

AGENDA

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF VERNON TOWNSHIP TO BE HELD ON TUESDAY, SEPTEMBER 14, 2021, AT 7:00 P.M. AT THE VERNON TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET, BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

PURSUANT TO PUBLIC ACT 101-0640, SUPERVISOR JONATHAN ALTENBERG HAS DETERMINED THAT BECAUSE A GUBERNATORIAL DISASTER PROCLAMATION IS STILL IN EFFECT DUE TO THE ONGOING PUBLIC HEALTH CRISIS OF COVID-19, IT IS NOT PRACTICAL OR PRUDENT TO REQUIRE MEMBERS OF THE VERNON TOWNSHIP BOARD TO BE PHYSICALLY PRESENT FOR THE MEETING. THE MEETING WILL BE HELD VIA AN ONLINE FORMAT IN COMPLIANCE WITH THE OPEN MEETINGS ACT, AND REMOTE ACCESS TO THE PROCEEDINGS AND THE OPPORTUNITY FOR THE PUBLIC TO PARTICIPATE WILL BE PROVIDED.

TO JOIN THIS MEETING, GO TO

[HTTPS://ATTENDEE.GOTOWEBINAR.COM/REGISTER/5026706995504665102](https://attendeegotowebinar.com/register/5026706995504665102)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT
5. APPROVAL OF MINUTES
 - a. Regular Meeting of the Board of Trustees August 12, 2021
6. REPORTS
 - a. Township Supervisor
 - b. Clerk
 - c. Assessor
 - d. Trustee
 - e. Township Manager
 - f. Director of Constituent Affairs
 - g. Attorney's Report

7. APPROVAL OF EXPENDITURES IN THE FOLLOWING FUNDS
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund

8. PRIOR BUISINESS

9. NEW BUSINESS
 - a. DISCUSSION OF FEDERAL GRANT OPPORTUNITIES

 - b. DISCUSSION OF A 5-YEAR CAPITAL PLAN FOR VERNON TOWNSHIP

 - c. DISCUSSION OF A 5-YEAR CAPITAL PLAN FOR THE HIGHWAY DEPARTMENT

 - d. DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE TO RESTRICT PARKING ON TOWNSHIP ROADS OF VEHICLES WITH REGISTRATION GREATER THAN B TRUCK REGISTRATION

 - e. DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE TO LIMIT DRIVEWAY WIDTHS IN THE TOWNSHIP RIGHT OF WAY

10. ADJOURNMENT

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

Monthly Distribution Summary Report - September 14, 2021 Board Meeting

Town Fund	Township Admin	\$248,511.34	
	Assessor's Office	\$36,479.31	
	Total:		\$284,990.65
General Assistance	GA Admin	\$926.58	
	GA Home Relief	\$36,458.93	
	Total:		\$37,385.51
Cemetery Fund			
	Total:		\$4,285.24
Park Fund			
	Total:		\$21,829.84
General Road Fund	Road Admin.	\$16,292.33	
	Road Maintenance	\$4,709.95	
	Total:		\$21,002.28
Permanent Road Fund			
	Total:		\$51,701.16
Station Fund			
	Total:		\$4,943.42
	GRAND TOTAL:		\$426,138.10

