

**AGENDA**  
**VERNON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD**



**September 21, 2023**  
**Special Meeting: 6:00pm**



**Vernon Township Administrative Building**  
**3050 N. Main St.**  
**Buffalo Grove, Illinois 60089**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment
5. Speaker Amy Greskiw of the Lake County 988 Mobile Response Team
6. Approval of Minutes from the August 17th Meeting
7. Reports
  - a. President's Report
  - b. Vice President's Report
  - c. Secretary's Report
  - d. Finance and Operations Committee Report
    - i. Joanne Johnson elected Committee Chair/Board Treasurer
  - e. Programs Committee Report
    - i. Focus groups scheduled for October 5, 2023
  - f. Member Reports
  - g. Attorney Report
  - h. Staff Reports
8. Prior Business
9. New Business
  - a. Election of Vice President
  - b. Discuss revised Committee and Board Meeting Schedules

- c. Review of Draft Intergovernmental Agreement with Vernon Township
- d. Review and approval of a job description for an Administrative Specialist to be shared with the Township
- e. Approval of expenditure to purchase laptop for VTCMHB Secretary
- f. Approval of expenditure to purchase Office 365 licenses for each VTCMHB member

## 10. Adjournment

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.