

ORDINANCE NO. 04-14-12

VERNON TOWNSHIP APPROPRIATION ORDINANCE

OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2012 and ending March 31, 2013

NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the April 14, 2012 meeting

assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds: CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, TRAIN STATION is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

**CORPORATE FUND**

		<b>2012-13</b>
<b>Beginning Cash on hand - April 1, 2012</b>	<b>\$</b>	<b>2,028,985.06</b>
<b><u>ESTIMATED REVENUES</u></b>		
Property Tax	\$	1,850,906.00
Personal Property Replacement	\$	10,000.00
Fares/bus	\$	5,000.00
Fees & Licenses	\$	1,000.00
Passports	\$	19,000.00
Rental/Ada/CSB Bldgs.	\$	10,000.00
Cable Lease	\$	-
Interest	\$	15,000.00
Reimb.Util./Omni/Nicasa/ Ins. Divi.	\$	14,000.00
Grants	\$	15,000.00
Misc., Pop, Copies, etc.	\$	4,000.00
Sale of used equipment/auction	\$	500.00
Taxi	\$	20,000.00
Refunds	\$	1,000.00
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$</b>	<b>1,965,406.00</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<b>\$</b>	<b>3,994,391.06</b>

**ADMINISTRATION DIVISION**

**BUDGET EXPENDITURES**

**Personnel Services**

Salaries	\$	950,000.00
Benefits / Ins.	\$	350,000.00
Social Security Tax	\$	69,000.00
Illinois Municipal Retirement	\$	85,000.00
Unemployment Comp. Ins.	\$	2,000.00
<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>\$</b>	<b>1,456,000.00</b>

**Contractual Services**

Maintenance Bldgs/Grds.	\$	35,000.00
Maintenance Vehicles	\$	20,000.00
Maintenance Equipment	\$	30,000.00
Taxi Program	\$	40,000.00
Senior Programs	\$	4,000.00
Risk Management Ins.	\$	15,000.00
Telephone/alarm	\$	25,000.00
Utilities	\$	30,000.00
Rental	\$	1,000.00

Travel	\$	<b>3,000.00</b>
Training	\$	1,000.00
Postage	\$	<b>12,000.00</b>
Printing/Publishing	\$	<b>10,000.00</b>
Accounting Services	\$	3,500.00
Legal Services	\$	15,000.00
Other Professional Services	\$	<b>35,000.00</b>
Social Agency Requests	\$	<b>364,000.00</b>
Dues	\$	<b>2,500.00</b>
Mosquito Abatement	\$	30,000.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>676,000.00</b>

<b><u>Commodities</u></b>		
Senior Supplies	\$	3,000.00
Publications	\$	600.00
Office supplies	\$	6,000.00
Gas/Oil, etc. Twp. Vehicles	\$	25,000.00
Maintenance supplies	\$	7,000.00
Operating supplies	\$	15,000.00
Uniform rental	\$	2,500.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>59,100.00</b>

<b><u>Other Expenses</u></b>		
License & Fees	\$	1,500.00
Miscellaneous	\$	2,000.00
Refunds	\$	1,000.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>\$</b>	<b>3,500.00</b>

<b><u>Capital Outlay</u></b>		
Pool/pk/plygrd.development	\$	20,000.00
Equipment & Furnishings	\$	25,000.00
Park devel./bldg improv./bridge	\$	500,000.00
Environment initiatives	\$	35,000.00
<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>\$</b>	<b>580,000.00</b>

<b><u>TOTAL ADMINISTRATION EXPENDITURES</u></b>	<b>\$</b>	<b>2,774,600.00</b>
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**ASSESSOR DIVISION**

**BUDGET EXPENDITURES**

**Personnel Services**

Salaries	\$	290,000.00
Benefits, ins.	\$	160,000.00
Social Security	\$	25,000.00
IMRF	\$	29,000.00
Unemployment ins.	\$	400.00
<b><u>TOTAL PERSONNEL SERVICES</u></b>	<b>\$</b>	<b>504,400.00</b>

