

**ORDINANCE NO. 04-15-2017**

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2017 and ending March 31, 2018 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the April 15, 2017 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

**CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, TRAIN STATION**

is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in

**CORPORATE FUND**

		2017-2018
<b>Beginning Cash on hand - April 1, 2017</b>	<b>\$</b>	<b>1,411,941.32</b>
<b><u>ESTIMATED REVENUES</u></b>		
Property Tax	\$	2,750,000.00
Personal Property Replacement	\$	10,000.00
Fares/bus	\$	11,000.00
Fees & Licenses	\$	1,000.00
Passports	\$	60,000.00
Rental/Ada/CSB Bldgs.	\$	12,000.00
Cable Lease		
Interest	\$	3,000.00
Reimburse Util/Nicasa-Ins. Divd.	\$	8,000.00
PACE grant	\$	10,000.00
Misc., Pop, Copies, etc.	\$	3,000.00
Sale of used equipment/auction	\$	2,000.00
Taxi	\$	15,000.00
Postage	\$	4,000.00
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$</b>	<b>2,889,000.00</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<b>\$</b>	<b>4,300,941.32</b>

**ADMINISTRATION DIVISION**

**BUDGET EXPENDITURES**

**Personnel Services**

Salaries	\$	900,000.00
Benefits / Ins.	\$	275,000.00
Social Security Tax	\$	69,000.00
Illinois Municipal Retirement	\$	85,000.00
Unemployment Comp. Ins.	\$	1,500.00
<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>\$</b>	<b>1,330,500.00</b>

**Contractual Services**

Maintenance Bldgs/Grds.	\$	38,000.00
Maintenance Vehicles	\$	15,000.00
Maintenance Equipment	\$	20,000.00
Taxi Program	\$	30,000.00
Senior Programs	\$	5,500.00
Risk Management Ins.	\$	10,000.00
Telephone/alarm	\$	25,000.00
Utilities	\$	20,000.00

Rental	\$	500.00
Travel	\$	3,000.00
Training	\$	<b>1,200.00</b>
Postage	\$	<b>15,000.00</b>
Printing/Publishing	\$	12,000.00
Accounting Services	\$	3,500.00
Legal Services	\$	15,000.00
Other Professional Services	\$	30,000.00
Social Agency Requests	\$	350,000.00
Dues	\$	2,500.00
Mosquito Abatement	\$	30,000.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>626,200.00</b>

<b><u>Commodities</u></b>		
Senior Supplies	\$	4,000.00
Publications	\$	600.00
Office supplies	\$	4,000.00
Gas/Oil, etc. Twp. Vehicles	\$	<b>20,000.00</b>
Maintenance supplies	\$	<b>7,000.00</b>
Operating supplies	\$	<b>8,000.00</b>
Uniform rental	\$	2,000.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>45,600.00</b>

<b><u>Other Expenses</u></b>		
License & Fees	\$	4,000.00
Miscellaneous	\$	3,000.00
Refunds	\$	1,500.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>\$</b>	<b>8,500.00</b>

<b><u>Capital Outlay</u></b>		
Pool/pk/Bldgs.development	\$	20,000.00
Equipment & Furnishings	\$	<b>100,000.00</b>
Park devel./bldg improv.	\$	<b>100,000.00</b>
Environment initiatives	\$	5,000.00
<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>\$</b>	<b>225,000.00</b>

**TOTAL ADMINISTRATION EXPENDITURES** \$ 2,235,800.00

**ASSESSOR DIVISION**

**BUDGET I Personnel Services**

Salaries	\$	299,000.00
Benefits, ins.	\$	<b>131,500.00</b>
Social Security	\$	<b>24,000.00</b>
IMRF	\$	<b>29,000.00</b>
Unemployment ins.	\$	500.00
<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>\$</b>	<b>484,000.00</b>

**Contractual Services**

Maintenance - equipment/software	\$	<b>7,500.00</b>
General ins.	\$	<b>2,000.00</b>