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - September 14, 2021

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21200	CR: Health Insurance Withholding	\$(1,673.60)
21200	CR: Health Insurance Withholding	\$(1,673.60)
21300	CR: Deferred Compensation	\$(190.00)
21300	CR: Deferred Compensation	\$(190.00)
21400	CR: Misc Payroll Deductions(Aflac)	\$(477.30)
21400	CR: Misc Payroll Deductions(Aflac)	\$(459.72)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(492.00)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(492.00)
21600	DR: State WH Tax Payable	\$3,053.66
21600	CR: State WH Tax-IL FUND ER	\$(39.39)
21600	CR: State WH Tax Payable-EE	\$(3,014.27)
21600	DR: State WH Tax Payable	\$3,121.37
21600	CR: State WH Tax Payable-EE	\$(3,052.14)
21600	CR: State WH Tax-IL FUND ER	\$(69.23)
21700	CR: Federal WH Tax Payable	\$(5,875.25)
21700	DR: Federal WH Tax Payable	\$6,210.47
21700	DR: Federal WH Tax Payable	\$5,875.25
21700	CR: Federal WH Tax Payable	\$(6,210.47)
21800	DR: FICA Payable	\$10,284.94
21800	CR: FICA Payable-Med EE	\$(989.87)
21800	CR: FICA Payable-SS ER	\$(4,232.57)
21800	CR: FICA Payable-SS EE	\$(4,232.55)
21800	DR: FICA Payable	\$10,444.84
21800	CR: FICA Payable-Med ER	\$(974.75)
21800	CR: FICA Payable-Med EE	\$(974.72)
21800	CR: FICA Payable-SS ER	\$(4,167.75)
21800	CR: FICA Payable-SS EE	\$(4,167.72)
21800	CR: FICA Payable-Med ER	\$(989.85)
21900	CR: IMRF Payable-EE	\$(2,635.67)
21900	CR: IMRF Payable-Volunt.	\$(1,850.38)
21900	DR: IMRF Payment	\$19,078.99

21900	CR: IMRF Payable-ER	\$(5,188.33)
21900	CR: IMRF Payable-EE	\$(2,792.76)
21900	CR: IMRF Payable-Volunt.	\$(1,986.22)
21900	CR: IMRF Payable-ER	\$(4,896.50)

AFLAC

21400	AFLAC	\$919.44
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Benefit Wallet

21500	HSA August 2021	\$900.00
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Blue Cross Blue Shield of IL

21200	BCBS Employee Expense	\$3,231.61
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Deposit Refund

20200	Kneescooter Deposit Refund	\$50.00
20200	Knee Scooter Deposit Refund	\$50.00
20200	Knee Scooter Deposit Refund	\$50.00
20200	8/7/21 Pool Deposit Refund	\$200.00
20200	Rollator Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Rollator Deposit Refund	\$50.00
20200	8/17/21 Deposit Refund	\$200.00
20200	CSB 8-7-21 Rental Deposit Refund	\$200.00
20200	Wheelchair & Rollator Deposit Refund	\$100.00
20200	Wheelchair Deposit Refund	\$50.00

NCPERS Group Life Ins.

21500	Life Insurance - Employee Expense	\$84.00
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Nationwide Retirement Solution

21300	Deferred Comp - 8/6/21 & 8/20/21 Paychecks	\$380.00
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Vernon Township Food Pantry

20200	Donation Wheelchair Deposit Refund	\$50.00
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Town Admin.

Payroll

40110	DR: Salaries-Town	\$31,956.01
40110	DR: Salaries-Town	\$33,337.86
40210	DR: Benefits-Town	\$83.33
40210	DR: Benefits-Town	\$83.33
40310	DR: Social Security-Town	\$2,355.08
40310	DR: Social Security-Town	\$2,462.66
40410	DR: IMRF-Town	\$2,366.90

40410	DR: IMRF-Town	\$2,482.43
40510	DR: Unemployment-Town	\$12.86
40510	DR: Unemployment-Town	\$13.51
Jonathan Altenberg		
43810	Reimburse for email service	\$56.30
American Taxi Dispatch Inc.		
52710	Taxi Coupons 8/16/21	\$378.00
AT&T		
42310	Elevator Line	\$93.54
42310	CSB Garage Line	\$102.56
AT&T Mobility		
42310	Cell Phone - 6	\$250.28
Bank Financial		
52410	Safe Deposit Box 2021-2022	\$56.00
Big Brothers Big Sisters		
43910	Social Agency Grant - FY2022	\$3,000.00
Blue Cross Blue Shield of IL		
40210	BCBS Employer Expense	\$14,097.86
Cardinal Cleaning Company		
41110	July Cleaning CSB	\$280.00
Center for Enriched Living		
43910	Social Agency Grant FY2022	\$7,500.00
Chase Bank		
52410	Service Charge	\$79.48
52410	Service Charge	\$9.00
52410	Service Charge	\$61.85
Clearbrook		
43910	Social Agency Grant FY2022	\$3,000.00
Comcast		
42310	Phone - Town & Assr	\$302.04
42310	Fax Line - Town/Assr	\$108.12
Conduent HR Services LLC		
40210	July HSA Service Fee	\$6.75
Conserv F S		
50610	Town Fuel	\$1,360.43
Constellation Energy Services		
42610	CSB Utility	\$666.03
42610	Town Utility	\$396.39

