

ORDINANCE NO. 04-15-2017

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2017 and ending March 31, 2018 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the April 15, 2017 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, TRAIN STATION

is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

CORPORATE FUND

		2016-2017		2017-2018
Beginning Cash on hand - April 1, 2017	\$	1,247,372.39	\$	1,727,346.00
<u>ESTIMATED REVENUES</u>				
Property Tax	\$	2,070,000.00	\$	2,750,000.00
Personal Property Replacement	\$	10,000.00	\$	10,000.00
Fares/bus	\$	5,000.00	\$	11,000.00
Fees & Licenses	\$	1,000.00	\$	1,000.00
Passports	\$	70,000.00	\$	60,000.00
Rental/Ada/CSB Bldgs.	\$	12,000.00	\$	12,000.00
Cable Lease	\$	-		
Interest	\$	3,000.00	\$	3,000.00
Reimburse Util/Nicasa-Ins. Divd.	\$	8,000.00	\$	8,000.00
Grants	\$	-		
Misc., Pop, Copies, etc.	\$	3,000.00	\$	3,000.00
Sale of used equipment/auction	\$	500.00	\$	2,000.00
Taxi	\$	15,000.00	\$	15,000.00
Postage	\$	4,000.00	\$	4,000.00
TOTAL ESTIMATED REVENUES	\$	2,201,500.00	\$	2,879,000.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$	3,448,872.39	\$	4,606,346.00

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

Salaries	\$	950,000.00	\$	900,000.00
Benefits / Ins.	\$	300,000.00	\$	275,000.00
Social Security Tax	\$	69,000.00	\$	69,000.00
Illinois Municipal Retirement	\$	85,000.00	\$	85,000.00
Unemployment Comp. Ins.	\$	1,500.00	\$	1,500.00
<u>TOTAL PERSONNEL SERVICES</u>	\$	1,405,500.00	\$	1,330,500.00

Contractual Services

Maintenance Bldgs/Grds.	\$	35,000.00	\$	38,000.00
Maintenance Vehicles	\$	20,000.00	\$	15,000.00
Maintenance Equipment	\$	25,000.00	\$	20,000.00
Taxi Program	\$	30,000.00	\$	30,000.00
Senior Programs	\$	4,500.00	\$	5,500.00
Risk Management Ins.	\$	10,000.00	\$	10,000.00
Telephone/alarm	\$	25,000.00	\$	25,000.00

Utilities	\$	20,000.00	\$	20,000.00
Rental	\$	500.00	\$	500.00
Travel	\$	3,000.00	\$	3,000.00
Training	\$	1,000.00	\$	1,200.00
Postage	\$	18,000.00	\$	15,000.00
Printing/Publishing	\$	12,000.00	\$	12,000.00
Accounting Services	\$	3,500.00	\$	3,500.00
Legal Services	\$	15,000.00	\$	15,000.00
Other Professional Services	\$	30,000.00	\$	30,000.00
Social Agency Requests	\$	350,000.00	\$	350,000.00
Dues	\$	2,500.00	\$	2,500.00
Mosquito Abatement	\$	30,000.00	\$	30,000.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	635,000.00	\$	626,200.00

<u>Commodities</u>				
Senior Supplies	\$	4,000.00	\$	4,000.00
Publications	\$	600.00	\$	600.00
Office supplies	\$	4,000.00	\$	4,000.00
Gas/Oil, etc. Twp. Vehicles	\$	25,000.00	\$	20,000.00
Maintenance supplies	\$	8,000.00	\$	7,000.00
Operating supplies	\$	12,000.00	\$	8,000.00
Uniform rental	\$	2,000.00	\$	2,000.00
<u>TOTAL COMMODITIES</u>	\$	55,600.00	\$	45,600.00

<u>Other Expenses</u>				
License & Fees	\$	4,000.00	\$	4,000.00
Miscellaneous	\$	3,000.00	\$	3,000.00
Refunds	\$	1,500.00	\$	1,500.00
<u>TOTAL OTHER EXPENSES</u>	\$	8,500.00	\$	8,500.00