**Contractual Services**

Maintenance - equipment/software	\$	1,300.00
General ins.	\$	4,000.00
Rental	\$	14,500.00
Travel	\$	10,000.00
Training	\$	4,000.00
Postage	\$	2,400.00
Printing/publishing	\$	2,250.00
Other professional services	\$	5,000.00
Dues	\$	750.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>44,200.00</b>

**Commodities**

Publications	\$	100.00
Office supplies	\$	3,750.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>3,850.00</b>

**Other Expenses**

Miscellaneous	\$	1,000.00
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<b><u>TOTAL OTHER EXPENSES</u></b>	\$	<b>1,000.00</b>
<b>Capital Outlay</b>		
Equipment	\$	<b>4,500.00</b>
<b><u>TOTAL CAPITAL OUTLAY</u></b>	\$	<b>4,500.00</b>
<b>TOTAL ASSESSOR EXPENDITURES</b>	\$	<b>557,950.00</b>
<b>ESTIMATED EXPENDITURES</b>	\$	<b>3,332,550.00</b>
<b>ESTIMATED CASH ON HAND MARCH 31, 2013</b>	\$	<b>661,841.06</b>
<b>ESTIMATED CASH ON HAND /APPROPRIATIONS</b>	\$	<b>3,994,391.06</b>

### **PARK MAINTENANCE FUND BUDGET**

		<b>2012-13</b>
<b>Beginning Cash On Hand April 1, 2012</b>	\$	<b>227,483.42</b>
<b><u>ESTIMATED REVENUES</u></b>		
Property Tax	\$	<b>160,072.00</b>
Pool Fees - Season Passes	\$	15,000.00
Pool Fees - Daily Fees	\$	15,000.00
Rental/Park	\$	500.00
Rental Pool	\$	500.00
Rental/House	\$	<b>4,620.00</b>
Interest	\$	<b>100.00</b>
Field lights	\$	<b>6,000.00</b>
Sales/candy	\$	<b>2,500.00</b>
Program fees	\$	12,000.00
Camp fees	\$	110,000.00
Miscellaneous	\$	500.00
Field Permits	\$	5,000.00
<b><u>TOTAL ESTIMATED REVENUES</u></b>	\$	<b>331,792.00</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	\$	<b>559,275.42</b>

#### **ADMINISTRATION DIVISION**

##### **Personnel Services**

Salaries	\$	<b>120,000.00</b>
Social Security	\$	10,000.00
<b><u>TOTAL PERSONNEL SERVICES</u></b>	\$	<b>130,000.00</b>

##### **Contractual Services**

Program instructors	\$	11,000.00
Maintenance Bldg & Grds.	\$	10,000.00
Maintenance Equipment	\$	3,000.00
Maintenance pool	\$	15,000.00

General insurance	\$	15,000.00
Telephone	\$	<b>2,320.00</b>
Utilities	\$	22,000.00
Rental	\$	4,000.00
Travel	\$	3,500.00
Training	\$	2,500.00
Postage	\$	4,000.00
Printing/publishing	\$	8,000.00
Accounting services	\$	1,200.00
Legal services	\$	<b>4,000.00</b>
Other professional services	\$	30,000.00
Non-profit SHS	\$	3,500.00
Camp activities/trips/programs	\$	8,000.00
Dues	\$	2,000.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>149,020.00</b>

**Commodities**

Program supplies	\$	500.00
Office supplies	\$	1,500.00
Camp supplies	\$	8,500.00
Pool supplies	\$	15,000.00
Park supplies	\$	<b>1,000.00</b>
Camp equipment	\$	4,000.00
Pool equipment/lift	\$	20,000.00
Sales/candy	\$	<b>2,100.00</b>
Program equipment	\$	500.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>53,100.00</b>

**Other Expenses**

Miscellaneous	\$	2,000.00
Refunds	\$	2,500.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>\$</b>	<b>4,500.00</b>

**Capital Outlay**

Pool /PK/Plygrd/development	\$	20,000.00
Improv./bldgs./grds	\$	10,000.00
Landscaping/ball fields	\$	40,000.00
<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>\$</b>	<b>70,000.00</b>

