

AGENDA
TOWNSHIP BOARD OF VERNON TOWNSHIP
REGULAR MEETING

◆◆◆
March 11, 2021 – 7:00 p.m.

◆◆◆

Pursuant to Public Act 101-0640, Supervisor Jonathan Altenberg has determined that because a Gubernatorial Disaster Proclamation is still in effect due to the ongoing public health crisis of COVID-19, it is not practical or prudent to require members of the Vernon Township Board to be physically present for the meeting. The meeting will be held via an online format in compliance with the Open Meetings Act, and remote access to the proceedings and the opportunity for the public to participate will be provided.

To join this meeting, go to:

<https://attendee.gotowebinar.com/register/6942864388087529486>

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
 - a. Township Supervisor
 - b. Clerk
 - c. Assessor
 - d. Trustees
 - e. Township Manager
 - f. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund

- g. Metra Fund
8. Unfinished Business.
9. New Business:
- a. Approval of the FY22 Town Budget
 - b. Approval of the FY 22 Road Budget
 - c. Approval of the 2021-2022 Board Meeting Schedule
 - d. Approval of agenda for the 2021 Annual Town Meeting
 - e. Discussion regarding electric vehicle stations for the township.
10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

Monthly Distribution Summary Report - March 11, 2021 Board Meeting

Town Fund	Township Admin	\$183,350.06	
	Assessor's Office	\$36,349.99	
	Total:		\$219,700.05
General Assistance	GA Admin	\$446.10	
	GA Home Relief	\$0.00	
	Total:		\$446.10
Cemetery Fund			
	Total:		\$1,044.82
Park Fund			
	Total:		\$4,059.31
General Road Fund	Road Admin.	\$23,711.20	
	Road Maintenance	\$10,374.65	
	Total:		\$34,085.85
Permanent Road Fund			
	Total:		\$66,883.13
Station Fund			
	Total:		\$8,109.06
	GRAND TOTAL:		\$334,328.32

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

Township Highway
 Commissioner _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - March 11, 2021

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21200	CR: Health Insurance Withholding	\$(1,800.73)
21200	CR: Health Insurance Withholding	\$(1,800.73)
21300	CR: Deferred Compensation	\$(190.00)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(514.59)
21400	CR: Misc Payroll Deductions(Aflac)	\$(514.59)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(422.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(422.00)
21600	DR: State WH Tax Payable	\$3,767.56
21600	CR: State WH Tax Payable-EE	\$(3,471.74)
21600	CR: State WH Tax-IL FUND ER	\$(186.03)
21600	CR: State WH Tax-IL FUND ER	\$(295.82)
21600	CR: State WH Tax Payable-EE	\$(2,837.41)
21600	DR: State WH Tax Payable	\$3,023.44
21700	CR: Federal WH Tax Payable	\$(8,444.05)
21700	CR: Federal WH Tax Payable	\$(6,079.41)
21700	DR: Federal WH Tax Payable	\$8,444.05
21700	DR: Federal WH Tax Payable	\$6,079.41
21800	CR: FICA Payable-Med EE	\$(1,127.81)
21800	DR: FICA Payable	\$11,900.32
21800	DR: FICA Payable	\$9,849.60
21800	CR: FICA Payable-Med EE	\$(933.46)
21800	CR: FICA Payable-Med ER	\$(1,127.84)
21800	CR: FICA Payable-SS ER	\$(3,991.34)
21800	CR: FICA Payable-SS EE	\$(3,991.36)
21800	CR: FICA Payable-SS EE	\$(4,822.33)
21800	CR: FICA Payable-Med ER	\$(933.44)
21800	CR: FICA Payable-SS ER	\$(4,822.34)
21900	CR: IMRF Payable-ER	\$(5,968.50)
21900	DR: IMRF Payment	\$21,642.58
21900	CR: IMRF Payable-Volunt.	\$(1,425.14)

21900	CR: IMRF Payable-Volunt.	\$(1,910.21)
21900	CR: IMRF Payable-EE	\$(2,595.72)
21900	CR: IMRF Payable-EE	\$(3,212.73)
21900	CR: IMRF Payable-ER	\$(4,822.23)

AFLAC

21400	AFLAC	\$1,029.18
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Benefit Wallet

21500	HSA February 2021	\$660.00
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Pam Bleim

20200	Wheelchair Deposit Refund	\$50.00
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Blue Cross Blue Shield of IL

21200	BCBS Employee Expense	\$3,601.46
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Heron's Landing HOA

20200	CSB Deposit Refund - 2/9/21	\$200.00
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NCPERS Group Life Ins.

21500	Life Insurance - Employee Expense	\$84.00
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Nationwide Retirement Solution

21300	Deferred Comp 2/8/21 & 2/22/21	\$380.00
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Brittany Traff

20200	Wheelchair Deposit Refund	\$50.00
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Town Admin.

Payroll

40110	DR: Salaries-Town	\$30,519.40
40110	DR: Salaries-Town	\$33,376.93
40210	DR: Benefits-Town	\$31.25
40210	DR: Benefits-Town	\$31.25
40310	DR: Social Security-Town	\$2,239.04
40310	DR: Social Security-Town	\$2,457.66
40410	DR: IMRF-Town	\$2,167.01
40410	DR: IMRF-Town	\$2,405.88
40510	DR: Unemployment-Town	\$104.93
40510	DR: Unemployment-Town	\$131.12
43810	DR: Other Professional Serv. (Payroll Expense)	\$346.02
43810	DR: Other Professional Serv. (Payroll Expense)	\$137.48

