

AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES OF VERNON TOWNSHIP TO BE HELD ON THURSDAY, MAY 12, 2022, AT 7:00 P.M. AT THE VERNON TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET, BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT
5. APPROVAL OF MINUTES
 - a. Regular Meeting of the Board of Trustees April 14, 2022
 - b. Special Meeting of the Board of Trustees April 11, 2022
 - c. Special Meeting of the Board of Trustees April 20, 2022
 - d. Budget Hearing March 10, 2022
6. REPORTS
 - a. Township Supervisor
 - b. Clerk
 - c. Assessor
 - d. Trustee
 - e. Township Manager
 - f. Director of Constituent Affairs
 - g. Attorney's Report
7. Approval of Expenditures in the Following Funds
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund

8. PRIOR BUSINESS

9. NEW BUSINESS

- a. A RESOLUTION TO PURCHASE AND INSTALL COLUMBARIUMS
PURSUANT TO 60 ILCS 1/205-105
- b. Motion to direct Township Supervisor to review and approve Plats of Easement
for the properties at 2900 N. Main St., Buffalo Grove and 15215 Cemetery Rd.,
Lincolnshire
- c. Approval of the FY 2022 Social Agency Grants

10. ADJOURNMENT

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - May 12, 2022

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21200	CR: Health Insurance Withholding	\$(1,539.27)
21200	CR: Health Insurance Withholding	\$(1,601.75)
21400	CR: Misc Payroll Deductions(Aflac)	\$(305.49)
21400	CR: Misc Payroll Deductions(Aflac)	\$(296.58)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(326.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(326.00)
21600	DR: State WH Tax Payable	\$2,727.15
21600	CR: State WH Tax-IL FUND ER	\$(64.75)
21600	CR: State WH Tax Payable-EE	\$(2,662.40)
21600	DR: State WH Tax Payable	\$2,703.68
21600	CR: State WH Tax-IL FUND ER	\$(41.91)
21600	CR: State WH Tax Payable-EE	\$(2,661.77)
21700	DR: Federal WH Tax Payable	\$5,772.57
21700	CR: Federal WH Tax Payable	\$(5,772.57)
21700	DR: Federal WH Tax Payable	\$6,117.00
21700	CR: Federal WH Tax Payable	\$(6,117.00)
21800	CR: FICA Payable-SS ER	\$(3,661.54)
21800	CR: FICA Payable-Med EE	\$(854.64)
21800	CR: FICA Payable-Med ER	\$(854.62)
21800	CR: FICA Payable-SS ER	\$(3,654.34)
21800	CR: FICA Payable-SS EE	\$(3,661.52)
21800	CR: FICA Payable-SS EE	\$(3,654.33)
21800	CR: FICA Payable-Med EE	\$(856.33)
21800	CR: FICA Payable-Med ER	\$(856.34)
21800	DR: FICA Payable	\$9,017.93
21800	DR: FICA Payable	\$9,035.73
21900	DR: IMRF Payment	\$15,448.28
21900	CR: IMRF Payable-ER	\$(2,904.10)
21900	CR: IMRF Payable-Volunt.	\$(1,543.02)
21900	CR: IMRF Payable-Volunt.	\$(1,367.72)
21900	CR: IMRF Payable-ER	\$(2,881.90)

21900	CR: IMRF Payable-EE	\$(2,557.42)
21900	CR: IMRF Payable-EE	\$(2,537.87)

AFLAC

21400	AFLAC	\$611.90
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Benefit Wallet

21500	HSA April 2022	\$580.00
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Blue Cross Blue Shield of IL

21200	BCBS Employee Expense	\$3,087.91
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NCPERS Group Life Ins.

21500	Life Insurance - Employee Expense	\$72.00
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Julia Baturina

26200	Bond refund 14570 Mayland Villa	\$2,500.00
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Pirtano Construction

26200	Bond refund 16293 Woodbine	\$2,500.00
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Rental Refund

20200	Kneescooter Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair & Rollator Deposit Refund	\$100.00
20200	Knee Scooter Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00

Town Admin.