<u>Capital Outlay</u>				
Pool/pk/Bldgs.development	\$	20,000.00	\$	20,000.00
Equipment & Furnishings	\$	175,000.00	\$	100,000.00
Park devel./bldg improv.	\$	125,000.00	\$	100,000.00
Environment initiatives	\$	5,000.00	\$	5,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$	325,000.00	\$	225,000.00

TOTAL ADMINISTRATION EXPENDITURES \$ 2,429,600.00 \$ **2,235,800.00**

ASSESSOR DIVISION
BUDGET EXPENDITURES

<u>Personnel Services</u>				
Salaries	\$	299,000.00	\$	299,000.00
Benefits, ins.	\$	141,000.00	\$	136,000.00
Social Security	\$	25,000.00	\$	24,000.00
IMRF	\$	30,000.00	\$	29,000.00
Unemployment ins.	\$	200.00	\$	500.00
<u>TOTAL PERSONNEL SERVICES</u>	\$	495,200.00	\$	488,500.00

<u>Contractual Services</u>				
Maintenance - equipment/software	\$	6,000.00	\$	7,500.00
General ins.	\$	4,000.00	\$	2,000.00
Rental	\$	12,000.00	\$	12,000.00

Travel	\$	9,000.00	\$	9,000.00
Training	\$	4,000.00	\$	4,000.00
Postage	\$	1,800.00	\$	1,700.00
Printing/publishing	\$	1,500.00	\$	1,500.00
Other professional services	\$	4,000.00	\$	5,000.00
Dues	\$	725.00	\$	725.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	43,025.00	\$	43,425.00
Commodities				
Publications	\$	100.00	\$	100.00
Office supplies	\$	3,500.00	\$	3,800.00
<u>TOTAL COMMODITIES</u>	\$	3,600.00	\$	3,900.00
Other Expenses				
Miscellaneous	\$	1,000.00	\$	1,000.00
<u>TOTAL OTHER EXPENSES</u>	\$	1,000.00	\$	1,000.00
Capital Outlay				
Equipment	\$	4,000.00	\$	4,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$	4,000.00	\$	4,000.00
TOTAL ASSESSOR EXPENDITURES	\$	546,825.00	\$	540,825.00
ESTIMATED EXPENDITURES	\$	2,976,425.00	\$	2,776,625.00
ESTIMATED CASH ON HAND MARCH 31, 2018	\$	472,447.39	\$	1,829,721.00
ESTIMATED CASH ON HAND /APPROPRIATIONS	\$	3,448,872.39	\$	4,606,346.00

PARK MAINTENANCE BUDGET

		2016-2017		2017-2018
Beginning Cash On Hand April 1, 2017	\$	450,868.75	\$	400,687.00
<u>ESTIMATED REVENUES</u>				
Property Tax	\$	180,000.00	\$	60,000.00
Pool Fees - Season Passes	\$	12,000.00	\$	11,000.00
Pool Fees - Daily Fees	\$	16,000.00	\$	18,000.00
Rental/Park	\$	500.00	\$	500.00
Rental Pool	\$	1,500.00	\$	1,500.00
Rental/House	\$	5,400.00	\$	5,400.00
Interest	\$	100.00	\$	100.00
Field lights	\$	2,500.00	\$	2,500.00
Sales/candy	\$	2,500.00	\$	2,500.00
Program fees	\$	2,000.00	\$	1,700.00
Camp fees	\$	118,000.00	\$	120,000.00
Miscellaneous	\$	500.00	\$	300.00
Field Permits	\$	500.00	\$	500.00
Grants	\$	-		
<u>TOTAL ESTIMATED REVENUES</u>	\$	341,500.00	\$	224,000.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$	792,368.75	\$	624,687.00