Advance Auto Parts

52510	Maintenance - John Deere	\$16.79
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Jonathan Altenberg

43810	Email Service	\$56.30
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American Taxi Dispatch Inc.

52710	Tax Coupons 02/01/2021	\$459.00
AT&T		
42310	Elevator Line	\$93.97
42310	Phone - CSB Garage	\$102.98
AT&T Mobility		
42310	Cell Phone - 7	\$295.27
Barbara Barnabee		
42910	Established Monthly Expenses	\$50.00
Blue Cross Blue Shield of IL		
40210	BCBS Employer Expense	\$14,001.31
Buck Bros. Inc		
41310	Maintenance Equipment	\$85.15
Buildingstars		
41110	Admin Cleaning - March 2021	\$481.00
41110	Admin Cleaning - February 2021	\$6.56
Burris Equipment Co.		
41310	Lift rental for painting	\$449.00
52510	Equip rental for Painting - Building Maintenance	\$449.00
Cairo Design Group Inc		
43410	February 2021 Newsletter	\$994.13
43410	Webinar social media add	\$247.50
Cardinal Cleaning Company		
41110	Jan/Dec Cleaning Services	\$270.00
Chase Bank		
52410	Service Charge	\$60.84
52410	Service Charge	\$45.08
CivicPlus		
43810	Year 1 Fees	\$750.00
Comcast		
42310	Phone - 3	\$295.83
Conduent HR Services LLC		
40210	January 2021 Service Fee	\$4.50
Conserv F S		
50610	Town Fuel	\$458.98
Constellation Energy Services		
42610	Town Utility	\$313.21
42610	CSB Utility	\$512.24
Dam, Snell & Taveirne, Lt		

43510	Tax Form Prep - 1099	\$410.00
Deluxe Checks		
50810	Twp Bank Ck ReOrder	\$135.30
Drains Made Simple LLC		
41110	Sanitizing 2/11, 2/18, 2/25, 3/5/21	\$1,400.00
Home Depot		
41110	Lacquer thinner	\$5.79
NCPERS Group Life Ins.		
40210	Life Insurance - Employer Expense	\$117.78
J & R Inc		
41110	Maintenance Building	\$49.75
Johnson Controls Security Solu		
52510	Service - Garage Fire Alarm	\$64.95
Konica Minolta Premier Finance		
41310	Copier Lease	\$386.65
Menards Vernon Hills		
41110	Paint and electrical supplies	\$584.37
MetLife - Group Benefits		
40210	Dental/Vision Insurance	\$942.62
Barrett Monie		
43410	Facebook Ad Reimbursement	\$103.43
North Shore Gas		
42610	Utility - Natural Gas	\$545.84
42610	Utility - Natural Gas - CSB	\$393.75
42610	Utility - Natural Gas-CSB Garage	\$416.16
Northwest Community Hospital		
43810	Other Professional Services	\$90.00
Orkin		
41110	Maintenance - Admin	\$107.61
41110	Maintenance - CSB	\$121.85
Pepsi Cola Gen. Bot. Inc.		
50810	Operational Supplies	\$206.78
52410	Fees	\$9.95
Quadient Leasing USA Inc		
41310	Postage Machine Fee	\$45.90
Quill Corporation		
50510	Office Supplies	\$592.94
Single Click IT Inc		

43810	IT Services - February 2021	\$958.00
Storino Ramello & Durkin		
43710	Legal Services - January 2021	\$425.50
Thresholds		
43910	Grant Allotment 2020/2021	\$5,000.00
Todd Gedville		
43810	Go To Meeting	\$34.52
Unifirst Corporation		
50910	Town Uniform	\$80.74
USPS		
43210	Spring Newsletter 2021	\$3,825.14
Village of Buffalo Grove		
42610	Water/Sewer - CSB Garage	\$52.73
42610	Water/Sewer - CSB	\$33.80
John Steven Vita Communication		
43810	Public Relations - February 2021	\$1,000.00
Assessor		
Payroll		
40112	DR: Salaries-Assessor	\$12,802.49
40112	DR: Salaries-Assessor	\$12,802.49
40312	DR: Social Security-Assessor	\$946.53
40312	DR: Social Security-Assessor	\$946.53
40412	DR: IMRF-Assessor	\$1,070.28
40412	DR: IMRF-Assessor	\$1,070.28
40512	DR: Unemployment-Assessor	\$54.17
40512	DR: Unemployment-Assessor	\$83.52
Blue Cross Blue Shield of IL		
40212	BCBS Employer Expense	\$4,967.77
Cairo Design Group Inc		
43412	February 2021 Newsletter	\$175.43
Deluxe Checks		
50512	Twp Bank Ck ReOrder	\$135.30
NCPERS Group Life Ins.		
40212	Life Insurance - Employer Expense	\$64.00
MetLife - Group Benefits		
40212	Dental/Vision Insurance	\$417.88
Quill Corporation		
50512	Office Supplies	\$110.86

