

AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES OF VERNON TOWNSHIP TO BE HELD ON THURSDAY, APRIL 14, 2022, AT 7:00 P.M. AT THE VERNON TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET, BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT
5. APPROVAL OF MINUTES
 - a. Regular Meeting of the Board of Trustees March 10, 2022
6. REPORTS
 - a. Township Supervisor
 - b. Clerk
 - c. Assessor
 - d. Trustee
 - e. Township Manager
 - f. Director of Constituent Affairs
 - g. Attorney's Report
7. Approval of Expenditures in the Following Funds
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund
8. PRIOR BUSINESS

9. NEW BUSINESS

- a. Motion and approval to fill the vacancy in the office of Vernon Township Trustee
- b. Discussion and approval to sell the following township property at public auction:
 - a. 2001 Ford Carryall - VIN 1FDXE45F41HA60737 (Township Bus)
 - b. 2000 Wells Cargo Trailer – VIN 1WC200J27Y1088587
 - c. 2008 Ford Explorer – VIN 1FMEU73828UA88716
 - d. 1983 Miller Trailer – VIN 116

NOTE: All items shall be sold on an “as is” basis, without any warranties or merchantability or fitness for a particular purpose, express or implied and prospective purchasers have the ability to inspect said items at 3050 Main St., Buffalo Grove, IL prior to the sale and purchase. Prospective buyers should call 847/634-4600 to schedule an appointment for inspection.

- c. Discussion and Approval of an increase in the daily Metra Lot parking fees from \$1.50 per day to \$1.75 Per day, effective May 1, 2022; and to include this increase in any unpublished monthly, quarterly or half year parking pass for both commuters and high school parking.
- d. Discussion and possible approval of fiscal year 2022 Social Agency Grants

10. ADJOURNMENT

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

Monthly Distribution Summary Report - April 14, 2022 Board Meeting

Town Fund	Township Admin	\$171,235.27	
	Assessor's Office	\$52,809.04	
	Total:		\$224,044.31
General Assistance	GA Admin	\$375.02	
	GA Home Relief	\$16,156.99	
	Total:		\$16,532.01
Cemetery Fund			
	Total:		\$2,203.36
Park Fund			
	Total:		\$9,057.43
General Road Fund	Road Admin.	\$17,812.44	
	Road Maintenance	\$7,644.62	
	Total:		\$25,457.06
Permanent Road Fund			
	Total:		\$32,830.44
Station Fund			
	Total:		\$6,183.98
	GRAND TOTAL:		\$316,308.59

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - April 14, 2022

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21200	CR: Health Insurance Withholding	\$(1,486.16)
21200	CR: Health Insurance Withholding	\$(1,486.16)
21400	CR: Misc Payroll Deductions(Aflac)	\$(305.49)
21400	CR: Misc Payroll Deductions(Aflac)	\$(305.49)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(326.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(326.00)
21600	DR: State WH Tax Payable	\$3,660.89
21600	DR: State WH Tax Payable	\$2,693.22
21600	CR: State WH Tax-IL FUND ER	\$(73.26)
21600	CR: State WH Tax-IL FUND ER	\$(114.91)
21600	CR: State WH Tax Payable-EE	\$(2,578.31)
21600	CR: State WH Tax Payable-EE	\$(3,587.63)
21700	DR: Federal WH Tax Payable	\$12,186.69
21700	DR: Federal WH Tax Payable	\$5,835.09
21700	CR: Federal WH Tax Payable	\$(12,186.69)
21700	CR: Federal WH Tax Payable	\$(5,835.09)
21800	CR: FICA Payable-SS EE	\$(3,549.48)
21800	DR: FICA Payable	\$12,021.58
21800	DR: FICA Payable	\$8,759.27
21800	CR: FICA Payable-Med EE	\$(830.13)
21800	CR: FICA Payable-Med ER	\$(830.14)
21800	CR: FICA Payable-Med EE	\$(1,139.30)
21800	CR: FICA Payable-SS ER	\$(3,549.52)
21800	CR: FICA Payable-SS ER	\$(4,871.48)
21800	CR: FICA Payable-SS EE	\$(4,871.51)
21800	CR: FICA Payable-Med ER	\$(1,139.29)
21900	CR: IMRF Payable-ER	\$(3,895.48)
21900	DR: IMRF Payment	\$13,419.04
21900	CR: IMRF Payable-Volunt.	\$(1,293.03)
21900	CR: IMRF Payable-Volunt.	\$(1,356.68)
21900	CR: IMRF Payable-EE	\$(2,458.51)

