

**AGENDA**  
**TOWNSHIP BOARD OF VERNON TOWNSHIP**  
**REGULAR MEETING**

◆◆◆  
**April 8, 2021 – 7:00 p.m.**

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Pursuant to Public Act 101-0640, Supervisor Jonathan Altenberg has determined that because a Gubernatorial Disaster Proclamation is still in effect due to the ongoing public health crisis of COVID-19, it is not practical or prudent to require members of the Vernon Township Board to be physically present for the meeting. The meeting will be held via an online format in compliance with the Open Meetings Act, and remote access to the proceedings and the opportunity for the public to participate will be provided.

To join this meeting, go to:

<https://attendee.gotowebinar.com/register/1067409600915294222>

1. Call to order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Comment.
5. Approval of Minutes.
6. Reports:
  - a. Township Supervisor
  - b. Clerk
  - c. Assessor
  - d. Trustees
  - e. Township Manager
  - f. Director of Constituent Affairs
7. Approval of Bills in the Following Funds:
  - a. Town Fund
  - b. General Assistance Fund
  - c. Cemetery Fund
  - d. Park Maintenance Fund
  - e. Road Fund
  - f. Permanent Road Fund

- g. Metra Fund
8. Unfinished Business.
9. New Business:
- a. Discussion and approval of licenses for AllVax system access
  - b. Discussion and approval of a Statement of Support for the Asian American Community
  - c. Update and discussion on the Social Agency Grant approval process
  - d. Discussion on returning to in-person meetings.
10. Adjournment.

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

**Monthly Distribution Summary Report - April 8, 2021 Board Meeting**

Town Fund	Township Admin	\$113,847.82	
	Assessor's Office	\$20,382.79	
	<b>Total:</b>		<b>\$134,230.61</b>
General Assistance	GA Admin	\$346.89	
	GA Home Relief	\$0.00	
	<b>Total:</b>		<b>\$346.89</b>
Cemetery Fund			
	<b>Total:</b>		<b>\$5,367.41</b>
Park Fund			
	<b>Total:</b>		<b>\$3,420.64</b>
General Road Fund	Road Admin.	\$12,508.68	
	Road Maintenance	\$5,957.67	
	<b>Total:</b>		<b>\$18,466.35</b>
Permanent Road Fund			
	<b>Total:</b>		<b>\$20,994.21</b>
Station Fund			
	<b>Total:</b>		<b>\$4,720.69</b>
	<b>GRAND TOTAL:</b>		<b>\$187,546.80</b>

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,  
 have set out hands on \_\_\_\_\_ 20\_\_\_\_.

Board of Trustees

Township Supervisor: \_\_\_\_\_

Township Clerk \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - April 8, 2021

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on \_\_\_\_\_, 20\_\_\_\_ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

**General Ledger**

**Payroll**

21200	CR: Health Insurance Withholding	\$(1,800.73)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(514.59)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(422.00)
21600	DR: State WH Tax Payable	\$2,975.03
21600	CR: State WH Tax-IL FUND ER	\$(127.75)
21600	CR: State WH Tax Payable-EE	\$(2,847.28)
21700	CR: Federal WH Tax Payable	\$(6,003.82)
21700	DR: Federal WH Tax Payable	\$6,003.82
21800	CR: FICA Payable-Med EE	\$(934.97)
21800	DR: FICA Payable	\$9,865.53
21800	CR: FICA Payable-SS ER	\$(3,997.81)
21800	CR: FICA Payable-Med ER	\$(934.97)
21800	CR: FICA Payable-SS EE	\$(3,997.78)
21900	DR: IMRF Payment	\$17,673.03
21900	CR: IMRF Payable-Volunt.	\$(1,358.87)
21900	CR: IMRF Payable-EE	\$(2,614.30)
21900	CR: IMRF Payable-ER	\$(4,856.77)

**AFLAC**

21400	AFLAC	\$1,029.18
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**Stacey Baenke**

20200	Knee Scooter Deposit Refund	\$50.00
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**Benefit Wallet**

21500	HSA March 2021	\$760.00
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**Barbara Berman**

20200	Kneescooter Deposit Refund	\$50.00
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**Blue Cross Blue Shield of IL**

21200	BCBS Employee Expense	\$3,601.46
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**NCPERS Group Life Ins.**

21500	Life Insurance - Employee Expense	\$84.00
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**Barbara Mendelsohn**

20200	Rollator Deposit Refund	\$50.00
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**Nationwide Retirement Solution**

21300	Deferred Comp - 3/8/21 & 3/22/21	\$380.00
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**Town Admin.****Payroll**