Payroll

40110	DR: Salaries-Town	\$31,825.10
40110	DR: Salaries-Town	\$27,960.31
40210	DR: Benefits-Town	\$83.33
40210	DR: Benefits-Town	\$83.33
40310	DR: Social Security-Town	\$2,077.50
40310	DR: Social Security-Town	\$2,367.68
40410	DR: IMRF-Town	\$1,222.13
40410	DR: IMRF-Town	\$1,435.99
40510	DR: Unemployment-Town	\$13.46
40510	DR: Unemployment-Town	\$12.19
43810	DR: Other Professional Serv. (Payroll Expense)	\$143.16
43810	DR: Other Professional Serv. (Payroll Expense)	\$307.56

Advance Auto Parts

41210	Vehicle Maintenance	\$62.90
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American Taxi Dispatch Inc.

52710	Taxi Coupons 04/21/22	\$534.00
AT&T		
42310	CSB Garage	\$101.60
42310	Elevator Line	\$92.67
AT&T Mobility		
42310	Cell Phone - 6	\$218.55
Batteries Plus		
41310	Battery	\$52.10
Blue Cross Blue Shield of IL		
40210	BCBS Employer Expense	\$14,107.22
Cardinal Cleaning Company		
41110	March cleaning services	\$350.00
Chase Bank		
52410	Service Charge	\$65.43
52410	Service Charge	\$61.59
Clarke Environmental Mosquito		
44710	Mosquito Abatement	\$7,215.00
Comcast		
42310	Phone - 3	\$312.87
42310	Fax - Twn/Assr	\$111.67
Conduent HR Services LLC		
40210	March 2022 HSA Fees	\$2.25
Constellation Energy Services		
42610	Utility CSB	\$541.63
42610	Town Utility	\$431.70
Creative Edge		
46610	2021 Pride Signs	\$175.00
Flood Brothers Disposal		
41110	Refuse Collection	\$561.12
Gen X Generator		
41310	Generator Repair	\$149.91
Global Payments, Inc		
52410	March-22 Credit Card Fee	\$60.28
52410	Apr-22 Crdt Card Fees	\$31.77
Grainger		
50710	Ceiling Fans	\$274.00
Home Depot		
50710	Electric Ballast	\$68.91

IDNR

52410	Fishing License Service Chrg	\$3.00
52410	Fishing License Service Chrg	\$16.50

NCPERS Group Life Ins.

40210	Life Insurance - Employer Expense	\$112.06
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Konica Minolta Premier Finance

41310	Copier Lease	\$386.65
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Menards Vernon Hills

50710	Hardware	\$218.99
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Metropolitan Life Insurance Co

40210	Dental/Vision Insurance	\$967.15
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Barrett Monie

42010	Pool T-shirt Deposit	\$371.00
52510	Cake for employees last day	\$38.61

North Shore Gas

42610	Utilities - Natural Gas - CSB	\$424.40
42610	Utilities - Natural Gas	\$286.43
42610	Utilities - Natural Gas	\$475.43

Orkin

41110	Maintenance - Admin	\$257.00
41110	Maintenance - CSB	\$226.00

Quadient Leasing USA Inc

41310	Mail Machine Lease	\$287.16
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Quadient Finance USA Inc

43210	Mail Machine Replenishment	\$587.12
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Quill Corporation

50510	File Folders, Toner	\$172.46
50510	Office Supplies - Town	\$566.16

Rondout Service Center

41210	Truck and Bus Testing	\$105.50
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Rotary Club of Buffalo Grove

44310	3rd Qtr Dues/Lunch	\$125.50
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Sam's Club

50310	Senior Supplies	\$112.21
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Single Click IT Inc

43810	IT Services - May 2022	\$958.00
43810	Network Cable Project	\$250.00
57510	Laptop - Constituent Affairs	\$1,431.00

Steiner Electric Company

41110	Maintenance to Garage	\$660.00
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Storino Ramello & Durkin

43710	Legal Services - March 2022	\$1,489.25
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Studio West

43810	Magati Board Photo	\$150.00
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Timothy Kobler

50510	Clerk Expenses - Recorder	\$52.53
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Todd Gedville

43810	Mthly Go To Mtg - May	\$118.40
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TOIRMA Risk Management

42210	Risk Mgmt Insurance 6/1/22 to 6/1/23	\$199.00
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Lauren Didech

41110	Test Paint for Lobby	\$4.21
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46610	Special Events Supplies - Pride 2021	\$64.56
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46610	Postage - Highway	\$34.91
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52510	PACE MVR - Debra Lindsay	\$12.00
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Unifirst Corporation

50910	Town Uniforms	\$63.06
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Village of Buffalo Grove

42610	Sewer/Water - 131-001 CSB Garage	\$17.39
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42610	Sewer/Water - 111-001 CSB	\$1.00
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42610	Water/Sewer - 111-001 CSB	\$179.36
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42610	Sewer/Water - 101-001	\$141.80
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John Steven Vita Communication

43810	Public Relations - April 2022	\$166.67
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Assessor**Payroll**

40112	DR: Salaries-Assessor	\$9,574.84
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40112	DR: Salaries-Assessor	\$12,390.96
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40212	DR: Benefits-Assessor	\$208.33
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40212	DR: Benefits-Assessor	\$208.33
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40312	DR: Social Security-Assessor	\$945.43
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40312	DR: Social Security-Assessor	\$730.01
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40412	DR: IMRF-Assessor	\$633.19
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40412	DR: IMRF-Assessor	\$489.28
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40512	DR: Unemployment-Assessor	\$28.91
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40512	DR: Unemployment-Assessor	\$49.32
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AT&T Mobility