Rental	\$	11,000.00
Travel	\$	9,000.00
Training	\$	4,000.00
Postage	\$	1,700.00
Printing/publishing	\$	1,500.00
Other professional services	\$	25,000.00
Dues	\$	725.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>62,425.00</b>
<b>Commodities</b>		
Publications	\$	100.00
Office supplies	\$	3,800.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>3,900.00</b>
<b>Other Expenses</b>		
Miscellaneous	\$	1,000.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>\$</b>	<b>1,000.00</b>
<b>Capital Outlay</b>		
Equipment	\$	5,000.00
<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>\$</b>	<b>5,000.00</b>
<b>TOTAL ASSESSOR EXPENDITURES</b>	<b>\$</b>	<b>556,325.00</b>
<b>ESTIMATED EXPENDITURES</b>	<b>\$</b>	<b>2,792,125.00</b>
<b>ESTIMATED CASH ON HAND MARCH 31, 2018</b>	<b>\$</b>	<b>1,508,816.32</b>
<b>ESTIMATED CASH ON HAND /APPROPRIATIONS</b>	<b>\$</b>	<b>4,300,941.32</b>

**PARK MAINTENANCE BUDGET**

		<b>2017-2018</b>
<b>Beginning Cash On Hand April 1, 2017</b>	<b>\$</b>	<b>459,202.39</b>
<b><u>ESTIMATED REVENUES</u></b>		
Property Tax	\$	60,000.00
Pool Fees - Season Passes	\$	11,000.00
Pool Fees - Daily Fees	\$	18,000.00
Rental/Park	\$	500.00
Rental Pool	\$	1,500.00
Rental/House	\$	5,400.00
Interest	\$	100.00
Field lights	\$	2,500.00
Sales/candy	\$	2,500.00
Program fees	\$	1,700.00
Camp fees	\$	120,000.00
Miscellaneous	\$	300.00
Field Permits	\$	500.00
Grants		
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b>\$</b>	<b>224,000.00</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<b>\$</b>	<b>683,202.39</b>

**ADMINISTRATION DIVISION**

**Personnel Services**

Salaries	\$	125,000.00
Social Security	\$	10,000.00
<b><u>TOTAL PERSONNEL SERVICES</u></b>	\$	<b>135,000.00</b>

**Contractual Services**

Program instructors	\$	1,500.00
Maintenance Bldg & Grds.	\$	<b>13,000.00</b>
Maintenance Equipment	\$	5,000.00
Maintenance pool	\$	<b>10,000.00</b>
General insurance	\$	15,000.00
Telephone	\$	2,900.00
Utilities	\$	22,000.00
Rental	\$	4,000.00
Travel	\$	4,000.00
Training	\$	2,500.00
Postage	\$	4,000.00
Printing/publishing	\$	7,000.00
Accounting services	\$	1,200.00
Legal services	\$	4,500.00
Other professional services	\$	<b>20,000.00</b>
Non-profit SHS/Spec. Rec.	\$	1,500.00
Camp activities/trips/programs	\$	9,500.00
Dues	\$	2,500.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	\$	<b>130,100.00</b>

**Commodities**

Program supplies	\$	500.00
Office supplies	\$	4,000.00
Camp supplies	\$	8,500.00
Pool supplies	\$	12,000.00
Park maintenance supplies	\$	2,000.00
Camp equipment	\$	4,000.00
Pool equipment	\$	20,000.00
Sales/candy	\$	<b>2,500.00</b>
Program equipment	\$	500.00
<b><u>TOTAL COMMODITIES</u></b>	\$	<b>54,000.00</b>

**Other Expenses**

Miscellaneous	\$	500.00
Refunds	\$	<b>2,000.00</b>
Permits		
<b><u>TOTAL OTHER EXPENSES</u></b>	\$	<b>2,500.00</b>