Gary Raupp

42912	February Assessor Expenses	\$27.44
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USPS

43212	Spring Newsletter 2021	\$675.02
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GA Admin.**Comcast**

42330	Phone	\$98.30
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Constellation Energy Services

42630	GA Utility	\$187.50
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Deluxe Checks

50530	Twp Bank Ck ReOrder	\$135.30
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IL Twp Assoc of General Assist

43130	Annual Membership Fee	\$25.00
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Cemetery**CivicPlus**

43840	Year 1 Fees	\$750.00
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Constellation Energy Services

42640	Cemetery Utility	\$125.02
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Deluxe Checks

43840	Twp Bank Ck ReOrder	\$135.27
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Todd Gedville

43840	Go To Meeting	\$34.53
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Park Fund**AT&T Mobility**

42350	Cell Phone	\$44.73
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Badger Enterprises

41150	Park Garage Door	\$220.00
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Cairo Design Group Inc

43450	February 2021 Newsletter	\$58.48
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CivicPlus

43850	Year 1 Fes	\$750.00
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Comcast

42350	Phone	\$97.59
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42350	Phone & Internet	\$114.63
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Constellation Energy Services

42650	Park Utility	\$478.10
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Deluxe Checks

50850	Twp Bank Ck ReOrder	\$135.30
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Herman Brothers

41350	Maintenance - Equipment	\$104.00
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IL Assoc. Park Districts

44350	2021 Membership Dues	\$1,087.93
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Lake County Public Works

42650	Utilities - Park	\$54.84
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North Shore Gas

42650	Utility - Natural Gas	\$175.17
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Single Click IT Inc

43850	IT Services - February 2021	\$479.00
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Todd Gedville

43850	Go To Meeting	\$34.53
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USPS

43250	Spring Newsletter 2021	\$225.01
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Road Admin.**Payroll**

40160	DR: Salaries-Road	\$6,698.20
40160	DR: Salaries-Road	\$6,698.20
40260	DR: Benefits-Road	\$78.12
40260	DR: Benefits-Road	\$78.12
40360	DR: Social Security-Road	\$507.33
40360	DR: Social Security-Road	\$507.33
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$208.32
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$208.32
40560	DR: Unemployment-Road	\$18.88
40560	DR: Unemployment-Road	\$68.68

AT&T Mobility

42360	Cell Phone - 5	\$223.65
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Blue Cross Blue Shield of IL

40260	BCBS Employer Expense	\$681.53
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Cairo Design Group Inc

43460	February 2021 Newsletter	\$116.96
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Comcast

42360	Phone & Internet	\$302.17
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Daily Herald

43460	Budget Notice	\$135.00
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NCPERS Group Life Ins.

40260	Life Insurance - Employer Expense	\$11.44
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MetLife - Group Benefits

40260	Dental/Vision Insurance	\$87.55
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Northwest Community Hospital

52460	Licenses and Testing - HWY	\$135.00
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Quill Corporation

50560	Office Supplies	\$32.99
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Storino Ramello & Durkin

43760	Legal Services - January 2021	\$555.00
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Todd Gedville

43860	Go To Meeting	\$34.53
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Unifirst Corporation

50960	Highway Uniform	\$94.86
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USPS

43260	Spring Newsletter 2021	\$450.02
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Village of Bannockburn

52660	Replacement Tax	\$57.29
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Village of Buffalo Grove

52660	Replacement Tax	\$444.40
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Village of Indian Creek

52660	Replacement Tax	\$76.38
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Village of Lincolnshire

52660	Replacement tax	\$2,027.60
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City of Lake Forest

52660	Replacement Tax	\$83.33
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Village of Long Grove

52660	Replacement Tax	\$427.04
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Village of Mettawa

52660	Replacement Tax	\$48.61
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Village of Mundelein

52660	Replacement Tax	\$1,708.18
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Village of Riverwoods

52660	Replacement Tax	\$288.17
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Village of Vernon Hills

52660	Replacement Tax	\$618.00
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Road Maint.**Payroll**

40162	DR: Salaries-Road Maint	\$1,201.78
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40162	DR: Salaries-Road Maint	\$2,195.57
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40362	DR: Social Security-Road Maint	\$162.88
40362	DR: Social Security-Road Maint	\$86.89
40462	DR: IMRF-Road Maint	\$183.55
40462	DR: IMRF-Road Maint	\$100.46

Badger Enterprises

41162	Garage Door Repair	\$857.65
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Commonwealth Edison

42662	Street Lights	\$1,679.41
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Constellation Energy Services

42662	Highway Utility	\$313.20
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Deluxe Checks

50862	Twp Bank Ck ReOrder	\$135.30
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Flood Brothers Disposal

43362	Refuse	\$509.93
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Jay-R's Steel & Welding

41362	Truck Repair	\$1,000.00
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Mitchell1

57562	Computer Program	\$649.45
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North Shore Gas

42662	Utility - Natural Gas	\$818.76
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Village of Buffalo Grove

42662	Water/Sewer	\$479.82
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Perm. Road

Payroll

40170	DR: Salaries-Perm Road	\$23,283.52
40170	DR: Salaries-Perm Road	\$14,179.18
40270	DR: Benefits-Perm Road	\$15.63
40270	DR: Benefits-Perm Road	\$15.63
40370	DR: Social Security-Perm Road	\$1,733.97
40370	DR: Social Security-Perm Road	\$1,037.47
40470	DR: IMRF-Perm Road	\$1,937.20
40470	DR: IMRF-Perm Road	\$1,150.32

