

1. "Fillable PDF forms to be created and/or customized by staff for public use with the ability to submit on-line to staff according to topic. These topics include, but are not limited to, freedom of information requests, vehicle sticker applications, parking permits, program registrations, job applications, and as notification system for citizens to submit problems and concerns to Township staff and elected officials."
  - a. Are you looking for a module through which you could create the PDF's? Or are you interested in uploading and posting capabilities of fillable PDF forms?

The Township is looking for the ability to post PDF forms allowing the public to complete these forms online and submit them electronically to the appropriate department. Vernon Township will consider all solutions for creating, customizing and submitting PDF forms.

2. "Easily accessible document center with unlimited levels of folders for centralized storage of any kind of file and archive center for historical documents and photos. "
  - a. How much storage will the township be requiring?

Storage of historical and legally required documents including but not limited to PDF files, photos, etc. Please see current website for an idea of the documents in question.

3. As for the online payments - do you have an existing system or POS through which you will need the payments to submit to/ integrate or communicate with? How many services/ products will you be needing to use this with?

Vernon Township does not currently engage in online commerce nor does the township have an existing POS system. The Township is seeking the ability to allow any financial transactions with the township to be conducted online. This includes fees, program registrations, permit costs, etc. See current website for an idea of the financial transactions in question.

4. Could you please elaborate a little on this part "Provide public education where appropriate"

The Township is seeking to use a section of the website as a mechanism to provide public education in a wide variety of topics.