

AGENDA

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF VERNON TOWNSHIP TO BE HELD ON WEDNESDAY, AUGUST 3, 2022, AT 7:00 P.M. AT THE VERNON TOWNSHIP COMMUNITY SERVICE BUILDING, 2900 NORTH MAIN STREET, BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT
5. APPROVAL OF MINUTES
 - a. Regular Meeting of the Board of Trustees July 14, 2022
6. REPORTS
 - a. Township Supervisor
 - b. Clerk
 - c. Assessor
 - d. Trustee
 - e. Township Manager
 - f. Director of Constituent Affairs
 - g. Attorney's Report
7. APPROVAL OF EXPENDITURES IN THE FOLLOWING FUNDS
 - a. Town Fund
 - b. General Assistance Fund
 - c. Cemetery Fund
 - d. Park Maintenance Fund
 - e. Road Fund
 - f. Permanent Road Fund
 - g. Metra Fund
8. PRIOR BUSINESS
9. NEW BUSINESS

- a. Approval Of Appointment of Ms. Wendy Meister To A 3 Year Term On The Lincolnshire-Riverwoods Fire Protection District Board Of Trustees
- b. Discussion and Approval of an agreement with Lauterbach & Amen, LLP for the purpose of providing financial services for Vernon Township
- c. Discussion and approval of A Resolution Submitting A Binding Proposition To The Vernon Township Electors To Allow Vernon Township To Levy An Annual Tax Of Not More Than 0.037% For The Purpose Of Providing Community Mental Health Facilities And Services At The General Election To Be Held On November 8, 2022, For Vernon Township, Lake County, Illinois

10. ADJOURNMENT

Vernon Township gives people with disabilities an equal opportunity to benefit from Township meetings. Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Todd Gedville, Monday through Friday, 8:30 a.m. to 4:30 p.m., Vernon Township, 3050 Main Street, Buffalo Grove, IL 60089 or (847) 634-4600, as soon as possible but no later than 48 hours before the scheduled meeting.

Monthly Distribution Summary Report - August 3, 2022 Board Meeting

Town Fund	Township Admin	\$141,742.62	
	Assessor's Office	\$19,833.49	
	Total:		\$161,576.11
General Assistance	GA Admin	\$1,216.99	
	GA Home Relief	\$15,735.64	
	Total:		\$16,952.63
Cemetery Fund			
	Total:		\$15,344.02
Park Fund			
	Total:		\$39,762.59
General Road Fund	Road Admin.	\$9,120.14	
	Road Maintenance	\$6,521.55	
	Total:		\$15,641.69
Permanent Road Fund			
	Total:		\$14,545.54
Station Fund			
	Total:		\$11,666.55
	GRAND TOTAL:		\$275,489.13

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees,
 have set out hands on _____ 20____.

Board of Trustees

Township Supervisor: _____

Township Clerk _____

VERNON TOWNSHIP – MONTHLY DISTRIBUTION REPORT - August 3, 2022

APPROVED CLAIMS – BOARD OF TOWNSHIP TRUSTEES

STATE OF ILLINOIS, Lake County, Township of Vernon

We, the undersigned, comprising the Board of Township Trustees of said Township, having duly met at the Township Clerk’s office on _____, 20____ for the purpose of auditing town accounts, do hereby certify that the following claims or demands against said town were presented, and examined, were allowed at said meeting, to wit:

General Ledger

Payroll

21200	CR: Health Insurance Withholding	\$(1,833.47)
21400	CR: Misc Payroll Deductions(Aflac)	\$(283.12)
21500	CR: Misc Payroll Suspense(HSA/Life)	\$(324.00)
21600	CR: State WH Tax-IL FUND ER	\$(244.52)
21600	DR: State WH Tax Payable	\$4,137.04
21600	CR: State WH Tax Payable-EE	\$(3,892.52)
21700	CR: Federal WH Tax Payable	\$(7,029.47)
21700	DR: Federal WH Tax Payable	\$7,029.47
21800	DR: FICA Payable	\$13,527.66
21800	CR: FICA Payable-Med EE	\$(1,282.03)
21800	CR: FICA Payable-SS EE	\$(5,481.81)
21800	CR: FICA Payable-Med ER	\$(1,282.03)
21800	CR: FICA Payable-SS ER	\$(5,481.79)
21900	CR: IMRF Payable-Volunt.	\$(1,666.88)
21900	DR: IMRF Payment	\$13,702.88
21900	CR: IMRF Payable-EE	\$(2,421.17)
21900	CR: IMRF Payable-ER	\$(2,749.39)

AFLAC

21400	AFLAC	\$567.16
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Benefit Wallet

21500	HSA July 2022	\$580.00
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Blue Cross Blue Shield of IL

21200	BCBS - Employee Expense	\$3,436.81
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Rebecca Faktorovich

20200	Pool Rental Security Deposit Refund	\$200.00
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THG Construction, LLC

26200	Bond Refund 16004 Woodbine Ct	\$5,000.00
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NCPERS Group Life Ins.

21500	Life Ins - Employee Expense	\$68.00
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Kristen McClain

20200	Pool Rental Security Deposit Refund	\$200.00
Rollator Deposit Refund		
20200	Rollator Deposit Refund	\$50.00
THG Holding LLC-Series B		
26200	Bond Refund 16022 Woodbine	\$5,000.00
Vernon Township		
20200	CC \$ transfer to Town July 2022	\$1,469.00
Vernon Township Food Pantry		
20200	Donation of Lending Closet Deposit	\$50.00
Wheelchair Deposit Refund		
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00
20200	Wheelchair Deposit Refund	\$50.00

Town Admin.

Payroll

40110	DR: Salaries-Town	\$29,884.65
40210	DR: Benefits-Town	\$83.33
40310	DR: Social Security-Town	\$2,212.84
40410	DR: IMRF-Town	\$1,274.48
40510	DR: Unemployment-Town	\$10.66
43810	DR: Other Professional Serv. (Payroll Expense)	\$221.57

American Taxi Dispatch Inc.

52710	Taxi Coupons 07/19/22	\$474.00
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AT&T

42310	Elevator Line	\$92.67
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AT&T Mobility

42310	Cell Phone - 5	\$218.34
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Blue Cross Blue Shield of IL

40210	BCBS - Employer Expense	\$17,606.09
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Cardinal Cleaning Company

41110	Cleaning CSB	\$350.00
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Clarke Environmental Mosquito

44710	Mosquito Abatement	\$7,215.00
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Comcast

42310	Internet/Cloud Services	\$92.00
Conserv F S		
50610	Town Fuel	\$942.49
Constellation Energy Services		
42610	Town Utility	\$155.61
42610	CSB Utility	\$397.38
Chris DePalma		
52510	Misc Board Meeting Supplies	\$55.44
Flood Brothers Disposal		
41110	Refuse Collection	\$603.11
GravesDesignGroup		
43810	Admin Bldg Remodel Project	\$4,800.00
NCPERS Group Life Ins.		
40210	Life Ins - Employer Expense	\$100.06
Konica Minolta Premier Finance		
41310	Copier Rental	\$386.65
Menards Vernon Hills		
50710	Gloves	\$15.98
Metropolitan Life Insurance Co		
40210	Vision/Dental Insurance	\$1,084.27
North Shore Gas		
42610	Utility - Natural Gas - CSB	\$57.52
42610	Utility - Natural Gas	\$37.80
42610	Utility - Natural Gas - CSB Garage	\$30.94
Orkin		
41110	CSB Maintenance	\$234.00
41110	Admin Building Maintenance	\$266.00
Patrick Kuebker		
41310	Running Gear	\$100.00
Quadient Leasing USA Inc		
41310	Postage Machine Lease	\$287.16
Quadient Finance USA Inc		
43210	Mail Machine Replenish	\$505.75
Quill Corporation		
50510	OfficeSupplies	\$38.86
Rotary Club of Buffalo Grove		
44310	4 Qtr Dues	\$148.50
Sage Software Inc		

52410	Accting Software Renewal 7/2021-7/2022	\$903.60
Single Click IT Inc		
43810	Server Battery Back up	\$161.00
43810	IT Services - July 2022	\$958.00
Storino Ramello & Durkin		
43710	June Legal Fees	\$2,690.91
Todd Gedville		
43810	Domain Name Renewal - 5 yrs	\$84.95
43810	Go To Mtg - Mthly Board Mtg	\$118.40
University of Illinois		
43810	Energy Commission Study	\$11,250.00
Unifirst Corporation		
50910	Town Uniforms	\$67.74
Village of Buffalo Grove		
42610	Water/Sewer 111-001 CSB	\$58.56
42610	Water/Sewer 131-001 CSB Garage	\$17.39
42610	Water/Sewer 101-001	\$80.90
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Assessor		
Payroll		
40112	DR: Salaries-Assessor	\$12,390.95
40212	DR: Benefits-Assessor	\$208.33
40312	DR: Social Security-Assessor	\$928.58
40412	DR: IMRF-Assessor	\$633.19
40512	DR: Unemployment-Assessor	\$4.72
AT&T Mobility		
41312	Tablet	\$39.72
Blue Cross Blue Shield of IL		
40212	BCBS - Employer Expense	\$5,269.53
NCPERS Group Life Ins.		
40212	Life Ins - Employer Expense	\$64.00
Metropolitan Life Insurance Co		
40212	Vision/Dental Insurance	\$294.47
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GA Admin.		
Comcast		
42330	Internet/Cloud Services	\$91.99
Constellation Energy Services		
42630	GA Utility	\$125.00
NJS Enterprises		

43830	GA Software - Annual Renewal	\$1,000.00
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GA Home Relief**ComEd**

46732	EA Client - Electric	\$600.00
46732	EA Client	\$285.29

Ernie's Shell

51232	Gas Vouchers - May/June	\$325.00
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Extended Stay America

47132	FERA Rent - Aug/Sept 2022	\$4,122.38
47132	FERA Rent - June/July 2022	\$4,122.38

Kohl's

51132	EA Client - Personal Allowance	\$100.00
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Lake County Public Works

46732	EA Client	\$215.45
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North Shore Gas

46732	EA Client	\$299.26
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Pace Realty Group

47132	FERA Rent - August/Sept 2022	\$2,450.00
47132	FERA Rent - June/July 2022	\$2,450.00

TLC Park Butterfield LLC

46832	EA Client - Rent	\$500.00
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Poko Loko Child Care

52532	EA Client - Misc Expenses	\$265.88
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Cemetery**Cold Spring**

57540	Down Payment - Columbariums	\$9,389.50
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Comcast

42340	Internet/Cloud Services	\$91.99
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Constellation Energy Services

42640	Cemetery Utility	\$83.33
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Janice M Rozak Leigh

43840	Reimburse for Mausoleum Niches per Agreement	\$1,400.00
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Sage Software Inc

43840	Accting Software Renewal 7/2021-7/2022	\$451.80
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Single Click IT Inc

43840	Server Battery Back up	\$161.00
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Wm Smith Enterprises Inc

41440	Lawn Maintenance - Vernon	\$1,044.00
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41440	Lawn Maintenance - Diamond	\$1,185.00
42440	July Burials (2)	\$1,493.00

Todd Gedville

43840	Go To Mtg - Mthly Board Mtg	\$44.40
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Park Fund

Payroll

40150	DR: Salaries-Park	\$31,604.26
40350	DR: Social Security-Park	\$2,417.74
40550	DR: Unemployment-Park	\$229.14

AT&T Mobility

42350	Cell Phone	\$44.51
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Comcast

42350	Internet/Cloud Services	\$92.00
42350	Internet - Phone	\$116.89

Constellation Energy Services

42650	Park Utility	\$616.88
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Chris DePalma

51050	Camp Supplies	\$834.22
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Fun Express LLC

51050	Camp Supplies	\$101.79
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Adolf Kiefer & Associates, LLC

50750	Pool Supplies	\$58.50
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Lake Pools, Inc.

50750	Pool Chemical Supplies	\$409.00
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North Shore Gas

42650	Utility - Natural Gas	\$1,067.25
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Sage Software Inc

43850	Accting Software Renewal 7/2021-7/2022 `	\$451.80
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Sam's Club

50350	Program Supplies	\$88.83
57850	Concession Supplies	\$149.88

Single Click IT Inc

43850	Server Battery Back up	\$161.00
43850	IT Services - July 2022	\$479.00

Storino Ramello & Durkin

43750	June Legal Fees	\$795.50
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Todd Gedville

43850	Go To Mtg - Mthly Board Mtg	\$44.40
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Road Admin**Payroll**

40160	DR: Salaries-Road	\$5,853.34
40260	DR: Benefits-Road	\$125.00
40360	DR: Social Security-Road	\$439.93
40460	DR: IMRF-Road(Retirement Contrib Rd Admin)	\$299.39

AT&T Mobility

42360	Cell Phone - 5	\$267.06
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Blue Cross Blue Shield of IL

40260	BCBS - Employer Expense	\$1,010.91
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Comcast

42360	Internet/Cloud Services	\$92.00
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Cutler Workwear

50960	Uniform	\$226.74
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NCPERS Group Life Ins.

40260	Life Ins - Employer Expense	\$8.56
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Metropolitan Life Insurance Co

40260	Vision/Dental Insurance	\$60.15
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Sage Software Inc

42860	Accting Software Renewal 7/2021-7/2022	\$451.80
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Single Click IT Inc

43860	Server Battery Back up	\$161.00
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Todd Gedville

43860	Go To Mtg - Mthly Board Mtg	\$44.40
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Unifirst Corporation

50960	Highway Uniforms	\$79.86
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Road Maint.**Payroll**

40162	DR: Salaries-Road Maint	\$910.30
40362	DR: Social Security-Road Maint	\$64.95
40462	DR: IMRF-Road Maint	\$46.52

Atlas Copco Compressors LLC

57562	Air Compressor	\$2,477.50
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Commonwealth Edison

42662	Streetlights	\$1,510.54
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Conserv F S

50662	Highway Fuel	\$1,299.44
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Constellation Energy Services

42662	Highway Utility	\$155.61
North Shore Gas		
42662	Utility - Natural Gas	\$56.69
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Perm. Road		
Payroll		
40170	DR: Salaries-Perm Road	\$8,621.67
40370	DR: Social Security-Perm Road	\$620.84
40470	DR: IMRF-Perm Road	\$440.56
Blue Cross Blue Shield of IL		
40270	BCBS - Employer Expense	\$2,656.99
Diamond Blade Warehouse		
50770	Blade	\$159.99
NCPERS Group Life Ins.		
40270	Life Ins - Employer Expense	\$37.14
Metropolitan Life Insurance Co		
40270	Vision/Dental Insurance	\$163.76
Ozinga Materials and Logistics		
41670	Gravel	\$202.59
Ray Schramer Co.		
41670	Culverts Woodbine	\$1,163.00
Single Click IT Inc		
43870	IT Services - July 2022	\$479.00
Station Fund		
Payroll		
40180	DR: Salaries-Metra	\$1,081.20
40380	DR: Social Security-Metra	\$78.94
40480	DR: IMRF-Metra	\$55.25
Blue Cross Blue Shield of IL		
40280	BCBS - Employer Expense	\$615.81
Comcast		
42380	Internet	\$109.85
42380	Internet/Cloud Services	\$91.99
Constellation Energy Services		
42680	Train Utility Platform	\$34.60
42680	Train Utility East	\$23.81
42680	Train Utility West	\$97.31
NCPERS Group Life Ins.		
40280	Life Ins - Employer Expense	\$10.24

Metropolitan Life Insurance Co

40280 Vision/Dental Insurance \$29.92

North Shore Gas

42680 Utility - Natural Gas \$34.23

Single Click IT Inc

43880 IT Services - July 2022 \$479.00

Todd Gedville

43880 Go To Mtg - Mthly Board Mtg \$44.40

Total Parking Solutions, Inc.

41480 Yearly Contract Parts and Labor Parking Meter \$5,040.00

41480 Yearly Contract CMS Parking Meter \$3,840.00

IN WITNESS WHEREOF, we, the members of said Board of Township Trustees, have set out hands on _____, 20____.

Township Supervisor

Township Clerk

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

Board of Township Trustee

**VERNON TOWNSHIP
LAKE COUNTY, ILLINOIS**

RESOLUTION NO. 08-03-22

**A RESOLUTION SUBMITTING A BINDING PROPOSITION TO THE VERNON
TOWNSHIP ELECTORS TO ALLOW VERNON TOWNSHIP TO LEVY AN ANNUAL
TAX OF NOT MORE THAN .037% FOR THE PURPOSE OF PROVIDING
COMMUNITY HEALTH FACILITIES AND SERVICES AT THE GENERAL
ELECTION TO BE HELD ON NOVEMBER 8, 2022, FOR VERNON TOWNSHIP,
LAKE COUNTY, ILLINOIS**

**ADOPTED BY THE
TOWNSHIP BOARD OF VERNON TOWNSHIP**

**JONATHAN ALTENBERG, Township Supervisor
TIMOTHY KOBLER, Township Clerk**

**PHILIP HIRSH
GOWRI MAGATI
SARA KNIZHNIK
SHEILA SEBOR
Trustees**

**VERNON TOWNSHIP
LAKE COUNTY, ILLINOIS**

RESOLUTION NO. 08-03-22

A RESOLUTION SUBMITTING A BINDING PROPOSITION TO THE VERNON TOWNSHIP ELECTORS TO ALLOW VERNON TOWNSHIP TO LEVY AN ANNUAL TAX OF NOT MORE THAN .037% FOR THE PURPOSE OF PROVIDING COMMUNITY HEALTH FACILITIES AND SERVICES AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 8, 2022, FOR VERNON TOWNSHIP, LAKE COUNTY, ILLINOIS

WHEREAS, Vernon Township, Lake County, Illinois (the “Township”), is a duly organized and existing township and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of Illinois’ Township Code, 60 ILCS 1/1-1 et seq (the “Township Code”), and all laws amendatory thereto; and

WHEREAS, under Section 3 of the Illinois Community Mental Health Act (the “Act”), 405 ILCS 20/3, a township is authorized to create a community mental health board; and

WHEREAS, under Section 5 of the Act, a township is authorized put a binding proposition (the “Proposition”) on the ballot asking that an annual tax be levied for the purpose of providing mental health facilities and services, including facilities and services for persons with a developmental disabilities or substance abuse disorders; and

WHEREAS, the Board of Vernon Township recognizes the substantial and growing need for the provision of mental health facilities and services to community members, as well as facilities and services for those with developmental disabilities and substance abuse disorders; and

WHEREAS, the Board of Vernon Township has determined that it is in the best interest of Township residents to place a question on the ballot in November of 2022 asking the voters of the Township whether such an annual tax be levied for this purpose; and

WHEREAS, pursuant to the Illinois Election Code, 10 ILCS 5/28-2, a governing board of a political subdivision initiating a public question must adopt a resolution not later than 79 days before the election and a local election official must certify such public questions not later than 68 days before the election.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Vernon Township, Lake County, Illinois, as follows:

ARTICLE 1

Section 1: Incorporation Clause

The statements set forth within the preamble to this Resolution are found to be true and correct and are incorporated into this Resolution as if set forth in full.

Section 2: Authorization

The Board hereby authorizes the following Proposition and supplemental language to be placed on the ballot in the Township at the general election to be held on November 8, 2022. The Board further authorizes and directs the Clerk to certify the Proposition to the proper election officials so that the question may be submitted in accordance with general election law.

The Proposition shall be in substantially the following form in accordance with Section 5 of the Community Mental Health Act, Section 18-190 of the Property Tax Code, and general election law:

<i>Shall Vernon Township levy an annual tax not to exceed .037% for the purpose of providing community mental health facilities and services including facilities and services for the person with a developmental disability or a substance use disorder?</i>	YES
	NO

Pursuant to Section 5 of the Community Mental Health Act and Section 18-190 of the Property Tax Code, the ballot for the aforementioned proposition shall have printed thereon, but not as part of the proposition submitted, the following supplemental information:

- (1) The total approximate amount of taxes extendable at the most recently extended limiting rate is currently \$3,824,789, and if this proposition is approved, the total approximate amount of taxes extendable will be \$5,287,075.*
- (2) For the 2023 levy year, the approximate amount of the additional tax extendable against property containing a single-family residence and having a fair market value at the time of the referendum of \$100,000 is estimated to be \$12.33.*

Section 3: Submission to Lake County Clerk; Notice

Upon adoption, this Resolution shall be submitted to the Clerk of Lake County, Illinois, who shall give notice of the Proposition including the Spanish translation thereof, by publishing a Notice of Election containing the aforementioned proposition, supplemental language and election date (the "Notice") one time not more than 60 nor less than 10 days prior to the date of the election in a local, community newspaper having general circulation in the Township and post the Notice in accordance with the general election law.

Section 4: Local notice

The Vernon Township Clerk shall post a copy of the Notice at the principal office of the Township.

Section 5: Severability

If any section, paragraph, clause or provision of this Resolution shall be held invalid or unenforceable for any reason, the invalidity or unenforceability shall not affect any of the remaining provisions of this Resolution.

Section 6: Effective date

This Resolution shall be in full force and effect upon its adoption.

ADOPTED by the Township Board of Vernon Township, Lake County, Illinois, on the 3rd day of August, 2022, by the following roll-call vote:

	YES	NO	ABSTAIN	ABSENT
Hirsh				
Magati				
Knizhnik				
Sebor				
Supervisor Altenberg				
TOTAL				

APPROVED this 3rd day of August, 2022.

Jonathan Altenberg
Township Supervisor

Timothy Kobler
Township Clerk

COUNTY OF LAKE)
) SS
STATE OF ILLINOIS)

CLERK’S CERTIFICATE

I, Timothy Kobler, certify that I am the elected and duly qualified Clerk of Vernon Township, Lake County, Illinois (the “Township”) and, as such, I am the keeper of the records and files of the Township and its Supervisor and Trustees (collectively, the “Township Board”). I further certify as follows:

Attached to this Certificate is a true, correct and complete copy of Township Resolution No. **08-03-22**, entitled:

**A RESOLUTION SUBMITTING A BINDING PROPOSITION TO THE VERNON
TOWNSHIP ELECTORS TO ALLOW VERNON TOWNSHIP TO LEVY AN ANNUAL
TAX OF NOT MORE THAN .037% FOR THE PURPOSE OF PROVIDING
COMMUNITY HEALTH FACILITIES AND SERVICES AT THE GENERAL
ELECTION TO BE HELD ON NOVEMBER 8, 2022, FOR VERNON TOWNSHIP,
LAKE COUNTY, ILLINOIS**

This Resolution was duly passed and approved by the Township Board at a duly noticed meeting held on the 3rd day of August, 2022. I do further certify that a quorum of said Township Board was present at said meeting, and that the Township Board complied with all the requirements of the Illinois Open Meetings Act in connection with said meeting.

Given under my hand and official seal at Vernon Township, Lake County, Illinois, this ____ day of _____, 20__.

Timothy Kobler
Township Clerk