41312	Tablet	\$36.24
Blue Cross Blue Shield of IL		
40212	BCBS Employer Expense	\$3,549.92
Curtis Perlman		
42912	Seminar Expenses 4/3 - 4/6/22	\$162.80
43112	Sexual Harassment Training	\$25.00
50512	Tablet case, protector	\$41.02
52512	Hats, Shirts, Frames	\$535.43
NCPERS Group Life Ins.		
40212	Life Insurance - Employer Expense	\$36.00
IL Property Assement Institute		
43112	Seminar 4/6/22	\$375.00
43112	Workshop 4/11/22	\$375.00
Joshua Cohen		
42912	Seminar Expenses 4/5-4/7/22	\$320.96
42912	Seminar Expenses 4/10-4/13/22	\$293.80
Sharon Leeds		
43112	Sexual Harassment Training	\$25.00
Metropolitan Life Insurance Co		
40212	Dental/Vision Insurance	\$308.85
TOIRMA Risk Management		
42212	Risk Mgmt Insurance 6/1/22 to 6/1/23	\$2,000.00
Anne Washack		
43112	Sexual Harassment Training	\$25.00

GA Admin.

Comcast

42330	Phone	\$83.33
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Constellation Energy Services

42630	GA Utility	\$125.00
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TOIRMA Risk Management

42230	Risk Mgmt Insurance 6/1/22 to 6/1/23	\$200.00
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John Steven Vita Communication

43830	Public Relations - April 2022	\$166.65
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GA Home Relief

Commonwealth Edison

47132	FERA - Utility Feb March 2022	\$129.73
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47132	FERA - Utility March 2022	\$537.96
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Scott Delevitt

47132	Fera - Rent May, June, July 2022	\$4,500.00
47132	Fera - Rent April 2022	\$1,500.00

Extended Stay America

47132	FERA Rent - March - April 2022	\$2,215.93
47132	Fera - Rent March & April 2022	\$3,871.39
47132	FERA Rent - May 2022	\$1,949.70
47132	Fera - Rent -Apr, May, June 2022	\$6,044.07

Kohl's

51132	GA Client	\$100.00
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North Shore Gas

47132	Fera - Utilities Jan, Feb, March 2022	\$438.94
47132	FERA - Utility - Feb March 2022	\$241.44

River Run Currency Exchange

51232	Travel expense	\$125.00
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Saratoga Property Advisors-App

47132	Fera - Rent May, June, July 2022	\$3,675.00
47132	Fera - Rent Jan, Feb, Mar, Apr 2022	\$3,795.00

Super 8 Mundelein

51332	GA Client - Housing	\$360.00
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The Oaks of Vernon Hills

47132	Fera Rent - April May 2022	\$3,802.82
47132	FERA - Rent June July Aug 2022	\$5,120.25

Windbrooke Crossing

47132	FERA - Rent - April 2022	\$1,725.00
47132	FERA - Utillity Assist. Jan Feb March 2022	\$230.18

Cemetery

Comcast

42340	Phone	\$104.28
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Constellation Energy Services

42640	Cemetery Utility	\$83.33
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Global Payments, Inc

43840	Apr-22 Crdt Card Fees	\$31.76
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Wm Smith Enterprises Inc

41440	Lawn Care - Diamond	\$395.00
41440	Lawn Care - Vernon	\$348.00
42440	Burials - 4	\$2,780.00

Todd Gedville

43840	Mthly Go To Mtg - May	\$44.40
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TOIRMA Risk Management

42240 Risk Mgmt Insurance 6/1/22 to 6/1/23 \$2,500.00

John Steven Vita Communication

43840 Public Relations - April 2022 \$166.67

Park Fund**Payroll**

40150 DR: Salaries-Park \$112.50

40150 DR: Salaries-Park \$271.50

40350 DR: Social Security-Park \$20.77

40350 DR: Social Security-Park \$8.61

40550 DR: Unemployment-Park \$0.81

40550 DR: Unemployment-Park \$1.97

American Red Cross

43850 LTS Facility Fee 2022 \$200.00

AT&T Mobility

42350 Cell Phone \$44.51

Cairo Design Group Inc

43450 Camp Backpacks \$850.00

Comcast

42350 Internet & Phone \$116.52

42350 Phone \$104.29

Constellation Energy Services

42650 Utility Park \$384.60

Global Payments, Inc

43850 March-22 Credit Card Fee \$442.06

43850 Apr-22 Crdt Card Fees \$995.37

Adolf Kiefer & Associates, LLC

50750 Pool Supplies \$1,391.00

Lake County Public Works

42650 Utilities - Park \$147.94

North Shore Gas

42650 Utilities - Natural Gas \$233.16

Single Click IT Inc

43850 Network Cable Project \$125.00

43850 IT Services - May 2022 \$479.00

Todd Gedville

43850 Mthly Go To Mtg - May \$44.40

TOIRMA Risk Management

42250	Risk Mgmt Insurance 6/1/22 to 6/1/23	\$15,000.00
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John Steven Vita Communication

