

ORDINANCE NO. 03-14-2023

VERNON TOWNSHIP APPROPRIATION ORDINANCE OF VERNON TOWNSHIP, In the County of Lake, State of Illinois Fiscal Year beginning April 1, 2023 and ending April 30, 2024

NOW BE it ordained by the Board of Trustees of the Town of Vernon, County of Lake of Illinois, at the March 14, 2023 meeting assembled as follows:

THAT the following budget containing an estimate of receipts and expenditures for the following funds:

CORPORATE, GENERAL ASSISTANCE, CEMETERY, PARK MAINTENANCE, ROAD AND BRIDGE, PERMANENT ROAD, TRAIN STATION, VERNON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD FUND

is hereby adopted as the budget of the Township for the fiscal year mentioned above :

CORPORATE FUND

		FY24
ESTIMATED Beginning Cash on hand - April 1		\$ 1,300,000.00
10-	<u>ESTIMATED REVENUES</u>	
4301	Property Tax	\$ 2,215,000.00
4309	Personal Property Replacement	\$ 30,000.00
4355	Fares/bus	\$ -
4356	Fees & Licenses	\$ 200.00
4360	Passports	\$ 25,000.00
4373	Interest	\$ 20,000.00
4374	Reimburse Util/Nicasa-Ins. Divd.	\$ 8,000.00
4376	Rental/Ada/CSB Bldgs.	\$ 17,500.00
4381	PACE grant	\$ -
4392	Misc., Pop, Copies, etc.	\$ 50.00
4393	Sale of used equipment/auction	\$ 10,000.00
4395	Postage	\$ 3,500.00
4396	Taxi	\$ 5,000.00
	Credit Card Fees	\$ 8,000.00
4398	State Grant	\$ 540,000.00
	Capital Project Financing Proceeds	\$ 565,000.00
	TOTAL ESTIMATED REVENUES	\$ 3,447,250.00
	TOTAL ESTIMATED FUNDS AVAILABLE	\$ 4,747,250.00

ADMINISTRATION DIVISION

BUDGET EXPENDITURES

	<u>Personnel Services</u>	
5401	Salaries	\$ 780,000.00
5402	Benefits / Ins.	\$ 280,000.00
5403	Social Security Tax	\$ 65,000.00
5404	Illinois Municipal Retirement	\$ 23,000.00
5405	Unemployment Comp. Ins.	\$ 1,300.00
	<u>Total:</u>	\$ 1,149,300.00

Contractual Services

5422	General Insurance	\$	1,000.00
5423	Telecommunications	\$	23,000.00
5426	Utilities	\$	23,000.00
5435	Accounting Services	\$	26,000.00
5437	Legal Services	\$	30,000.00
5438	Other Professional Services	\$	153,000.00
5581	Landscaping	\$	5,000.00
	IT Support	\$	9,000.00
	Graphic Design	\$	12,000.00
	Public Relations	\$	17,000.00
	Total:	\$	299,000.00

Other Operating Expenses

5429	Travel	\$	2,000.00
5431	Training	\$	1,200.00
5432	Postage	\$	18,000.00
5434	Printing/Publishing	\$	30,000.00
5443	Dues	\$	4,000.00
5505	Office supplies	\$	4,000.00
5506	Gas/Oil, etc. Twp. Vehicles	\$	13,000.00
5508	Operating supplies	\$	4,000.00
5509	Uniform rental	\$	1,800.00
5524	License & Fees	\$	12,000.00
5579	Refunds	\$	100.00
	Financing Principal	\$	12,000.00
	Financing Interest	\$	18,000.00
	Total:	\$	120,100.00

Capital Outlay

5575	Equipment & Furnishings	\$	54,000.00
5590	Park devel./bldg improv. Environment / Energy Improvements	\$	856,000.00
		\$	565,000.00
	Total:	\$	1,475,000.00

Community Support

5465	Mental Health Fair	\$	500.00
5466	Special Events		
	Total:	\$	500.00

Program

5444	RBG Scholarship Program	\$	5,000.00
5527	Taxi Program	\$	10,000.00
	Total:	\$	15,000.00

Supplies and Maintenance

5411	Maintenance Bldgs/Grds.	\$	25,000.00
5412	Maintenance Vehicles	\$	20,000.00
5413	Maintenance Equipment	\$	10,000.00
5503	Supplies	\$	500.00
5507	Maintenance supplies	\$	5,000.00
	Total:	\$	60,500.00