**ESTIMATED EXPENDITURES** \$ **406,620.00**

**ESTIMATED CASH ON HAND March 31, 2013** \$ **152,655.42**

**ESTIMATED CASH ON HAND/APPROPRIATIONS** \$ **559,275.42**

# TRAIN STATION FUND

2012-13

Beginning Cash on Hand April 1, 2012	\$	334,220.41
Interest	\$	1,000.00
Miscellaneous	\$	500.00
Parking fees	\$	90,000.00
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b>\$</b>	<b>91,500.00</b>
<b><u>Sinking Fund to date</u></b>	<b>\$</b>	<b>240,000.00</b>
<b><u>TOTAL ESTIMATED FUNDS AVAILABLE</u></b>	<b>\$</b>	<b>425,720.41</b>

## ADMINISTRATION DIVISION

### Contractual Services

Maintenance Bldg/Grds.	\$	15,000.00
Maintenance Equipment	\$	7,500.00
Risk Management	\$	6,000.00
Telephone/alarm/security	\$	7,000.00
Utilities	\$	8,000.00
Postage	\$	500.00
Printing/publishing	\$	1,500.00
Accounting services	\$	1,500.00
Legal services	\$	5,000.00
Other professional services	\$	15,000.00
Parking meter fees	\$	5,000.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>72,000.00</b>

### Commodities

Office supplies	\$	500.00
Maintenance supplies	\$	3,000.00
Operating supplies	\$	2,000.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>5,500.00</b>

### Other Expenses

Miscellaneous	\$	500.00
Refunds	\$	900.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>\$</b>	<b>1,400.00</b>

### Capital Outlay

Equipment	\$	5,000.00
<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>\$</b>	<b>5,000.00</b>

### Sinking Fund

Transfer to sinking fund	\$	-
<b><u>TOTAL SINKING FUND</u></b>	<b>\$</b>	<b>-</b>

<b>ESTIMATED EXPENDITURES</b>	<b>\$</b>	<b>83,900.00</b>
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<b>ESTIMATED CASH ON HAND MARCH 31, 2013</b>	<b>\$</b>	<b>341,820.41</b>
<b><u>TOTAL SINKING FUND</u></b>	<b>\$</b>	<b>240,000.00</b>
<b>ESTIMATED CASH ON HAND/APPROPRIATIONS</b>	<b>\$</b>	<b>425,720.41</b>



## GENERAL ASSISTANCE FUND BUDGET

2012-13

<b>Beginning Cash on hand - April 1, 2012</b>	<b>\$</b>	<b>93,270.02</b>
 <b><u>ESTIMATED REVENUES</u></b>		
Property Tax	\$	60,000.00
Interest	\$	500.00
SSI Reimbursement	\$	3,000.00
Miscellaneous	\$	1,000.00
<b><u>TOTAL ESTIMATED REVENUES</u></b>	<b>\$</b>	<b>64,500.00</b>
 <b><u>TOTAL ESTIMATED FUNDS AVAILABLE</u></b>	 <b>\$</b>	 <b>157,770.02</b>

### **BUDGET EXPENDITURES**

#### **ADMINISTRATION DIVISION**

##### **Personnel Services**

Salaries
Social Security
IMRF
Unemployment ins.
<b><u>TOTAL PERSONNEL SERVICES</u></b>

##### **Contractual Services**

Maintenance - equip.	\$	250.00
Risk Management	\$	600.00
Telephone	\$	700.00
Utilities	\$	1,600.00
Rental	\$	100.00
Travel	\$	2,000.00
Training	\$	600.00
Postage	\$	1,000.00
Printing/publishing	\$	1,000.00
Accounting services	\$	300.00
Legal services	\$	1,500.00
Other professional services	\$	200.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>9,850.00</b>

##### **Commodities**

Office supplies	\$	250.00
Operating supplies	\$	300.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>550.00</b>

##### **Other Expenses**

Miscellaneous	\$	150.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>\$</b>	<b>150.00</b>

