

ORDINANCE NO. 03-14-2018

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2018 and ending March 31, 2019 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the March 14, 2018 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, TRAIN STATION is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

CORPORATE FUND

2018-2019

| | | |
|---|-----------|---------------------|
| Beginning Cash on hand - April 1, 2018 | \$ | 1,550,394.24 |
| <u>ESTIMATED REVENUES</u> | | |
| Property Tax | \$ | 2,083,686.00 |
| Personal Property Replacement | \$ | 10,000.00 |
| Fares/bus | \$ | 13,000.00 |
| Fees & Licenses | \$ | 6,000.00 |
| Stevenson student parking | \$ | 10,000.00 |
| Passports | \$ | 60,000.00 |
| Rental/Ada/CSB Bldgs. | \$ | 12,000.00 |
| Cable Lease | | |
| Interest | \$ | 3,000.00 |
| Reimburse Util/Nicasa-Ins. Divd. | \$ | 8,000.00 |
| PACE grant | \$ | 10,000.00 |
| Misc., Pop, Copies, etc. | \$ | 3,000.00 |
| Adult Programs | \$ | 1,000.00 |
| Lending Closet | \$ | 1,000.00 |
| Sale of used equipment/auction | \$ | 2,000.00 |
| Taxi | \$ | 20,000.00 |
| Postage | \$ | 4,000.00 |
| TOTAL ESTIMATED REVENUES | \$ | 2,246,686.00 |
| TOTAL ESTIMATED FUNDS AVAILABLE | \$ | 3,797,080.24 |

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

| | | |
|--|-----------|---------------------|
| Salaries | \$ | 850,000.00 |
| Benefits / Ins. | \$ | 250,000.00 |
| Social Security Tax | \$ | 69,000.00 |
| Illinois Municipal Retirement | \$ | 85,000.00 |
| Unemployment Comp. Ins. | \$ | 1,500.00 |
| <u>TOTAL PERSONNEL SERVICES</u> | \$ | 1,255,500.00 |

Contractual Services

| | | |
|--|-----------|-------------------|
| Maintenance Bldgs/Grds. | \$ | 30,000.00 |
| Landscaping | \$ | 8,000.00 |
| Maintenance Vehicles | \$ | 15,000.00 |
| Maintenance Equipment | \$ | 20,000.00 |
| Taxi Program | \$ | 40,000.00 |
| Senior Programs | \$ | 5,500.00 |
| Risk Management Ins. | \$ | 10,000.00 |
| Telephone/alarm | \$ | 30,000.00 |
| Utilities | \$ | 20,000.00 |
| Rental | \$ | 500.00 |
| Travel | \$ | 3,000.00 |
| Training | \$ | 1,200.00 |
| Postage | \$ | 15,000.00 |
| Printing/Publishing | \$ | 12,000.00 |
| Accounting Services | \$ | 3,500.00 |
| Legal Services | \$ | 25,000.00 |
| Other Professional Services | \$ | 30,000.00 |
| Social Agency Requests | \$ | 350,000.00 |
| Dues | \$ | 2,500.00 |
| Skunk Control | \$ | 15,000.00 |
| Mosquito Abatement | \$ | 30,000.00 |
| <u>TOTAL CONTRACTUAL SERVICES</u> | \$ | 666,200.00 |

Commodities

| | | |
|---------------------------------|-----------|------------------|
| Senior Supplies | \$ | 4,000.00 |
| Publications | \$ | 300.00 |
| Office supplies | \$ | 4,000.00 |
| Gas/Oil, etc. Twp. Vehicles | \$ | 15,000.00 |
| Maintenance supplies | \$ | 7,000.00 |
| Operating supplies | \$ | 8,000.00 |
| Uniform rental | \$ | 2,000.00 |
| <u>TOTAL COMMODITIES</u> | \$ | 40,300.00 |