43910	Social Agency Grant FY2022	\$2,000.00
Nicasa		
43910	Social Agency Grant FY2022	\$2,500.00
Northern Ill Public Safety Aca		
43110	Snowplow Training	\$145.00
North Suburban Legal Aid Clini		
43910	Social Agency Grant FY2022	\$2,500.00
North Shore Gas		
42610	Utilities - Natural Gas	\$40.70
42610	Utilities - Natural Gas	\$47.19
42610	Utilities - Natural Gas	\$33.35
Office Depot Office Max		
57510	File Cabinet	\$550.61
Open Communities		
43910	Social Agency Grant FY 2022	\$3,000.00
Orkin		
41110	Maintenance Admin & CSB	\$233.00
PADS Lake County, Inc.		
43910	Social Agency Grant FY2022	\$2,500.00
Pepsi Cola Gen. Bot. Inc.		
52410	Fees	\$4.97
52510	Pop Machine Supplies	\$212.98
Quadient Finance USA Inc		
43210	Mail Machine Postage	\$556.65
Quill Corporation		
50510	Office Supplies	\$175.63
Riverside Foundation		
43910	Social Agency Grant FY2022	\$10,000.00
A Safe Place		
43910	Social Agency Grant FY22	\$5,000.00
SamaraCare		
43910	Social Agency Grant FY2022	\$2,000.00
Sam's Club		
50510	Office Supplies	\$141.69
Shelter, Inc.		
43910	Social Agency Grant FY2022	\$2,000.00
Single Click IT Inc		
43810	IT Services August 2021	\$958.00

43810	Cloud Back up Annual Renewal	\$599.98
Star Auto Authority INC		
41210	Alternator/Trans Hose - Town Bus	\$1,747.16
Storino Ramello & Durkin		
43710	Legal Services	\$1,202.50
Todd Gedville		
43810	Go To Mtgs - Mthly Board Mtgs	\$25.80
University of Illinois Extensi		
43910	Social Agency Grant FY2022	\$1,500.00
Unifirst Corporation		
50910	Town Uniforms	\$66.02
Village of Buffalo Grove		
42610	Water/Sewer- Admin Bldg	\$149.98
42610	Water/Sewer - CSB	\$210.50
42610	Water/Sewer - CSB Garage	\$17.39
John Steven Vita Communication		
43810	Public Relations - August 2021	\$166.67
Willow House		
43910	Social Agency Grant FY2022	\$2,000.00
Zacharias Sexual Abuse Center		
43910	Social Agency Grant FY2022	\$6,000.00
Zizzo Auto Body		
41210	Body Repair - Pace Bus	\$2,816.79

Assessor

Payroll

40112	DR: Salaries-Assessor	\$13,186.56
40112	DR: Salaries-Assessor	\$13,186.56
40312	DR: Social Security-Assessor	\$984.37
40312	DR: Social Security-Assessor	\$984.37
40412	DR: IMRF-Assessor	\$1,102.41
40412	DR: IMRF-Assessor	\$1,102.41

Blue Cross Blue Shield of IL

40212	BCBS Employer Expense	\$3,790.47
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CDW

50512	Toner Collection Kits	\$142.16
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NCPERS Group Life Ins.

40212	Life Insurance - Employer Expense	\$64.00
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Metropolitan Life Insurance Co

40212	Dental/Vision Insurance	\$342.17
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Quill Corporation

50512	Toner cartridges - 7, copier paper - 2	\$822.93
50512	File Cabinets - 2	\$545.98
50512	Calculators, pens, post it notes, envelopes	\$224.92

GA Admin.