**Capital Outlay**

Equipment	\$	200.00
<b><u>TOTAL CAPITAL OUTLAY</u></b>	<b>\$</b>	<b>200.00</b>

<b><u>TOTAL ADMINISTRATION DIVISION</u></b>	<b>\$</b>	<b>10,750.00</b>
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**HOME RELIEF DIVISION**

**Contractual Services**

Physicians Service	\$	4,000.00
Hospital-In service	\$	8,000.00
Hospital- Out	\$	4,000.00
Dental Care	\$	1,000.00
Drugs	\$	<b>3,000.00</b>
Other Medical Care	\$	2,000.00
Fuel (cook & heat)	\$	12,000.00
Light & Water	\$	<b>15,000.00</b>
Shelter	\$	28,000.00
Funeral and burial	\$	2,500.00
<b><u>TOTAL CONTRACTUAL SERVICES</u></b>	<b>\$</b>	<b>79,500.00</b>

**Commodities**

Food	\$	2,500.00
Personal allowance	\$	2,000.00
<b><u>TOTAL COMMODITIES</u></b>	<b>\$</b>	<b>4,500.00</b>

**Other Expenses**

Miscellaneous Expense	\$	1,500.00
Transient Travel	\$	500.00
Auto/Gas expenses	\$	3,000.00
<b><u>TOTAL OTHER EXPENSES</u></b>	<b>\$</b>	<b>5,000.00</b>

<b>TOTAL FOR HOME RELIEF DIVISION</b>	<b>\$</b>	<b>89,000.00</b>
<b>ESTIMATED EXPENDITURES</b>	<b>\$</b>	<b>99,750.00</b>
<b>ESTIMATED CASH ON HAND MARCH 31, 2013</b>	<b>\$</b>	<b>58,020.02</b>
<b>ESTIMATED CASH ON HAND/APPROPRIATIONS</b>	<b>\$</b>	<b>157,770.02</b>

# CEMETERY BUDGET

2012-13

<b>CASH ON HAND APRIL 1, 2012</b>	<b>\$</b>	<b>251,040.44</b>
<b>ESTIMATED REVENUES</b>		
Property Tax		
Interest	<b>\$</b>	<b>1,000.00</b>
Lot/mausoleum sales	<b>\$</b>	<b>25,000.00</b>
Grave Openings/Closings	<b>\$</b>	<b>10,000.00</b>
Misc.	<b>\$</b>	<b>500.00</b>
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>36,500.00</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<b>\$</b>	<b>287,540.44</b>
<b>ESTIMATED EXPENDITURES</b>		
Maintenance - grounds/building	<b>\$</b>	<b>10,000.00</b>
Maintenance - equipment	<b>\$</b>	<b>2,500.00</b>
Insurance - general liability	<b>\$</b>	<b>2,500.00</b>
Printing/publishing	<b>\$</b>	<b>500.00</b>
Dues	<b>\$</b>	<b>300.00</b>
Telephone/alarm	<b>\$</b>	<b>500.00</b>
Utilities	<b>\$</b>	<b>1,500.00</b>
Accounting Services (audit)	<b>\$</b>	<b>600.00</b>
Legal services	<b>\$</b>	<b>2,500.00</b>
Grave openings and closings	<b>\$</b>	<b>8,000.00</b>
Equipment & buildings /capital outlay	<b>\$</b>	<b>10,000.00</b>
Grave marker repair	<b>\$</b>	<b>2,500.00</b>
Other professional services	<b>\$</b>	<b>5,000.00</b>
Landscaping	<b>\$</b>	<b>12,000.00</b>
Misc.	<b>\$</b>	<b>1,000.00</b>
<b>TOTAL ESTIMATED EXPENDITURES</b>	<b>\$</b>	<b>59,400.00</b>
<b>ESTIMATED CASH ON HAND MARCH 31, 2013</b>	<b>\$</b>	<b>228,140.44</b>
<b>ESTIMATED CASH ON HAND/APPROPRIATIONS</b>	<b>\$</b>	<b>287,540.44</b>