Other Expenses

| | | |
|------------------------------------|-----------|-----------------|
| License & Fees | \$ | 4,000.00 |
| Miscellaneous | \$ | 3,000.00 |
| Refunds | \$ | 1,500.00 |
| <u>TOTAL OTHER EXPENSES</u> | \$ | 8,500.00 |

Capital Outlay

| | | |
|------------------------------------|-----------|------------------|
| Pool/pk/Bldgs.development | \$ | 10,000.00 |
| Equipment & Furnishings | \$ | 70,000.00 |
| Park devel./bldg improv. | \$ | 10,000.00 |
| Environment initiatives | \$ | 5,000.00 |
| <u>TOTAL CAPITAL OUTLAY</u> | \$ | 95,000.00 |

TOTAL ADMINISTRATION EXPENDITURES \$ 2,065,500.00

ASSESSOR DIVISION

BUDGET EXPENDITURES

Personnel Services

| | | |
|--|-----------|-------------------|
| Salaries | \$ | 190,000.00 |
| Benefits, ins. | \$ | 100,000.00 |
| Social Security | \$ | 20,000.00 |
| IMRF | \$ | 20,000.00 |
| Unemployment ins. | \$ | 500.00 |
| <u>TOTAL PERSONNEL SERVICES</u> | \$ | 330,500.00 |

Contractual Services

| | | |
|--|-----------|------------------|
| Maintenance - equipment/software | \$ | 11,000.00 |
| General ins. | \$ | 2,000.00 |
| Rental | \$ | - |
| Travel and Class expenses | \$ | 7,500.00 |
| Training | \$ | 3,000.00 |
| Postage | \$ | 1,300.00 |
| Printing/publishing | \$ | - |
| Camera system professional services | \$ | 18,000.00 |
| Dues | \$ | 725.00 |
| <u>TOTAL CONTRACTUAL SERVICES</u> | \$ | 43,525.00 |

Commodities

| | | |
|---------------------------------|-----------|-----------------|
| Publications | \$ | 100.00 |
| Office supplies | \$ | 3,800.00 |
| <u>TOTAL COMMODITIES</u> | \$ | 3,900.00 |

Other Expenses

| | | |
|------------------------------------|-----------|-----------------|
| Miscellaneous | \$ | 1,000.00 |
| <u>TOTAL OTHER EXPENSES</u> | \$ | 1,000.00 |

Capital Outlay

| | | |
|------------------------------------|-----------|-----------------|
| Equipment | \$ | 6,000.00 |
| <u>TOTAL CAPITAL OUTLAY</u> | \$ | 6,000.00 |

TOTAL ASSESSOR EXPENDITURES \$ **384,925.00**

ESTIMATED EXPENDITURES \$ **2,450,425.00**

ESTIMATED CASH ON HAND MARCH 31, 2019 \$ **1,346,655.24**

ESTIMATED CASH ON HAND /APPROPRIATIONS \$ **3,797,080.24**

GENERAL ASSISTANCE FUND BUDGET

2018-2019

Beginning Cash on hand - April 1, 2018 \$ 39,773.96

ESTIMATED REVENUES

| | | |
|--|-----------|------------------|
| Property Tax | \$ | 30,000.00 |
| Interest | \$ | 500.00 |
| SSI Reimbursement | \$ | 2,000.00 |
| Miscellaneous | \$ | 1,000.00 |
| <u>TOTAL ESTIMATED REVENUES</u> | \$ | 33,500.00 |

TOTAL ESTIMATED FUNDS AVAILABLE \$ 73,273.96

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

Salaries
Social Security
IMRF
Unemployment ins.