ADMINISTRATION DIVISION

Personnel Services

Salaries	\$	125,000.00	\$	125,000.00
Social Security	\$	10,000.00	\$	10,000.00
<u>TOTAL PERSONNEL SERVICES</u>	\$	135,000.00	\$	135,000.00

Contractual Services

Program instructors	\$	1,500.00	\$	1,500.00
Maintenance Bldg & Grds.	\$	15,000.00	\$	13,000.00
Maintenance Equipment	\$	5,000.00	\$	5,000.00
Maintenance pool	\$	13,000.00	\$	10,000.00
General insurance	\$	15,000.00	\$	15,000.00
Telephone	\$	2,900.00	\$	2,900.00
Utilities	\$	22,000.00	\$	22,000.00
Rental	\$	4,000.00	\$	4,000.00
Travel	\$	4,000.00	\$	4,000.00
Training	\$	2,500.00	\$	2,500.00
Postage	\$	4,000.00	\$	4,000.00
Printing/publishing	\$	7,000.00	\$	7,000.00
Accounting services	\$	1,200.00	\$	1,200.00
Legal services	\$	4,500.00	\$	4,500.00
Other professional services	\$	30,000.00	\$	20,000.00
Non-profit SHS/Spec. Rec.	\$		\$	1,500.00
Camp activities/trips/programs	\$	9,500.00	\$	9,500.00
Dues	\$	2,500.00	\$	2,500.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	143,600.00	\$	130,100.00

Commodities

Program supplies	\$	500.00	\$	500.00
Office supplies	\$	4,000.00	\$	4,000.00
Camp supplies	\$	8,500.00	\$	8,500.00
Pool supplies	\$	12,000.00	\$	12,000.00
Park maintenance supplies	\$	2,000.00	\$	2,000.00
Camp equipment	\$	4,000.00	\$	4,000.00
Pool equipment	\$	20,000.00	\$	20,000.00
Sales/candy	\$	2,200.00	\$	2,500.00
Program equipment	\$	500.00	\$	500.00
<u>TOTAL COMMODITIES</u>	\$	53,700.00	\$	54,000.00

Other Expenses

Miscellaneous	\$	500.00	\$	500.00
Refunds	\$	3,000.00	\$	2,000.00
Permits	\$	-	\$	
<u>TOTAL OTHER EXPENSES</u>	\$	3,500.00	\$	2,500.00

Capital Outlay

Pool /PK/Plygrd/development	\$	75,000.00	\$	25,000.00
Improv./bldgs./grds	\$	35,000.00	\$	75,000.00
Landscaping/ball fields	\$	35,000.00	\$	20,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$	145,000.00	\$	120,000.00

ESTIMATED EXPENDITURES	\$	480,800.00	\$	441,600.00
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ESTIMATED CASH ON HAND March 31, 2018	\$	311,568.75	\$	183,087.00
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$	792,368.75	\$	624,687.00

TRAIN STATION FUND

		2016-2017		2017-2018
Beginning Cash on Hand April 1, 2017	\$	690,903.09	\$	585,051.02
Interest	\$	1,000.00	\$	2,000.00
Miscellaneous	\$	500.00	\$	500.00
Parking fees	\$	110,000.00	\$	110,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$	111,500.00	\$	112,500.00
<u>TOTAL ESTIMATED FUNDS AVAILABLE</u>	\$	913,903.09	\$	810,051.02
<u>TOTAL SINKING FUND</u>	\$	300,000.00	\$	200,000.00

ADMINISTRATION DIVISION

Salaries	\$	26,000.00	\$	27,000.00
Benefits/Ins.	\$	14,000.00	\$	14,000.00
Socail Security	\$	2,000.00	\$	2,000.00
IMRF er	\$	3,000.00	\$	3,000.00
<u>TOTAL ADMINISTRATION</u>	\$	45,000.00	\$	46,000.00

Contractual Services

Maintenance Bldg/Grds.	\$	15,000.00	\$	15,000.00
Maintenance Equipment	\$	7,500.00	\$	7,500.00
Risk Management	\$	15,000.00	\$	15,000.00
Telephone/alarm/security	\$	7,000.00	\$	7,000.00
Utilities	\$	12,000.00	\$	12,000.00
Postage	\$	500.00	\$	500.00
Printing/publishing	\$	1,500.00	\$	1,500.00
Accounting services	\$	3,000.00	\$	3,000.00
Legal services	\$	5,000.00	\$	5,000.00
Other professional services	\$	15,000.00	\$	15,000.00
Merchant fees	\$	20,000.00	\$	20,000.00
Contractual service/landscape,paint/paving etc.	\$	30,000.00	\$	30,000.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	131,500.00	\$	131,500.00

Commodities

Office supplies	\$	500.00	\$	500.00
Maintenance supplies	\$	3,000.00	\$	2,000.00
Operating supplies	\$	3,000.00	\$	2,000.00
<u>TOTAL COMMODITIES</u>	\$	6,500.00	\$	4,500.00

Other Expenses

Miscellaneous	\$	500.00	\$	500.00
Refunds	\$	900.00	\$	900.00
Sinking Fund	\$	20,000.00	\$	20,000.00
<u>TOTAL OTHER EXPENSES</u>	\$	21,400.00	\$	21,400.00

<u>Capital Outlay</u>				
Equipment	\$	10,000.00	\$	10,000.00
Parking lot improvements	\$	150,000.00	\$	150,000.00
<u>TOTAL CAPITAL OUTLAY</u>	\$	160,000.00	\$	160,000.00

ESTIMATED EXPENDITURES	\$	364,400.00	\$	363,400.00
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ESTIMATED CASH ON HAND MARCH 31, 2018	\$	549,503.09	\$	446,651.02
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ESTIMATED CASH ON HAND/APPROPRIATIONS	\$	913,903.09	\$	810,051.02
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TOTAL SINKING FUND March 31, 2018	\$	300,000.00	\$	200,000.00
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GENERAL ASSISTANCE FUND BUDGET

		2016-2017		2017-2018
Beginning Cash on hand - April 1, 2017	\$	46,833.01	\$	33,418.39
<u>ESTIMATED REVENUES</u>				
Property Tax	\$	-	\$	30,000.00
Interest	\$	500.00	\$	500.00
SSI Reimbursement	\$	3,000.00	\$	2,000.00
Miscellaneous	\$	1,000.00	\$	1,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$	4,500.00	\$	33,500.00
<u>TOTAL ESTIMATED FUNDS AVAILABLE</u>	\$	51,333.01	\$	66,918.39

ADMINISTRATION DIVISION **BUDGET EXPENDITURES**

Personnel Services

Salaries				
Social Security				
IMRF				
Unemployment ins.				
<u>TOTAL PERSONNEL SERVICES</u>				

Contractual Services

Maintenance - equip.	\$	100.00	\$	100.00
Risk Management	\$	200.00	\$	200.00
Telephone	\$	250.00	\$	250.00
Utilities	\$	1,000.00	\$	1,500.00
Rental	\$	50.00	\$	50.00
Travel	\$	800.00	\$	800.00
Training	\$	500.00	\$	500.00
Postage	\$	500.00	\$	500.00
Printing/publishing	\$	500.00	\$	500.00
Accounting services	\$	300.00	\$	300.00
Legal services	\$	500.00	\$	500.00
Other professional services	\$	100.00	\$	100.00

<u>TOTAL CONTRACTUAL SERVICES</u>	\$	4,800.00	\$	5,300.00
<u>Commodities</u>				
Office supplies	\$	100.00	\$	100.00
Operating supplies	\$	100.00	\$	200.00
<u>TOTAL COMMODITIES</u>	\$	200.00	\$	300.00
<u>Other Expenses</u>				
Miscellaneous	\$	50.00	\$	50.00
<u>TOTAL OTHER EXPENSES</u>	\$	50.00	\$	50.00
<u>Capital Outlay</u>				
Equipment	\$	50.00	\$	50.00
<u>TOTAL CAPITAL OUTLAY</u>	\$	50.00	\$	50.00
<u>TOTAL ADMINISTRATION DIVISION</u>	\$	5,100.00	\$	5,700.00

HOME RELIEF DIVISION

<u>Contractual Services</u>				
Physicians Service	\$	500.00	\$	500.00
Hospital-In service	\$	500.00	\$	500.00
Hospital- Out	\$	500.00	\$	500.00
Dental Care	\$	1,000.00	\$	1,000.00
Drugs	\$	1,500.00	\$	1,500.00
Other Medical Care	\$	1,000.00	\$	1,000.00
Fuel (cook & heat)	\$	10,000.00	\$	5,000.00
Light & Water	\$	10,000.00	\$	5,000.00
Shelter	\$	15,000.00	\$	10,000.00
Funeral and burial	\$	500.00	\$	500.00
<u>TOTAL CONTRACTUAL SERVICES</u>	\$	40,500.00	\$	25,500.00
			\$	-

<u>Commodities</u>				
Food	\$	1,000.00	\$	1,000.00
Personal allowance/internet,phone	\$	2,000.00	\$	2,000.00
<u>TOTAL COMMODITIES</u>	\$	3,000.00	\$	3,000.00

<u>Other Expenses</u>				
Miscellaneous Expense	\$	100.00	\$	100.00
Transient Travel	\$	100.00	\$	100.00
Auto/Gas expenses	\$	2,500.00	\$	2,500.00
<u>TOTAL OTHER EXPENSES</u>	\$	2,700.00	\$	2,700.00

TOTAL FOR HOME RELIEF DIVISION	\$	46,200.00	\$	31,200.00
ESTIMATED EXPENDITURES	\$	51,300.00	\$	36,900.00
ESTIMATED CASH ON HAND MARCH 31, 2018	\$	33.01	\$	30,018.39
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$	51,333.01	\$	66,918.39

CEMETERY BUDGET

2016-2017

2017-2018

CASH ON HAND APRIL 1, 2017	\$	244,878.54	\$	244,136.92
ESTIMATED REVENUES				
Property Tax				
Interest	\$	1,000.00	\$	1,000.00
Lot/mausoleum sales	\$	25,000.00	\$	25,000.00
Grave Openings/Closings	\$	12,000.00	\$	12,000.00
Misc.	\$	500.00	\$	500.00
TOTAL REVENUES	\$	38,500.00	\$	38,500.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$	283,378.54	\$	282,636.92
ESTIMATED EXPENDITURES				
Maintenance - grounds/building	\$	10,000.00	\$	10,000.00
Maintenance - equipment	\$	2,500.00	\$	2,500.00
Insurance - general liability	\$	2,500.00	\$	2,500.00
Printing/publishing	\$	1,000.00	\$	1,000.00
Dues	\$	300.00	\$	300.00
Telephone/alarm	\$	500.00	\$	500.00
Utilities	\$	2,000.00	\$	2,000.00
Accounting Services (audit)	\$	600.00	\$	600.00
Legal services	\$	2,500.00	\$	2,500.00
Grave openings and closings	\$	10,000.00	\$	10,000.00
Equipment & buildings /capital outlay	\$	5,000.00	\$	5,000.00
Grave marker repair	\$	2,500.00	\$	2,500.00
Other professional services	\$	15,000.00	\$	15,000.00
Landscape/Restoration/Road impv.	\$	40,000.00	\$	40,000.00
Contractual service ground maintenance	\$	25,000.00	\$	25,000.00
Misc.	\$	1,000.00	\$	1,000.00
TOTAL ESTIMATED EXPENDITURES	\$	120,400.00	\$	120,400.00
ESTIMATED CASH ON HAND MARCH 31, 2018	\$	162,978.54	\$	162,236.92
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$	283,378.54	\$	282,636.92