Miscellaneous

5439	Social Agency Requests	\$	245,000.00
5447	Mosquito Abatement	\$	32,000.00
5525	Miscellaneous	\$	2,500.00
	Intergovernmental Transfer (VTCMHB)	\$	120,000.00
	Total:	\$	399,500.00

Total Township Office **\$ 3,518,900.00**

ASSESSOR DIVISION

BUDGET EXPENDITURES

12-

Personnel Services

5401	Salaries	\$	310,000.00
5402	Benefits, ins.	\$	91,000.00
5403	Social Security	\$	25,000.00
5404	IMRF	\$	10,000.00
5405	Unemployment ins.	\$	500.00
	Total:	\$	436,500.00

Contractual Services

5422	General ins.	\$	2,000.00
	Telecommunications	\$	5,100.00
5438	Other Professional Services	\$	8,000.00
	IT Support	\$	14,000.00
	Total:	\$	29,100.00

Other Operating Expenses

5429	Travel	\$	9,000.00
5431	Training	\$	6,000.00
5432	Postage	\$	2,000.00
5434	Printing/publishing	\$	7,300.00
5443	Dues	\$	725.00
5505	Office supplies	\$	4,000.00
	Total:	\$	29,025.00

Supplies and Maintenance

5413	Maintenance - equipment/software	\$	4,300.00
5430	CAMA - Maint	\$	15,000.00
	Total:	\$	19,300.00

Miscellaneous

5525	Miscellaneous	\$	1,000.00
	Total:	\$	1,000.00

Capital Outlay

5575	Equipment	\$	16,400.00
	Total:	\$	16,400.00

Total Assessors Office **\$ 531,325.00**

<u>TOTAL EXPENSES</u>	\$ 4,050,225.00
<u>EXCESS REVENUES LESS EXPNESES:</u>	\$ (602,975.00)
ESTIMATED CASH ON HAND MARCH 31	\$ 697,025.00
ESTIMATED CASH ON HAND /APPROPRIATIONS	\$ 4,747,250.00

GENERAL ASSISTANCE FUND BUDGET

FY 24

ESTIMATED Beginning Cash on hand - April 1 **\$ 60,000.00**

ESTIMATED REVENUES

4301	Property Tax	\$	23,000.00
4373	Interest	\$	300.00
4380	SSI Reimbursement	\$	2,000.00
	Miscellaneous	\$	-
4398	FERA Reimbursment		

TOTAL ESTIMATED REVENUES **\$ 25,300.00**

TOTAL ESTIMATED FUNDS AVAILABLE **\$ 85,300.00**

ADMINISTRATION DIVISION

30-

Personnel Services

Salaries
Social Security
IMRF
Unemployment ins.

Total:

Contractual Services

5422	Risk Management	\$	200.00
5423	Telephone	\$	1,250.00
5426	Utilities	\$	1,500.00
5435	Accounting services	\$	300.00
5437	Legal services	\$	1,000.00
5438	Other professional services	\$	3,000.00

Total: **\$ 7,250.00**

Other Operating Expenses

5429	Travel	\$	950.00
5431	Training	\$	800.00
5432	Postage	\$	500.00
5434	Printing/publishing	\$	350.00
5505	Office supplies	\$	150.00

Total: **\$ 2,750.00**

Capital Outlay

5575	Equipment	\$	50.00
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Total: **\$ 50.00**

Supplies & Maintenance

5413	Maintenance - equip.	\$	150.00
52530	Miscellaneous	\$	50.00

Total: \$ 200.00

TOTAL ADMINISTRATION DIVISION \$ 10,250.00

HOME RELIEF DIVISION

32-	<u>Community Support</u>	
	5460 Physicians Service	\$ 4,000.00
	5461 Hospital-In service	\$ 1,000.00
	5462 Hospital- Out	\$ 4,000.00
	5463 Dental Care	\$ 500.00
	5464 Drugs	\$ 2,000.00
	5467 Light & Water	\$ 7,500.00
	5468 Shelter	\$ 15,000.00
	5469 Other Medical Care	\$ 1,000.00
	5470 Funeral and burial	\$ 500.00
	5471 FERA Payments	\$ -
	5472 Fuel (cook & heat)	\$ 5,000.00
	5511 Personal allowance/internet,phone	\$ 4,000.00
	5512 Auto/Gas expenses	\$ 2,000.00
	5513 Transient Travel	\$ 500.00
	5525 Miscellaneous	\$ 500.00
	<u>Total:</u>	\$ 47,500.00