43850	Public Relations - April 2022	\$166.67
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Road Admin

Payroll

40160	DR: Salaries-Road	\$5,853.35
40160	DR: Salaries-Road	\$5,853.35
40260	DR: Benefits-Road	\$125.00
40260	DR: Benefits-Road	\$125.00
40360	DR: Social Security-Road	\$440.34
40360	DR: Social Security-Road	\$440.34
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$299.39
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$299.39

AT&T Mobility

42360	Cell Phone - 6	\$267.06
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Blue Cross Blue Shield of IL

40260	BCBS Employer Expense	\$1,044.69
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Comcast

42360	Internet & Phone	\$209.24
42360	Fax	\$55.84

NCPERS Group Life Ins.

40260	Life Insurance - Employer Expense	\$8.18
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Metropolitan Life Insurance Co

40260	Dental/Vision Insurance	\$68.77
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Quill Corporation

50560	Office Supplies - HWY	\$66.53
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Rondout Service Center

52460	Truck Testing	\$177.50
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Todd Gedville

43860	Mthly Go To Mtg - May	\$44.40
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TOIRMA Risk Management

42260	Risk Mgmt Insurance 6/1/22 to 6/1/23	\$22,312.00
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Unifirst Corporation

50960	Highway Uniforms	\$85.74
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John Steven Vita Communication

43860	Public Relations - April 2022	\$166.67
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Road Maint.

Payroll

40162	DR: Salaries-Road Maint	\$1,266.75
40162	DR: Salaries-Road Maint	\$1,176.55
40362	DR: Social Security-Road Maint	\$91.46
40362	DR: Social Security-Road Maint	\$84.57
40462	DR: IMRF-Road Maint	\$60.12
40462	DR: IMRF-Road Maint	\$64.73

Alexander Equipment Co.In

41362	Knife Grinding	\$166.32
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Commonwealth Edison

42662	Street Lights	\$1,715.01
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Constellation Energy Services

42662	Highway Utility	\$431.70
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Gen X Generator

41362	Generator Repair	\$149.91
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North Shore Gas

42662	Utilities - Natural Gas	\$713.15
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Opportunity Secure Data Destru

43362	Shredding Event	\$748.00
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Traffic Control and Protection

43862	Street Signs	\$3,000.00
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Perm. Road

Payroll

40170	DR: Salaries-Perm Road	\$11,997.50
40170	DR: Salaries-Perm Road	\$11,143.34
40370	DR: Social Security-Perm Road	\$871.92
40370	DR: Social Security-Perm Road	\$806.57
40470	DR: IMRF-Perm Road	\$613.07
40470	DR: IMRF-Perm Road	\$569.43

Advance Auto Parts

50770	Maintenance Supply	\$4.19
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Batteries Plus

50770	Battery	\$22.50
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Blue Cross Blue Shield of IL

40270	BCBS Employer Expense	\$3,557.22
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Burriss Equipment Co.

50770	Oil Filter, Gas Shock	\$142.90
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Conserv F S

50770	Filters	\$60.00
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ElCor Industries

50770	Hardware	\$214.55
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Force America

50770	Sensors	\$742.51
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Grainger

50770	Maintenance Supply	\$62.88
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Grower Equipment & Supply

50770	Throttle Cable, Oil	\$71.25
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NCPERS Group Life Ins.

40270	Life Insurance - Employer Expense	\$49.52
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Kanzler Construction

41770	Black Dirt	\$135.00
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41770	Topsoil	\$120.00
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Lake County Treasurer

50870	Street Signs	\$142.56
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Menards - Long Grove

50770	Beam Clamps	\$38.64
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Menards Vernon Hills

50770	Hardware	\$78.73
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Metropolitan Life Insurance Co

40270	Dental/Vision Insurance	\$241.23
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Napa Libertyville

50770	Washer Solvent	\$281.98
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Single Click IT Inc

43870	Network Cable Project	\$125.00
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43870	IT Services - May 2022	\$479.00
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Traffic Control and Protection