**Capital Outlay**

Pool /PK/Plygrd/development	\$	<b>25,000.00</b>
Improv./bldgs./grds	\$	<b>75,000.00</b>
Landscaping/ball fields	\$	<b>20,000.00</b>
<b><u>TOTAL CAPITAL OUTLAY</u></b>	\$	<b>120,000.00</b>

**ESTIMATED EXPENDITURES** \$ **441,600.00**

ESTIMATED CASH ON HAND March 31, 2018	\$	241,602.39
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ESTIMATED CASH ON HAND/APPROPRIATIONS	\$	683,202.39
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## TRAIN STATION FUND

2017-2018

Beginning Cash on Hand April 1, 2017	\$	577,465.06
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Interest	\$	2,000.00
Miscellaneous	\$	500.00
Parking fees	\$	117,000.00
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b>\$</b>	<b>119,500.00</b>

<b><u>TOTAL ESTIMATED FUNDS AVAILABLE</u></b>	<b>\$</b>	<b>696,965.06</b>
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<b><u>TOTAL SINKING FUND</u></b>	<b>\$</b>	<b>200,000.00</b>
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### **ADMINISTRATION DIVISION**

Salaries	\$	27,000.00
Benefits/Ins.	\$	14,000.00
Socail Security	\$	2,500.00
IMRF er	\$	3,000.00
<b><u>TOTAL ADMINISTRATION</u></b>	<b>\$</b>	<b>46,500.00</b>

### **Contractual Services**

Maintenance Bldg/Grds.	\$	15,000.00
Maintenance Equipment	\$	7,500.00
Risk Management	\$	15,000.00
Telephone/alarm/security	\$	7,000.00
Utilities	\$	12,000.00
Postage	\$	500.00
Printing/publishing	\$	1,500.00
Accounting services	\$	3,000.00
Legal services	\$	5,000.00
Other professional services	\$	15,000.00
Merchant fees	\$	20,000.00
Contractual service/landscape,paint/paving etc.	\$	30,000.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>131,500.00</b>

### **Commodities**

Office supplies	\$	500.00
Maintenance supplies	\$	2,000.00
Operating supplies	\$	2,000.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>4,500.00</b>

### **Other Expenses**

Miscellaneous	\$	500.00
Refunds	\$	900.00

Sinking Fund	\$	20,000.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>\$</b>	<b>21,400.00</b>

**Capital Outlay**

Equipment	\$	10,000.00
Parking lot improvements	\$	150,000.00
<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>\$</b>	<b>160,000.00</b>

<b>ESTIMATED EXPENDITURES</b>	<b>\$</b>	<b>363,900.00</b>
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<b>ESTIMATED CASH ON HAND MARCH 31, 2018</b>	<b>\$</b>	<b>333,065.06</b>
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<b>ESTIMATED CASH ON HAND/APPROPRIATIONS</b>	<b>\$</b>	<b>696,965.06</b>
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<b>TOTAL SINKING FUND March 31, 2018</b>	<b>\$</b>	<b>300,740.00</b>
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**GENERAL ASSISTANCE FUND BUDGET**

**2017-2018**

<b>Beginning Cash on hand - April 1, 2017</b>	<b>\$</b>	<b>31,494.64</b>
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**ESTIMATED REVENUES**

Property Tax	\$	30,000.00
Interest	\$	500.00
SSI Reimbursement	\$	2,000.00
Miscellaneous	\$	1,000.00
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b>\$</b>	<b>33,500.00</b>

<b><u>TOTAL ESTIMATED FUNDS AVAILABLE</u></b>	<b>\$</b>	<b>64,994.64</b>
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**ADMINISTRATION DIVISION**  
**BUDGET EXPENDITURES**

**Personnel Services**

Salaries		
Social Security		
IMRF		
Unemployment ins.		
<b><u>TOTAL PERSONNEL SERVICES</u></b>		