TOTAL EXPENDITURES \$ 57,750.00

Excess Revenues less Expenses \$ (32,450.00)

ESTIMATED CASH ON HAND MARCH 31, 2023 \$ 27,550.00

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 85,300.00

PARK MAINTENANCE BUDGET

	FY 24
ESTIMATED Beginning Cash on hand - April 1	\$ 355,000.00
50- <u>ESTIMATED REVENUES</u>	
4301 Property Tax	\$ 120,000.00
4358 Pool Fees - Season Passes	\$ 17,000.00
4373 Interest	\$ 2,000.00
4378 Camp fees	\$ 140,000.00
4379 Pool Fees - Daily Fees	\$ 20,000.00
4382 Swim lessons	\$ 5,000.00
4392 Miscellaneous	\$ 300.00
4399 Rental/Park	\$ 2,000.00
4400 Rental/House	\$ 6,000.00
4401 Field lights	\$ 2,500.00
4402 Sales/candy	\$ 4,500.00
4403 Rental Pool	\$ 2,500.00
4404 Program fees	\$ 5,000.00
Field Permits	\$ -
<u>TOTAL ESTIMATED REVENUES</u>	\$ 326,800.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$ 681,800.00

Personnel Services

5401 Salaries	\$ 160,000.00
5403 Social Security	\$ 13,000.00
5405 Unemployment	\$ 1,200.00
<u>Total:</u>	\$ 174,200.00

Contractual Services

5410 Program instructors	\$ 2,000.00
5422 General insurance	\$ 15,000.00
5423 Telecommunications	\$ 5,500.00
5426 Utilities	\$ 20,000.00
5435 Accounting services	\$ 4,440.00
5437 Legal services	\$ 3,000.00
5438 Other professional services	\$ 7,100.00
IT Support	\$ 4,500.00
5581 Landscaping/ball fields	\$ 16,000.00
<u>Total:</u>	\$77,540.00

Other Operating Expenses

5428 Rental	\$ 4,000.00
5429 Travel	\$ 3,500.00
5431 Training	\$ 2,500.00
5432 Postage	\$ 1,500.00
5434 Printing/publishing	\$ 1,500.00
5443 Dues	\$ 2,500.00
5505 Office supplies	\$ 1,000.00
5508 Operating Supplies	\$ 1,000.00

5578 Candy Supplies	\$ 4,000.00
Total:	\$21,500.00

Capital Outlay

5575 Equip/Furnishings	\$ 33,000.00
5577 Pool equipment	\$ 13,000.00
5582 Permits	\$ 400.00
5592 Pool /PK/Plygrd/development	\$ 140,000.00
Total:	\$186,400.00

Program

5501 Program equipment	\$ 250.00
5514 Camp supplies	\$ 6,000.00
5515 Camp activities/programs	\$ 8,000.00
5576 Camp equipment	\$ 1,500.00
5466 Special events	\$ 6,800.00
Total:	\$ 22,550.00

Supplies & Maintenance

5411 Maintenance Bldg & Grds.	\$ 10,000.00
5413 Maintenance Equipment	\$ 2,000.00
5425 Maintenance pool	\$ 13,000.00
5503 Program supplies	\$ 500.00
5507 Pool supplies	\$ 14,000.00
Total:	\$39,500.00

Miscellaneous

5525 Miscellaneous	\$ 100.00
Total:	\$100.00

TOTAL EXPENSES **\$521,790.00**

Excess Revenues less Expenses **\$ (194,990.00)**

ESTIMATED CASH ON HAND March 31, 2023 **\$ 160,010.00**

ESTIMATED CASH ON HAND/APPROPRIATIONS **\$ 681,800.00**

CEMETERY BUDGET

FY 24

ESTIMATED Beginning Cash on hand - April 1 **\$ 390,144.00**

40- **ESTIMATED REVENUES**

4357	Grave Openings/Closings	\$	27,000.00
4373	Interest	\$	3,500.00
4375	Lot/mausoleum sales	\$	50,000.00
4392	Misc.	\$	-