TOTAL PERSONNEL SERVICES

Contractual Services

| | | |
|--|-----------|-----------------|
| Maintenance - equip. | \$ | 100.00 |
| Risk Management | \$ | 200.00 |
| Telephone | \$ | 250.00 |
| Utilities | \$ | 1,500.00 |
| Rental | \$ | 50.00 |
| Travel | \$ | 800.00 |
| Training | \$ | 500.00 |
| Postage | \$ | 500.00 |
| Printing/publishing | \$ | 500.00 |
| Accounting services | \$ | 300.00 |
| Legal services | \$ | 500.00 |
| Other professional services | \$ | 100.00 |
| <u>TOTAL CONTRACTUAL SERVICES</u> | \$ | 5,300.00 |

Commodities

| | | |
|---------------------------------|-----------|---------------|
| Office supplies | \$ | 100.00 |
| Operating supplies | \$ | 200.00 |
| <u>TOTAL COMMODITIES</u> | \$ | 300.00 |

Other Expenses

| | | |
|------------------------------------|-----------|--------------|
| Miscellaneous | \$ | 50.00 |
| <u>TOTAL OTHER EXPENSES</u> | \$ | 50.00 |

| | | |
|------------------------------------|----|-------|
| <u>Capital Outlay</u> | | |
| Equipment | \$ | 50.00 |
| <u>TOTAL CAPITAL OUTLAY</u> | \$ | 50.00 |

TOTAL ADMINISTRATION DIVISION \$ 5,700.00

HOME RELIEF DIVISION

| | | |
|--|----|------------------|
| <u>Contractual Services</u> | | |
| Physicians Service | \$ | 500.00 |
| Hospital-In service | \$ | 500.00 |
| Hospital- Out | \$ | 500.00 |
| Dental Care | \$ | 1,000.00 |
| Drugs | \$ | 1,500.00 |
| Other Medical Care | \$ | 1,000.00 |
| Fuel (cook & heat) | \$ | 5,000.00 |
| Light & Water | \$ | 7,500.00 |
| Shelter | \$ | 10,000.00 |
| Funeral and burial | \$ | 1,000.00 |
| <u>TOTAL CONTRACTUAL SERVICES</u> | \$ | 28,500.00 |
| | \$ | - |

| | | |
|-----------------------------------|----|----------|
| <u>Commodities</u> | | |
| Food | \$ | 1,000.00 |
| Personal allowance/internet,phone | \$ | 2,000.00 |
| <u>TOTAL COMMODITIES</u> | \$ | 3,000.00 |

| | | |
|------------------------------------|----|----------|
| <u>Other Expenses</u> | | |
| Miscellaneous Expense | \$ | 100.00 |
| Transient Travel | \$ | 100.00 |
| Auto/Gas expenses | \$ | 2,500.00 |
| <u>TOTAL OTHER EXPENSES</u> | \$ | 2,700.00 |