American Gases Corp

50870	Welding cylinders	\$39.00
57570	Welder	\$4,289.00

Berland's House of Tools

50770	Maintenance Supplies	\$70.98
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Blue Cross Blue Shield of IL

40270	BCBS Employer Expense	\$3,686.23
Bonnell Industries Inc.		
50770	Plow Blades	\$457.58
Cargill, Incorporated		
57670	Road Salt	\$2,391.42
57670	Road Salt	\$8,027.15
Conserv F S		
50670	Highway Fuel	\$2,195.77
Ed Schultz		
50770	Truck Parts	\$94.41
ElCor Industries		
50770	Maintenance Supplies	\$146.26
Grower Equipment & Supply		
50770	Maintenance Supplu	\$7.50
Home Depot		
50770	Framing Pak, 20V Battery, Blue Def	\$240.35
NCPERS Group Life Ins.		
40270	Life Insurance - Employer Expense	\$46.66
Interstate Billing Service, In		
50770	Valve Control Truck 2	\$153.69
Leach Enterprises, Inc		
50770	Part Truck 2	\$122.95
Menards Vernon Hills		
50770	Maintenance Supplies	\$95.05
MetLife - Group Benefits		
40270	Dental/Vision Insurance	\$255.77
Single Click IT Inc		
43870	IT Services - February 2021	\$479.00
VariTech Industries, Inc		
50770	Repair Kit for Truck 2, Pump	\$731.44

Station Fund

Payroll

40180	DR: Salaries-Metra	\$1,505.36
40180	DR: Salaries-Metra	\$1,952.93
40380	DR: Social Security-Metra	\$107.54
40380	DR: Social Security-Metra	\$141.78
40480	DR: IMRF-Metra	\$163.27
40480	DR: IMRF-Metra	\$125.84

40580	DR: Unemployment-Metra	\$8.05
40580	DR: Unemployment-Metra	\$12.50
Bank Financial		
52480	Service Charge	\$10.71
Blue Cross Blue Shield of IL		
40280	BCBS Employer Expense	\$925.47
CivicPlus		
43880	Year 1 Fees	\$750.00
Comcast		
42380	Phone	\$99.93
Constellation Energy Services		
42680	Train Platform Utility	\$144.72
42680	Train West Utility	\$181.81
42680	Train East Utility	\$46.98
Deluxe Checks		
50880	Twp Bank Ck ReOrder	\$135.30
NCPERS Group Life Ins.		
40280	Life Insurance - Employer Expense	\$12.12
MetLife - Group Benefits		
40280	Dental/Vision Insurance	\$67.18
North Shore Gas		
42680	Utility - Natural Gas	\$108.65
PTS		
42380	Telephone/Alarm	\$78.00
Single Click IT Inc		
43880	IT Services - February 2021	\$479.00
Thor Guard Inc		
43580	Annual Software Renewal	\$1,000.00
Todd Gedville		
43880	Go To Meeting	\$34.53
Village of Buffalo Grove		
42680	Water/Sewer	\$17.39

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Township Highway Commissioner

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

ORDINANCE NO. 03-11-2021

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2021 and ending March 31, 2022 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the March 11, 2021 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, TRAIN STATION

is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

CORPORATE FUND

	FY 22
ESTIMATED Beginning Cash on hand - April 1, 2021	\$ 1,234,730.00
<u>ESTIMATED REVENUES</u>	
30110 Property Tax	\$ 2,016,509.00
30910 Personal Property Replacement	\$ 10,000.00
35510 Fares/bus	\$ 2,000.00
35610 Fees & Licenses	\$ 125.00
36010 Passports	\$ 50,000.00
36510 Stevenson student parking	
37110 Lending Closet	
37310 Interest	\$ 5,000.00
37410 Reimburse Util/Nicasa-Ins. Divd.	\$ 5,000.00
37610 Rental/Ada/CSB Bldgs.	\$ 20,000.00
37710 Adult Programs	\$ -
38110 PACE grant	\$ 5,000.00
39210 Misc., Pop, Copies, etc.	\$ 2,000.00
39310 Sale of used equipment/auction	\$ 2,000.00
39410 Refunds	
39510 Postage	\$ 3,000.00
39610 Taxi	\$ 15,000.00
39710 Program Donations	\$ 100.00
39810 FERA Reimbursments	\$ 10,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$ 2,145,734.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 3,380,464.00

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

40110 Salaries	\$ 750,000.00
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40210	Benefits / Ins.	\$	205,000.00
40310	Social Security Tax	\$	60,000.00
40410	Illinois Municipal Retirement	\$	60,000.00
40510	Unemployment Comp. Ins.	\$	1,500.00
	<u>TOTAL PERSONNEL SERVICES</u>	\$	1,076,500.00

Contractual Services

41110	Maintenance Bldgs/Grds.	\$	25,000.00
41210	Maintenance Vehicles	\$	15,000.00
41310	Maintenance Equipment	\$	12,000.00
42010	Senior Programs	\$	-
42210	Risk Management Ins.	\$	1,000.00
42310	Telephone/alarm	\$	27,000.00
42610	Utilities	\$	22,000.00
42810	Rental		
42910	Travel	\$	2,000.00
43110	Training	\$	1,200.00
43210	Postage	\$	18,000.00
43410	Printing/Publishing	\$	8,000.00
43510	Accounting Services	\$	7,000.00
43710	Legal Services	\$	20,000.00
43810	Other Professional Services	\$	35,000.00
43910	Social Agency Requests	\$	250,000.00
44310	Dues	\$	5,000.00
44410	Skunk Control	\$	-
44710	Mosquito Abatement	\$	32,000.00
46510	Mental Health Fair	\$	500.00
46610	Special Events	\$	7,500.00
52710	Taxi Program	\$	30,000.00
58110	Landscaping	\$	5,000.00
	<u>TOTAL CONTRACTUAL SERVICES</u>	\$	523,200.00