21900	CR: IMRF Payable-ER	\$(2,791.72)
21900	CR: IMRF Payable-EE	\$(3,430.51)
AFLAC		
21400	AFLAC	\$611.90
Benefit Wallet		
21500	HSA - March 2022	\$580.00
Blue Cross Blue Shield of IL		
21200	BCBS Employee Expense	\$2,972.32
NCPERS Group Life Ins.		
21500	Life Ins - Employee Exp	\$68.00
Rental Refund		
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair & Kneescoter Deposit Refund	\$100.00
20200	Sec Dep Refund for Rental 3/31/22	\$200.00
20200	Knee Scooter Deposit Refund	\$50.00
20200	Sec Dep Refund for Cancelled Rental 5-15-22	\$200.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Rollator Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Kneescoter Deposit Refund	\$50.00
Sharmila Shah		
20200	Sec Dep Refund for Cancelled Rental on 6-18-22	\$200.00

Town Admin.

Payroll

40110	DR: Salaries-Town	\$29,565.55
40110	DR: Salaries-Town	\$30,061.22
40210	DR: Benefits-Town	\$83.33
40210	DR: Benefits-Town	\$83.33
40310	DR: Social Security-Town	\$2,232.77
40310	DR: Social Security-Town	\$2,194.84
40410	DR: IMRF-Town	\$1,334.26
40410	DR: IMRF-Town	\$1,310.85
40510	DR: Unemployment-Town	\$42.85
40510	DR: Unemployment-Town	\$80.67
43810	DR: Other Professional Serv. (Payroll Expense)	\$354.69

43810	DR: Other Professional Serv. (Payroll Expense)	\$144.44
Advance Auto Parts		
41210	Antifreeze bus	\$28.48
Jonathan Altenberg		
43810	Reimburse for email service	\$62.69
American Taxi Dispatch Inc.		
52710	Taxi Coupons 03/21/22	\$321.00
AT&T		
42310	CSB Garage Phone	\$101.77
42310	Elevator Line	\$92.84
AT&T Mobility		
42310	Cell Phone - 6	\$219.00
Blue Cross Blue Shield of IL		
40210	BCBS Employer Expense	\$14,940.31
Cairo Design Group Inc		
43810	Flyer/Facebook ads re: Gun Safety	\$387.50
43810	Logo-Vernon Energy Resiliency Comm	\$650.00
Cardinal Cleaning Company		
41110	Feb CSB Cleaning	\$280.00
Chase Bank		
52410	Service Charge	\$65.76
52410	Service Charge	\$61.53
52410	Service Charge	\$1.60
CivicPlus		
43810	GIS Integration	\$656.25
Comcast		
42310	Phone - Town/Assr - 3	\$302.34
42310	Fax Line - 2	\$111.93
Conduent HR Services LLC		
40210	HSA Service Fees	\$2.25
Conserv F S		
50610	Town Fuel	\$1,774.82
Constellation Energy Services		
42610	Town Utility	\$588.73
42610	CSB Utility	\$702.02
Daily Herald		
43410	Publication of Annual Town Mtg	\$113.40
DRWW/NBWW Payment Fee		