Comcast

42330	Phone	\$83.33
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Constellation Energy Services

42630	GA Utility	\$125.00
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Gen.Assis. Training Insti

43130	GATI Training - N Urice, B Monie	\$200.00
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Storino Ramello & Durkin

43730	Legal Services	\$351.60
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John Steven Vita Communication

43830	Public Relations - August 2021	\$166.65
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GA Home Relief

AT&T

47132	FERA Utility - Telephone	\$106.67
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Zbigniew Bejda

47132	FERA - Rent Jult-Aug 2021	\$2,600.00
47132	FERA - Rent - Sept - Nov 2021	\$3,900.00

ComEd

47132	FERA - Utility-electric	\$479.36
47132	FERA Utility - Electric	\$55.16
47132	FERA Utility - Electric	\$106.67

Comcast

51132	GA Client	\$60.75
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Marvin Jay Gassman

47132	FERA Rent - Feb - Aug 2021 - Gassman	\$10,800.00
47132	FERA Rent Sept - Nov 2021 Gassman	\$3,600.00

Kohl's

51132	GA Client	\$100.00
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Mario Ocampo

46832	EA Client	\$900.00
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TLC Park Butterfield LLC

47132	FERA - Rent Sept, Oct, Nov 2021	\$3,885.00
47132	FERA - Rent July - Aug 2021	\$2,965.32

Windbrooke Crossing

47132	FERA Rent Aug - Nov 2021 - Rzenca	\$6,900.00
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Cemetery**Acres Enterprises**

41440	September Lawn Care - Vernon	\$1,092.35
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41440	September Lawn Care - Diamond	\$1,092.36
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Comcast

42340	Phone	\$100.68
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Constellation Energy Services

42640	Cemetery Utility	\$83.33
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Wm Smith Enterprises Inc

42440	Burial	\$675.00
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Todd Gedville

43840	Go To Mtgs - Mthly Board Mtgs	\$25.80
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TruGreen

41140	Lawn Care - Ball Fields	\$1,049.05
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John Steven Vita Communication

43840	Public Relations - August 2021	\$166.67
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Park Fund**Payroll**

40150	DR: Salaries-Park	\$8,352.26
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40150	DR: Salaries-Park	\$3,833.56
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40350	DR: Social Security-Park	\$293.26
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40350	DR: Social Security-Park	\$638.94
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40550	DR: Unemployment-Park	\$25.88
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40550	DR: Unemployment-Park	\$56.37
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Aqua Pure Enterprises Inc

50750	Pool Supplies	\$1,151.25
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AT&T Mobility

42350	Cell Phone	\$44.70
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Comcast

42350	Phone	\$100.68
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42350	Internet & Phone	\$113.81
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Constellation Energy Services

42650	Park Utility	\$1,353.74
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Global Payments

41350	Mthly Credit Card Machine Fee	\$28.98
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Lake Pools, Inc.

41850	Pool Maintenance	\$174.00
Lake County Public Works		
42650	Water/Sewer	\$2,409.54
North Shore Gas		
42650	Utilities - Natural Gas	\$1,273.12
Pit Stop		
42850	Rental	\$520.00
Platinum Poolcare Aquatech		
57750	Pool Equipment	\$404.92
Sam's Club		
57850	Pool Concessions	\$83.38
Single Click IT Inc		
43850	IT Services August 2021	\$479.00
43850	Cloud Back up Annual Renewal	\$299.98
Todd Gedville		
43850	Go To Mtgs - Mthly Board Mtgs	\$25.80
John Steven Vita Communication		
43850	Public Relations - August 2021	\$166.67

Road Admin.

Payroll

40160	DR: Salaries-Road	\$5,600.04
40160	DR: Salaries-Road	\$5,600.03
40260	DR: Benefits-Road	\$125.00
40260	DR: Benefits-Road	\$125.00
40360	DR: Social Security-Road	\$419.02
40360	DR: Social Security-Road	\$419.62
40460	DR: IMRF-Road(Retirment Contrib Rd Admin)	\$468.62
40460	DR: IMRF-Road(Retirment Contrib Rd Admin)	\$468.62

AT&T Mobility

42360	Cell Phone - 6	\$268.20
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Blue Cross Blue Shield of IL

40260	BCBS Employer Expense	\$1,044.69
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Comcast

42360	Phone & Internet	\$205.62
42360	Fax Line	\$54.07

NCPERS Group Life Ins.

