

**MINUTES OF THE VERNON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD,
FINANCE AND OPERATIONS COMMITTEE, HELD ON March 13, 2023, AT 6
PM, AT PETERSON PARK, 16652 N. BUFFALO GROVE ROAD, BUFFALO
GROVE, LAKE COUNTY, ILLINOIS.**

1. CALL TO ORDER

The meeting was called to order at 6:04 p.m. by Committee Chair Noelle Moore.

2. PLEDGE OF ALLEGIANCE

Member Moore led everyone in the Pledge of Allegiance.

3. ROLL CALL

Present: Moore, Hossain, Johnson

Absent: None

A QUORUM WAS DECLARED.

Also in attendance were Vernon Township Manager Todd Gedville and Strategic Projects Coordinator Max Weiss.

4. PUBLIC COMMENT

No comments from the public.

5. Approval of Minutes

Motion made by Johnson, seconded by Hossain. Minutes were approved by voice vote with no discussion.

6. Discussion OF FY 2024 Budget

Chair Moore inquired on the status of the budget and when approval by the Township is expected and if there were any issues during initial review.

Township Manager Gedville explained that the Township board had no concerns with the budget and that the budget hearing and approval is expected on March 14.

A brief discussion took place regarding what information is needed to operationalize the budget and be able to expend funds. Chair Moore asked that a representative of Lauterbach and Amen,

the Township's financial firm, be present at the full board meeting to present on their services.

7. Discussion of FY 2025 Budget

Manager Gedville explained that while this is a while out, the board should be aware of the timelines for filing the levy. A discussion took place as to whether the levy would appear under the Township on a property tax bill, or as a separate line item. The committee expressed a desire to see it as a separate line item, if possible.

8. Discussion and Approval of Financial Policies and Procedures

Chair Moore noted that the Board should work on developing formal policies and procedures for finances, but that more input from an attorney is needed before finalizing any guidance. Township Manager Gedville pulled up a copy of the Township's policy, that may be used as a guide. Manager Gedville also expressed that he will inquire with Lauterbach and Amen regarding best practices in financial management for the board. The committee expressed a desire to have a board agenda item on authorizing websites and a domain name.

9. Discussion and Approval of Legal RFP and Candidates

A motion was made by Member Johnson to enter closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1). Member Johnson also moved that Todd Gedville and Max Weiss be invited into closed session. Seconded by Moore.

ROLL CALL VOTE:

AYES: Moore, Johnson, Hossain

NAYS: None

ABSTENTION: None

ABSENT: None

The committee entered closed session at 6:40 PM.

10. Discussion of Bylaws

This discussion was tabled.

11. Disuccion of IGA

This discussion was tabled.

12. Adjournment

Moved by Johnson, seconded by Hossain. No discussion and approved by voice vote.

Meeting adjourned at 7 P.M.