

MINUTES OF THE SPECIAL MEETING OF THE VERNON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD OF VERNON TOWNSHIP HELD ON JANUARY 23, 2023, AT 7 PM, AT PETERSON PARK, 16652 N. BUFFALO GROVE ROAD, BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Member Joanne Johnson. President Hossain was not present at the start of the meeting but indicated he would be there shortly.

2. PLEDGE OF ALLEGIANCE

Member Johnson led everyone in the Pledge of Allegiance.

3. ROLL CALL

Present: Secretary Carolyn Lewis, Joanne Johnson, Noelle Moore, Al Dorfman, Sally Thoren, and youth advisor Kashyap Rajesh

Absent: Akrom Hossain, Sheila Sebor

A QUORUM WAS DECLARED.

Also in attendance were Vernon Township Manager Todd Gedville, Constituent Affairs Director Barrett Monie, Strategic Projects Coordinator Max Weiss, and Vernon Township Supervisor Jonathan Altenberg.

4. PUBLIC COMMENT

No comments from the public.

5. APPROVAL OF MINUTES

MOTION: Made by Moore and seconded by Thoren to approve the minutes. Board Member Dorfman asked if "abstention" should be added to future roll calls as an option and it was agreed that it would be added moving forward.

ROLL CALL VOTE:

AYES: Moore, Thoren, Lewis, Dorfman, Johnson

NAYS: None

ABSTENTION: None

ABSENT: Hossain, Sebor

6. REPORTS

Member Dorfman reported that that National Alliance on Mental Illness(NAMI) held a meeting at the Barrington Public Library that was

very well attended. It was the first public gathering in three years and 70 people, including some state senators and representatives.

President Akrom Hossain arrived at 7:15pm.

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

a. STAFF BUDGET AND OPERATIONS PRESENTATION

Strategic Projects Coordinator Max Weiss submitted and reviewed a draft operations and budget report. The plan is for the Mental Health Board to draft and pass a budget on the 2/7/23 meeting after which it will be reviewed on 2/9/23 at the Township board meeting. The suggestion would be for the Mental Health Board to enter an intergovernmental agreement and/or letter of intent (until legal counsel is obtained by the MHB) until receiving the levy in FY25 at which time the township would be paid back with interest.

b. DISCUSSION AND APPROVAL OF BOARD COMMITTEES

Discussed proposed committees which would include a Finance and Operations committee and a Program committee made up of board members with potential future task forces made up of community members.

MOTION: Made by Johnson and seconded by Dorfman to approve the creation of a Finance and Operations Committee and a Program Committee.

ROLL CALL VOTE:

AYES: Hossain, Moore, Thoren, Lewis, Dorfman,
Johnson

NAYS: None

ABSTENTION: None

ABSENT: Sebor

c. DISCUSSION AND APPOINTMENT OF COMMITTEE MEMBERS

Discussed splitting board members into the two committees based on strengths, interests, and experience. As the Vernon Township Trustee liaison, Sebor will not be a member of a committee.

MOTION: Made by Thoren and seconded by Johnson to approve the Finance and Operations Committee members as Moore, Johnson, and Hossain and the Program Committee members as Thoren, Dorfman, Lewis, and (non voting) Rajesh

ROLL CALL VOTE:

AYES: Hossain, Moore, Thoren, Lewis, Dorfman,
Johnson

NAYS: None

ABSTENTION: None

ABSENT: Sebor

d. DISCUSSION AND APPROVAL TO ISSUE A REQUEST FOR PROPOSAL FOR LEGAL SERVICES

The board discussed options for the best way to obtain legal counsel. Joanne reported that ACMHAI provided a list of attorneys that have worked with mental health boards. The board addressed that we would like to see someone who has worked with a start-up mental health board. The option to send out an RFP was addressed as was an option to make calls based on firms that interest the board. It was noted that we do not need our own attorney to create the IGA so the timeline for obtaining legal services for the board can be expanded.

MOTION: Made by Moore and seconded by Johnson to approve a plan to issue an RFP for legal services to the board. It was noted the intent of the Board was to re-review the RFP in February and send it to the Finance and Operations committee for further review.

ROLL CALL VOTE:

AYES: Hossain, Moore, Thoren, Lewis, Dorfman,
Johnson

NAYS: None

ABSTENTION: None

ABSENT: Sebor

e. DISCUSSION AND APPOINTMENT OF A LIAISON FOR LEGAL SERVICES

Joanne Johnson was appointed as the liaison for legal services.

f. DISCUSSION AND APPOINTMENT OF A LIAISON FOR FINANCIAL SERVICES

Noelle Moore was appointed as the liaison for financial services.

g. DISCUSSION AND APPROVAL OF VERNON TOWNSHIP STAFF TO ASSIST IN FUNCTIONS RELATING TO THE INITIAL OPERATIONS OF THE COMMUNITY MENTAL HEALTH BOARD

It was recommended that Todd Gedville serve as the staff assisting in functions relating to the initial operations of the CMHB. This will give him the authority to assist in

determining agreements and setting up operations for the CMHB. This approval will get us to the IGA and we can then define the role more specifically. Activities authorized include the ability of him to set up email accounts, a bank account, a server, and other administrative tasks to assist the Board in their initial operations.

MOTION: Made by Thoren and seconded by Moore to approve Todd Gedville as the Vernon Township staff to assist in functions relating to the initial operations of the Community Mental Health Board.

ROLL CALL VOTE:

AYES: Hossain, Moore, Thoren, Lewis, Dorfman,
Johnson

NAYS: None

ABSTENTION: None

ABSENT: Sebor

h. UPDATE ON MEMBERSHIP WITH THE ASSOCIATION OF COMMUNITY
MENTAL HEALTH AUTHORITIES OF ILLINOIS (ACMHAI)

Joanne Johnson shared information about the ACMHAI and possible future membership. This association works with over 90 708 board across the state. They will work with us for free until we have access to funds. Once we have funding, if we want to become members, it will cost \$500 for the first year and then annual dues are determined once we have our levy. Being members will give us access to skilled mental health board attorneys and needs assessments conducted by other communities. The VTCMHB will put membership approval on the April agenda for consideration.

9. DETERMINATION OF NEXT MEETING DATE

The next meeting of the Vernon Township Community Mental Health Board will be February 7, 2023 at 7 pm.

Dates for committee meetings are to be determined.

10. ADJOURNMENT

MOTION: Made by Johnson and seconded by Moore to adjourn the meeting.

VOICE VOTE TAKEN: President Hossain declared the motion passed and the meeting was adjourned at 8:53 p.m.