



HIGHWAY PERMIT POLICIES

1. Bond money in the form of a cashier's check is required before work is started. Contact Tracy at Vernon Township for Bond amounts. There will be no interest paid on Vernon Township Permit Bond Money.
2. A hard copy of the site plans is required. Also, an electronic copy must be sent to Tracy@Vernontownship.com
3. If there are changes to the approved plans. An updated copy must be provided to Vernon Township for review and approval.
4. Apply for and obtain a permit from Vernon Township.
5. Size and length of culvert pipe if required will be determined by the Township Foreman. Culvert pipe will be purchased and installed by the homeowner/contractor per the Foreman's specifications.
6. No vehicles are allowed to park on the road while performing the permitted work.
7. Driveways must adhere to Vernon Township Ordinance 11-11-2021. Posted on the Township Website
8. Storage of materials on roadway or within right of way is strictly prohibited. Doing so can lead to a partial forfeiture of road bond.
9. Edge of road and right of way must be built up before moving in heavy equipment.
10. Mud and debris on road or right of way must be cleaned and removed daily as per Chapter 121, Illinois revised Statutes. If road and right of way are not cleaned immediately this can lead to partial forfeiture of bond.
11. Road, shoulders, ditches, and any other areas must be restored to its original condition. Damage to surrounding right of way or shoulders must be restored immediately.
12. Cement trucks are not to be cleaned or contents dumped onto the township right of way or road.
13. Brick mailboxes are not permitted per Vernon Township Ordinance 2018-0912. Posted on the Township Website.
14. No planting, fences, decorative bricks, boulders, lighting, or underground dog fences allowed in the right of way
15. If above policies are not followed or work is not completed satisfactorily, all or portion of the bond may be used by Vernon Township to complete the said work.
16. Request for a final inspection must be made at the end of the project. Upon a successful inspection, the bond money will be returned after the next Township Board Meeting.

Have you Read and Understand the Policies and Procedures written above.

Signature_____ Date_____