

MINUTES OF THE VERNON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD SPECIAL MEETING, HELD ON JULY 20, 2023, AT 6:30PM AT THE VERNON TOWNSHIP ADMINISTRATION BUILDING, 3050 N. MAIN STREET, BUFFALO GROVE, LAKE COUNTY, ILLINOIS WITH A POLICE DEPARTMENT MEET AND GREET BEGINNING AT 6:30pm.

Local Police Department Meet and Greet

Robert Skrobot (Lincolnshire)
rskrobot@lincolnshireil.gov

William Kirby (Riverwoods)
wkirby@riverwoods.gov

Shannon Holubetz (Vernon Hills)
sholubetz@vhills.org

The above-listed officers represented their police departments in a meet and greet with the Mental Health Board.

Common themes for needs across departments included the need for increased human capital, interagency coordination, resource listings, and case management.

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:25 p.m. by President Noelle Moore.

Roll Call:

Present: Sebor, Thoren, Lewis, Dorfman, Johnson, Hossain, Moore

Absent: Rajesh (student representative)

A QUORUM WAS DECLARED.

2. PLEDGE OF ALLEGIANCE

President Noelle Moore led everyone in the Pledge of Allegiance.

3. PUBLIC COMMENT

No comments from the public.

Rosemary Heilemann from League of Women Voters is a representative and is coming to learn more about the board and share information with her contacts.

4. APPROVAL OF MINUTES FROM JUNE 29th MEETING

No comments.

Dorfman moved to approve the minutes. Johnson seconded that motion.

The minutes were approved as they were submitted by voice vote.

5. REPORTS

a. President's Report: In the coming weeks, we will review the meeting schedules for the board and committees with the plan to prepare a new schedule to take action on in the August meeting. As committees converse and meet, we can discuss adjustments to the future schedule. President Moore thanked the board members for taking individual time to meet with her to talk about their experiences and thoughts for the future. President Moore will make herself available when board members would like to meet.

b. Vice President's Report: No report

c. Secretary's Report: No report

d. Finance and Operations Committee Report: Committee met on Tuesday, July 18th and reviewed the budget and expenditures for this year to date and noted we are well within our budget and expenditures with 90% of our annual budget remaining. A final review of the bylaws was made.

e. Programs Committee Report: Committee met on Monday, July 17th and will be staffing a booth at the BG Farmer's Market from 8-11am on July 23rd. We will be at the Lincolnshire Art fair from 10-12 on August 12th. Member Johnson suggested contacting the municipalities for updates about the needs assessment. Member Thoren noted that we submitted our recommendations back to NIU for the needs assessment which include check off questions and open ended questions. We can plan focus groups while the assessment tool is being finalized. Member Lewis will create a shared document for board members to list recommendations for community leaders and service providers to invite to focus groups. Board members will be creating brief bios including their backgrounds and reasons for being on the 708 board which will get included in the website. Board members will email bios to Member Lewis before the August meeting. The

township will be including the 708 board update in their newsletter.

f. Member Reports: Member Sebor had a recent meeting with Supervisor Altenberg and caught him up on what the board is doing. He intends to pursue a hands-off policy as he has confidence in the board's work. Member Hossain addressed our volunteer base and the board discussed emailing new interested community members and inviting them to the meetings.

g. Attorney Report
Attorney not present.

h. Staff Reports
No report.

6. PRIOR BUSINESS
No prior business was addressed.

7. NEW BUSINESS

a. Review and Vote to Adopt Bylaws
Member Sebor made a motion to approve the bylaws and Member Thoren seconded that motion.

Discussion of the proposed bylaws took place. The recommendation was made to insert an update that would allow the board to add up to 2 additional board members. Grammatical errors were identified and corrected. A recommendation was made to add an update that a board member can only serve on one board position at a given time. We can establish a not-for-profit for fundraising or providing services. Terms of membership on the board will have an end date of November 30. Board position terms will end on June 30. Our fiscal year will end on March 31. Member Johnson provided accolades to Member Moore for her work on the bylaws.

Member Sebor made a motion to approve the bylaws of the 708 board as amended as follows.

Article 2, 2.1.1.: The Township Supervisor may, upon the request of the Community Mental Health Board, appoint 2 additional members to the Community Mental Health Board.

Article 2, 2.1.2: At the expiration of a term, a member shall continue to serve **on the** Board until a replacement or new appointment is made.

Article IV: 4.1.A.: The Officers of the Board shall be: President, Vice President, Secretary, and Treasurer. At no time shall any one member of the Board hold more than one Officer role.

Member Thoren seconded that motion.

Sebor was asked: Does the mover accept the amendments? Yes

Thoren was asked: Does the seconder accept the amendments? Yes

ROLL CALL VOTE:

Ayes: Sebor, Thoren, Lewis, Dorfman, Johnson, Hossain, Moore

Nays: None

Abstention: None

Absent: None

The motion passed by roll call vote.

b. Committee Appointments

Member Hossain will be joining the Programs Committee.

Member Sebor will be joining the Finance and Operations Committee. We can call a special meeting for the full board when we review grant proposals so that all members can be present. The chairperson of the Finance and Operations Committee will serve as the board treasurer.

8. ADJOURNMENT

Member Johnson moved to adjourn the meeting. Seconded by Sebor. A voice vote was taken and approved. The meeting adjourned at 8:27 P.M.