40260	Life Insurance - Employer Expense	\$8.18
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Lauterbach & Amen LLP

43560	Actuarial Report 3/31/2021	\$520.00
Metropolitan Life Insurance Co		
40260	Dental/Vision Insurance	\$68.77
Storino Ramello & Durkin		
43760	Legal Services	\$314.50
Todd Gedville		
43860	Go To Mtgs - Mthly Board Mtgs	\$25.80
Uline		
50560	File cabinet	\$297.66
Unifirst Corporation		
50960	Highway Uniforms	\$92.22
John Steven Vita Communication		
43860	Public Relations - August 2021	\$166.67
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Road Maint.		
Payroll		
40162	DR: Salaries-Road Maint	\$1,004.67
40162	DR: Salaries-Road Maint	\$1,199.48
40362	DR: Social Security-Road Maint	\$86.29
40362	DR: Social Security-Road Maint	\$71.70
40462	DR: IMRF-Road Maint	\$83.98
40462	DR: IMRF-Road Maint	\$100.27
Commonwealth Edison		
42662	Street Lights	\$1,706.11
Constellation Energy Services		
42662	Highway Utility	\$396.40
North Shore Gas		
42662	Utilities - Natural Gas	\$61.05
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Perm. Road		
Payroll		
40170	DR: Salaries-Perm Road	\$9,515.41
40170	DR: Salaries-Perm Road	\$11,360.47
40370	DR: Social Security-Perm Road	\$684.35
40370	DR: Social Security-Perm Road	\$823.20
40470	DR: IMRF-Perm Road	\$795.50
40470	DR: IMRF-Perm Road	\$949.74
Alexander Equipment Co.In		
50770	Chipper Supplies	\$944.68
50770	Chipper Supplies	\$31.90

Blue Cross Blue Shield of IL

40270	BCBS Employer Expense	\$3,557.22
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Arthur Clesen, Inc.

41770	Straw blanket, grass seed	\$894.36
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Conserv F S

50670	Highway Fuel	\$1,987.12
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ElCor Industries

50770	Maintenance Supplies	\$175.54
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Grower Equipment & Supply

50770	Chainsaw Supplies	\$340.44
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NCPERS Group Life Ins.

40270	Life Insurance - Employer Expense	\$49.52
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Infrastructure Engineering, In

43670	Contract & Grant Admin	\$5,400.43
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43670	Construction Observation & Admin	\$13,131.06
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Metropolitan Life Insurance Co

40270	Dental/Vision Insurance	\$241.23
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Sawvell Inc

41770	Log Dump	\$40.00
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Single Click IT Inc

43870	IT Services August 2021	\$479.00
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43870	Cloud Back up Annual Renewal	\$299.99
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Station Fund**Payroll**

40180	DR: Salaries-Metra	\$1,015.01
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40180	DR: Salaries-Metra	\$945.92
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40380	DR: Social Security-Metra	\$68.38
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40380	DR: Social Security-Metra	\$73.67
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40480	DR: IMRF-Metra	\$84.86
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40480	DR: IMRF-Metra	\$79.09
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Bank Financial

52480	Service Charge	\$24.49
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Blue Cross Blue Shield of IL

40280	BCBS Employer Expense	\$632.82
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Comcast

42380	Phone	\$100.68
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42380	Internet	\$98.35
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Constellation Energy Services

42680	Train West Utility	\$184.83
42680	Train East Utility	\$36.40
42680	Train Platform Utility	\$80.92
NCPERS Group Life Ins.		
40280	Life Insurance - Employer Expense	\$10.24
Lauterbach & Amen LLP		
43580	Actuarial Report 3/31/2021	\$260.00
Metropolitan Life Insurance Co		
40280	Dental/Vision Insurance	\$38.42
North Shore Gas		
42680	Utilities - Natural Gas	\$33.35
PTS		
42380	Train Station Pay Phone	\$78.00
Single Click IT Inc		
43880	IT Services August 2021	\$479.00
43880	Cloud Back up Annual Renewal	\$299.99
Todd Gedville		
43880	Go To Mtgs - Mthly Board Mtgs	\$25.80
Total Parking Solutions		
52480	August Merchant Fee	\$109.14
Village of Buffalo Grove		
42680	Water/Sewer	\$17.39
John Steven Vita Communication		
43880	Public Relations - August 2021	\$166.67

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee