

**AGENDA**  
**TOWNSHIP BOARD OF VERNON TOWNSHIP**  
**REGULAR MEETING**

◆◆◆  
**February 11, 2021 – 7:00 p.m.**  
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Pursuant to Public Act 101-0640, Supervisor Jonathan Altenberg has determined that because a Gubernatorial Disaster Proclamation is still in effect due to the ongoing public health crisis of COVID-19, it is not practical or prudent to require members of the Vernon Township Board to be physically present for the meeting. The meeting will be held via an online format in compliance with the Open Meetings Act, and remote access to the proceedings and the opportunity for the public to participate will be provided.

To join this meeting, go to:

<https://attendee.gotowebinar.com/register/2431413147564667407>

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
  - a. Township Supervisor
  - b. Clerk
  - c. Assessor
  - d. Trustees
  - e. Township Manager
  - f. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
  - a. Town Fund
  - b. General Assistance Fund
  - c. Cemetery Fund
  - d. Park Maintenance Fund
  - e. Road Fund
  - f. Permanent Road Fund
  - g. Metra Fund

8. Unfinished Business.

9. New Business:

- a. Discussion and approval to sell the following township property at public auction:
  - a. 1992 GMC Aerial Truck -VIN 1GDM7H1J3NJ525926
  - b. Leaf Vacuum Model G750, Serial Number 110853
  - c. Portable Lift (no identification available on unit).

NOTE: All items shall be sold on an “as is” basis, without any warranties or merchantability or fitness for a particular purpose, express or implied and prospective purchasers have the ability to inspect said items at 3050 Main St., Buffalo Grove, IL prior to the sale and purchase. Prospective buyers should call 847/634-4600 to schedule an appointment for inspection.

- b. Discussion and possible action to create a committee to discuss a scholarship program.

10. Preliminary FY22 Budget Review

11. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

**Monthly Distribution Summary Report - February 11, 2021 Board Meeting**

Town Fund	Township Admin	\$234,941.59	
	Assessor's Office	\$35,272.95	
	<b>Total:</b>		<b>\$270,214.54</b>
General Assistance	GA Admin	\$317.53	
	GA Home Relief	\$900.00	
	<b>Total:</b>		<b>\$1,217.53</b>
Cemetery Fund	<b>Total:</b>		<b>\$2,922.52</b>
Park Fund	<b>Total:</b>		<b>\$1,633.16</b>
General Road Fund	Road Admin.	\$19,450.87	
	Road Maintenance	\$8,078.62	
	<b>Total:</b>		<b>\$27,529.49</b>
Permanent Road Fund	<b>Total:</b>		<b>\$88,229.33</b>
Station Fund	<b>Total:</b>		<b>\$6,538.74</b>
	<b>GRAND TOTAL:</b>		<b>\$398,285.31</b>

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,  
 have set out hands on \_\_\_\_\_ 20\_\_\_\_.

Board of Trustees

Township Supervisor: \_\_\_\_\_  
 Township Clerk \_\_\_\_\_  
 Township Highway Commissioner \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - February 11, 2021

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on \_\_\_\_\_, 20\_\_\_\_ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

**General Ledger**

**Payroll**

21200	CR: Health Insurance Withholding	\$(1,800.73)
21200	CR: Health Insurance Withholding	\$(1,800.73)
21300	CR: Deferred Compensation	\$(190.00)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(514.59)
21400	CR: Misc Payroll Deductions(Aflac)	\$(514.59)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(322.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(322.00)
21600	CR: State WH Tax Payable-EE	\$(3,089.49)
21600	CR: State WH Tax-IL FUND ER	\$(356.56)
21600	CR: State WH Tax Payable-EE	\$(3,341.38)
21600	DR: State WH Tax Payable	\$(6.06)
21600	CR: State WH Tax-IL FUND ER	\$0.72
21600	CR: State WH Tax Payable-EE	\$5.34
21600	CR: State WH Tax-IL FUND ER	\$(372.84)
21600	DR: State WH Tax Payable	\$3,697.94
21600	DR: State WH Tax Payable	\$3,462.33
21700	DR: Federal WH Tax Payable	\$(12.93)
21700	DR: Federal WH Tax Payable	\$7,884.05
21700	CR: Federal WH Tax Payable	\$(7,884.05)
21700	CR: Federal WH Tax Payable	\$(6,912.48)
21700	CR: Federal WH Tax Payable	\$12.93
21700	DR: Federal WH Tax Payable	\$6,912.48
21800	CR: FICA Payable-SS EE	\$(4,313.44)
21800	CR: FICA Payable-SS EE	\$(4,651.16)
21800	CR: FICA Payable-SS ER	\$(4,651.16)
21800	CR: FICA Payable-Med ER	\$(1,087.74)
21800	CR: FICA Payable-SS EE	\$6.68
21800	CR: FICA Payable-SS ER	\$6.68
21800	CR: FICA Payable-Med EE	\$1.56
21800	DR: FICA Payable	\$10,644.43

21800	CR: FICA Payable-SS ER	\$(4,313.44)
21800	CR: FICA Payable-Med EE	\$(1,008.79)
21800	CR: FICA Payable-Med ER	\$(1,008.76)
21800	CR: FICA Payable-Med EE	\$(1,087.77)
21800	DR: FICA Payable	\$11,477.83
21800	CR: FICA Payable-Med ER	\$1.56
21800	DR: FICA Payable	\$(16.48)
21900	DR: IMRF Payment	\$19,229.78
21900	CR: IMRF Payable-ER	\$(5,274.30)
21900	CR: IMRF Payable-EE	\$(2,839.04)
21900	CR: IMRF Payable-Volunt.	\$(1,599.20)
21900	CR: IMRF Payable-ER	\$(5,679.15)
21900	CR: IMRF Payable-EE	\$(3,056.98)
21900	CR: IMRF Payable-Volunt.	\$(1,814.98)

**AFLAC**

21400	AFLAC	\$1,029.18
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**Benefit Wallet**

21500	Employer Annual Contribution 2021	\$8,000.00
21500	HSA January 2021	\$560.00

**Blue Cross Blue Shield of IL**

21200	BCBS Employee Expense	\$3,612.94
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**NCPERS Group Life Ins.**

21500	Life Insurance - Employee Expense	\$84.00
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**Nationwide Retirement Solution**

21300	Deffered Comp 1/8/21 & 1/22/21	\$380.00
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**Barry Rosenbloom**

20200	Wheelchair Deposit Refund	\$50.00
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**Elsa Sanchez**

20200	Knee Scooter Deposit Refund	\$50.00
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**Paul Swartz**

20200	Wheelchair Deposit Refund	\$50.00
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**Vernon Township Food Pantry**

20200	Donation of Lending Closet Deposit - Susan Cone	\$50.00
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**Town Admin.**

**Payroll**

40110	DR: Salaries-Town	\$32,301.83
40110	DR: Salaries-Town	\$32,001.57
40210	DR: Benefits-Town	\$31.25
40210	DR: Benefits-Town	\$31.25

40310	DR: Social Security-Town	\$2,375.41
40310	DR: Social Security-Town	\$2,352.46
40410	DR: IMRF-Town	\$2,316.00
40410	DR: IMRF-Town	\$2,290.90
40510	DR: Unemployment-Town	\$139.23
40510	DR: Unemployment-Town	\$134.73
43810	DR: Other Professional Serv. (Payroll Expense)	\$135.49
43810	DR: Other Professional Serv. (Payroll Expense)	\$746.58

**Advance Auto Parts**

41210	Battery - Assr vehicle	\$103.17
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**Jonathan Altenberg**

43810	Reimburse for email service	\$56.30
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**AT&T**

42310	Elevator Line	\$94.14
42310	CSB Garage Phone	\$103.09

**AT&T Mobility**

42310	Cell Phones - 7	\$295.68
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**Batteries Plus**

50710	ThorGuard Batteries	\$27.95
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**Barbara Barnabee**

42910	Established Monthly Expenses	\$50.00
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**Blue Cross Blue Shield of IL**

40210	BCBS Employer Expense	\$14,001.30
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**Buildingstars**

41110	Admin Cleaning February 2021	\$481.00
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**Chase Bank**

52410	Service Charge	\$61.81
52410	Service Charge	\$62.79

**Comcast Cable**

42310	Fax - 2 months	\$214.11
42310	Phone - Twn/Assr Dec/Jan 20/21	\$783.80

**Conduent HR Services LLC**

40210	December 2020 Service Fee	\$4.50
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**Conserv F S**

50610	Town fuel	\$621.58
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**Constellation Energy Services**

42610	CSB Utility	\$509.61
42610	Town Utility	\$258.96

**Drains Made Simple LLC**

41110	Sanitize Admin Bldg - 1/28/21	\$350.00
41110	Sanitize Admin Bldg - 2/4/21	\$350.00
<b>Family Service of Lake County</b>		
43910	Social Agency Grant 2020/2021	\$2,000.00
<b>Grower Equipment &amp; Supply</b>		
41310	Equipment Maintenance	\$27.10
<b>Home Depot</b>		
41110	Building Maintenance	\$4.27
<b>NCPERS Group Life Ins.</b>		
40210	Life Insurance - Employer Expense	\$117.78
<b>Konica Minolta Premier Finance</b>		
41310	Monthly lease 1/19/21-2/18/21	\$386.65
<b>Menards Vernon Hills</b>		
41110	Paint Supplies, Wall Plates	\$315.57
50710	Maintenance Supplies	\$33.25
<b>MetLife - Group Benefits</b>		
40210	Dental/Vision Insurance	\$942.62
<b>North Shore Gas</b>		
42610	Utilities-Natural Gas-CSB	\$366.97
42610	Utilities-Natural Gas	\$480.42
42610	Utilities-Natural Gas-CSB Garage	\$356.60
<b>Omni Youth Services</b>		
43910	Social Agency Grant 2020/2021	\$48,750.00
<b>Orkin</b>		
41110	Maintenance - CSB	\$243.70
41110	Maintenance - Admin	\$215.22
<b>Quadient Leasing USA Inc</b>		
41310	Qtrly Mail Machine Lease	\$287.16
<b>Quadient Finance USA Inc</b>		
43210	Postage Meter Replenish	\$500.00
<b>Quill Corporation</b>		
50510	Tax Forms, Toner	\$98.11
<b>Riverside Foundation</b>		
43910	Social Agency Grant 2020/2021	\$7,000.00
<b>Rotary Club of Buffalo Grove</b>		
44310	Third Quarter Dues	\$45.00
<b>Single Click IT Inc</b>		
43810	IT Services - February 2021	\$958.00

**Todd Gedville**

43810 Go To Mtg - February 2021 \$34.52

50510 1099 Tax Forms \$23.58

**Unifirst Corporation**

50910 Town uniforms \$80.74

**Village of Buffalo Grove**

42610 Water/Sewer 111-001 CSB \$91.02

42610 Water/Sewer 131-001 CSB Garage \$86.39

**John Steven Vita Communication**

43810 Public Relations - January 2021 \$1,000.00

**Assessor****Payroll**

40112 DR: Salaries-Assessor \$12,802.49

40112 DR: Salaries-Assessor \$12,802.49

40312 DR: Social Security-Assessor \$946.53

40312 DR: Social Security-Assessor \$946.53

40412 DR: IMRF-Assessor \$1,070.28

40412 DR: IMRF-Assessor \$1,070.28

40512 DR: Unemployment-Assessor \$83.52

40512 DR: Unemployment-Assessor \$83.52

**Blue Cross Blue Shield of IL**

40212 BCBS Employer Expense \$3,258.84

**NCPERS Group Life Ins.**

40212 Life Insurance - Employer Expense \$64.00

**JRM Consulting Inc**

42812 Apex Maintenance Renewal \$1,050.00

**MetLife - Group Benefits**

40212 Dental/Vision Insurance \$417.88

**Phillip Raupp**

57512 Computer Keyboard \$127.63

**Quill Corporation**

50512 Computer mouse \$54.99

57512 Office Chairs- 2, heater \$443.97

**Gary Raupp**

43112 Sexual Harassment Training - Gary \$25.00

43112 Sexual Harassment Training - Phillip \$25.00

**GA Admin.****Comcast Cable**

42330	Phone - Dec/Jan 20/21	\$130.03
<b>Constellation Energy Services</b>		
42630	GA Utility	\$187.50
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<b>GA Home Relief</b>		
<b>Kathleen Liu</b>		
46832	EA Client - Rent	\$900.00
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<b>Cemetery</b>		
<b>Constellation Energy Services</b>		
42640	Cemetery Utility	\$125.01
<b>Menards Vernon Hills</b>		
52540	Clear Glue	\$12.98
<b>Wm Smith Enterprises Inc</b>		
42440	Burials - January - 3	\$2,750.00
<b>Todd Gedville</b>		
43840	Go To Mtg - February 2021	\$34.53
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<b>Park Fund</b>		
<b>AT&amp;T Mobility</b>		
42350	Cell Phone	\$44.73
<b>Comcast Cable</b>		
42350	Internet & Phone - Peterson Park	\$124.63
42350	Phone - Dec/Jan 20/21	\$130.03
<b>Constellation Energy Services</b>		
42650	Park Utility	\$502.58
<b>Menards Vernon Hills</b>		
50750	Sump Pump	\$109.00
50850	Batteries, Clorox Bleach	\$16.25
<b>North Shore Gas</b>		
42650	Utilities-Natural Gas	\$192.41
<b>Single Click IT Inc</b>		
43850	IT Services - February 2021	\$479.00
<b>Todd Gedville</b>		
43850	Go To Mtg - February 2021	\$34.53
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<b>Road Admin.</b>		
<b>Payroll</b>		
40160	DR: Salaries-Road	\$6,698.20
40160	DR: Salaries-Road	\$6,698.20
40260	DR: Benefits-Road	\$78.12
40260	DR: Benefits-Road	\$78.12

40360	DR: Social Security-Road	\$511.32
40360	DR: Social Security-Road	\$511.33
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$208.32
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$208.32
40560	DR: Unemployment-Road	\$126.59
40560	DR: Unemployment-Road	\$139.46

**AT&T Mobility**

42360	Cell Phones - 5	\$223.65
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**Blue Cross Blue Shield of IL**

40260	BCBS Employer Expense	\$691.82
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**Comcast Cable**

42360	Phone/Internet - Dec/Jan 20/21	\$601.79
42360	Fax - 2 months	\$107.06

**ELCor Industries**

50960	Uniform	\$84.94
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**NCPERS Group Life Ins.**

40260	Life Insurance - Employer Expense	\$11.44
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**JULIE, Inc.**

42360	JULIE locates	\$1,542.36
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**MetLife - Group Benefits**

40260	Dental/Vision Insurance	\$101.49
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**Quill Corporation**

50560	Toner, Ink, Office Supplies	\$546.95
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**Secretary of State**

52460	Lift Truck License Plate	\$150.00
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**Todd Gedville**

43860	Go To Mtg - February 2021	\$34.53
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**Unifirst Corporation**

50960	Highway uniforms	\$96.86
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**Road Maint.**

**Payroll**

40162	DR: Salaries-Road Maint	\$1,560.50
40162	DR: Salaries-Road Maint	\$1,978.80
40362	DR: Social Security-Road Maint	\$146.31
40362	DR: Social Security-Road Maint	\$115.09
40462	DR: IMRF-Road Maint	\$130.47
40462	DR: IMRF-Road Maint	\$165.43