**Contractual Services**

Maintenance - equip.	\$	100.00
Risk Management	\$	200.00
Telephone	\$	250.00
Utilities	\$	1,500.00
Rental	\$	50.00
Travel	\$	800.00
Training	\$	500.00
Postage	\$	500.00
Printing/publishing	\$	500.00
Accounting services	\$	300.00

Legal services	€	500.00
Other professional services	€	100.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>€</b>	<b>5,300.00</b>
<b><u>Commodities</u></b>		
Office supplies	€	100.00
Operating supplies	€	200.00
<b><u>TOTAL COMMODITIES</u></b>	<b>€</b>	<b>300.00</b>
<b><u>Other Expenses</u></b>		
Miscellaneous	€	50.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>€</b>	<b>50.00</b>
<b><u>Capital Outlay</u></b>		
Equipment	€	50.00
<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>€</b>	<b>50.00</b>
<b><u>TOTAL ADMINISTRATION DIVISION</u></b>	<b>€</b>	<b>5,700.00</b>

#### HOME RELIEF DIVISION

<b><u>Contractual Services</u></b>		
Physicians Service	€	500.00
Hospital-In service	€	500.00
Hospital- Out	€	500.00
Dental Care	€	1,000.00
Drugs	€	1,500.00
Other Medical Care	€	1,000.00
Fuel (cook & heat)	€	<b>5,000.00</b>
Light & Water	€	<b>5,000.00</b>
Shelter	€	<b>10,000.00</b>
Funeral and burial	€	500.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>€</b>	<b>25,500.00</b>
	€	-

<b><u>Commodities</u></b>		
Food	€	1,000.00
Personal allowance/internet,phone	€	2,000.00
<b><u>TOTAL COMMODITIES</u></b>	<b>€</b>	<b>3,000.00</b>

<b><u>Other Expenses</u></b>		
Miscellaneous Expense	€	100.00
Transient Travel	€	100.00
Auto/Gas expenses	€	2,500.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>€</b>	<b>2,700.00</b>

<b>TOTAL FOR HOME RELIEF DIVISION</b>	<b>€</b>	<b>31,200.00</b>
<b>ESTIMATED EXPENDITURES</b>	<b>€</b>	<b>36,900.00</b>
<b>ESTIMATED CASH ON HAND MARCH 31, 2018</b>	<b>€</b>	<b>28,094.64</b>
<b>ESTIMATED CASH ON HAND/APPROPRIATIONS</b>	<b>€</b>	<b>64,994.64</b>

# CEMETERY BUDGET

2017-2018

<b>CASH ON HAND APRIL 1, 2017</b>	<b>\$</b>	<b>263,033.70</b>
<b>ESTIMATED REVENUES</b>		
Property Tax		
Interest	\$	1,000.00
Lot/mausoleum sales	\$	25,000.00
Grave Openings/Closings	\$	12,000.00
Misc.	\$	500.00
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>38,500.00</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<b>\$</b>	<b>301,533.70</b>
<b>ESTIMATED EXPENDITURES</b>		
Maintenance - grounds/building	\$	10,000.00
Maintenance - equipment	\$	2,500.00
Insurance - general liability	\$	2,500.00
Printing/publishing	\$	1,000.00
Dues	\$	300.00
Telephone/alarm	\$	500.00
Utilities	\$	2,000.00
Accounting Services (audit)	\$	600.00
Legal services	\$	2,500.00
Grave openings and closings	<b>\$</b>	<b>15,000.00</b>
Equipment & buildings /capital outlay	\$	5,000.00
Grave marker repair	\$	2,500.00
Other professional services	\$	15,000.00
Landscape/Restoration/Road impv.	\$	40,000.00
Contractual service ground maintenance	\$	25,000.00
Misc.	\$	1,000.00
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$</b>	<b>125,400.00</b>
<b>ESTIMATED CASH ON HAND MARCH 31, 2018</b>	<b>\$</b>	<b>176,133.70</b>
<b>ESTIMATED CASH ON HAND/APPROPRIATIONS</b>	<b>\$</b>	<b>301,533.70</b>