52410	Electronic Payment Fees - 2	\$3.00
Flood Brothers Disposal		
41110	Refuse Collection	\$1,122.24
Global Payments		
52410	Feb 22 Credit Card Fee	\$22.72
IDNR		
52410	Fishing License Service Chrg	\$9.25
Illinois Tollway		
42910	Unpaid Tolls - Return Pace Bus	\$36.40
NCPERS Group Life Ins.		
40210	Life Ins - Employer Exp	\$112.06
J & R Lock & Safe Inc		
41110	Front Door Lock Repair - Admin Bldg	\$1,062.22
Johnson Controls Security Solu		
42310	Quarterly Alarm Billing	\$2,560.23
Konica Minolta Premier Finance		
41310	Copier Lease	\$386.65
Lake County Clerk		
44310	Notary Registration - T Kobler	\$10.00
Lake County Treasurer		
43110	Flagger Training	\$17.00
Menards Vernon Hills		
50710	Cleaning Supplies	\$95.47
50810	Vacuum, Clock	\$187.15
Metropolitan Life Insurance Co		
40210	Dental/Vision Insurance	\$856.73
Midwest Transit Equipment		
41210	Parts for Bus	\$36.23
Barrett Monie		
52510	Cake for Addelson Retirement	\$41.67
52510	Frame for Addelson Resolution	\$46.11
NCSI SportsEngine Inc		
43810	Background Checks	\$55.50
Network Services Company		
50710	Paper Towels, Garbage Bags, Cleaner	\$684.58
North Shore Gas		
42610	Utilities - Natual Gas - CSB	\$536.19
42610	Utilities - Natural Gas	\$612.75

42610	Utilities - Natural Gas - CSB Garage	\$400.27
Orkin		
41110	Maintenance - CSB and Admin	\$250.00
Quadient Finance USA Inc		
43210	Mail Machine Replenish	\$582.50
Quill Corporation		
50510	Office Supplies	\$272.95
Single Click IT Inc		
43810	IT Services - March	\$958.00
57510	Network Upgrades	\$3,358.00
Steiner Electric Company		
41110	Lights for CSB	\$373.50
Storino Ramello & Durkin		
43710	Legal Services	\$2,830.50
Todd Gedville		
43810	Got to Meeting/Annual Adobe	\$194.85
Unifirst Corporation		
50910	Town Uniforms	\$77.67
Village of Buffalo Grove		
42610	Water/Sewer -Admin Bldg 101-001	\$239.24
42610	Water/Sewer - CSB Garage 131-001	\$29.57
42610	Water/Sewer - CSB 111-001	\$46.38
John Steven Vita Communication		
43810	Public Relations - March	\$166.67

Assessor

Payroll

40112	DR: Salaries-Assessor	\$9,399.19
40112	DR: Salaries-Assessor	\$31,325.99
40212	DR: Benefits-Assessor	\$208.33
40212	DR: Benefits-Assessor	\$208.33
40312	DR: Social Security-Assessor	\$725.42
40312	DR: Social Security-Assessor	\$2,402.82
40412	DR: IMRF-Assessor	\$1,600.76
40412	DR: IMRF-Assessor	\$480.29
40512	DR: Unemployment-Assessor	\$28.45
40512	DR: Unemployment-Assessor	\$24.38

AT&T Mobility

41312	Tablet	\$36.24
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Blue Cross Blue Shield of IL

40212	BCBS Employer Expense	\$3,790.47
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Curtis Perlman

50512	Assr Expenses - March 2022	\$32.97
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52512	Assr Expenses - Feb 2022	\$59.39
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NCPERS Group Life Ins.

40212	Life Ins - Employer Exp	\$56.00
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IL Property Assesment Institute

43112	Training Classess - S Leeds	\$1,300.00
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Metropolitan Life Insurance Co

40212	Dental/Vision Insurance	\$447.06
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Single Click IT Inc

42812	IT Set up	\$250.00
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57512	Monitor & Cable	\$432.95
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GA Admin.**Comcast**

42330	Phone	\$83.37
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Constellation Energy Services

42630	GA Utility	\$125.00
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John Steven Vita Communication

43830	Public Relations - March	\$166.65
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GA Home Relief**ComEd**

47132	FERA - Utility - March 2022	\$56.99
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Extended Stay America

46832	EA Client - Shelter	\$900.00
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Daniel Granick

47132	FERA Rent - March 2022	\$2,200.00
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47132	FERA Rent - April, May, June 2022	\$6,600.00
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Ronald Salway