**Alexander Equipment Co.In**

41362	Knife grinding	\$249.48
<b>Commonwealth Edison</b>		
42662	Street Lights	\$1,674.84
<b>Constellation Energy Services</b>		
42662	Highway Utility	\$258.96
<b>Flood Brothers Disposal</b>		
43362	Refuse	\$509.93
<b>North Shore Gas</b>		
42662	Utilities-Natural Gas	\$720.63
<b>Village of Buffalo Grove</b>		
42662	Water/Sewer 101-001	\$193.18
<b>Vernon Hills Park District</b>		
43362	Dumpster for Electronic Recycling Event	\$375.00
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<b>Perm. Road</b>		
<b>Payroll</b>		
40170	DR: Salaries-Perm Road	\$21,830.53
40170	DR: Salaries-Perm Road	\$17,156.67
40270	DR: Benefits-Perm Road	\$15.63
40270	DR: Benefits-Perm Road	\$15.63
40370	DR: Social Security-Perm Road	\$1,626.45
40370	DR: Social Security-Perm Road	\$1,276.35
40470	DR: IMRF-Perm Road	\$1,434.34
40470	DR: IMRF-Perm Road	\$1,765.56
<b>Advance Auto Parts</b>		
50770	Maintenance Supplies	\$27.76
<b>American Gases Corp</b>		
50870	Welding Cylinders	\$39.00
<b>Bleck Engineering</b>		
43870	SMPP Report	\$850.00
<b>Blue Cross Blue Shield of IL</b>		
40270	BCBS Employer Expense	\$3,783.69
<b>Cargill, Incorporated</b>		
57670	Rock Salt	\$10,986.68
<b>Conserv F S</b>		
50670	Highway fuel	\$2,841.79
<b>Custom Truck and Equipment</b>		
57570	Equipment for Lift Truck	\$3,760.00
<b>Ed Schultz</b>		

50770	Maintenance Supplies	\$72.94
52570	Group dinner during plowing	\$29.21
<b>ElCor Industries</b>		
50770	Strobe, Hardware, Spotlight	\$1,091.67
<b>Grower Equipment &amp; Supply</b>		
50770	Maintenance Supplies	\$50.32
<b>NCPERS Group Life Ins.</b>		
40270	Life Insurance - Employer Expense	\$46.66
<b>Industrial Systems, LTD.</b>		
57670	Calcium Chloride	\$2,688.00
<b>Menards Vernon Hills</b>		
50770	Maintenance, Mailbox and Posts	\$288.60
<b>MetLife - Group Benefits</b>		
40270	Dental/Vision Insurance	\$381.27
<b>Midwest Hose and Fittings, Inc</b>		
50770	Maintenance Supplies	\$16.26
<b>SAE Customs Inc</b>		
57570	Safety Headsets	\$7,127.55
<b>Single Click IT Inc</b>		
43870	IT Services - February 2021	\$479.00
<b>SNI Solutions</b>		
57670	Geomelt	\$8,424.90
<b>West Side Tractor Sales</b>		
50770	Maintenance supplies	\$122.87

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## Station Fund

### Payroll

40180	DR: Salaries-Metra	\$1,674.43
40180	DR: Salaries-Metra	\$1,836.77
40380	DR: Social Security-Metra	\$132.90
40380	DR: Social Security-Metra	\$120.48
40480	DR: IMRF-Metra	\$153.56
40480	DR: IMRF-Metra	\$139.99
40580	DR: Unemployment-Metra	\$11.72
40580	DR: Unemployment-Metra	\$10.63

### Bank Financial

52480	Service Charge	\$9.31
52480	Merchant Fees	\$35.04

### Blue Cross Blue Shield of IL

40280	BCBS Employer Expense	\$925.48
<b>Comcast Cable</b>		
42380	Internet - 2 months	\$206.70
42380	Phone - Dec/Jan 20/21	\$130.03
<b>Constellation Energy Services</b>		
42680	Train West Utility	\$170.27
42680	Train Platform Utility	\$137.32
42680	Train East Utility	\$57.60
<b>NCPERS Group Life Ins.</b>		
40280	Life Insurance - Employer Expense	\$12.12
<b>MetLife - Group Benefits</b>		
40280	Dental/Vision Insurance	\$67.18
<b>North Shore Gas</b>		
42680	Utilities-Natural Gas	\$98.29
<b>PTS</b>		
42380	Pay Phone 2/1/2021	\$78.00
<b>Single Click IT Inc</b>		
43880	IT Services - February 2021	\$479.00
<b>Todd Gedville</b>		
43880	Go To Mtg - February 2021	\$34.53
<b>Village of Buffalo Grove</b>		
42680	Water/Sewer 141-001	\$17.39

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Township Supervisor

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Township Highway Commissioner

\_\_\_\_\_  
Board of Township Trustee

\_\_\_\_\_  
Board of Township Trustee

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Board of Township Trustee

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Board of Township Trustee