.00
Program fees	\$ 1,500.00
Camp fees	\$ 120,000.00
Miscellaneous	\$ 300.00
Field Permits	\$ 2,500.00
Grants	
<u>TOTAL ESTIMATED REVENUES</u>	\$ 289,550.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 634,217.00

ADMINISTRATION DIVISION

Personnel Services

Salaries	\$ 135,000.00
Social Security	\$ 10,000.00
Unemployment	\$ 700.00
<u>TOTAL PERSONNEL SERVICES</u>	\$ 145,700.00

Contractual Services

Program instructors	\$ 1,200.00
Maintenance Bldg & Grds.	\$ 10,000.00
Maintenance Equipment	\$ 3,500.00
Maintenance pool	\$ 10,000.00
General insurance	\$ 15,000.00
Telephone	\$ 4,500.00
Utilities	\$ 20,000.00
Rental	\$ 4,000.00
Travel	\$ 4,000.00
Training	\$ 2,000.00
Postage	\$ 2,000.00
Printing/publishing	\$ 750.00
Accounting services	\$ 1,200.00
Legal services	\$ 4,000.00
Other professional services	\$ 12,000.00
Non-profit SHS/Spec. Rec.	\$ -

Camp activities/trips/programs	\$ 8,000.00
Dues	\$ 2,500.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 104,650.00

Commodities

Program supplies	\$ -
Office supplies	\$ 2,000.00
Camp supplies	\$ 9,000.00
Pool supplies	\$ 12,000.00
Park maintenance supplies	\$ 1,000.00
Camp equipment	\$ 2,500.00
Pool equipment	\$ 20,000.00
Sales/candy	\$ 3,000.00
Program equipment	\$ 500.00
<u>TOTAL COMMODITIES</u>	\$ 50,000.00

Other Expenses

Miscellaneous	\$ 100.00
Refunds	
Permits	
<u>TOTAL OTHER EXPENSES</u>	\$ 100.00

Capital Outlay

Pool /PK/Plygrd/development	\$ 5,000.00
Improv./bldgs./grds	\$ 18,000.00
Landscaping/ball fields	\$ 10,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$ 33,000.00

ESTIMATED EXPENDITURES \$ 333,450.00

ESTIMATED CASH ON HAND March 31, 2020 \$ 300,767.00

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 634,217.00

TRAIN STATION FUND

FY 21

ESTIMATED Beginning Cash on hand - April 1, 2020 \$ 557,957.00

Interest	\$ 7,000.00
Miscellaneous	\$ -
Parking fees	\$ 120,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$ 127,000.00

TOTAL ESTIMATED FUNDS AVAILABLE \$ 684,957.00

TOTAL SINKING FUND \$ 354,083.00

ADMINISTRATION DIVISION

Salaries	\$ 40,000.00
Benefits/Ins.	\$ 15,000.00
Socail Security	\$ 4,000.00
IMRF er	\$ 5,000.00
Unemployment Insurance	\$ 100.00
<u>TOTAL ADMINISTRATION</u>	\$ 64,100.00

Contractual Services

Maintenance Bldg/Grds.	\$ 15,000.00
Maintenance Equipment	\$ 7,500.00
Risk Management	\$ 15,000.00
Telephone/alarm/security	\$ 7,000.00
Utilities	\$ 10,000.00
Postage	\$ 500.00
Printing/publishing	\$ 1,000.00
Accounting services	\$ 3,250.00
Legal services	\$ 5,000.00
Other professional services	\$ 25,000.00
Merchant fees	\$ 18,000.00
Contractual service/landscape,paint/paving etc.	\$ 165,000.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 272,250.00

Commodities

Office supplies	\$ 500.00
Maintenance supplies	\$ 2,000.00
Operating supplies	\$ 2,500.00
<u>TOTAL COMMODITIES</u>	\$ 5,000.00

Other Expenses

Miscellaneous	\$ 500.00
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Refunds	\$ 100.00
Sinking Fund	\$ 20,000.00
<u>TOTAL OTHER EXPENSES</u>	\$ 20,600.00

Capital Outlay

Equipment	\$ 10,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$ 10,000.00

ESTIMATED EXPENDITURES	\$ 371,950.00
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ESTIMATED CASH ON HAND MARCH 31, 2020	\$ 313,007.00
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ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 684,957.00
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TOTAL SINKING FUND March 31, 2020	\$ 354,083.00
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ORDINANCE NO. 03-11-2020 RD

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2020 and ending March 31, 2021 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the March 11, 2020 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

General Road Fund and Permenant Road Fund

is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

1. GENERAL ROAD FUND

ESTIMATED Beginning Cash on hand - April 1, 2020	FY 21 Budget
	\$ 520,498.00
ESTIMATED REVENUES	
Property Tax-Net	\$ 385,274.00
Replacement Tax	\$ 16,000.00
Interest Income	\$ 6,000.00
Misc income	\$ -
Fines	
Intergovernmental Agreements	\$ 35,000.00
Donations	
State Grant	\$ 550,000.00
TOTAL ESTIMATED REVENUES	\$ 992,274.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 1,512,772.00
BUDGETED EXPENDITURES	
Administration	\$ 299,350.00
Maintenance	\$ 696,500.00
TOTAL EXPENDITURES	\$ 995,850.00
BALANCE AS OF MARCH 31, 2020	\$ 516,922.00