Commodities

50310	Senior Supplies	\$	500.00
	Publications	\$	-
50510	Office supplies	\$	4,000.00
50610	Gas/Oil, etc. Twp. Vehicles	\$	12,000.00
50710	Maintenance supplies	\$	5,000.00
50810	Operating supplies	\$	5,000.00
50910	Uniform rental	\$	1,700.00
	<u>TOTAL COMMODITIES</u>	\$	28,200.00

Other Expenses

52410	License & Fees	\$	3,000.00
52510	Miscellaneous	\$	2,500.00
57910	Refunds	\$	100.00
	<u>TOTAL OTHER EXPENSES</u>	\$	5,600.00

Capital Outlay

57410	Pool/pk/Bldgs.development		
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57510	Equipment & Furnishings	\$	20,000.00
59010	Park devel./bldg improv.	\$	-
52810	Environment initiatives		
	<u>TOTAL CAPITAL OUTLAY</u>	\$	20,000.00
	<u>TOTAL ADMINISTRATION EXPENDITURES</u>	\$	1,653,500.00

ASSESSOR DIVISION

BUDGET EXPENDITURES

Personnel Services

40112	Salaries	\$	317,240.00
40121	Benefits, ins.	\$	72,000.00
40312	Social Security	\$	23,690.00
40412	IMRF	\$	27,000.00
40512	Unemployment ins.	\$	500.00
	<u>TOTAL PERSONNEL SERVICES</u>	\$	440,430.00

Contractual Services

41312	Maintenance - equipment/software	\$	2,000.00
42212	General ins.	\$	2,000.00
42812	CAMA - Maint	\$	15,000.00
42912	Travel and Class expenses	\$	5,500.00
43112	Training	\$	2,500.00
43212	Postage	\$	1,400.00
43412	Printing/publishing	\$	800.00
43712	Legal		
43812	Other Professional Services	\$	5,000.00
44312	Dues	\$	725.00
	<u>TOTAL CONTRACTUAL SERVICES</u>	\$	34,925.00

Commodities

50412	Publications	\$	-
50512	Office supplies	\$	3,500.00
	<u>TOTAL COMMODITIES</u>	\$	3,500.00

Other Expenses

52512	Miscellaneous	\$	1,000.00
	<u>TOTAL OTHER EXPENSES</u>	\$	1,000.00

Capital Outlay

57512	Equipment	\$	4,500.00
	<u>TOTAL CAPITAL OUTLAY</u>	\$	4,500.00

	<u>TOTAL ASSESSOR EXPENDITURES</u>	\$	484,355.00
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ESTIMATED EXPENDITURES	\$	2,137,855.00
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ESTIMATED CASH ON HAND MARCH 31, 2022	\$	1,242,609.00
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ESTIMATED CASH ON HAND /APPROPRIATIONS	\$	3,380,464.00
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GENERAL ASSISTANCE FUND BUDGET

FY 22

ESTIMATED Beginning Cash on hand - April 1, 2021 \$ 54,319.00

ESTIMATED REVENUES

30130	Property Tax	\$ 23,000.00
37330	Interest	
38030	SSI Reimbursement	\$ 2,000.00
39230	Miscellaneous	\$ -
	FERA Reimbursement	\$ 100,000.00

TOTAL ESTIMATED REVENUES \$ 125,000.00

TOTAL ESTIMATED FUNDS AVAILABLE \$ 179,319.00

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

Personnel Services

40130	Salaries
40330	Social Security
40430	IMRF
40530	Unemployment ins.

TOTAL PERSONNEL SERVICES

Contractual Services

41330	Maintenance - equip.	\$ 100.00
42230	Risk Management	\$ 200.00
42330	Telephone	\$ 1,000.00
42630	Utilities	\$ 1,500.00
42830	Rental	
42930	Travel	\$ 950.00
43130	Training	\$ 800.00
43230	Postage	\$ 800.00
43430	Printing/publishing	\$ 350.00
43530	Accounting services	\$ 300.00
43730	Legal services	\$ 500.00
43830	Other professional services	\$ 2,000.00

TOTAL CONTRACTUAL SERVICES \$ 8,500.00

Commodities

50530	Office supplies	\$ 150.00
50830	Operating supplies	\$ -

TOTAL COMMODITIES \$ 150.00

Other Expenses

52530	Miscellaneous	\$ 50.00
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TOTAL OTHER EXPENSES \$ 50.00

	<u>Capital Outlay</u>	
57530	Equipment	\$ 50.00
	<u>TOTAL CAPITAL OUTLAY</u>	\$ 50.00
	<u>TOTAL ADMINISTRATION DIVISION</u>	\$ 8,750.00

HOME RELIEF DIVISION

	<u>Contractual Services</u>	
36032	Physicians Service	\$ 4,000.00
46132	Hospital-In service	\$ 1,000.00
46232	Hospital- Out	\$ 4,000.00
46332	Dental Care	\$ 500.00
46432	Drugs	\$ 2,000.00
46532	Other Medical Care	\$ 1,000.00
46632	Fuel (cook & heat)	\$ 5,000.00
46732	Light & Water	\$ 7,500.00
46832	Shelter	\$ 15,000.00
47032	Funeral and burial	\$ 500.00
	FERA Payments	\$ 100,000.00
	<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 140,500.00

	<u>Commodities</u>	
51032	Food	\$ -
51132	Personal allowance/internet,phone	\$ 4,000.00
	<u>TOTAL COMMODITIES</u>	\$ 4,000.00

	<u>Other Expenses</u>	
51232	Auto/Gas expenses	\$ 2,000.00
51332	Transient Travel	\$ 100.00
52532	Miscellaneous Expense	\$ 100.00
	<u>TOTAL OTHER EXPENSES</u>	\$ 2,200.00

TOTAL FOR HOME RELIEF DIVISION \$ 146,700.00

ESTIMATED EXPENDITURES \$ 155,450.00

ESTIMATED CASH ON HAND MARCH 31, 2022 \$ 23,869.00

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 179,319.00

CEMETERY BUDGET

FY 22

ESTIMATED Beginning Cash on hand - April 1, 2021 \$ **399,474.00**

ESTIMATED REVENUES

30140	Property Tax		
37340	Interest	\$	1,000.00
37540	Lot/mausoleum sales	\$	50,000.00
35640	Grave Openings/Closings	\$	25,000.00
39240	Misc.	\$	500.00
	TOTAL REVENUES	\$	76,500.00

TOTAL ESTIMATED FUNDS AVAILABLE \$ **475,974.00**

ESTIMATED EXPENDITURES

41140	Maintenance - grounds/building	\$	5,000.00
41340	Maintenance - equipment	\$	1,000.00
41440	Contractual service ground maintenance	\$	25,000.00
41840	Grave marker repair	\$	1,000.00
42240	Insurance - general liability	\$	2,500.00
42340	Telephone/alarm	\$	1,800.00
42440	Grave openings and closings	\$	15,000.00
42640	Utilities	\$	1,000.00
42940	Travel	\$	300.00
43140	Training	\$	300.00
43240	Postage	\$	500.00
43440	Printing / Publishing	\$	500.00
43540	Accounting Services (audit)	\$	600.00
43740	Legal services	\$	1,000.00
43840	Other professional services	\$	5,000.00
44340	Dues	\$	250.00
52540	Misc.	\$	100.00
57540	Equipment & buildings /capital outlay	\$	115,000.00
58140	Landscape/Restoration/Road impv.	\$	5,000.00

TOTAL ESTIMATED EXPENDITURES \$ **180,850.00**

ESTIMATED CASH ON HAND MARCH 31, 2022 \$ **295,124.00**

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ **475,974.00**

PARK MAINTENANCE BUDGET

	FY 22
ESTIMATED Beginning Cash on hand - April 1, 2021	\$ 291,108.00
<u>ESTIMATED REVENUES</u>	
30150 Property Tax	\$ 120,000.00
35650 Pool Fees - Season Passes	\$ 8,000.00
37150 Rental/Park	\$ 500.00
37250 Rental/House	\$ 6,000.00
37350 Interest	\$ 250.00
37450 Field lights	\$ 2,500.00
37550 Sales/candy	\$ 3,500.00
37650 Rental Pool	\$ 1,500.00
37750 Program fees	\$ 5,500.00
37850 Camp fees	\$ 150,000.00
37950 Pool Fees - Daily Fees	\$ 20,000.00
38150 Grants	\$ -
38250 Swim lessons	\$ 1,500.00
38550 Field Permits	
39150 Transfer from Town	\$ -
39250 Miscellaneous	\$ 300.00
<u>TOTAL ESTIMATED REVENUES</u>	\$ 319,550.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 610,658.00

ADMINISTRATION DIVISION

Personnel Services

40150 Salaries	\$ 150,000.00
40350 Social Security	\$ 12,000.00
40550 Unemployment	\$ 700.00
<u>TOTAL PERSONNEL SERVICES</u>	\$ 162,700.00

Contractual Services

41050 Program instructors	\$ 4,000.00
41150 Maintenance Bldg & Grds.	\$ 10,000.00
41350 Maintenance Equipment	\$ 2,000.00
41850 Maintenance pool	\$ 10,000.00
42250 General insurance	\$ 15,000.00
42350 Telephone	\$ 5,500.00
42850 Utilities	\$ 20,000.00
42850 Rental	\$ 4,000.00
42950 Travel	\$ 3,000.00
43150 Training	\$ 1,500.00
43250 Postage	\$ 2,000.00
43450 Printing/publishing	\$ 750.00
43550 Accounting services	\$ 1,200.00
43750 Legal services	\$ 3,000.00
43850 Other professional services	\$ 12,000.00
43950 Non-profit SHS/Spec. Rec.	\$ 1,000.00
44350 Dues	\$ 2,500.00
51550 Camp activities/trips/programs	\$ 4,000.00

<u>TOTAL CONTRACTUAL SERVICES</u>	\$ 101,450.00
<u>Commodities</u>	
50150 Program equipment	\$ 500.00
50350 Program supplies	\$ 500.00
50550 Office supplies	\$ 1,500.00
50750 Pool supplies	\$ 10,000.00
50850 Park maintenance supplies	\$ 1,000.00
51050 Camp supplies	\$ 8,000.00
57650 Camp equipment	\$ 2,000.00
57750 Pool equipment	\$ 10,000.00
57850 Sales/candy	\$ 3,000.00
<u>TOTAL COMMODITIES</u>	\$ 36,500.00
<u>Other Expenses</u>	
52550 Miscellaneous	\$ 100.00
57950 Refunds	
58250 Permits	
<u>TOTAL OTHER EXPENSES</u>	\$ 100.00
<u>Capital Outlay</u>	
57550 Improv./bldgs./grds	\$ 13,000.00
58150 Landscaping/ball fields	
59050 Pool /PK/Plygrd/development	
<u>TOTAL CAPITAL OUTLAY</u>	\$ 13,000.00
ESTIMATED EXPENDITURES	\$ 313,750.00
ESTIMATED CASH ON HAND March 31, 2022	\$ 296,908.00
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 610,658.00