TOTAL FOR HOME RELIEF DIVISION \$ 34,200.00

ESTIMATED EXPENDITURES \$ 39,900.00

ESTIMATED CASH ON HAND MARCH 31, 2019 \$ 33,373.96

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 73,273.96

CEMETERY BUDGET

2018 - 2019

CASH ON HAND APRIL 1, 2018 \$ **277,605.87**

ESTIMATED REVENUES

Property Tax

Interest \$ 1,500.00

Lot/mausoleum sales \$ 33,000.00

Grave Openings/Closings \$ 15,000.00

Misc. \$ 500.00

TOTAL REVENUES \$ **50,000.00**

TOTAL ESTIMATED FUNDS AVAILABLE \$ **327,605.87**

ESTIMATED EXPENDITURES

Maintenance - grounds/building \$ 10,000.00

Maintenance - equipment \$ -

Insurance - general liability \$ 2,500.00

Printing/publishing \$ 1,000.00

Dues \$ 300.00

Telephone/alarm \$ 500.00

Utilities \$ 500.00

Accounting Services (audit) \$ 600.00

Legal services \$ 1,000.00

Grave openings and closings \$ 15,000.00

Equipment & buildings /capital outlay \$ 5,000.00

Grave marker repair \$ 2,500.00

Other professional services \$ -

Landscape/Restoration/Road impv. \$ 15,000.00

Contractual service ground maintenance \$ 25,000.00

Misc. \$ 1,000.00

TOTAL ESTIMATED EXPENDITURES \$ **79,900.00**

ESTIMATED CASH ON HAND MARCH 31, 2019 \$ **247,705.87**

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ **327,605.87**

PARK MAINTENANCE BUDGET

2018-2019

| | | |
|---|-----------|-------------------|
| Beginning Cash On Hand April 1, 2018 | \$ | 366,604.85 |
| <u>ESTIMATED REVENUES</u> | | |
| Property Tax | \$ | 60,000.00 |
| Pool Fees - Season Passes | \$ | 12,000.00 |
| Pool Fees - Daily Fees | \$ | 17,000.00 |
| Swim lessons | \$ | 2,000.00 |
| Rental/Park | \$ | 350.00 |
| Rental Pool | \$ | 1,500.00 |
| Rental/House | \$ | 6,000.00 |
| Interest | \$ | 200.00 |
| Field lights | \$ | 2,750.00 |
| Sales/candy | \$ | 3,000.00 |
| Program fees | \$ | 5,000.00 |
| Camp fees | \$ | 120,000.00 |
| Miscellaneous | \$ | 300.00 |
| Field Permits | \$ | 500.00 |
| Grants | | |
| <u>TOTAL ESTIMATED REVENUES</u> | \$ | 230,600.00 |
| TOTAL ESTIMATED FUNDS AVAILABLE | \$ | 597,204.85 |

ADMINISTRATION DIVISION

Personnel Services

| | | |
|--|-----------|-------------------|
| Salaries | \$ | 135,000.00 |
| Social Security | \$ | 11,000.00 |
| <u>TOTAL PERSONNEL SERVICES</u> | \$ | 146,000.00 |

Contractual Services

| | | |
|--------------------------------|----|-----------|
| Program instructors | \$ | 4,000.00 |
| Maintenance Bldg & Grds. | \$ | 13,000.00 |
| Maintenance Equipment | \$ | 4,000.00 |
| Maintenance pool | \$ | 10,000.00 |
| General insurance | \$ | 15,000.00 |
| Telephone | \$ | 3,000.00 |
| Utilities | \$ | 22,000.00 |
| Rental | \$ | 4,000.00 |
| Travel | \$ | 4,000.00 |
| Training | \$ | 2,500.00 |
| Postage | \$ | 4,000.00 |
| Printing/publishing | \$ | 2,000.00 |
| Accounting services | \$ | 1,200.00 |
| Legal services | \$ | 4,500.00 |
| Other professional services | \$ | 15,000.00 |
| Non-profit SHS/Spec. Rec. | \$ | - |
| Camp activities/trips/programs | \$ | 8,000.00 |

| | | |
|--|-----------|-------------------|
| Dues | \$ | 2,500.00 |
| <u>TOTAL CONTRACTUAL SERVICES</u> | \$ | 118,700.00 |

Commodities

| | | |
|---------------------------------|-----------|------------------|
| Program supplies | \$ | 500.00 |
| Office supplies | \$ | 4,000.00 |
| Camp supplies | \$ | 10,000.00 |
| Pool supplies | \$ | 12,000.00 |
| Park maintenance supplies | \$ | 2,000.00 |
| Camp equipment | \$ | 4,000.00 |
| Pool equipment | \$ | 20,000.00 |
| Sales/candy | \$ | 3,000.00 |
| Program equipment | \$ | 500.00 |
| <u>TOTAL COMMODITIES</u> | \$ | 56,000.00 |

Other Expenses

| | | |
|------------------------------------|-----------|-----------------|
| Miscellaneous | \$ | 100.00 |
| Refunds | \$ | 1,500.00 |
| Permits | | |
| <u>TOTAL OTHER EXPENSES</u> | \$ | 1,600.00 |

Capital Outlay

| | | |
|------------------------------------|-----------|------------------|
| Pool /PK/Plygrd/development | \$ | 10,000.00 |
| Improv./bldgs./grds | \$ | 10,000.00 |
| Landscaping/ball fields | \$ | 15,000.00 |
| <u>TOTAL CAPITAL OUTLAY</u> | \$ | 35,000.00 |

| | | |
|-------------------------------|-----------|-------------------|
| ESTIMATED EXPENDITURES | \$ | 357,300.00 |
|-------------------------------|-----------|-------------------|

| | | |
|--|-----------|-------------------|
| ESTIMATED CASH ON HAND March 31, 2019 | \$ | 239,904.85 |
|--|-----------|-------------------|

| | | |
|--|-----------|-------------------|
| ESTIMATED CASH ON HAND/APPROPRIATIONS | \$ | 597,204.85 |
|--|-----------|-------------------|

TRAIN STATION FUND

2017-2018

| | | |
|---|-----------|-------------------|
| Beginning Cash on Hand April 1, 2018 | \$ | 603,522.20 |
| Interest | \$ | 2,000.00 |
| Miscellaneous | \$ | 500.00 |
| Parking fees | \$ | 117,000.00 |
| <u>TOTAL ESTIMATED REVENUES</u> | \$ | 119,500.00 |
| <u>TOTAL ESTIMATED FUNDS AVAILABLE</u> | \$ | 723,022.20 |
| <u>TOTAL SINKING FUND</u> | \$ | 200,000.00 |

ADMINISTRATION DIVISION

| | | |
|------------------------------------|-----------|------------------|
| Salaries | \$ | 52,000.00 |
| Benefits/Ins. | \$ | 28,000.00 |
| Socail Security | \$ | 5,000.00 |
| IMRF er | \$ | 6,000.00 |
| <u>TOTAL ADMINISTRATION</u> | \$ | 91,000.00 |

Contractual Services

| | | |
|---|-----------|-------------------|
| Maintenance Bldg/Grds. | \$ | 15,000.00 |
| Maintenance Equipment | \$ | 7,500.00 |
| Risk Management | \$ | 15,000.00 |
| Telephone/alarm/security | \$ | 7,000.00 |
| Utilities | \$ | 12,000.00 |
| Postage | \$ | 500.00 |
| Printing/publishing | \$ | 1,500.00 |
| Accounting services | \$ | 3,000.00 |
| Legal services | \$ | 5,000.00 |
| Other professional services | \$ | 15,000.00 |
| Merchant fees | \$ | 20,000.00 |
| Contractual service/landscape,paint/paving etc. | \$ | 125,000.00 |
| <u>TOTAL CONTRACTUAL SERVICES</u> | \$ | 226,500.00 |

Commodities

| | | |
|---------------------------------|-----------|-----------------|
| Office supplies | \$ | 500.00 |
| Maintenance supplies | \$ | 2,000.00 |
| Operating supplies | \$ | 2,000.00 |
| <u>TOTAL COMMODITIES</u> | \$ | 4,500.00 |

Other Expenses

| | | |
|------------------------------------|-----------|------------------|
| Miscellaneous | \$ | 500.00 |
| Refunds | \$ | 900.00 |
| Sinking Fund | \$ | 20,000.00 |
| <u>TOTAL OTHER EXPENSES</u> | \$ | 21,400.00 |

Capital Outlay

| | | |
|-----------|----|-----------|
| Equipment | \$ | 10,000.00 |
|-----------|----|-----------|

| | | |
|--|----|-------------------|
| <u>TOTAL CAPITAL OUTLAY</u> | \$ | 10,000.00 |
| ESTIMATED EXPENDITURES | \$ | 353,400.00 |
| ESTIMATED CASH ON HAND MARCH 31, 2019 | \$ | 369,622.20 |
| ESTIMATED CASH ON HAND/APPROPRIATIONS | \$ | 723,022.20 |
| TOTAL SINKING FUND March 31, 2019 | \$ | 320,740.00 |