47132	FERA Rent - Apr, May, June 2022	\$4,800.00
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47132	FERA Rent - March 2022	\$1,600.00
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Cemetery**CivicPlus**

43840	GIS Integration	\$656.25
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Comcast

42340	Phone	\$100.78
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Constellation Energy Services

42640	Cemetery Utility	\$83.33
Johnson Controls Security Solu		
42340	Quarterly Alarm Billing	\$242.93
LAFORCE		
52540	Extra Keys	\$34.00
Wm Smith Enterprises Inc		
42440	Burial - March	\$875.00
Todd Gedville		
43840	Go To Meeting	\$44.40
John Steven Vita Communication		
43840	Public Relations - March	\$166.67

Park Fund

Payroll

40150	DR: Salaries-Park	\$315.31
40350	DR: Social Security-Park	\$24.12
40550	DR: Unemployment-Park	\$2.28

AT&T Mobility

42350	Cell Phone	\$44.57
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CivicPlus

43850	GIS Integration	\$656.25
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Comcast

42350	Internet & Phone	\$116.62
43250	Phone	\$100.78

Constellation Energy Services

42650	Park Utility	\$392.25
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Ed Schultz

50750	Parts for the pool	\$160.49
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Global Payments

43850	Feb 22 Credit Card Fee	\$173.45
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Johnson Controls Security Solu

42350	Quarterly Alarm Billing	\$293.29
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Lake County Health Department

43850	Swimming Facility License	\$347.00
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Meintzer Concrete

41850	Concrete Bullnose Pool Repair	\$1,960.00
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Menards Vernon Hills

41150	Pool Hardware	\$419.28
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Barrett Monie

43450	Facebook Ad (PARK Hiring)	\$50.00
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NCSI SportsEngine Inc

43850	Background Checks	\$721.50
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Network Services Company

50750	Paper Towels, Garbage Bags, Cleaner	\$1,167.86
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North Shore Gas

42650	Utilities - Natural Gas	\$263.53
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Sam's Club

50350	Senior Supplies	\$120.56
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Single Click IT Inc

43850	IT Services - March	\$479.00
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57550	Network Upgrades	\$1,000.00
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Todd Gedville

43850	Got to Meeting/Annual Adobe	\$82.62
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John Steven Vita Communication

43850	Public Relations - March	\$166.67
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Road Admin

Payroll

40160	DR: Salaries-Road	\$5,600.03
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40160	DR: Salaries-Road	\$5,600.04
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40260	DR: Benefits-Road	\$125.00
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40260	DR: Benefits-Road	\$125.00
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40360	DR: Social Security-Road	\$420.97
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40360	DR: Social Security-Road	\$420.97
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40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$286.43
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40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$286.43
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40560	DR: Unemployment-Road	\$4.79
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AT&T Mobility

42360	Cell Phone - 6	\$267.42
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Blue Cross Blue Shield of IL

40260	BCBS Employer Expense	\$1,044.69
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Comcast

42360	Phone - Internet	\$205.73
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42360	Fax Line	\$55.00
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Cutler Workwear

50960	Uniform	\$179.95
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NCPERS Group Life Ins.

40260	Life Ins - Employer Exp	\$8.18
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Johnson Controls Security Solu

42360	Quarterly Alarm Billing	\$1,214.64
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Metropolitan Life Insurance Co

40260	Dental/Vision Insurance	\$68.77
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Single Click IT Inc

57560	Network Upgrades	\$1,500.00
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Todd Gedville

43860	Got to Meeting/Annual Adobe	\$120.85
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Unifirst Corporation

50960	Highway Uniforms	\$110.88
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John Steven Vita Communication

43860	Public Relations - March	\$166.67
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Road Maint.**Payroll**

40162	DR: Salaries-Road Maint	\$1,166.40
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40162	DR: Salaries-Road Maint	\$1,240.14
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40362	DR: Social Security-Road Maint	\$83.76
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40362	DR: Social Security-Road Maint	\$89.41
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40462	DR: IMRF-Road Maint	\$59.59
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40462	DR: IMRF-Road Maint	\$63.37
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Commonwealth Edison

