

**AGENDA**  
**TOWNSHIP BOARD OF VERNON TOWNSHIP**  
**SPECIAL MEETING**



**May 18, 2017 – 7:00 P.M.**



**Vernon Township Board Room**  
**3050 North Main Street**  
**Buffalo Grove, Illinois 60089**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
  - A. Supervisor.
  - B. Clerk.
  - C. Highway Commissioner.
  - D. Assessor.
  - E. Trustees.
7. Unfinished Business.
8. New Business:
  - A. AN ORDINANCE ADOPTING ROBERT'S RULES OF ORDER, 11<sup>TH</sup> EDITION AS THE RULES OF PROCEEDING FOR THE TOWNSHIP BOARD OF VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS.
  - B. A RESOLUTION APPOINTING STORINO, RAMELLO & DURKIN AS THE TOWNSHIP ATTORNEY FOR VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS.
  - C. A RESOLUTION APPROVING ODELSON & STERK, LTD AS ATTORNEY FOR THE VERNON TOWNSHIP HIGHWAY COMMISSIONER FOR VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS.
  - D. A RESOLUTION APPOINTING MEMBERS OF THE TOWNSHIP BOARD TO SERVE AS LIAISONS FOR THE TOWNSHIP BOARD OF VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS.

- E. AN ORDINANCE ESTABLISHING THE DEPARTMENT OF PARKS & RECREATION AND THE DEPARTMENT OF CONSTITUENT AFFAIRS, ABOLISHING THE OFFICE OF DEPUTY CLERK, AND ADOPTING AN ORGANIZATIONAL CHART FOR VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS.
- F. A RESOLUTION DESIGNATING FREEDOM OF INFORMATION OFFICERS FOR VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS.
- G. A RESOLUTION AUTHORIZING THE HIGHWAY COMMISSIONER TO ENTER INTO A CERTAIN PROFESSIONAL SERVICES AGREEMENT FOR THE VERNON TOWNSHIP ROAD DISTRICT, LAKE COUNTY, ILLINOIS.
- H. A RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE A CERTAIN BROKER OF RECORD LETTER WITH MESIROW INSURANCE SERVICES, INC. FOR VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS.
- I. A motion authorizing the Supervisor or his designee to draft a conflict of interest disclosure policy for Vernon Township.
- J. A motion authorizing the Supervisor or his designee to draft a purchasing and competitive bidding policy for Vernon Township.
- K. A motion authorizing the Supervisor to hire Holly Kim for the position of Director of Constituent Affairs.
- L. A motion authorizing the Supervisor or his designee to solicit bids for the design and production of a website and related services for Vernon Township.
- M. A motion authorizing the Supervisor or his designee to establish an office energy conservation plan for Vernon Township.
- N. A motion authorizing the Supervisor or his designee to conduct a review of the Train Station Fund.

## 9. Adjournment.

Vernon Township, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the ADA coordinator at 634-4600 to allow the Township to make reasonable accommodations for those persons.