

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF
VERNON TOWNSHIP HELD ON MARCH 7, 2023, AT 7:00 PM, AT VERNON
TOWNSHIP ADMINISTRATION BUILDING, 3050 NORTH MAIN STREET,
BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:07 p.m. by Supervisor Altenberg.

MOTION: Made by Trustee Sebor and seconded by Trustee Hirsh to allow Supervisor Altenberg to participate in the meeting remotely due to illness.

Discussion: There was no discussion.

ROLL CALL VOTE: AYES: Trustee Hirsh, Magati, Sender, and Sebor. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

2. PLEDGE OF ALLEGIANCE

Supervisor Altenberg led everyone in the saying of the Pledge of Allegiance.

3. ROLL CALL

Those present at roll call were Supervisor Altenberg, Assessor Perlman, Clerk Kobler, Trustee Hirsh, Trustee Magati, Trustee Sender, Trustee Sebor, Township Manager Gedville, Director of Constituent Affairs Monie.

A QUORUM WAS DECLARED

4. PUBLIC COMMENT

There was no public comment.

5. BUDGET WORKSHOP CAPITAL PLAN (3 or 5 YEAR)

The Board discussed long term capital projects impacting the Township's facilities and the Highway funds. The Board looked at needs versus wants and how to prioritize facilities and equipment that have long past expected use.

The Township utilized road engineers to assess in developing road priorities and schedules.

Board Members will forward any suggestions to the Township Manager or list of what they feel should be the priorities of the Township.

The Board also discussed a reserve level for the Township not to include capital projects. The consensus was to have six months of reserves. The Board would like the Township Attorney to review to confirm the amount of reserves would be compliant with State Statutes as well with the Governmental Accounting and Standards Board (GASB).

6. CONTRACT/EXPENDITURE APPROVAL AUTHORITY:

The Board discussed if there should be a threshold amount of an expenditure that would require Board approval. The Board felt that this would creating a best practice and better oversight. The matter will be referred to the Township Attorney for review.

7. DISCUSSION AND APPROVAL OF A CONTRACT WITH VICARIOUS MULTIMEDIA:

Director of Constituent Affairs presented an agreement between the Township and Vicarious Multimedia to preform and assist with public relations.

MOTION: Made by Trustee Sebor and seconded by Trustee Sender to approve a contract with Vicarious Multimedia as presented.

Special Meeting of The Board of Trustees

March 7, 2023

Page | 3

DISCUSSION: Trustees confirmed the length of the agreement and the number of day needed to end the agreement.

ROLL CALL VOTE: AYES: Trustee Hirsh, Magati, Sender, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED

8. ADJURNMENT:

MOTION: Made by Trustee Hirsh and seconded by Trustee Magati to adjourn the meeting at 8:35 p.m.

DISCUSSION: There was no discussion.

ROLL CALL VOTE: AYES: Trustee Hirsh, Magati, Sender, Sebor, and Supervisor Altenberg. NAYS: None. Absent: None.

MOTION DECLARED CARRIED