50870	Street Signs	\$5,661.55
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Station Fund**Payroll**

40180	DR: Salaries-Metra	\$966.39
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40180	DR: Salaries-Metra	\$976.31
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40380	DR: Social Security-Metra	\$71.20
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40380	DR: Social Security-Metra	\$70.45
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40480	DR: IMRF-Metra	\$49.39
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40480	DR: IMRF-Metra	\$49.89
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Bank Financial

52480	Service Charge	\$10.28
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Blue Cross Blue Shield of IL

40280	BCBS Employer Expense	\$632.83
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Comcast

42380	Internet	\$99.85
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42380	Phone	\$104.29
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Constellation Energy Services

42680	Utility Train West	\$188.20
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42680	Train East Utility	\$49.06
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42680	Utility Train Platform	\$155.22
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NCPERS Group Life Ins.

40280	Life Insurance - Employer Expense	\$10.24
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Metropolitan Life Insurance Co

40280	Dental/Vision Insurance	\$38.42
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North Shore Gas

42680	Utility - Natural Gas	\$123.41
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PTS

42380	Train Pay Phone	\$78.00
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Single Click IT Inc

43880	IT Services - May 2022	\$479.00
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43880	Network Cable Project	\$125.00
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Todd Gedville

43880	Mthly Go To Mtg - May	\$44.40
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TOIRMA Risk Management

42280	Risk Mgmt Insurance 6/1/22 to 6/1/23	\$15,000.00
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Total Parking Solutions

52480	April Merchant Fees	\$406.71
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Village of Buffalo Grove

42680	Sewer/Water - 141-001	\$29.57
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John Steven Vita Communication

43880	Public Relations - April 2022	\$166.67
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IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Monthly Distribution Summary Report - May 12, 2022 Board Meeting

Town Fund	Township Admin	\$165,420.53	
	Assessor's Office	\$33,368.62	
	Total:		\$198,789.15
General Assistance	GA Admin	\$574.98	
	GA Home Relief	\$40,362.41	
	Total:		\$40,937.39
Cemetery Fund			
	Total:		\$6,453.44
Park Fund			
	Total:		\$21,140.68
General Road Fund	Road Admin.	\$37,942.78	
	Road Maintenance	\$9,668.27	
	Total:		\$47,611.05
Permanent Road Fund			
	Total:		\$38,233.04
Station Fund			
	Total:		\$19,924.78
	GRAND TOTAL:		\$373,089.53

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
VERNON TOWNSHIP HELD ON April 14, 2022, AT 7:00 PM, AT VERNON
TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET,
BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:00
p.m. by Supervisor Altenberg.

2. PLEDGE OF ALLEGIANCE

Supervisor Altenberg led everyone in the saying of the
Pledge of Allegiance.

3. ROLL CALL

Those present at roll call were Supervisor Altenberg,
Assessor Perlman, Clerk Kobler, Trustee Hirsh,
Trustee Knizhnik, Trustee Sebor, Township Manager
Gedville, Director of Constituent Affairs Monie,
Attorney Williams.

A QUORUM WAS DECLARED

4. PUBLIC COMMENT

State Representative Didech provided a brief review
of the last legislative session that included passing
a budget with a \$3 billion surplus, health care
legislation expanding required testing and service to
be covered by health insurance policies, as well as a
statewide drug take back program.

Representative also congratulated Mrs. Magati on her
pending appointment to the Township Board.

5. APPROVAL OF MINUTES

MOTION: Made by Trustee Sebor and seconded by Trustee Knizhnik to approve the minutes of the Regular Meeting of the Board of Trustees held on March 10, 2022.

ROLL CALL VOTE: AYES: Trustee Hirsh, Sebor, Knizhnik and Supervisor Altenberg. NAYES: None. Absent: None.

MOTION DECLARED CARRIED

6. REPORTS

a. SUPERVISOR:

Supervisor Altenberg Reported the Town Meeting went well.

b. CLERK:

No Report.

Supervisor Altenberg requested that item 9a: Motion and approval to fill the vacancy in the Office of Vernon Township Trustee be moved to this part of the meeting. There were no objections to do so.

MOTION: Made by Trustee Sebor and seconded by Trustee Knizhnik to appoint Mrs. Gowri Magati to fill the vacancy in the Office of Vernon Township Trustee.

DISCUSSION: Trustee Hirsh wished to thank the other candidates who applied.

ROLL CALL VOTE: AYES: Trustee Hirsh,
Knizhnik, Sebor, and Supervisor Altenberg.
NAYS: None. Absent: None.

MOTION DECLARED CARRIED

Clerk Kobler administered the Oath of Office to Mrs. Magati.