42662	Street Lights	\$1,728.71
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Conserv F S

50662	Highway Fuel	\$1,565.83
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Constellation Energy Services

42662	Highway Utility	\$588.73
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North Shore Gas

42662	Utilities - Natural Gas	\$919.12
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OReilly Automotive

50862	Tire cleaner	\$10.98
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Sam's Club

52562	Misc Expenses ROAD	\$63.58
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We Fix-It Tire Repair

41362	Big Mower Repair	\$65.00
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Perm. Road**Payroll**

40170	DR: Salaries-Perm Road	\$11,745.65
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40170	DR: Salaries-Perm Road	\$11,047.22
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40370	DR: Social Security-Perm Road	\$852.66
40370	DR: Social Security-Perm Road	\$799.23
40470	DR: IMRF-Perm Road	\$564.52
40470	DR: IMRF-Perm Road	\$600.20
Alexander Equipment Co.In		
50770	Rope	\$137.50
Blue Cross Blue Shield of IL		
40270	BCBS Employer Expense	\$3,557.22
Ed Schultz		
50770	Vice, Air Line Kit	\$362.98
ElCor Industries		
50770	Hardware, Bulbs, Lamp,Cable Tie, Caution Tape	\$606.41
Grower Equipment & Supply		
50770	Parts for Mower, Spray Paint	\$161.71
NCPERS Group Life Ins.		
40270	Life Ins - Employer Exp	\$49.52
Interstate Billing Service, In		
50770	Parts for truck 3	\$170.00
Jay-R's Steel & Welding		
50770	Steel for Trailer	\$377.55
Menards Vernon Hills		
50770	Mailboxes, Hardware	\$206.46
Metropolitan Life Insurance Co		
40270	Dental/Vision Insurance	\$241.23
Napa Libertyville		
50770	Cleaner	\$140.99
Napleton Libertyville Ford		
50770	Parts to Repair Truck	\$129.82
Network Services Company		
50770	Paper Towels, Garbage Bags, Cleaner	\$463.10
OReilly Automotive		
50770	Truck Plow Lights	\$35.97
Single Click IT Inc		
43870	IT Services - March	\$479.00
We Fix-It Tire Repair		
50770	Parts	\$101.50

Station Fund
Payroll

40180	DR: Salaries-Metra	\$976.82
40180	DR: Salaries-Metra	\$989.92
40380	DR: Social Security-Metra	\$71.23
40380	DR: Social Security-Metra	\$72.23
40480	DR: IMRF-Metra	\$50.58
40480	DR: IMRF-Metra	\$49.92
40580	DR: Unemployment-Metra	\$1.96
40580	DR: Unemployment-Metra	\$2.79
Bank Financial		
52480	Service Charge	\$9.85
Blue Cross Blue Shield of IL		
40280	BCBS Employer Expense	\$632.81
CivicPlus		
43880	GIS Integration	\$656.25
Comcast		
42380	Internet	\$99.85
42380	Phone	\$100.78
Constellation Energy Services		
42680	Train Platform Utility	\$166.14
42680	Train West utility	\$220.49
42680	Train East Utility	\$54.21
Global Payments		
52480	Feb 22 Credit Card Fee	\$10.31
NCPERS Group Life Ins.		
40280	Life Ins - Employer Exp	\$10.24
Johnson Controls Security Solu		
42380	Quarterly Alarm Billing	\$622.63
Metropolitan Life Insurance Co		
40280	Dental/Vision Insurance	\$38.42
North Shore Gas		
42680	Utilities - Natural Gas	\$145.80
PTS		
42380	Pay Phone - METRA	\$156.00
Single Click IT Inc		
43880	IT Services - March	\$479.00
Todd Gedville		
43880	Got to Meeting/Annual Adobe	\$44.40
Total Parking Solutions		
52480	Merchant Fees	\$337.29

Village of Buffalo Grove

42680 Water/Sewer - Metra 141-001

\$17.39

John Steven Vita Communication

43880 Public Relations - March

\$166.67

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee