

MINUTES OF THE SPECIAL MEETING OF THE VERNON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD OF VERNON TOWNSHIP HELD ON February 7, 2023, AT 7 PM, AT PETERSON PARK, 16652 N. BUFFALO GROVE ROAD, BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Hossain.

2. PLEDGE OF ALLEGIANCE

President Hossain led everyone in the Pledge of Allegiance.

3. ROLL CALL

Present: President Akrom Hossain, Secretary Carolyn Lewis, Joanne Johnson, Noelle Moore, Al Dorfman, Sally Thoren, Sheila Sebor, and youth advisor Kashyap Rajesh

A QUORUM WAS DECLARED.

4. PUBLIC COMMENT

No comments from the public.

5. REPORTS

President Hossain said he spoke with Lake County Board Member Mara Altenberg about connecting with community organizations, including the Lake County Health Department.

Finance and Operations Committee Chair Moore provided an overview of the 1/30/23 committee meeting. Chair Moore said the finance committee recommends that the budget and Legal RFP before the board be approved.

Programs Committee Chair Dorfman provided an overview of the 2/6/23 Programs Committee meeting. The group discussed the needs assessment, a community mental health fair, and community outreach efforts.

Member Sebor provided an update regarding potential legislative changes. It was clarified there is nothing preventing the inclusion of member Sebor on committees.

Youth Advisor Rajesh is working to identify information related to the Needs Assessment and is following up with NIU on their Hanover Township report.

Staff noted there will be two sets of minutes to approve at the next meeting.

6. ELECTION OF COMMUNITY MENTAL HEALTH BOARD VICE-PRESIDENT

Member Sebor moved to create the position of Board Vice-President for the purposes of fulfilling the duties of Board President in the absence of the President. It was clarified this person does not become Board President in the case of a vacancy. The motion was seconded by Moore.

ROLL CALL VOTE:

Ayes: Hossain, Johnson, Moore, Sebor, Dorfman, Lewis, Thoren

Nayes:

Abstention:

Absent:

Member Johnson nominated herself for the position of Vice-President. Seconded by Dorfman.

ROLL CALL VOTE:

Ayes: Hossain, Johnson, Moore, Sebor, Dorfman, Lewis, Thoren

Nayes:

Abstention:

Absent:

7. APPROVAL OF FISCAL YEAR 2024 BUDGET

Chair Moore moved to approve the FY 2024 Budget. The motion was seconded by Vice-President Johnson.

Township Manager Gedville spoke on behalf of the township. The budget includes funding for a staff member and they would be accountable for all of the policies in place in the employee handbook as set by Vernon Township through an eventual IGA. The board discussed the logistics of a bank account and tax information.

ROLL CALL VOTE:

Ayes: Hossain, Johnson, Moore, Sebor, Dorfman, Lewis, Thoren

Nayes:

Abstention:

Absent:

8. APPROVAL OF LEGAL SERVICES REQUEST FOR PROPOSAL

Vice-President Johnson moved to approve the Legal Services Request for Proposal. The motion was seconded by Chair Moore.

Member Johnson and Strategic Projects Coordinator Weiss updated the draft to change the timeline to fit our needs and to close the proposal on 2/24. This allows a review of proposals in March to select an attorney to start April 1. Upon approval, staff will distribute the RFP to appropriate organizations/personnel.

ROLL CALL VOTE:

Ayes: Hossain, Johnson, Moore, Sebor, Dorfman, Lewis, Thoren

Nays:

Abstention:

Absent:

9. DISCUSSION OF NEXT MEETING DATE

Strategic Projects Coordinator Weiss will send out a Doodle poll to determine the next meeting date, committee meeting dates, and a regular schedule for FY 2024. The board will approve an FY 2024 schedule at the March meeting.

10. ADJOURNMENT

Member Thoren moved to adjourn the meeting. Seconded by Secretary Lewis. Voice vote with no objections, and the meeting was adjourned at 8:28 P.M.