TRAIN STATION FUND

FY 22

ESTIMATED Beginning Cash on hand - April 1, 2021	\$ 311,946.00
37380 Interest	\$ 2,000.00
39280 Miscellaneous	
39580 Parking fees	\$ 120,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$ 122,000.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 433,946.00
TOTAL SINKING FUND	\$ 354,083.00

ADMINISTRATION DIVISION

40180 Salaries	\$ 35,000.00
40280 Benefits/Ins.	\$ 13,000.00
40380 Socail Security	\$ 3,000.00
40480 IMRF er	\$ 3,500.00
40580 Unemployment Insurance	\$ 100.00
<u>TOTAL ADMINISTRATION</u>	\$ 54,600.00

Contractual Services

51180 Maintenance Bldg/Grds.	\$ 5,000.00
41380 Maintenance Equipment	\$ 2,500.00
41480 Contractual service/landscape,paint/paving etc.	\$ 5,000.00
42280 Risk Management	\$ 15,000.00
42380 Telephone/alarm/security	\$ 6,000.00
42680 Utilities	\$ 6,000.00
43280 Postage	\$ 500.00
43480 Printing/publishing	\$ 750.00
43580 Accounting services	\$ 3,250.00
43780 Legal services	\$ 3,500.00
43880 Other professional services	\$ 10,000.00
52480 Merchant fees	\$ 15,000.00

TOTAL CONTRACTUAL SERVICES **\$ 72,500.00**

Commodities

50580 Office supplies	\$ 250.00
50780 Maintenance supplies	\$ 750.00
50880 Operating supplies	\$ 1,500.00
<u>TOTAL COMMODITIES</u>	\$ 2,500.00

Other Expenses

52580 Miscellaneous	\$ 250.00
57980 Refunds	\$ 100.00

59080 Sinking Fund	\$	-
<u>TOTAL OTHER EXPENSES</u>	\$	350.00

<u>Capital Outlay</u>		
57580 Equipment		
<u>TOTAL CAPITAL OUTLAY</u>	\$	-

ESTIMATED EXPENDITURES	\$ 129,950.00
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ESTIMATED CASH ON HAND MARCH 31, 2022	\$ 303,996.00
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ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 433,946.00
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TOTAL SINKING FUND March 31, 2022	\$ 354,083.00
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ORDINANCE NO. 03-11-2021 RD

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, located in the County of Lake, State of Illinois Fiscal Year beginning April 1, 2021 and ending March 31, 2022 NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake, State of Illinois, at the March 11, 2021 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

General Road Fund and Permenant Road Fund

is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date. A certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days of adoption.

1. GENERAL ROAD FUND

	FY 22
ESTIMATED Beginning Cash on hand - April 1, 2021	\$ 639,486.00
ESTIMATED REVENUES	
30160 Property Tax-Net	\$ 385,274.00
30960 Replacement Tax	\$ 17,000.00
37360 Interest Income	\$ 1,500.00
39260 Misc income	
39360 Fines	
39460 Intergovernmental Agreements	\$ 35,000.00
39760 Donations	
39860 Grant	
TOTAL ESTIMATED REVENUES	\$ 438,774.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 1,078,260.00
BUDGETED EXPENDITURES	
Administration	\$ 279,500.00
Maintenance	\$ 146,500.00
TOTAL EXPENDITURES	\$ 426,000.00
BALANCE AS OF MARCH 31, 2022	\$ 652,260.00

ADMINISTRATION

Personnel

40160	Salaries	\$	155,000.00
40260	Health Insurance	\$	17,000.00
40360	Social Security Contribution	\$	12,000.00
40460	Retirement Contribution	\$	12,000.00
40560	Unemployment Ins	\$	600.00

TOTAL PERSONNEL SERVICES \$ 196,600.00

Contractual Services

42260	Risk Management Contribution	\$	23,000.00
42360	Telephone	\$	12,000.00
42860	Rentals and Licenses	\$	3,500.00
42960	Travel & Training Expenses	\$	250.00
43260	Postage	\$	1,500.00
43460	Publishing / Printing	\$	1,500.00
43560	Accounting Services	\$	5,500.00
43760	Legal Services	\$	10,000.00
43860	Other Professional Services	\$	8,000.00
44360	Dues	\$	4,000.00
50960	Uniforms	\$	3,000.00
52460	Testing	\$	650.00

TOTAL CONTRACTUAL SERVICES \$ 72,900.00

Commodities

50560	Office supplies	\$	1,500.00
43360	Admin Expenses	\$	500.00

TOTAL COMMODITIES \$ 2,000.00

Capital Outlay

57560	Equipment	\$	1,000.00
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TOTAL CAPITAL OUTLAY \$ 1,000.00

Other Expenditures

52560	Miscellaneous Expenses		
52660	Municipal Replacement Tax	\$	7,000.00
	Bonds		

TOTAL OTHER EXPENDITURES \$ 7,000.00

TOTAL ADMINISTRATION \$ 279,500.00

MAINTENANCE

Personnel

40162	Salaries	\$	32,000.00
40362	Social Security	\$	3,000.00
40462	Retirement Contribution	\$	3,000.00

TOTAL PERSONNEL SERVICES \$ 38,000.00

Contractual Services

41162	Maintenance Service Building	\$	5,000.00
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41362	Maintenance Service - Equipment	\$	20,000.00
41462	Maintenance Service - Road	\$	20,000.00
41562	Maintenance Service - Bridge	\$	500.00
41962	Maintenance Service - Snow Removal	\$	-
42662	Utilities	\$	30,000.00
42862	Rentals		
43362	Refuse	\$	5,000.00
43662	Engineering Services	\$	5,000.00
43862	Other Professional Services	\$	3,000.00
57262	Building	\$	3,000.00

TOTAL CONTRACTUAL SERVICES **\$ 95,500.00**

Commodities

50662	Automotive Fuel/Oil	\$	6,500.00
50862	Operating Supplies	\$	2,000.00

TOTAL COMMODITIES **\$ 8,500.00**

Capital Outlay

57362	Other Improvements		
57468	Land Acquisition / Construction		
57562	Equipment	\$	4,000.00

TOTAL CAPITAL OUTLAY **\$ 4,000.00**

Other Expenditures

52562	Miscellaneous Expenses	\$	500.00
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TOTAL OTHER EXPENSES **\$ 500.00**

TOTAL MAINTENANCE **\$ 146,500.00**

ESTIMATED EXPENDITURES **\$ 426,000.00**

ESTIMATED CASH ON HAND MARCH 31, 2022 **\$ 652,260.00**

ESTIMATED CASH ON HAND/APPROPRIATIONS **\$ 1,078,260.00**

PERMANENT ROAD FUND

FY 22

ESTIMATED Beginning Cash on hand - April 1, 2021 \$ 714,956.00

Estimated Revenues

30170	Property Tax	\$ 784,726.00
30970	Motor Fuel Tax / Rebuild Illinois Funds	\$ 10,000.00
37370	Interest Income	\$ 2,000.00
39270	Misc Income	\$ 500.00
39770	Donations	\$ -
	Grant	\$ 550,000.00
39370	Sale of used equipment/auction	\$ 20,000.00

Total Estimated Revenues \$ **1,367,226.00**

Total Estimated Funds Available \$ **2,082,182.00**

Budgeted Expenditures

Personnel

40170	Salaries	\$ 283,000.00
40270	Benefits	\$ 55,000.00
40370	Social Security Contributions	\$ 25,000.00
40470	IMRF	\$ 25,000.00

TOTAL PERSONNEL SERVICES \$ **388,000.00**

Contractual Services

41470	Maintenance Service-Road	\$ 585,000.00
41670	Drainage	\$ 15,000.00
41770	Road Improvements	\$ 15,000.00
42870	Rentals	\$ 10,000.00
43670	Engineering Services	\$ 42,000.00
43870	Other Professional Services	\$ 5,000.00
44570	Land ROW	\$ -

TOTAL CONTRACTUAL SERVICES \$ **672,000.00**

Commodities

50670	Automotive Fuel / Oil	\$ 10,000.00
50770	Maintenance Supplies	\$ 10,000.00
50870	Operating Supplies	\$ 5,000.00
57570	Equipment	\$ 20,000.00

57670 Road Salt Supplies	\$ 35,000.00
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<u>TOTAL COMMODITIES</u>	\$ 80,000.00
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59170 Capital Outlay	
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<u>TOTAL CAPITAL OUTLAY</u>	\$ -
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Other Expenditures

52570 Miscellaneous Expenses	
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<u>TOTAL OTHER EXPENSES</u>	\$ -
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ESTIMATED EXPENDITURES	\$ 1,140,000.00
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ESTIMATED CASH ON HAND MARCH 31, 2022	\$ 942,182.00
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ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 2,082,182.00
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VERNON TOWNSHIP BOARD MEETING SCHEDULE FOR 2021-2022

The Board of Trustees will meet at the Vernon Township Community Services Building, located at 2900 N. Main St., Buffalo Grove, IL 60089. Meetings will begin at 7:00 p.m. (unless otherwise noted) on the following dates:

- Thursday, April 8, 2021
- Thursday, May 13, 2021
- Thursday, June 10, 2021
- Thursday, July 8, 2021
- Thursday, August 12, 2021
- Thursday, September 9, 2021
- Thursday, October 14, 2021
- Thursday, November 11, 2021
- Thursday, December 9, 2021
- Thursday, January 13, 2022
- Thursday, February 10, 2022
- Thursday, March 10, 2022

Vernon Township, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Township Office at 847-634-4600 to allow the Township to make reasonable accommodations for those persons.

AGENDA
171st ANNUAL TOWN MEETING OF VERNON TOWNSHIP

◆◆◆
April 13, 2021 – 7:00 p.m.

◆◆◆
Vernon Township Community Service Building
2900 North Main Street
Buffalo Grove, Illinois 60089

1. Town Clerk calls the 171st Annual Town Meeting to order
2. Pledge of Allegiance.
3. Town Clerk to certify publication of Annual Town Meeting.
4. Nomination and Election of Moderator.
5. Oath of Office (Moderator) Administered by Clerk
6. Approval of prior meeting minutes (Read by Clerk)
7. Reports:
 - a. Treasurer's Report of All Funds
 - b. Supervisors Report
 - c. Assessors Report
8. OLD BUSINESS
9. NEW BUSINESS
10. Public comment.
11. Approval of next Annual Town Meeting date and time for 2022: April 12, 2022 at 7:00 p.m.
12. Adjourn

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.