

MINUTES OF THE VERNON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD,  
PROGRAMS COMMITTEE, HELD ON April 17, 2023, AT 7 PM, AT THE  
VERNON TOWNSHIP ADMINISTRATION BUILDING, 3050 N. MAIN STREET,  
BUFFALO GROVE, LAKE COUNTY, ILLINOIS.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 p.m. by committee chairman Al Dorfman.

Roll Call: Present: Dorfman, Lewis, Sebor, Thoren  
Absent: Rajesh (youth member)

A QUORUM WAS DECLARED.

Also in attendance were Vernon Township Director of Constituent Services Barrett Monie and community member Mike Garfield. Township Manager Todd Gedville was present remotely.

2. PLEDGE OF ALLEGIANCE

Member Dorfman led everyone in the Pledge of Allegiance.

3. PUBLIC COMMENT

No comments from the public.

4. APPROVAL OF MINUTES FROM MARCH 20<sup>th</sup> MEETING

No comments.

Sebor moved to approve the minutes. Thoren seconded that motion.

ROLL CALL VOTE:

Ayes: Lewis, Dorfman, Thoren, Sebor

Nays: None

Abstention: None

Absent: None

The motion was approved by roll call vote.

5. PRESENTATION FROM NORTHERN ILLINOIS UNIVERSITY ON PROPOSED NEEDS ASSESSMENT

Mindy Schneiderman from NIU Center for Governmental Studies joined the meeting remotely to give a presentation on a proposed needs assessment process. She indicated that if the VTCMHB moves forward with a contract, there will be a three person staff working on our community's needs assessment. This assessment would be three-pronged and would include an Inventory of Services, Service Providers/Community Leaders Focus Group, and Community Survey. The Inventory of Services would include research of existing community resources, descriptions of each services, and mapped locations of the services. Service Providers/Community Leaders Focus Group would include two groups, one with services providers and the other with community leaders. The VTCMHB would determine who to invite. Groups would focus on determining service gaps, barriers, suggestions, and what is working well. A needs assessment survey will be sent out to 2000 Vernon Township households with a goal of receiving around 500 returned responses as a sample. Program committee members questioned how the survey will help access our multilingual and diverse community if the survey is only available in English. There are options to add additional languages if we feel we do not get a representative sample. We can also incorporate community leaders who represent our diverse community in the focus groups.

The Programs Committee will be recommending to the board to approve the NIU Needs Assessment study upon attorney review of the proposed contract.

6. DISCUSSION OF PARTICIPATION IN THE BUFFALO GROVE PRIDE PARADE PICNIC

Member Lewis received information from the Buffalo Grove Park District, hosts of the upcoming Buffalo Grove Pride Picnic, regarding hosting an informational table. The cost for a non-profit organization is \$25.

The Programs Committee discussed the benefits of being present and visible and will be recommending to the board to approve the registration fee and sign up to host a table at the event on June 4, 2023 between 11:30am-3:00pm.

#### 7. DISCUSSION OF UPCOMING OUTREACH EVENTS

Programs Committee members discussed the possibility of participating in one community event per month through the summer months, choosing events that may draw community members in larger crowds and/or centralized locations. In addition to the June Pride Picnic opportunity, the committee discussed the BG Farmer's Market in July, the Lincolnshire Art Fair in August, BG Days in September, and possibly a community carnival event in Vernon Hills.

#### 8. ADJOURNMENT

Member Thoren moved to adjourn the meeting. Seconded by Lewis. A voice vote was taken and approved. The meeting was adjourned at 8:21 P.M.