ESTIMATED TOTAL REVENUES **\$ 80,500.00**

TOTAL ESTIMATED FUNDS AVAILABLE **\$ 470,644.00**

Contractual Services

5422	Insurance - general liability	\$	2,500.00
5423	Telephone/alarm	\$	2,500.00
5426	Utilities	\$	1,000.00
5435	Accounting Services (audit)	\$	600.00
5437	Legal services	\$	1,000.00
5438	Other professional services	\$	5,000.00
5581	Landscape/Restoration/Road impv.	\$	5,000.00

Total: **\$ 17,600.00**

Other Operating Expenses

5424	Grave openings and closings	\$	16,000.00
5429	Travel	\$	300.00
5431	Training	\$	300.00
5432	Postage	\$	500.00
5434	Printing / Publishing	\$	2,000.00
5443	Dues	\$	750.00

Total: **\$ 19,850.00**

Capital Outlay

5575	Equipment & buildings /capital outlay	\$	60,000.00
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Total: **\$ 60,000.00**

Supplies & Maintenance

5411	Maintenance - grounds/building	\$	4,000.00
5413	Maintenance - equipment	\$	2,000.00
5414	Contractual service ground maintenance	\$	25,000.00
5418	Grave marker repair	\$	1,000.00

Total: **\$ 32,000.00**

Miscellaneous

5525	Miscellaneous Expenses	\$	100.00
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Total: **\$ 100.00**

TOTAL EXPENSES	\$ 129,550.00
Excess Revenues less Expenses	\$ (49,050.00)
ESTIMATED CASH ON HAND MARCH 31, 2023	\$ 341,094.00
ESTIMATED CASH ON HAND/APPROPRIATIONS	\$ 470,644.00

GENERAL ROAD FUND

		FY24
ESTIMATED Beginning Cash on hand - April 1		\$ 840,000.00
60- ESTIMATED REVENUES		
4301 Property Tax - NET	\$	379,062.00
4309 Replacement Tax	\$	50,000.00
4373 Interest Income	\$	4,000.00
4392 Misc income		
4410 Fines	\$	500.00
4411 Intergovernmental Agreements Grant	\$	35,000.00
TOTAL ESTIMATED REVENUES	\$	468,562.00
TOTAL ESTIMATED FUNDS AVAILABLE	\$	1,308,562.00

ADMINISTRATION

60- Personnel		
5401 Salaries	\$	155,000.00
5402 Health Insurance	\$	21,000.00
5403 Social Security Contribution	\$	12,500.00
5404 Retirement Contribution	\$	5,000.00
5405 Unemployment Ins	\$	600.00
Total:	\$	194,100.00
Contractual Services		
5422 Risk Management Contribution	\$	23,000.00
5423 Telephone	\$	13,000.00
5435 Accounting Services	\$	23,000.00
5437 Legal Services	\$	10,000.00
5438 Other Professional Services	\$	8,000.00
Total:	\$	77,000.00
Other Operating Expenses		
5428 Rentals and Licenses	\$	3,500.00
5429 Travel & Training Expenses	\$	300.00
5431 Training	\$	400.00
5432 Postage	\$	1,500.00
5433 Admin Expenses	\$	500.00
5434 Publishing / Printing	\$	4,000.00
5443 Dues	\$	4,000.00
5505 Office supplies	\$	1,500.00
5509 Uniforms	\$	3,500.00
Total:	\$	19,200.00
Capital Outlay		
5575 Equipment	\$	30,000.00
Total:	\$	30,000.00
Miscellaneous		
5526 Municipal Replacement Tax	\$	20,000.00
5529 Testing	\$	2,000.00

Total: \$ 22,000.00

TOTAL ADMINISTRATION \$ 342,300.00

MAINTENANCE

62- **Personnel**

5401 Salaries \$ 33,250.00
5403 Social Security \$ 2,600.00
5404 Retirement Contribution \$ 1,500.00
Total: \$ 37,350.00

Contractual Services

5426 Utilities \$ 30,000.00
5436 Engineering Services \$ 2,500.00
5438 Other Professional Services \$ 3,000.00
5440 Refuse \$ 6,500.00
Total: \$ 42,000.00

Other Operating Expenses

5506 Automotive Fuel/Oil \$ 6,500.00
5508 Operating Supplies \$ 2,000.00
Total: \$ 8,500.00

Capital Outlay

5572 Building \$ 53,000.00
5575 Equipment / Furnishings \$ 100,000.00
Total: \$ 153,000.00

Supplies & Maintenance

5411 Maintenance Service Building \$ 5,000.00
5413 Maintenance Service - Equipment \$ 20,000.00
5414 Maintenance Service - Contractual Services \$ 20,000.00
5145 Maintenance Service - Bridge \$ 500.00
Total: \$ 45,500.00

Other Expenditures

5525 Miscellaneous Expenses \$ 500.00
Total: \$ 500.00

TOTAL MAINTENANCE \$ 286,850.00

ESTIMATED EXPENDITURES \$ 629,150.00

Excess Revenues less Expenses \$ (160,588.00)

ESTIMATED CASH ON HAND MARCH 31, 2023 \$ 679,412.00

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 1,308,562.00

PERMANENT ROAD FUND

FY 24

ESTIMATED Beginning Cash on hand - April 1, 2022 \$ 1,300,000.00

70- **Estimated Revenues**

4301	Property Tax	\$ 775,425.00
4310	Motor Fuel Tax / Rebuild Illinois Funds	\$ 20,000.00
4373	Interest Income	\$ 600.00
4392	Misc Income	\$ 500.00
	Grant	\$ -
4393	Sale of used equipment/auction	\$ 10,000.00

Total Estimated Revenues \$ 806,525.00

Total Estimated Funds Available \$ 2,106,525.00

Expenses

Personnel

5410	Salaries	\$ 290,000.00
5402	Benefits	\$ 50,000.00
5403	Social Security Contributions	\$ 23,000.00
5404	IMRF	\$ 10,000.00

Total: \$ 373,000.00

Contractual Services

5436	Engineering Services	\$ 28,000.00
5438	Other Profesional Services	\$ 6,000.00

Total: \$ 34,000.00

Other Operating Expenses

5428	Rentals	\$ 8,000.00
5506	Automotive Fuel / Oil	\$ 10,000.00
5508	Operating Supplies	\$ 7,000.00

Total: \$ 25,000.00

Capital Outlay

5575	Equipment	\$ 350,000.00
5591	Capital Outlay	\$ -
	Capital Reserve Fund	\$ 250,000.00

Total: \$ 600,000.00

Supplies and Maintenance

5414	Maintenance Service-Road	\$ 325,000.00
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5416	Drainage	\$	15,000.00
5417	Road Improvements	\$	15,000.00
5507	Maintenance Supplies	\$	18,000.00
5535	Road Salt Supplies	\$	35,000.00
	Total:	\$	408,000.00

ESTIMATED EXPENDITURES \$ 1,032,000.00

ESTIMATED CASH ON HAND MARCH 31, 2023 \$ 1,074,525.00

Reserve Fund Balance as of March 31, 2023 \$ 500,000.00

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 2,106,525.00

TRAIN STATION FUND

FY24

ESTIMATED Beginning Cash on hand - April 1, 2022	\$ 240,000.00
80- Estimated Revenues	
4373 Interest	\$ 3,000.00
4392 Miscellaneous	\$ -
4420 Parking fees	\$ 70,000.00
<u>TOTAL ESTIMATED REVENUES</u>	\$ 73,000.00
 TOTAL ESTIMATED FUNDS AVAILABLE	 \$ 313,000.00
 TOTAL SINKING FUND BALANCE	 \$ 229,105.00

ADMINISTRATION DIVISION

5401 Salaries	\$ 26,000.00
5402 Benefits/Ins.	\$ 7,000.00
5403 Socail Security	\$ 2,000.00
5404 IMRF er	\$ 2,000.00
5405 Unemployment Insurance	\$ 100.00
Total:	\$ 37,100.00

Contractual Services

5422 Risk Management	\$ 15,000.00
5423 Telephone/alarm/security	\$ 6,000.00
5426 Utilities	\$ 5,500.00
5435 Accounting services	\$ 3,250.00
5437 Legal services	\$ 1,000.00
5438 Other professional services	\$ 12,000.00
5530 Merchant fees	\$ 8,000.00
Total:	\$ 50,750.00

Other Operating Expenses

5432 Postage	\$ 500.00
5434 Printing/publishing	\$ 500.00
5505 Office supplies	\$ 250.00
5508 Operating supplies	\$ 500.00
5579 Refunds	\$ 100.00
Total:	\$ 1,850.00

Supplies & Maintenance

5411 Maintenance Bldg/Grds.	\$ 2,500.00
5413 Maintenance Equipment	\$ 2,500.00
5414 Contractual service/landscape,paint/paving etc.	\$ 9,000.00
5507 Maintenance supplies	\$ 500.00
Total:	\$ 14,500.00

	<u>Miscellaneous</u>		
5525	Miscellaneous	\$	250.00
		<u>Total:</u>	\$ 250.00

ESTIMATED EXPENDITURES \$ 104,450.00

ESTIMATED CASH ON HAND MARCH 31, 2023 \$ 208,550.00

Excess Revenues less Expenses \$ (31,450.00)

ESTIMATED CASH ON HAND/APPROPRIATIONS \$ 313,000.00

TOTAL SINKING FUND March 31, 2023 \$ 286,583.00

VTCMHB Fund

		FY24
ESTIMATED Beginning Cash on hand - April 1		\$ -
90-	<u>ESTIMATED REVENUES</u>	
	4301 Property Tax	\$ -
	4309 Intergovernmental Transfers	\$ 120,000.00
	4373 Interest	\$ 100.00
	4392 Misc	\$ -
	4398 Grants	\$ -
TOTAL ESTIMATED REVENUES		\$ 120,100.00
 TOTAL ESTIMATED FUNDS AVAILABLE		 \$ 120,100.00

ADMINISTRATION

BUDGET EXPENDITURES

<u>Personnel Services</u>		
	5401 Salaries	\$ 29,000.00
	5402 Benefits / Ins.	\$ 5,200.00
	5403 Social Security Tax	\$ 2,200.00
	5404 Illinois Municipal Retirement	\$ 800.00
	5405 Unemployment Comp. Ins.	\$ 100.00
	<u>Total:</u>	\$ 37,300.00
<u>Shared Services</u>		
	5422 General Insurance	\$ 200.00
	5423 Telecommunications	\$ 1,000.00
	5426 Utilities	\$ 1,500.00
	Misc. Shared Services	\$ 500.00
	<u>Total:</u>	\$ 3,200.00
<u>Contractual Services</u>		
	5435 Accounting Services	\$ 2,500.00
	5437 Legal Services	\$ 20,000.00
	5438 Other Professional Services	\$ 20,000.00
	IT Support	\$ 1,200.00
	Graphic Design	\$ 2,000.00
	Public Relations	\$ 3,000.00
	<u>Total:</u>	\$ 48,700.00
<u>Other Operating Expenses</u>		
	5429 Travel	\$ 500.00
	5431 Training	\$ 1,000.00
	5432 Postage	\$ 5,000.00
	5434 Printing	\$ 10,000.00
	5443 Dues	\$ 1,000.00
	5505 Office supplies	\$ 500.00
	5508 Subscriptions	\$ 150.00

Rent	\$	3,000.00
Financing Principal		
Financing Interest	\$	-
Total:	\$	21,150.00

Capital Outlay

5575 Equipment & Furnishings	\$	5,000.00
Total:	\$	5,000.00

ADMINISTRATION TOTAL: \$ 115,350.00

COMMUNITY SERVICES

Community Support

5466 Special Events	\$	2,500.00
Mental Health Grants	\$	-
Substance Abuse Grants	\$	-
Disability Grants	\$	-

COMMUNITY SERVICES TOTAL \$ 2,500.00

VTCMHB TOTAL: \$ 117,850.00

EXCESS REVENUES LESS EXPNESES: \$ 2,250.00

ESTIMATED CASH ON HAND MARCH 31 \$ 2,250.00

ESTIMATED CASH ON HAND /APPROPRIATIONS \$ 120,100.00