40110	DR: Salaries-Town	\$32,152.67
40210	DR: Benefits-Town	\$31.25
40310	DR: Social Security-Town	\$2,364.02
40410	DR: IMRF-Town	\$2,303.56
40510	DR: Unemployment-Town	\$91.22
43810	DR: Other Professional Serv. (Payroll Expense)	\$141.46

**Jonathan Altenberg**

43810	Reimburse for email service	\$56.30
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**American Taxi Dispatch Inc.**

52710	Taxi Coupons 03/08/21	\$342.00
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**AT&T**

42310	Elevator Line	\$94.00
42310	Phone - CSB Garage	\$103.00

**AT&T Mobility**

42310	Cell Phones - 6	\$250.61
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**Barbara Barnabee**

42910	Established Monthly Expenses	\$50.00
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**Blue Cross Blue Shield of IL**

40210	BCBS Employer Expense	\$11,735.99
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**Buildingstars**

41110	Admin Cleaning - April 2021	\$481.00
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**Cardinal Cleaning Company**

41110	Cleaning Services	\$135.00
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**Chase Bank**

52410	Service Charge	\$51.94
52410	Service Charge	\$70.81

**Comcast**

42310	Phone	\$6.74
42310	Fax Line - Town/Assr	\$108.45

**Conduent HR Services LLC**

40210	HSA Maintenance Fees	\$6.75
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**Constellation Energy Services**

42610	Town utility	\$444.54
42610	CSB utility	\$617.45
<b>Daily Herald</b>		
43410	Annual Town Meeting Notice	\$113.40
<b>Drains Made Simple LLC</b>		
41110	Sanitize Admin Bldg - 3/23/21 & 4/01/21	\$700.00
41110	Sanitize Admin Bldg - 3/11/21 & 3/18/21	\$700.00
<b>Flood Brothers Disposal</b>		
41110	Refuse Collection - March 2021	\$515.58
<b>Home Depot</b>		
41110	Maintenance supplies	\$24.68
<b>NCPERS Group Life Ins.</b>		
40210	Life Insurance - Employer Expense	\$117.78
<b>Johnson Controls Security Solu</b>		
42310	Quarterly Billing - CSB Alarm	\$1,588.53
42310	Quarterly Billing - Admin Alarm	\$971.70
<b>Konica Minolta Premier Finance</b>		
41310	Copier Lease	\$55.24
<b>Menards Vernon Hills</b>		
41110	Maintenance supplies	\$19.68
<b>MetLife - Group Benefits</b>		
40210	Dental-Vision Insurance	\$858.62
<b>Network Services Company</b>		
50710	Maintenance Supplies	\$485.53
<b>North Shore Gas</b>		
42610	Utility - Natural Gas - CSB Garage	\$365.71
42610	Utility - Natural Gas - CSB	\$371.77
42610	Utility - Natural Gas	\$570.39
<b>Northwest Community Hospital</b>		
43810	Drug Test	\$75.00
<b>Orkin</b>		
41110	Maintenance - Admin	\$124.00
41110	Maintenance - CSB	\$109.00
<b>Quadient Finance USA Inc</b>		
43210	Postage Meter	\$46.83
<b>Quill Corporation</b>		
50510	Office Supplies	\$158.57
50710	Maintenance Supplies	\$36.26

50810	Operating Supplies	\$688.54
<b>Reliable Fire Equipment Co</b>		
41310	Recertify Fire Equipment - Admin Bldg	\$625.70
41310	Recertify Fire Equipment - CSB Garage	\$32.25
41310	Recertify Fire Equipment - CSB	\$43.75
<b>Sam's Club</b>		
50510	Office Supplies	\$92.82
<b>Single Click IT Inc</b>		
43810	IT Services - March 2021	\$958.00
<b>Spring-Align</b>		
41210	Pace Bus Alignment	\$144.95
<b>Star Auto</b>		
41210	PACE Bus brake repairs	\$3,124.34
<b>Storino Ramello &amp; Durkin</b>		
43710	Legal Service - February 2021	\$952.75
<b>Todd Gedville</b>		
43810	Go To Meeting	\$34.52
52410	Reimburse - Adobe Acrobat	\$76.80
<b>Unifirst Corporation</b>		
50910	Town uniforms	\$71.50
<b>Village of Buffalo Grove</b>		
42610	Water/Sewer - CSB Garage	\$29.17
42610	Water/Sewer - CSB	\$45.58
<b>Vernon Township Road Fund</b>		
37410	TOIRMA Dividend 2020	\$3,344.00
<b>John Steven Vita Communication</b>		
43810	Public Relations - March 2021	\$166.67
<b>We Fix-It Tire Repair</b>		
41210	Tires - Pace Bus	\$1,247.40

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**Assessor**

**Payroll**

40112	DR: Salaries-Assessor	\$12,802.49
40312	DR: Social Security-Assessor	\$946.53
40412	DR: IMRF-Assessor	\$1,070.28
40512	DR: Unemployment-Assessor	\$25.00

**Blue Cross Blue Shield of IL**

40212	BCBS Employer Expense	\$4,967.77
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**NCPERS Group Life Ins.**

40212	Life Insurance - Employer Expense	\$64.00
<b>Konica Minolta Premier Finance</b>		
41312	Copier Lease	\$55.24
<b>MetLife - Group Benefits</b>		
40212	Dental-Vision Insurance	\$417.88
<b>Gary Raupp</b>		
42912	Assessor Expense - March 2021	\$33.60
<b>GA Admin.</b>		
<b>Constellation Energy Services</b>		
42630	GA utility	\$125.00
<b>Konica Minolta Premier Finance</b>		
41330	Copier Lease	\$55.24
<b>John Steven Vita Communication</b>		
43830	Public Relations - March 2021	\$166.65
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<b>Cemetery</b>		
<b>Acres Enterprises</b>		
41440	April Lawn Care - Vernon	\$1,092.35
41440	April Lawn Care - Diamond	\$1,092.36
<b>Constellation Energy Services</b>		
42640	Cemetery utility	\$83.33
<b>Johnson Controls Security Solu</b>		
42340	Quarterly Billing - Admin Alarm	\$242.93
<b>Konica Minolta Premier Finance</b>		
41340	Copier Lease	\$55.24
<b>Wm Smith Enterprises Inc</b>		
42440	March Burials - 4	\$2,600.00
<b>Todd Gedville</b>		
43840	Go To Meeting	\$34.53
<b>John Steven Vita Communication</b>		
43840	Public Relations - March 2021	\$166.67
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<b>Park Fund</b>		
<b>Payroll</b>		
40150	DR: Salaries-Park	\$111.50
40350	DR: Social Security-Park	\$8.52
40550	DR: Unemployment-Park	\$0.75
<b>AT&amp;T Mobility</b>		
42350	Cell Phone	\$44.73
<b>Beacon Athletics</b>		



57550	Improvement Grounds	\$578.00
<b>Chase Bank</b>		
52550	Service Charge	\$2.80
<b>Comcast</b>		
42350	Phone & Internet	\$114.63
<b>Constellation Energy Services</b>		
42650	Park Utility	\$428.70
<b>Inner Security Systems, Inc</b>		
42350	Fire Alarm 4/1/2021-6/30/2021	\$156.00
<b>Johnson Controls Security Solu</b>		
42350	Quarterly Billing - Park Alarm	\$272.83
<b>Konica Minolta Premier Finance</b>		
41350	Copier Lease	\$55.24
<b>Lake County Health Department</b>		
43850	Seasonal Pool License	\$342.00
<b>North Shore Gas</b>		
42650	Utility - Natural Gas	\$211.79
<b>Reliable Fire Equipment Co</b>		
41850	Recertify Fire Equipment - Peterson Park	\$336.15
<b>Single Click IT Inc</b>		
43850	IT Services - March 2021	\$479.00
<b>Todd Gedville</b>		
43850	Go To Meeting	\$34.53
44350	Reimburse - Adobe Acrobat	\$76.80
<b>John Steven Vita Communication</b>		
43850	Public Relations - March 2021	\$166.67

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**Road Admin.**

**Payroll**

40160	DR: Salaries-Road	\$6,698.20
40260	DR: Benefits-Road	\$78.12
40360	DR: Social Security-Road	\$507.33
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$208.32
40560	DR: Unemployment-Road	\$5.32

**AT&T Mobility**

42360	Cell Phone - 6	\$268.38
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**Blue Cross Blue Shield of IL**

40260	BCBS Employer Expense	\$681.53
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**Comcast**

42360	Fax Line	\$54.23
<b>DesPlaines River Watershed WkG</b>		
44360	Dues	\$2,003.81
<b>NCPERS Group Life Ins.</b>		
40260	Life Insurance - Employer Expense	\$11.44
<b>Johnson Controls Security Solu</b>		
42360	Quarterly Billing - Admin Alarm	\$1,214.64
<b>MetLife - Group Benefits</b>		
40260	Dental-Vision Insurance	\$87.55
<b>Storino Ramello &amp; Durkin</b>		
43760	Legal Services - February 2021	\$360.75
<b>Todd Gedville</b>		
43860	Go To Meeting	\$34.53
44360	Reimburse - Adobe Acrobat	\$37.52
<b>Unifirst Corporation</b>		
50960	Highway uniforms	\$90.34
<b>John Steven Vita Communication</b>		
43860	Public Relations - March 2021	\$166.67

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## Road Maint.

### Payroll

40162	DR: Salaries-Road Maint	\$1,081.12
40362	DR: Social Security-Road Maint	\$77.67
40462	DR: IMRF-Road Maint	\$90.38

### Advanced Lubrication, Inc

50662	Motor Oil	\$173.01
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### American Gases Corp

41362	Torch repair	\$332.99
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### Commonwealth Edison

42662	Street lights	\$1,704.45
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### Constellation Energy Services

42662	Highway utility	\$444.54
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### Flood Brothers Disposal

43362	Refuse - February 2021	\$509.93
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### Home Depot

50862	Operating supplies	\$29.98
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### Konica Minolta Premier Finance

41362	Copier Lease	\$55.24
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### Menards Vernon Hills

50862	Operating supplies	\$16.94
<b>North Shore Gas</b>		
42662	Utility - Natural Gas	\$855.58
<b>Village of Buffalo Grove</b>		
42662	Water/Sewer	\$585.84
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<b>Perm. Road</b>		
<b>Payroll</b>		
40170	DR: Salaries-Perm Road	\$12,616.40
40270	DR: Benefits-Perm Road	\$15.63
40370	DR: Social Security-Perm Road	\$917.88
40470	DR: IMRF-Perm Road	\$1,054.79
<b>1st Ayd Corporation</b>		
50870	Wash and Wax	\$131.66
<b>Advance Auto Parts</b>		
50770	Batteries	\$329.60
<b>American Gases Corp</b>		
50770	Cylinder and kit	\$554.44
<b>Blue Cross Blue Shield of IL</b>		
40270	BCBS Employer Expense	\$3,686.23
<b>Burriss Equipment Co.</b>		
50770	Sweeper and parts	\$432.84
<b>ElCor Industries</b>		
50770	Maintenance Supplies	\$44.75
<b>Emedco</b>		
50770	Maintenance supplies	\$28.89
<b>Ernies</b>		
50770	Strobe Lights	\$239.70
<b>Grower Equipment &amp; Supply</b>		
50770	Maintenance supplies	\$33.26
<b>Home Depot</b>		
50770	Maintenance supplies	\$94.88
<b>NCPERS Group Life Ins.</b>		
40270	Life Insurance - Employer Expense	\$46.66
<b>Menards Vernon Hills</b>		
50770	Maintenance supplies	\$31.83
<b>MetLife - Group Benefits</b>		
40270	Dental-Vision Insurance	\$255.77
<b>Single Click IT Inc</b>		

**Station Fund****Payroll**

40180	DR: Salaries-Metra	\$1,548.41
40380	DR: Social Security-Metra	\$110.83
40480	DR: IMRF-Metra	\$129.44
40580	DR: Unemployment-Metra	\$5.46

**Bank Financial**

52480	Merchant Fees	\$46.11
52480	Service Charge	\$11.92

**Blue Cross Blue Shield of IL**

40280	BCBS Employer Expense	\$925.47
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**Comcast**

42380	Metra Internet	\$98.35
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**Constellation Energy Services**

42680	Train west utility	\$167.26
42680	Train platform utility	\$134.19
42680	Train east utility	\$55.82

**NCPERS Group Life Ins.**

40280	Life Insurance - Employer Expense	\$12.12
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**Johnson Controls Security Solu**

42380	Quarterly Billing - Metra Alarm	\$379.70
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**Konica Minolta Premier Finance**

41380	Copier Lease	\$55.21
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**MetLife - Group Benefits**

40280	Dental-Vision Insurance	\$67.18
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**North Shore Gas**

42680	Utility - Natural Gas	\$106.88
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**PTS**

42380	Pay Phone - Train	\$78.00
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**Reliable Fire Equipment Co**

41380	Recertify Fire Equipment - Metra Station	\$90.75
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**Single Click IT Inc**

43880	IT Services - March 2021	\$479.00
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**Todd Gedville**

43880	Go To Meeting	\$34.53
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**Village of Buffalo Grove**

42680	Water/Sewer	\$17.39
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IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Township Supervisor**

\_\_\_\_\_  
**Township Clerk**

\_\_\_\_\_  
**Township Highway Commissioner**

\_\_\_\_\_  
**Board of Township Trustee**

\_\_\_\_\_  
**Board of Township Trustee**

\_\_\_\_\_  
**Board of Township Trustee**

\_\_\_\_\_  
**Board of Township Trustee**