ADMINISTRATION

Personnel

Salaries	\$	170,000.00
Health Insurance	\$	15,000.00
Social Security Contribution	\$	14,000.00
Retirement Contribution	\$	7,000.00
Unemployment Ins	\$	900.00

TOTAL PERSONNEL SERVICES \$ 206,900.00

Contractual Services

Risk Management Contribution	\$	24,000.00
Telephone	\$	16,000.00
Travel & Training Expenses	\$	500.00
Accounting Services	\$	5,500.00
Legal Services	\$	15,000.00
Uniforms	\$	3,000.00
Rentals	\$	2,500.00
Postage	\$	1,500.00
Publishing / Printing	\$	1,300.00
Dues	\$	4,000.00
License and Testing	\$	650.00
Other Professional Services	\$	7,500.00

TOTAL CONTRACTUAL SERVICES \$ 81,450.00

Commodities

Office supplies	\$	3,000.00
Admin Expenses	\$	1,000.00
<u>TOTAL COMMODITIES</u>	\$	4,000.00

Capital Outlay

Equipment	\$	1,000.00
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TOTAL CAPITAL OUTLAY \$ 1,000.00

Other Expenditures

Miscellaneous Expenses	\$	-
Municipal Replacement Tax	\$	6,000.00
Bonds		

TOTAL OTHER EXPENDITURES \$ 6,000.00

TOTAL ADMINISTRATION \$ 299,350.00

MAINTENANCE

Personnel

Salaries	\$	35,000.00
Social Security	\$	3,000.00
Retirement Contribution	\$	3,000.00

<u>TOTAL Personnel</u>	\$ 41,000.00
Contractural Services	
Maintenance Service Building	\$ 5,000.00
Maintenance Service - Equipment	\$ 8,000.00
Maintenance Service - Road	\$ 550,000.00
Maintenance Service - Bridge	\$ 500.00
Maintenance Service - Snow Removal	\$ -
Utilities	\$ 30,000.00
Refuse	\$ 5,000.00
Engineering Services	\$ 35,000.00
Other Professional Services	\$ 3,000.00
Building	\$ 5,000.00
Equipment	\$ 5,000.00
Rentals	
<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 646,500.00
Commodities	
Automotive Fuel/Oil	\$ 6,500.00
Operating Supplies	\$ 2,000.00
<u>TOTAL COMMODITIES</u>	\$ 8,500.00
Capital Outlay	
Other Improvements	\$ -
Land Acquisition / Construction	
<u>TOTAL CAPITAL OUTLAY</u>	\$ -
Other Expenditures	
Miscellaneous Expenses	\$ 500.00
<u>TOTAL OTHER EXPENSES</u>	\$ 500.00
TOTAL MAINTENANCE	\$ 696,500.00
ESTIMATED EXPENDITURES	\$ 995,850.00
ESTIMATED CASH ON HAND MARCH 31, 2019	\$ 516,922.00
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 1,512,772.00

PERMANENT ROAD FUND

FY 21 Budget

ESTIMATED Beginning Cash on hand - April 1, 2020 \$ 547,354.00

Estimated Revenues	
Property Tax	\$ 784,726.00
Motor Fuel Tax	\$ -
Interest Income	\$ 5,000.00
Misc Income	\$ 500.00
Donations	
State Grant	
Total Estimated Revenues	\$ 790,226.00

Total Estimated Funds Available \$ 1,337,580.00

Budgeted Expenditures

Personnel	
Salaries	\$ 390,000.00
Benefits	\$ 75,000.00
Social Security Contributions	\$ 30,000.00
IMRF	\$ 30,000.00

TOTAL PERSONNEL SERVICES \$ 525,000.00

Contractual Services	
Maintenance Service-Road	\$ 25,000.00
Drainage	\$ 20,000.00
Road Improvements	\$ 20,000.00
Engineering Services	\$ 10,000.00
Other Professional Services	\$ 7,500.00
Road Salt Supplies	\$ 40,000.00
Land ROW	\$ -
Rentals	\$ 10,000.00

TOTAL CONTRACTUAL SERVICES \$ 132,500.00

Commodities	
Maintenance Supplies	\$ 10,000.00
Operating Supplies	\$ 5,000.00
Equipment	\$ 200,000.00
Automotive Fuel / Oil	\$ 10,000.00

TOTAL COMMODITIES \$ 225,000.00

Capital Outlay	\$ -
<u>TOTAL CAPITAL OUTLAY</u>	\$ -

Other Expenditures	
Miscellaneous Expenses	\$ 500.00

TOTAL OTHER EXPENSES \$ 500.00

ESTIMATED EXPENDITURES \$ 883,000.00

ESTIMATED CASH ON HAND MARCH 31 \$ 454,580.00

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 1,337,580.00