Trustee Magati thanked the Board for the opportunity to serve the Township. Trustee Magati took her seat with the Board and participated in the remainder of the meeting.

c. ASSESSOR:

Assessor Perlman and Josh attended the Illinois Property Assessment Institute conference in Normal, Illinois. It was a good experience, and he learned a lot. Josh did additional training and passed his exam.

An offer was extended for employment to a Deputy Assessor with almost a decade of experience. He will be assisting in all aspects of the assessment process, and he specializes in residential. Hopefully he will start Monday.

A payout for past Assessor policies occurred and what that means for future budgets was discussed.

Books need to be turned in June 15, 2022. They are working hard to input all new construction and demolition permits. A lot of decks and patios. There has been a lot of field review of all commercial vacancies as well.

Vacancy allowances for hotels and restaurants that were granted temporarily during COVID lockdowns are being removed.

An issue of past vacancies being applied on top of another vacancy was discovered. We are attempting to identify and remove them as best as possible. They will all be removed when we revalue every property next year.

A tablet and Mobile IMS was purchased to assist in field work. This will make things more efficient, save gas by having the routing replanned and save time in the field and the number of trips going out as you can see what properties need inspections.

A small order for apparel - 2 polo shirts and one hat for each employee for their safety in the field was placed.

d. TRUSTEE REPORTS:

Trustee Knizhnik:

No Report.

Trustee Sebor:

Advised that progress continues with the development of the Ruth Bader Ginsburg Scholarship along with two retired high school teachers willing to assist with the selection process.

Trustee Magati:

No Report.

Trustee Hirsh:

Reported that while out in the community he has received a lot of great comments about the work the Township has been doing.

Trustee Hirsh, Knizhnik, and Sebor all congratulated and welcomed Trustee Magati to the Board.

e. Township Manager:

The new phone system should be operational by early May.

The highway department has been preparing equipment so it could be sold.

House Bill 4251 now allows the Township to make purchases up to \$30,000 without going to bid.

The Township's review with energy consultancy Veregy has started.

f. Director of Constituent Affairs

The food pantry resumed indoor services with 100 participants along with Wednesday evening hours with 15 participants. A Food Pantry Board meeting is anticipated sometime in May.

April 20, 2022 at 6 p.m. will be the next Vernon Township Energy Resilience Commission meeting.

It will be in person at the Community Service Building.

Work continued to ensure a smooth transition to PACE for the bus service starting May 1, 2022.

Shred Day is April 18, 2022.

Summer camp is full, and the pool is staffed.

g. Attorneys Report:

No Report.

7. Approval of Expenditures in the Following Funds

a. Town Fund

MOTION: Made by Trustee Knizhnik and seconded by Trustee Hirsh to approve the Town Fund expenditures in the amount of \$224,044.31.

ROLL CALL VOTE: AYES: Trustee Hirsh, Knizhnik, Magati, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

b. General Assistance Fund:

MOTION: Made by Trustee Knizhnik and seconded by Trustee Hirsh to approve the General Assistance expenditures in the amount of \$16,532.01.

ROLL CALL VOTE: AYES: Trustee Hirsh,
Knizhnik, Magati, Sebor, and Supervisor
Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

c. Cemetery Fund:

MOTION: Made by Trustee Sebor and seconded by
Trustee Knizhnik to approve the Cemetery Fund
expenditures in in the amount of \$2,203.36.

ROLL CALL VOTE: AYES: Trustee Hirsh,
Knizhnik, Magati, Sebor, and Supervisor
Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

d. Park Fund:

MOTION: Made by Trustee Hirsh and second by
Trustee Sebor to approve the Park Fund
expenditures in the amount of \$9,057.43.

ROLL CALL VOTE: AYES: Trustee Hirsh,
Knizhnik, Magati, Sebor, and Supervisor
Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

e. General Road Fund

MOTION: Made by Trustee Knizhnik and seconded
by Trustee Sebor to approve the General Road
Fund expenditures in the amount of 25,457.06.

ROLL CALL VOTE: AYES: Trustee Hirsh, Knizhnik, Magati, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

f. Permanent Road Fund

MOTION: Made by Trustee Knizhnik and seconded by Trustee Hirsh to approve the expenditures in the Permanent Road Fund in the amount of \$32,830.44.

ROLL CALL VOTE: AYES: Trustee Hirsh, Knizhnik, Magati, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

g. Station Fund:

MOTION: Made by Trustee Sebor seconded by Trustee Knizhnik to approve the expenditures in the Station Fund in the amount of \$6,183.98.

ROLL CALL VOTE: AYES: Trustee Hirsh, Knizhnik, Magati, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

8. PRIOR BUSINESS

There was no prior business.

9. New Business

b. Discussion and approval to sell the following township property at public auction.

1. 2001 Ford Carryall - VIN
1FDXE45F41HA60737 (Township Buss)
2. 2000 Wells Cargo Trailer - VIN
1WC200J27Y1088587
3. 2008 Ford Explorer - VIN
1FMEU73828UA88716
4. 1983 Miller Trailer - VIN 116

MOTION: Made by Trustee Sebor seconded by Trustee Hirsh to sell Township property as presented.

ROLL CALL VOTE: AYES: Trustee Hirsh, Knizhnik, Magati, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

c. Discussion and approval of an increase in the daily Metra Lot parking fees from \$1.50 per day to \$1.75 per day, effective May 1, 2022; and to include this increase in any unpublished monthly, quarterly, or half year parking pass for both commuters and high school parking.

MOTION: Made by Trustee Knizhnik seconded by Trustee Sebor to increase the daily Metra Lot parking fees from \$1.50 per day to \$1.75 per day, effective May 1, 2022; and to include this

increase in any unpublished monthly, quarterly, or half year parking pass for both commuters and high school parking.

DISCUSSION: After a brief discussion the Board felt that the increase should take effect on July 1, 2022 rather than May 1, 2022. Trustee Knizhnik amended her motion to have the rate increase effective July 1, 2022. Trustee Sebor seconded the amendment.

ROLL CALL VOTE: AYES: Trustee Hirsh, Knizhnik, Magati, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

- d. Discussion and possible approval of fiscal year 2022 Social Agency Grants.

The Board had a discussion regarding the budgeting of the 2022 Social Agency Grants.

10. ADJOURNMENT

MOTION: Made by Trustee Sebor and seconded by Trustee Magati to adjourn the meeting at 7:50 p.m.

VOICE VOTE TAKEN: Supervisor Altenburg declared the motion passed and the meeting was adjourned at 7:50 p.m.

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF
VERNON TOWNSHIP HELD ON April 11, 2022, AT 7:00 PM, AT VERNON
TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET,
BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:02
p.m. by Supervisor Altenberg.

2. PLEDGE OF ALLEGIANCE

Supervisor Altenberg led everyone in the saying of the
Pledge of Allegiance.

3. ROLL CALL

Those present at roll call were Supervisor Altenberg,
Clerk Kobler, Trustee Hirsh, Trustee Knizhnik,
Trustee Sebor.

A QUORUM WAS DECLARED

4. PUBLIC COMMENT

None.

5. EXECUTIVE SESSION

MOTION: Made by Trustee Hirsh and seconded by Trustee
Sebor to enter into executive session pursuant to the
selection of a person to fill a public office, as
defined in this Act, including a vacancy in a public
office, when the public body is given power to appoint
under law or ordinance, or the discipline, performance
or removal of the occupant of a public office, when
the public body is given power to remove the occupant

under law or ordinance; held in executive session pursuant to 5 ILCS 120/2(c)(3).

ROLL CALL VOTE: AYES: Trustee Hirsh, Sebor, Knizhnik and Supervisor Altenberg. NAYES: None. Absent: None.

MOTION DECLARED CARRIED

The Board entered executive session at 7:04 p.m.

The Board exited executive session at 9:35 p.m.

6. ADJOURNMENT

MOTION: Made by Trustee Sebor and seconded by Trustee Hirsh to adjourn the meeting at 9:35 p.m.

VOICE VOTE TAKEN: Supervisor Altenburg declared the motion passed and the meeting was adjourned at 9:35 p.m.

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF
VERNON TOWNSHIP HELD ON April 20, 2022, AT 6:00 PM, AT VERNON
TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET,
BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:05
p.m. by Supervisor Altenberg.

2. PLEDGE OF ALLEGIANCE

Supervisor Altenberg led everyone in the saying of the
Pledge of Allegiance.

3. ROLL CALL

Those present at roll call were Supervisor Altenberg,
Clerk Kobler, Trustee Knizhnik, Trustee Sebor.

A QUORUM WAS DECLARED

4. PUBLIC COMMENT

None.

5. Vernon Township Energy Resiliency Commission Meeting

Congressman Brad Schneider along with his Chief of Staff,
Mr. Greg Claus presented an overview of the grant
opportunities within the newly passed by bipartisan
infrastructure act to the Commission.

Ms. Danielle Melone provided and update from Veregy.

6. ADJOURNMENT

MOTION: Made by Trustee Sebor and seconded by
Trustee to adjourn the meeting at 7:35 p.m.

VOICE VOTE TAKEN: Supervisor Altenburg declared the
motion passed and the meeting was adjourned at 9:35
p.m.

MINUTES OF THE PUBLIC HEARING OF THE BOARD OF TRUSTEES OF VERNON TOWNSHIP TO BE HELD ON THURSDAY, MARCH 10, 2022, AT 6:30 P.M. AT THE VERNON TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET, BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:33 p.m. by Supervisor Altenberg.

2. PLEDGE OF ALLEGIANCE

Supervisor Altenberg led everyone in the saying of the Pledge of Allegiance.

3. ROLL CALL

Those present at roll call were Supervisor Altenberg, Assessor Perlman, Clerk Kobler, Trustee Addelson, Trustee Hirsh, Trustee Sebor, Township Manager Gedville, Director of Constituent Affairs Monie.

A QUORUM WAS DECLARED

Attorney Williams arrived at 6:40 p.m.

Trustee Knizhnik Arrived at 6:50 p.m.

4. PUBLIC COMMENT

None.

5. FY 2023 TOWN BUDGET HEARING

Supervisor Altenberg reported the budget hearing was duly published 30 days prior to the hearing.

Township Manager Gedville presented the town budget noting a few minor changes.

6. FY 2023 HIGHWAY BUDGET HEARING

Township Manager Gedville presented the highway budget noting minor changes.

7. ADJOURNMENT

MOTION: Made by Trustee Addelson and seconded by Trustee Hirsh to adjourn the meeting at 7:04 p.m.

VOICE VOTE TAKEN: Supervisor Altenburg declared the motion passed and the meeting was adjourned at 7:04 p.m.

**VERNON TOWNSHIP
LAKE COUNTY, ILLINOIS**

RESOLUTION NO. 05-12-22

**A RESOLUTION TO PURCHASE AND INSTALL COLUMBARIUMS PURSUANT TO
60 ILCS 1/205-105**

**ADOPTED BY THE
TOWNSHIP BOARD OF VERNON TOWNSHIP**

**JONATHAN ALTENBERG, Township Supervisor
TIMOTHY KOBLER, Township Clerk**

**PHILIP HIRSH
GOWRI MAGATI
SARA KNIZHNIK
SHEILA SEBOR
Trustees**

VERNON TOWNSHIP
LAKE COUNTY, ILLINOIS

**A RESOLUTION TO PURCHASE AND INSTALL COLUMBARIUMS PURSUANT TO
60 ILCS 1/205-105**

WHEREAS, Illinois law provides that if it is in the best interests of a township, the Township Board may elect to dispense with advertising for bids for equipment; and

WHEREAS, at the heart of its vision and mission, Vernon Township (“Township”) is charged with advancing the public good of Township residents as it provides services to its constituency; and

WHEREAS, the Township operates a cemetery which contains a mausoleum and two columbariums; and

WHEREAS, the Township desires to provides for additional columbariums within the cemetery; and

WHEREAS, in order to ensure the new columbariums match the existing structures in the cemetery in terms of material and aesthetic, the Township must procure the columbariums from the same vendor which installed and provided for the original structures.

THEREFORE, BE IT RESOLVED, by the Supervisor and Board of Trustees of Vernon Township, Lake County, Illinois, as follows:

Section 1. The statements set forth in the preamble hereto are adopted as the findings of the Township Board, as if fully set forth herein.

Section 2. That, pursuant to 60 ILCS 1/205-105, the Township Board has determined that it is in the best interest of the Township and its residents to dispense with the competitive bidding requirements for the purchase and installation of 3 (three) columbariums to be erected in the Vernon Township Cemetery.

ADOPTED by the Township Board of Vernon Township, Lake County, Illinois, on the 12th day of May, 2022, by the following roll-call vote:

	YES	NO	ABSTAIN	ABSENT
Hirsh				
Magati				
Knizhnik				
Sebor				
Supervisor Altenberg				
TOTAL				

APPROVED this 12th day of May, 2022.

Jonathan Altenberg
Township Supervisor

Timothy Kobler
Township Clerk

COUNTY OF LAKE)
) SS
STATE OF ILLINOIS)

CLERK’S CERTIFICATE

I, Timothy Kobler, certify that I am the elected and duly qualified Clerk of Vernon Township, Lake County, Illinois (the “Township”) and, as such, I am the keeper of the records and files of the Township and its Supervisor and Trustees (collectively, the “Township Board”). I further certify as follows:

Attached to this Certificate is a true, correct and complete copy of Township Resolution No. **05-12-22**, entitled:

**A RESOLUTION TO PURCHASE AND INSTALL COLUMBARIUMS PURSUANT TO
60 ILCS 1/205-105**

This Resolution was duly passed and approved by the Township Board at a duly noticed meeting held on the 12th day of May, 2022. I do further certify that a quorum of said Township Board was present at said meeting, and that the Township Board complied with all the requirements of the Illinois Open Meetings Act in connection with said meeting.

Given under my hand and official seal at Vernon Township, Lake County, Illinois, this ____ day of _____, 20__.

Timothy Kobler
Township Clerk